



Rochford District Council

The Executive

agenda

Date

9 November 2011

Time

7.30 pm

Place

Committee Room 4
Civic Suite
Rayleigh

**The public are welcome to attend
this meeting up to agenda Item 12**

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Members of The Executive

Chairman: Cllr T G Cutmore
Vice Chairman: Cllr K H Hudson

Cllr K J Gordon
Cllr Mrs G A Lucas-Gill
Cllr Mrs J E McPherson

Cllr M Maddocks
Cllr C G Seagers
Cllr M J Steptoe

Terms of Reference

- To make recommendations to the Council in relation to the functions contained in Part A to Part 3 of the Council's Constitution.
- Subject to those matters reserved to the Council in Part A to Part 3 of the Council's Constitution, the Review Committee functions and with the exception of those Council (non-Executive) powers specifically delegated to other forums set out in Parts A and C to Part 3 of the Constitution, the Executive has full power to act in respect of every other function.
- To refer at its discretion, any issue to the Review Committee for detailed consideration and report.
- To consider the recommendations of the Review Committee either arising from an issue referred to it as above, or where the latter Committee has "called-in" a decision of the Executive for review.

The Council's vision is to make Rochford District a place which provides opportunities for the best possible quality of life for all who live, work and visit here.

The Council's objectives are to make a difference:-

- to our people
- to our community
- to our environment
- to our local economy.

The Council's values (the way we work to pursue these objectives) are to:-

- Be an open, accountable, listening, responsive Council
- Put the customer and citizen at the heart of everything we do, delivering services in a caring and sensitive manner
- Co-ordinate the management of resources with an emphasis on sustainability
- Value the contribution of partners, employees and citizens, trusting each other and working collaboratively.

A G E N D A

Emergency evacuation announcement

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1 Apologies for Absence

2 Non-Members Attending

3 Minutes of the Meeting held on 19 October 2011

4 To Receive Declarations of Interest

5 Matters Referred to the Executive and Reports from Other Committees

6 Performance Report on Key Performance Indicators for July-September 2011 6.1 – 6.19

To consider the report of the Head of Finance on progress against Key Performance indicators for the second quarter of 2011/12.

7 Performance Report on Key Projects for July-September 2011 7.1 – 7.12

To consider the report of the Head of Finance on progress against Key Projects for the second quarter of 2011/12.

8 Quarter 2 Financial Management Report and Mid-Year Treasury Management Review 8.1 – 8.27

To consider the report of the Head of Finance containing the quarter 2 financial management report and the mid-year treasury management review.

9 The Future Provision of Public Conveniences

To consider the report of the Head of Environmental Services on the future provision of public conveniences.

The report is to follow.

10 Revenues and Benefits Capita Telephone Calls Contract

To consider the report of the Head of Community Services on the return of Reviews and Benefits phone calls from Capita LGS to the Council with effect from 1 April 2012.

The report is to follow.

11 Customer Feedback and Freedom of Information Statistics April 2011 – September 2011 11.1 – 11.7

To consider the report of the Head of Information and Customer Services on the half-yearly customer feedback and freedom of information statistics for April to September 2011.

12 Exclusion of the Press and Public

To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.

13 Chief Executive's Appraisal

To receive the exempt note of the Chief Executive's appraisal which has been despatched under separate cover.

A handwritten signature in black ink, appearing to read 'Paul Warren', with a large, stylized initial 'P'.

Paul Warren
Chief Executive