

# ROCHFORD DISTRICT COUNCIL



## Policy & Finance Committee

### agenda

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***Date***

**14 October 2004**

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***Time***

**7.30pm**

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***Place***

Council Chamber  
Civic Suite  
Rayleigh

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## **Members of the Policy & Finance Committee**

Cllr T G Cutmore (Chairman)  
Cllr S P Smith (Vice-Chairman)

Cllr C I Black  
Cllr K H Hudson  
Cllr C A Hungate  
Cllr J R F Mason  
Cllr P K Savill  
Cllr C G Seagers

Cllr D G Stansby  
Cllr Mrs M A Starke  
Cllr M G B Starke  
Cllr J Thomass  
Cllr Mrs C A Weston

Copy for Information to all Substitute Members

*Liberal Democrat Group*  
Cllr C J Lumley

## **Terms of Reference**

To exercise the Council's functions in relation to all matters not otherwise reserved to Full Council or the responsibility of another Committee with particular reference to:

- Finance
- Council Budget
- Support Services

Including the formulation and implementation of the policy framework and management of the budget in respect of these functions.

**The Council's vision is to make Rochford the place of choice in the County to live, work and visit.**

**The Council's principal aims are to:-**

- Provide quality, cost effective services
- Work towards a safer and more caring community
- Promote a green and sustainable environment
- Encourage a thriving local economy
- Improve the quality of life for people in our District
- Maintain and enhance our local heritage

# A G E N D A

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- |           |  |      |
|-----------|--|------|
| <b>1</b>  | <b>Apologies for Absence</b>   |      |
| <b>2</b>  | <b>Substitutes</b>   |      |
| <b>3</b>  | <b>Non-Members attending</b>   |      |
| <b>4</b>  | <b>Minutes of the Meeting held on 7 September 2004</b>   |      |
| <b>5</b>  | <b>To Receive Declarations of Interest</b>   |      |
| <b>6</b>  | <b>Questions on Notice</b>   |      |
| <b>7</b>  | <b>Motions on Notice</b>   |      |
| <b>8</b>  | <b>Issues arising from Overview and Scrutiny</b>   | 8.1  |
| <b>9</b>  | <b>Progress on Decisions</b>   | 9.1  |
|           | Schedule attached  |      |
| <b>10</b> | <b>Procurement Strategy</b>  | 10.1 |
|           | To consider the report of the Corporate Director (Finance and External Services) which seeks Member approval of a new procurement strategy for the Council.  |      |
| <b>11</b> | <b>Special Interest Group for Fourth Option Authorities</b>  | 11.1 |
|           | To consider the report of the Chief Executive which seeks views on whether to support a proposal requesting that the Local Government Association set up a Special Interest Group for Fourth Option Authorities. |      |

**12 Scheme of Delegation to Officers** 12.1

To consider the report of the Corporate Director (Law, Planning and Administration) which examines the current Scheme of Delegation to Officers and recommends changes to simplify and clarify the scheme.

**13 Exclusion of the Press and Public**

To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraph 10 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.

**14 Contract Procedure Rules – Exception to Competitive Tendering Requirements – Food Hygiene Inspections** 14.1

To note the exempt report of the Chief Executive on a decision to grant an exception from the competitive tendering rules.

A handwritten signature in black ink, appearing to read 'Paul Warren', with a large, stylized initial 'P'.

Paul Warren  
Chief Executive