

The Executive – 5 February 2014

Minutes of the meeting of **The Executive** held on **5 February 2014** when there were present:-

Chairman: Cllr T G Cutmore
Vice Chairman: Cllr K H Hudson

Cllr K J Gordon
Cllr Mrs G A Lucas-Gill
Cllr Mrs J E McPherson

Cllr M Maddocks
Cllr S P Smith

APOLOGIES FOR ABSENCE

An apology for absence was received from Cllr M J Steptoe.

OFFICERS PRESENT

A Dave – Chief Executive
A Bugeja – Head of Legal, Estates and Member Services
R Evans – Head of Environmental Services
S Scrutten – Head of Planning & Transportation
M Petley – Senior Accountant
J Bostock – Member Services Manager

11 MINUTES

The minutes of the meeting held on 4 December 2013 were approved as a correct record and signed by the Chairman.

12 PERFORMANCE REPORT ON KEY PERFORMANCE INDICATORS FOR THE PERIOD OCTOBER TO DECEMBER 2013

The Executive reviewed the performance report on key performance indicators for the period October to December 2013.

Members concurred with the observation of the Leader that it would be of value for Members to be provided with information on the financial aspects of business rate and Council Tax appeals and where responsibility lies for the financing of lost appeals.

Resolved

That the progress against key performance indicators for the October to December 2013 period, as set out in the report, be received, subject to Members being provided with information on the financial aspects of business rate and Council Tax appeals and where responsibility lies for the financing of lost appeals . (HF)

13 PERFORMANCE REPORT ON KEY PROJECTS FOR THE PERIOD OCTOBER TO DECEMBER 2013

The Executive reviewed the performance report on key projects for the period October to December 2013.

Responding to questions officers confirmed the position with on the draft Housing Strategy, pricing arrangements agreed with UPM for recyclable materials and the progress of the grounds maintenance contract.

Resolved

That the progress against key projects for the October to December 2013 period, as set out in the report, be received, subject to noting that:-

- The draft Housing Strategy had been published and officers will be working with the Portfolio Holder on its feed into the review of the Local Plan.
- In addition to accepting the fixed price for recyclable materials until May 2015, UPM has confirmed that it will be coming forward by June 2014, with a price for June 2015 onwards.
- Whilst some questions have arisen, overall the grounds maintenance contract is going well. (HF)

14 PROGRESS ON DECISIONS MADE BY FULL COUNCIL/THE EXECUTIVE

The Executive reviewed the progress on decisions schedule and received an update on the area of land adjacent to Hockley Woods.

Resolved

That the progress on decisions made by Full Council/The Executive, as set out in the schedule, be received, subject to noting that the Ministry of Justice has decided to dispose of a whole site including the area of land adjacent to Hockley woods, and that it will not now be necessary for the Council to appoint a land agent.

15 QUARTER 3 FINANCIAL MANAGEMENT REPORT 2013/14

Members received the Quarter 3 Financial Management Report from the Head of Finance.

Resolved

- (1) That the current year-end forecasts for the revenue budgets of the Council based on financial performance during the period April - December of the financial year 2013/14, as shown in Appendix 1 to the report, be noted.

- (2) That the current financial performance on key financial indicators, as shown in Appendix 2 to the report, be noted.
- (3) That the Quarter 3 Capital Monitoring Report in Appendix 3 to the report be agreed. (HF)

16 SOCIAL MEDIA POLICY

The Executive considered the report of the Chief Executive on a social media policy.

Recommended to Full Council

That the Social Media Policy and associated Member Guidance Note be agreed. (CE)

The meeting closed at 8.47pm.

Chairman

Date

If you would like these minutes in large print, Braille or another language please contact 01702 318111.