

## WORK PLAN

### 1 SUMMARY

- 1.1 The following table sets out the Committee's work plan for the year as at 10 April 2018. It is subject to alteration as the planning of reviews is ongoing.
- 1.2 Members are requested to note and approve the Work Plan making appropriate amendments.

| Meeting Dates    | Items Scheduled For This Date  | Additional Details   |
|------------------|--|--|
| 13 June 2017     | <ul style="list-style-type: none"> <li>• Overall work Programme</li> <li>• Air Quality Action Plan</li> <li>• Investigation into the issues raised by the petition presented to Council on 25 April 2017</li> <li>• Leisure Facility Building Condition Surveys</li> </ul> | The Committee set its work programme at its first meeting of the Municipal year. |
| 4 July 2017      | <ul style="list-style-type: none"> <li>• Treasury Management Annual Review 2016/17</li> </ul>  |  |
| 5 September 2017 | <ul style="list-style-type: none"> <li>• Community Safety Partnership</li> <li>• Charging for bins for new developments</li> </ul>   | Update, as part of the Committee's Crime and Disorder function.                  |
| 3 October 2017   | <ul style="list-style-type: none"> <li>• Disabled Facility Grants</li> <li>• RIPA</li> <li>• Member Training</li> </ul>  | Annual review of Policy and usage  |

| Meeting Dates   | Items Scheduled For This Date   | Additional Details  |
|-----------------|---|---|
| 7 November 2017 | <ul style="list-style-type: none"> <li>• Building Control</li> <li>• Enforcement of unauthorised adverts</li> </ul>   | Interim report  |
| 5 December 2017 | <ul style="list-style-type: none"> <li>• Sanctuary Housing</li> <li>• Treasury Management 2017/18 Mid Year Review</li> <li>• Member Training</li> </ul>   |   |
| 9 January 2018  | <ul style="list-style-type: none"> <li>• Emergency Planning</li> <li>• Council’s use of Social Media &amp; Council’s Communication Process</li> </ul>   |   |
| 6 February 2018 | <ul style="list-style-type: none"> <li>• Treasury Management Strategy Statement, Annual Investment Strategy and Minimum Revenue Provision Policy Statement 2018/19</li> <li>• Charging for bins for new developments</li> </ul> | <p>To consider the Council’s Treasury Management Strategy prior to its submission to Council.</p> <p>Update following September meeting</p> |
| 13 March 2018   | <ul style="list-style-type: none"> <li>• Community Safety Partnership</li> <li>• De Montfort University Local Governance Research Unit report</li> </ul>  | Update, as part of the Committee’s Crime and Disorder function.   |
| 10 April 2018   | <ul style="list-style-type: none"> <li>• Sanctuary Housing Development Programme</li> <li>• Report of the ICT project team</li> <li>• Approval of Review Committee’s Annual Report</li> </ul>                                   |   |

| Meeting Dates | Items Scheduled For This Date   | Additional Details            |
|---------------|---|-------------------------------|
| June 2018     | <ul style="list-style-type: none"> <li>• Building Control</li> <li>• Emergency Planning</li> </ul>                      | Update and full business case |
| July 2018     | <ul style="list-style-type: none"> <li>• Council's use of Social Media &amp; Council's Communication Process</li> </ul> |                               |

## 2 Additional work items to be considered / programmed at a later stage

2.1 The following items have been identified by the Committee / Officers as needing to be considered but have not been programmed into the Committee's work plan.

- Operation of the Development Committee.

## 3 Project Teams

| Topic  | Current Status   |
|--|--|
| Review of the Constitution                                   | A further meeting has taken place  |
| ICT Review   | A further meeting has taken place and an interim report is being presented to tonight's meeting. |
| De Montfort University Local Governance Research Unit report | A meeting of the team has taken place to scope the project.                                      |

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