

## OUTSTANDING ISSUES – FROM FINANCE &amp; GENERAL PURPOSES COMMITTEE

ITEM	PROGRESS/OFFICER
<p><b>Regulation of Pollsters – (Minute 231/00)</b></p> <p><b>Resolved</b></p> <p>(1) That representations be made to the appropriate Government Department requesting that legislation be introduced to regulate the activities of Pollsters operating in the highway and in public places.</p> <p>(2) That Officers write to the Local Government Association and the Essex Association of Local Councils to ascertain whether other authorities are having similar experiences with Pollsters.</p> <p>(3) That Officers investigate the possibilities for controlling Pollsters on Council owned land and report back. (HLS)</p>	<p>Implemented</p> <p>Implemented</p> <p>Implemented</p>
<p><b>Audit and Inspection Fees – (Minute 231/00)</b></p> <p><b>Resolved</b></p> <p>That utilisation of the contingency provision to meet the additional cost of Audit and Inspection Fees for 2000/2001 be authorised. (CD(F&amp;ES))</p>	<p>Implemented</p>

<p><b>Leisure/Best Value – (Minute 232/00)</b></p> <p><b>Resolved</b></p> <p>That the implications of Best Value in respect of Leisure Services be noted, together with the Panel’s views on those aspects that should be taken into account at this early stage in the Best Value Review process. (CE)</p>	<p>Implemented</p>
<p><b>Leisure Consultancy – (Minute 232/00)</b></p> <p><b>Resolved</b></p> <p>That the proposals put forward by PMP Consultancy for undertaking public consultation in relation to the review of leisure be endorsed. (CD)(F&amp;ES))</p>	<p>Implemented</p>
<p><b>Community Legal Service – (Minute 232/00)</b></p> <p><b>Resolved</b></p> <p>That the proposed partnership arrangement with Castle Point Borough Council be undertaken and a further report be brought back to Members in six months’ time outlining progress with the scheme’s implementation. (HLS)</p>	<p>Implemented</p>



<p>Member Services.</p> <p>(2) That consideration of the support services to be provided for Members be deferred until after the Council's new political structure has been established. (HAMS)</p>	<p>In hand</p>
<p><b>Photocopying for Town and Parish Councils and Voluntary Organisations - (Minute 232/00)</b></p> <p><b>Resolved</b></p> <p>That a photocopying service continues to be provided to local town and parish councils and to voluntary organisations at a revised charge of 5p per copy (including VAT). (HAMS)</p>	<p>Implemented</p>
<p><b>Rayleigh Civic Society: Planning Services Agenda/Minutes – (Minute 232/00)</b></p> <p><b>Resolved</b></p> <p>That the request by Rayleigh Civic Society to reduce the cost of Planning Services Committee Agendas, Minutes and the Schedule of Planning Applications to £40.00 per annum be agreed. (HAMS)</p>	<p>Implemented</p>
<p><b>East of England Local Government Conference Rochford Council Membership – (Minute 232/00)</b></p> <p><b>Resolved</b></p> <p>That consideration of the Council's membership of the East of England Local Government Conference be deferred, pending a presentation by the Regional Director to the next meeting of the Sub-Committee. (HCPI)</p>	<p>Implemented</p>
<p><b>Staff Leave arrangements/closure of Council Offices between Christmas</b></p>	

<p><b>2000 and the New Year – (Minute 232/00)</b></p> <p><b>Resolved</b></p> <p>That staff be granted flexibility to take the additional day’s leave on either Wednesday 27, Thursday 28 or Friday 29 December 2000, with the Council’s offices remaining open to the public on all 3 days. (HAMS)</p>	<p>Implemented</p>
<p><b>Grants to Outside Bodies – Rayleigh Operatic and Dramatic Society (RODS) – (Minute 232/00)</b></p> <p><b>Resolved</b></p> <p>That the application for grant assistance from Rayleigh Operatic and Dramatic Society be refused. (HFS)</p>	<p>Implemented</p>
<p><b>Hullbridge Motor Project - (Minute 232/00)</b></p> <p><b>Resolved</b></p> <p>That Hullbridge Parish Council be informed that the District Council is not prepared to make a further substantial contribution towards the start up costs of the Motor Project. (HCPI)</p>	<p>Implemented</p>
<p><b>Rayleigh Association of Voluntary Services (RAVS) – Grant – (Minute 232/00)</b></p> <p><b>Resolved</b></p> <p>That the previously approved grant of £1,500 be released to RAVS. (CD(F&amp;ES))</p>	<p>Implemented</p>
<p><b>Application for Waiver of Theatres Act Licence Fees – Open Air Plays, Rayleigh Mount – (Minute 232/00)</b></p>	

<p><b>Resolved</b></p> <p>(1) That a 100% waiver of the fee due for a Theatres Act Licence be granted.</p> <p>(2) That the Corporate Director (Finance and External Services) be given delegated power to waive 100% of the licence fee for all future waiver applications received from the Rayleigh Mount Local Committee, on condition that the format and objectives of holding the plays remain largely unchanged. (HHHCC)</p>	<p>Implemented</p> <p>Implemented</p>
<p><b>Compulsory Purchase Order for land at Etheldore/Wood Avenue, Hockley – (Minute 232/00)</b></p> <p><b>Resolved</b></p> <p>(1) That the Head of Legal Services completes an agreement with Countryside Residential Ltd relating to the acquisition and transfer of the residual areas of land to the Company at no cost to the Council and on such other terms and conditions as agreed by the Head of Legal Services .</p> <p>(2) That the Council makes a Compulsory Purchase Order pursuant to the powers contained in Section 226 of the Town and Country Planning Act 1990 in respect of those areas of land at Etheldore/Wood Avenue shown hatched on the plan attached to the report which Countryside Residential Ltd has not acquired, in order to secure the carrying out of the approved development.</p> <p>(3) That the developer be asked to meet with the Chief Executive, the Corporate Director (Law, Planning and Administration), Local Ward Members and representatives of the Residents Association to promote compliance with the spirit of the S106 Agreement. (HLS)</p>	<p>Implemented</p> <p>Not required</p> <p>Implemented</p>

<p><b>Appraisal of the Chief Executive – (Minute 232/00)</b></p> <p><b>Resolved</b></p> <p>(1) That a Member Appraisal Panel, comprising the Chairman of the Corporate Resources Sub-Committee and the four Group Leaders, or their nominees, be re-established for the remainder of the 2000/01 municipal year to oversee the appraisal of the Chief Executive.</p> <p>(2) That no substitute membership of the Panel be permitted during the municipal year.</p> <p>(3) That a special meeting of the Corporate Resources Sub-Committee be convened prior to the Chief Executive’s appraisal taking place, to discuss and agree those issues to be taken up by the Member Appraisal Panel with the Chief Executive as part of the appraisal process, with those Chairman of the main service committees not already on Corporate Resources Sub-Committee being invited to the Sub-Committee specifically for this item. (CEX)</p>	<p>Implemented</p> <p>Implemented</p> <p>Implemented</p>
<p><b>Land at Beckney and Wood Avenues, Hockley – (Minute 232/00)</b></p> <p><b>Resolved</b></p> <p>(1) That the land between Beckney and Wood Avenues, Hockley which is surplus to requirements be offered in the first instance to Hockley Parish Council.</p> <p>(2) That should that Council express no wish to obtain the sites then a further report be brought back to this Sub-Committee. (HLS)</p>	<p>Implemented</p> <p>Not necessary</p>
<p><b>Land at Wood Avenue, Hockley – (Minute 232/00)</b></p>	

<p><b>Resolved</b></p> <p>(1) That site ‘A’ on the plan attached to the Head of Legal Services’ report be sold to the owner of the adjoining property on the basis outlined above, and on such other terms and conditions as the Head of Legal Services deems necessary, including selling the land at market value, with a further report on the details of the disposal being brought back to this Sub-Committee.</p> <p>(2) That the request to purchase the larger area of land (shown ‘B’ on the plan attached to the report) be refused. (HLS)</p>	<p>Implemented</p> <p>Implemented</p>
<p><b>Asset Review – The Freight House, Rochford – (Minute 232/00)</b></p> <p><b>Resolved</b></p> <p>That the offer to purchase the freehold of the Freight House, Rochford be declined at this point in time. (HLS)</p>	<p>Implemented</p>
<p><b>Land at Laburnum Grove, Hockley – (Minute 232/00)</b></p> <p><b>Resolved</b></p> <p>(1) That the disposal of the Laburnum Grove Play Area in Hockley should not be pursued.</p> <p>(2) That Hockley Parish Council be approached to discuss whether it would take over the site.</p> <p>(3) That a report concerning the use of the play area by youths, and the associated crime and disorder implications, be considered by Community Safety Sub-Committee. (HLS/HCPI)</p>	<p>Implemented</p> <p>Implemented</p> <p>Implemented</p>



<p><b>Asset Review – Malvern Road Open Space, Ashingdon – (Minute 232/00)</b></p> <p><b>Resolved</b></p> <p>That the Open Space in Malvern Road be offered to Ashingdon Parish Council on terms and conditions deemed necessary by the Head of Legal Services. (HLS)</p>	<p>Implemented</p>
<p><b>Relocation Expenses – (Minute 232/00)</b></p> <p><b>Resolved</b></p> <p>That the proposals as set out in Appendix 2 to the minutes of the Corporate Resources Sub-Committee meeting held on 4 July be adopted as Rochford District Council’s scheme of relocation expenses for non Member appointments with immediate effect. (CD(F&amp;ES))</p>	<p>Implemented</p>
<p><b>Building Control – Quality Management – (Minute 232/00)</b></p> <p><b>Resolved</b></p> <p>That a new post of Team Clerk (Building Control) be created at Scale 2/3. (AHPS)</p>	<p>Implemented</p>
<p><b>The Local Government Bill – Consultative Draft Guidance On Community Planning - (Minute 235/00)</b></p> <p><b>Resolved</b></p> <p>That the contents of the Draft Guidance on Community Planning be noted and that the comments set out in the report of the Chief Executive be this Authority’s response to the Draft. (CE)</p>	<p>Implemented</p>

<p><b>Review Of The Public Sector Ombudsmen In England – Consultation – (Minute 236/00)</b></p> <p><b>Resolved</b></p> <p>That authority be delegated to the Chief Executive to respond to the Consultation Document on the above basis. (CE)</p>	<p>Response sent</p>
<p><b>Customer Complaints – (Minute 237/00)</b></p> <p><b>Resolved</b></p> <p>(1) That the following be adopted as the Council’s complaints policy          “The Council aims to deliver first class service. However, it recognises that on occasion things may go wrong. The Council therefore maintains a complaints procedure that enables customers to make their complaints known and that will ensure all complaints are handled speedily and effectively. In cases where a complaint is found to be justified, an apology will be given and, wherever possible, the complaint remedied.”</p> <p>(2) That the remaining recommendations set out in paragraph 5.1 of the Head of Administrative and Member Services report, together with the staff procedure for customer care and complaints attached as an appendix to that report, be adopted. (HAMS)</p>	<p>Implemented</p> <p>Implemented</p>
<p><b>National Non-Domestic Rating – Discretionary Rate Relief – (Minute 238/00)</b></p> <p><b>Resolved</b></p> <p>(1) That the applications from the Essex Rochford and District 4 x 4 Club and the Westcliff Rugby Football Club be refused.</p> <p>(2) That the application for the Rochford Hundred Rugby Football Club be referred to Full Council to enable provision of full accounts. (HRHM)</p>	<p>Implemented</p> <p>Implemented</p>

<p><b>UK Youth Parliament – (Minute 239/00)</b></p> <p><b>Resolved</b></p> <p>That this matter be referred to the next Meeting of Full Council to enable the provision of further information on the financial aspects. (HAMS)</p>	<p>Implemented</p>
<p><b>Projection Equipment For The Council Chamber – (Minute 240/00)</b></p> <p><b><u>Resolved</u></b></p> <p>(1) That Officers consult with Members in finalising a cost effective specification for projection equipment in the Council Chamber based on the requirements previously identified. A further report on specification to be submitted to the Committee should it appear necessary to recommend significant departure from the current specification.</p> <p>(2) That companies be invited to tender on the finalised specification in accordance with the Council's Standing Orders and the tenders received brought back to a future meeting of this Committee so that in the event that the tenders exceed the budgetary provision, consideration might be given as to whether the budget for the project should be increased. (HAMS)</p>	<p>Implemented</p> <p>Implemented</p>
<p><b>The Essex Gallery – (Minute 241/00)</b></p> <p><b>Resolved</b></p> <p>That support be given in principle to the proposals for the establishment of a Essex Gallery. (CD(F&amp;ES))</p>	<p>Implemented</p>
<p><b>Benefit, Council Tax, Business Rates And Sundry Debtors – Write-Offs – (Minute 243/00)</b></p> <p><b>Resolved</b></p>	

<p>(1) That items written off under the Corporate Directors delegated authority be noted.</p>	<p>Implemented</p>
<p>(2) That items shown in Appendix B of the report be now written off in the accounts of the authority. (HRHM/HFS)</p>	<p>Implemented</p>
<p><b>Summer Activities – Grange And Rawreth Ward – (Minute 245/00)</b></p>	
<p><b>Resolved</b></p>	
<p>That Officers consult with Members as appropriate in finalising proposals to include usage of Council accommodation where possible, a report to be submitted to the next meeting of Full Council if necessary. (HCPI)</p>	<p>Implemented</p>
<p><b>Park School Working Group – (Minute 246/00)</b></p>	
<p><b><u>Resolved</u></b></p>	
<p>(1) That the uses outlined under the detailed considerations section of the report be the basis of further negotiations with the County Council on the future use of the site.</p>	<p>Negotiations still ongoing</p>
<p>(2) That agreement be given, in principle, to the possible use of part of the site for a new St. Nicholas Church of England primary school. (CE)</p>	<p>Comments passed on to Essex County Council</p>
<p><b>Reduction On Permission Of Business Rate Liability – (Minute 247/00)</b></p>	
<p><b>Resolved</b></p>	
<p>That the Business Rate liability for the Davesave Store be remitted in full and the application for remission from Essex Boatyards Limited be refused under the provisions of Section 49 Local Government Finance Act 1988 in respect of the financial year 2000/2001. (HRHM)</p>	<p>Implemented</p>
<p><b>Bellingham Lane/Mill Hall Car Park, Rayleigh – (Minute 326/00)</b></p>	
<p><b>Resolved</b></p>	

<p>That the cost of works associated with the redesignation of car parking spaces at the Bellingham Lane/Mill Hall Car Park, Rayleigh be included in the Capital Programme. (HRHM)</p>	<p>Implemented</p>
<p><b>Sheltered Accommodation – (Minute 326/00)</b></p> <p><b>Resolved</b></p> <p>That the request to provide £10,000 from the Housing Revenue Account and £5,000 from the General Fund to enable a survey of frail elderly needs to be undertaken in the current year be approved. (CD(F&amp;ES)).</p>	<p>Included within estimates</p>
<p><b>The Local Government Act 2000 – New Ethical Framework – (Minute 327/00)</b></p> <p><b>Resolved</b></p> <p>(1) That the proposed general principles of conduct produced by the Department of the Environment, Transport and the Regions be endorsed.</p> <p>(2) That, subject to the adjustments in the Minute preamble, the suggested Officer responses to the Local Government Association’s Model Code form the basis of the Council’s response to that consultation document. (CE)</p>	<p>Implemented</p>
<p><b>Code of Practice on Volunteering and Community Action – (Minute 327/00)</b></p> <p><b>Resolved</b></p> <p>That this Council’s response to the draft Code of Practice on Volunteering and Community Action incorporates the comments received from local voluntary organisations as outlined. (HFS)</p>	<p>Implemented</p>

<p><b>National Non Domestic Rating Discretionary Rate Relief – (Minute 327/00)</b></p> <p>Resolved</p> <p>(1) That when considering applications for Mandatory Relief the Corporate Director (Finance &amp; External Services) continues to exercise his delegated authority to grant this Relief.</p> <p>(2) That when considering applications for Discretionary Rate Relief:-</p> <ul style="list-style-type: none"> <li>• The Financial Status of each club/organisation be scrutinised and a copy of their latest accounts be submitted to the Sub-Committee.</li> <li>• The Central Government’s “National Guidelines” continue to be followed</li> <li>• That “Top-Up” Relief continue to be granted to those organisations listed earlier in this Minute.</li> <li>• That consideration be taken as to whether the organisation supports the Council’s Corporate Strategy.</li> <li>• If Rate Relief is refused, the Minutes must specify the reasons for refusal.</li> <li>• The “Wednesbury Principles” of reasonableness should always be observed when considering cases.</li> <li>• That sports club in particular must be registered members of the Rochford Sports Council.</li> <li>• Where membership of clubs/organisation have less than 50% of their members living within the area their relief be reduced pro rata.</li> <li>• All Council “handouts” concerning relief be revised to reflect the above recommendations.</li> </ul> <p>(3) That a press release be issued setting out the current position. (CD(F&amp;ES))</p>	<p>Implemented</p> <p>Implemented</p> <p>Implemented</p>
<p><b>Committee Responsibility for Information Technology – (Minute 327/00)</b></p> <p>Resolved</p>	

<p>(1) That Service Committees consider and make recommendation to the Corporate Resources Sub-committee concerning the IT implications arising from the development of services.</p> <p>(2) That authority be delegated to the Corporate Resources Sub-Committee to determine all operational IT matters and to make recommendations on issues affecting IT strategy and policy to the Finance &amp; General Purposes Committee. (HAMS)</p>	<p>Implemented</p> <p>Implemented</p>
<p><b>Members' Post – (Minute 327/00)</b></p> <p><b>Resolved</b></p> <p>That the current arrangements for a twice weekly delivery of Members' post, on Mondays and Thursdays, be retained. (HAMS)</p>	<p>Implemented</p>
<p><b>Application for Waiver of Public Entertainment Licence Fee – Lubards Farm, Rayleigh – (Minute 327/00)</b></p> <p><b>Resolved</b></p> <p>That a fee waiver of 100% be granted if a Public Entertainment Licence is obtained. (HHHCC)</p>	<p>Implemented</p>
<p><b>Best Value Review – Asset Management – (Minute 327/00)</b></p> <p><b>Resolved</b></p> <p>That four Members, one from each party, be nominated to assist in the Best Value Asset Management Reviews. (CD(LP&amp;A))</p>	<p>Implemented</p>

<p><b>Single Status Agreement and Job Evaluation – (Minute 327/00)</b></p> <p><b>Resolved</b></p> <p>That the progress made to date be noted and that the potential budgetary implications of job evaluation, including the one off costs of undertaking the process and its longer term implications, be considered by the Member Budget Monitoring Sub-Committee. (HAMS)</p>	<p>Implemented</p>
<p><b>Part-time Workers Pro Rata Holiday – (Minute 327/00)</b></p> <p><b>Resolved</b></p> <p>That the Unison request be agreed and the existing conditions of service of the staff be effectively protected until 30 June 2002. (HAMS)</p>	<p>Implemented</p>
<p><b>Office and Window-cleaning Contracts – (Minute 327/00)</b></p> <p><b>Resolved</b></p> <p>That the Office and Window-cleaning contracts with Mayfield Cleaning Contractors be extended on current terms and conditions to 24 August 2001. (HAMS)</p>	<p>Implemented</p>
<p><b>Best Value And Audit Commission Performance Indicators For 2001/2002 – (Minute 329/00)</b></p> <p><b>Resolved</b></p> <p>That subject to the observations above, the views set out in the report of the Chief Executive be forwarded as this Council's views on the DETR Consultation document. (CE)</p>	<p>Implemented</p>
<p><b>Transport Act 2000 – Mandatory Concessionary Travel – (Minute 330/00)</b></p>	



<p><b><u>Resolved</u></b></p> <p>(1) That this Authority continues to participate in the existing Countywide Concessionary Fare Scheme.</p> <p>(2) That a Public Notice be issued confirming the intention to fulfil the Mandatory Scheme by offering the Enhanced Mandatory Scheme.</p> <p>(3) That Budget provision of £35,000 be made in the 2001/2002 Estimates to meet the additional costs of the Scheme.</p> <p>(4) That Passes continue to be issued for Companions in accordance with existing criteria.</p> <p>(5) That concessionaires currently using Rail Cards be notified:</p> <p>(6) That the Rail Card will cease to be available under the Enhanced Mandatory Scheme with effect from 2001/2002.</p> <p>(7) That a Rail Card may be obtained as an additional concession for renewals occurring during 2001/2002 only, for existing users, at the current cost of £4.00. (HRHM)</p>	<p>Implemented</p> <p>Implemented</p> <p>Implemented</p> <p>Implemented</p> <p>Implemented</p> <p>Implemented</p> <p>Implemented</p>
<p><b>Supporting People – Consultation Document – (Minute 331/00)</b></p> <p><b>Resolved</b></p> <p>(1) That the proposals within the new initiative be noted and that Officers</p>	<p>Members training arranged for 26 September</p> <p>Implemented</p>

<p>arrange suitable Member training at the appropriate time.</p> <p>(2) That the Department of Environment, Transport &amp; the Regions be advised that this Authority would not wish a phased implementation of the scheme. (CD(F&amp;ES))</p>	
<p><b>Rate Relief For Horse Enterprises On Farms – (Minute 332/00)</b></p> <p><b>Resolved</b></p> <p>That the above comments be forwarded as this Council's views on the DETR consultation paper. (HRHM)</p>	<p>Implemented</p>
<p><b>The Windmill, Rayleigh – (Minute 334/00)</b></p> <p><b>Resolved</b></p> <p>(1) That a Windmill Working Group be formed, comprising three Members of the Council (Councillors Mrs S J Lemon, Mrs M J Webster and one Labour nominee), two adviser representatives from the National Trust (one an Officer) and two adviser representatives from the Rayleigh Antiquarian Society.</p> <p>(2) That the Terms of Reference of the Working Group be to consider the issue of charitable trusteeship and aim to report to the Corporate Resources Sub-Committee on 28 November 2000 with recommendations for the future ownership, management and maintenance of The Windmill. (HLS)</p>	<p>Implemented</p> <p>Ongoing</p>
<p><b>Benefit, Council Tax, Business Rates And Sundry Debtors – Write-Offs – (Minute 335/00)</b></p> <p><b>Resolved</b></p>	

<p>(1) That items written-off under the Corporate Director’s delegated authority be noted.</p>	<p>Implemented</p>
<p>(2) That items shown in Appendix B to the Corporate Director’s report be now written-off in the accounts of the Authority. (HRHM) (HFS)</p>	<p>Implemented</p>
<p><b>Renewal Of The Council’s Approved List Of Contractors For Construction Related Activities – (Minute 339/00)</b></p> <p><b>Resolved</b></p> <p>(1) That the new approved list of contractors be agreed for use on construction works and service categories. Implemented</p> <p>(2) That an updated list be reported to this Committee on an annual basis.</p> <p>(3) That authority be delegated to Officers to remove contractors from the list if they fail to meet the monitoring standards. (CD(F&amp;ES)) Implemented</p>	
<p><b>Report Of Urgent Action – (Minute 409/00)</b></p> <p><b>Resolved</b></p> <p>(1) That the reports be noted</p> <p>(2) That with regard to Street Trading consent:-</p> <p>(a) The Corporate Director (Finance and External Services) be given delegated power to waive 100% of the Street Trading consent fee for all future fee waiver applications received from Hockley Parish Council for their Christmas Light Switch-on event, unless there are material changes to the format, or objectives of holding this event. Implemented</p>	

<p>(b) The Corporate Director (Finance and External Services) be given delegated power to waive 100% of the Street Trading Consent fee for all future fee waiver applications received from Rochford Parish Council for the May Fayre event, unless there are material changes to the format, or objectives of holding this event.</p>	
<p><b>(Castle Point and Rochford Drug Reference Group Update Report). – (Minute 410/00)</b></p> <p><b>Resolved</b></p> <p>That outside body Members names be included on all future Council reports relating to the work of outside bodies for reference purposes. (ALL)</p>	<p>Implemented</p>
<p><b>The Thames Gateway – South East – (Minute 411/00)</b></p> <p><b>Resolved</b></p> <p>That, at this stage, support be given to the Council’s continued involvement and commitment to the Thames Gateway initiative (CE).</p>	<p>Implemented</p>
<p><b>Local Government Act 2000 – New Political Structure – (Minute 411/00)</b></p> <p><b>Resolved</b></p> <p>That, at this stage, option 4 (with four service committees and two overview/scrutiny Committees) be identified as the Council’s likely preferred option, Officers to report in detail to the next Meeting of the Sub-Committee on the practical implications of applying this option to enable final recommendations to be submitted to the Meeting of Full Council on 19 December 2000 (CE).</p>	<p>Implemented</p>

<p><b>Consultation with Chambers of Trade – (Minute 411/00)</b></p> <p><b>Resolved</b></p> <p>(1) That the provision of an explanatory historical sign board in the Back Lane Car Park, Rochford be referred to the Rochford Town Centre Working Group for consideration.</p> <p>(2) That the provision of additional CCTV cameras in Rayleigh Town Centre be deferred, pending a review of the effectiveness of the existing network.</p> <p>(3) That the provision of £5,000 for financing joint initiatives with the Chambers of Trade be included within the budget for 2001/2002 (CD(F&amp; ES)).</p>	<p>Implemented</p> <p>Decision to fund cameras taken at a subsequent meeting.</p> <p>Implemented</p>
<p><b>East of England Local Government Conference (EELGC) – Rochford Council Membership- (Minute 411/00)</b></p> <p><b>Resolved</b></p> <p>That Rochford District Council rejoin the East of England Local Government Conference from 1 April 2001 (HPS).</p>	<p>Implemented</p>
<p><b>Access at rear of 5-9 Prentice Close, Rochford – (Minute 411/00)</b></p> <p><b>Resolved</b></p> <p>Strip of Land 83 Southend Road, Rochford</p>	

<p><b>Resolved</b></p> <p>(1) That the transfer of a strip of land approximately 1 metre wide on the southern boundary of 83 Southend Road, Rochford to the owners of No.85 Southend Road, Rochford be agreed, at value and subject to a restriction as to its use and on such other terms as the Head of Legal Services considers appropriate.</p> <p>(2) That the purchasers meet the Council's legal and valuation fees and at their own expense erect a suitable fence to be agreed by the Council along the entire new boundary of the property.(HLS)</p>	<p>Implemented</p> <p>Implemented</p>
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<b>Asset Management – Best Value Review – (Minute 411/00)</b>	
<b><u>Resolved</u></b>	
(1) That the Asset Management Plan be adopted.	Implemented
(2) That the Corporate Director (Law, Planning & Administration) be appointed as Corporate Property Officer, and an Asset Management Group be created on the basis outlined.	Implemented
(3) That four Members, one from each Political Group, be appointed to join with the Asset Management Group in considering issues arising from the Audit Commission publication “Hot Property”	Implemented
(4) That the CAPS Solutions Uniform 2000 Estate Management module be acquired	Quotation received
(5) That a basic Global Positioning System be acquired	Under consideration
(6) That a Local Land & Property Gazetteer to be linked to the National Land Information System be produced.	Data matching complete. Awaiting guidance on NLIS
(7) That opportunities for Facilities Management, Partnership working and Competition in Asset Management be reviewed within the next twelve months following review of the Leisure and Housing Services	Report in Nov. 2001
(8) That the Council’s Asset Register be improved and published and a central record of Stakeholders be created.	Implemented
(9) That a Best Value Checklist for future reviews be prepared.	Implemented
(10) That a further report on the viability of a Data Centre following a process review of data management within the authority be presented	Not yet commenced

<p>(11) That the Action Plan attached to the signed copy of these minutes be implemented (CD(LPA))</p>	<p>Implemented</p>																																
<p><b>Setting The Council Tax Base 2001/2002 – (Minute 412/00)</b></p>																																	
<p><b><u>Resolved</u></b></p>																																	
<p>(1) That the report of the Corporate Director (Finance &amp; External Services) for the calculation of the Council’s Tax Base for the year 2001/2002 be approved.</p>	<p>Implemented</p>																																
<p>(2) That pursuant to this report and in accordance with the Local Authorities (Calculation of Tax Base) Regulations 1992, the amount calculated by the Rochford District Council as its Council Tax Base for the year 2001/2002 shall be in the following parts:-</p> <table data-bbox="313 762 869 1378"> <tr><td>ASHINGDON</td><td>1,172.28</td></tr> <tr><td>BARLING MAGNA</td><td>619.09</td></tr> <tr><td>CANEWDON</td><td>552.48</td></tr> <tr><td>FOULNESS ISLAND</td><td>67.51</td></tr> <tr><td>GREAT WAKERING</td><td>1,967.26</td></tr> <tr><td>HAWKWELL</td><td>4,406.70</td></tr> <tr><td>HOCKLEY</td><td>3,677.32</td></tr> <tr><td>HULLBRIDGE</td><td>2,334.22</td></tr> <tr><td>PAGLESHAM</td><td>103.76</td></tr> <tr><td>RAWRETH</td><td>428.37</td></tr> <tr><td>RAYLEIGH</td><td>11,815.35</td></tr> <tr><td>ROCHFORD</td><td>2,714.98</td></tr> <tr><td>STAMBRIDGE</td><td>231.09</td></tr> <tr><td>SUTTON</td><td><u>52.57</u></td></tr> <tr><td></td><td>30,142.98</td></tr> <tr><td></td><td>=====</td></tr> </table>	ASHINGDON	1,172.28	BARLING MAGNA	619.09	CANEWDON	552.48	FOULNESS ISLAND	67.51	GREAT WAKERING	1,967.26	HAWKWELL	4,406.70	HOCKLEY	3,677.32	HULLBRIDGE	2,334.22	PAGLESHAM	103.76	RAWRETH	428.37	RAYLEIGH	11,815.35	ROCHFORD	2,714.98	STAMBRIDGE	231.09	SUTTON	<u>52.57</u>		30,142.98		=====	<p>Implemented</p>
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<p><b>Modernising Local Government Finance Green Paper - (Minute 413/00)</b></p>																																	





**National Non Domestic Rating – Discretionary Rate Relief – Sections 47/48 Local Government Finance Act 1988 – (Minute 416/00)**

**Resolved**

- (1) That the applications from the Rochford Old Persons Welfare Committee Day Centre and the Hockley and Hawkwell Old Peoples Welfare Committee be deferred in order that they can be considered in tandem with future grant allocations.
- (2) That discretionary rate relief for the remaining bodies be as follows from 1 April 2001:-
- Star Shooting Club, Lubbards Lodge Farm, Rayleigh. Relief be reduced to 15% in line with Council policy as only 30% of Members reside in District.
- Kent Elms Tennis Club, Aviation Way, Southend-on-Sea Relief be withdrawn in view of large capital fund and continued annual surpluses
- Wakering Yacht Club, Sutton Wharf, Rochford Relief be withdrawn as a result of continuing surpluses and substantial current assets
- Rayleigh Horticultural Society, Lower Wyburns Farm Relief be withdrawn in view of substantial capital fund and annual surplus shown in latest accounts
- Essex Marina Yacht Club, Wallasea Island Relief be reduced to 15% in line with Council policy as only 30% of members reside within the District
- Hawkwell Village Hall 20% discretionary relief (top-up) amounting to £724 be withdrawn in view of large capital fund and continued annual surpluses
- Up River Yacht Club, Hullbridge Relief be increased to 50% in line with Council policy as 53% of members now reside within the District
- Hullbridge Sports and Social Club Relief be withdrawn as a result of substantial capital assets and in excess of 50% of social members
- (3) That Discretionary Rate Relief be granted to the following clubs from 1 April 2001:-
- Westcliff Rugby Football Club – 12.5%
  - Rochford 100 Rugby Club – 50%
  - Rayleigh Lawn Tennis Club – 50%

Now considered. Agreed to continue relief.

Implemented

<p><b>Best Value Review – Document Production – (Minute 417/00)</b></p> <p><b>Resolved</b></p> <p>(1) That the progress of work to date be noted with a finalised report submitted to Committee in due course.</p> <p>(2) That the Officer Review Group give consideration to the possibilities for reducing the amount of paper printing associated with the Members Bulletin/agenda despatch. (HAMS)</p>	<p>Implemented</p> <p>Implemented</p>
<p><b>Asset Review – Parish Transfers – Malvern Road, Laburnum Grove And Wood Avenue, Hockley – (Minute 418/00)</b></p> <p><b>Resolved</b></p> <p>(1) That the Laburnum Grove and Malvern Road play spaces be transferred to Hockley Parish Council and Ashingdon Parish Council respectively, on a long lease of 125 years at a peppercorn rent, and on such other terms and conditions as the Head of Legal Services deems fit.</p> <p>(2) That the Metropolitan Green Belt land off Beckney Avenue, Hockley be transferred to Hockley Parish Council, either at open market value, or on a long lease of 125 years at a peppercorn rent, and on such other terms and conditions as the Head of Legal Services deems fit. (HLS)</p>	<p>Completion Imminent</p> <p>Ongoing</p>
<p><b>Rayleigh Citizens Advice Bureau (Cab) – Nomination To Outside Body – (Minute 419/00)</b></p> <p><b>Resolved</b></p> <p>(1) That Councillors Mrs J Hall and R A Amner be this Council's appointees to</p>	<p>Implemented</p>

<p>the Rochford and Rayleigh Citizens Advice Bureau respectively.</p> <p>(2) That the Citizens Advice Bureau be asked to retain provision for two Council appointees in accordance with the previously agreed arrangement with further review when the period of office ends and, in the event of this not being agreed by the Bureau, the matter be brought back to a future meeting of this Committee. (HAMS)</p>	<p>Implemented</p>
<p><b>Corporate Resources Sub-Committee Minute 384 – Outstanding Contract Issues – (Minute 421/00)</b></p> <p><b>Resolved</b></p> <p>That the recommendations contained within the exempt appendix to the Minutes be agreed. (CD(F&amp;ES))</p>	<p>Implemented</p>
<p><b>50-54 West Street, Rochford – (Minute 423/00)</b></p> <p><b>Resolved</b></p> <p>(1) That Officers continue to discuss the options for a suitable renovation and redevelopment scheme with the owners within defined parameters based on the information contained in the report.</p> <p>(2) That any initial proposals relating to indicative use and planning application/conservation consent be considered by the Planning Policy Sub-Committee in the first instance. (HOPS)</p>	<p>Ongoing discussions. It is hoped that a report can be put before the Planning Policy Sub-Committee in Autumn 2001</p>

<p><b>Treasury Management Adviser - (Minute 424/00)</b></p> <p><b>Resolved</b></p> <p>That Sector Treasury Services be appointed for a period of 5 years as the Council's Treasury Management Adviser. (HFS)</p>	<p>Implemented</p>
<p><b>Essex Police Best Value Structural Review (Minute 440/00) – (Minute 67/01)</b></p> <p><b>Resolved</b></p> <p>That this Authority makes provisional arrangements for two Public Consultation Meetings in both the Rayleigh and Rochford areas in anticipation of the Police Authority agreeing to undertake full public consultation on the Essex Police Best Value Structural Review. (CE)</p>	<p>See other decisions/reports to Full Council</p>
<p><b>Our Countryside: The Future – (Minute 69/01)</b></p> <p><b>Resolved</b></p> <p>That the summary of the White Paper “Our Countryside – The Future” be noted and that further reports be brought to appropriate Committees as the individual elements of the proposals outlined in the document are developed by the Government. (HPS)</p>	<p>Implemented</p>

<p><b>Our Towns and Cities: The Future – (Minute 69/01)</b></p> <p><b>Resolved</b></p> <p>That the summary of the White Paper “Our Towns and Cities: The Future” be noted and that further reports be brought to appropriate Committees as the individual elements of the proposals outlined in the document are developed by the Government. (HPS)</p>	<p>Implemented</p>
<p><b>Draft Guidance on Standards Committees – (Minute 69/01)</b></p> <p><b>Resolved</b></p> <p>That the observations set out in the Minute form the basis of this Council’s response to the Government’s Consultation Paper on Standards Committees. (CE)</p>	<p>Implemented</p>
<p><b>Access at rear of 5-9 Prentice Close, Rochford – (Minute 69/01)</b></p> <p><b>Resolved</b></p> <p>That the request for a right of way to allow vehicular access to the rear of No.4 Malting Villas Road, Rochford be refused.</p> <p>That the request for parking bays to be marked out and allocated to Nos. 5-9 Prentice Close, Rochford, to provide two parking spaces convenient to each of the properties be referred to the Housing Management Sub-Committee. (HRHM)</p>	<p>Implemented</p> <p>Implemented</p>

Grants to Outside Bodies – (Minute 69/01)		
<b>Resolved</b>		
(1)	That grants be awarded in 2001/02 to the following organisations as shown:-	Implemented
	CAB	
	Rayleigh CAB	
	Rochford CAB	
	Additional funding	
		61,800
	Home Visiting	4,200
	Outreach Service	1,600
	Mediation	<u>1,000</u>
		<u>68,600</u>
	Barling Evergreen Club	105
	Essex Racial Equality Council	600
	Great Wakering OAP Club	100
	Hockley & Hawkwell Old Peoples Welfare	3,200
	Hockley over 60's	100
	Hullbridge Pensioners fellowship	105
	Hullbridge Senior Citizens Welfare Council	3,200
	Mayday Mobile	1,060
	RAVS	1,500
	Rayleigh Age Concern	3,200
	Rayleigh Friends of Southend Cancer Unit	110
	Rayleigh Good Fellowship	750
	Rayleigh No.1 Club	600
	Rayleigh No. 2 Club	330
	Rayleigh Physically Handicapped Club	880
	Rochford & District Access Committee	100

<p>Rochford &amp; District Old Peoples Welfare      3,200  Rochford Pre School Learning Alliance      400  Rochford Sports Council      2,175  Royal Association for the Deaf      520</p> <p>(2) That Rayleigh Antiquarian Society's request for a grant of £160 be agreed, with Officers to identify a suitable source of funding. (CD(F&amp;ES))</p>	<p>Implemented</p>
<p><b>Members' Allowances 2001/02 – (Minute 69/01)</b></p> <p><b>Resolved</b></p> <p>(1) That for 2001/02 Members' Allowances be calculated on the basis of the existing system, with an increase of 3%.</p> <p>(2) That Officers present a report on the composition and levels of reimbursement with a view to setting up an Independent Review Panel to determine the level of allowances for 2002/03. (CD(F&amp;ES))</p>	<p>Included within estimates</p> <p>Implemented</p>
<p><b>Thames Gateway – South East – (Minute 69/01)</b></p> <p><b>Resolved</b></p> <p>That a contribution of £5,000 be made towards the Thames Gateway South Essex Initiative. (CE)</p>	<p>Implemented</p>
<p><b>Essex Wide Best Value General Consultation Survey – (Minute 69/01)</b></p> <p><b>Resolved</b></p> <p>That the contents of the report be noted, with the findings being fed through to the appropriate Best Value service reviews and other relevant Council initiatives.</p>	<p>On-going</p>



<p>(CE)</p> <p><b>Community Legal Service - (Minute 69/01)</b></p> <p><b>Resolved</b></p> <p>(1) That Officers continue to work as part of the partnership and keep Members informed of progress.</p> <p>(2) That a representative on the Steering Group be appointed from the Corporate Resources Sub-Committee for the remainder of this municipal year. (HLS)</p>	<p>Implemented</p> <p>Implemented</p>
<p><b>Rochford Economic Audit – (Minute 69/01)</b></p> <p><b>Resolved</b></p> <p>(1) That the consultants' report be referred to the Planning Policy Sub-Committee which is responsible for consideration of the new Local Plan.</p> <p>(2) That the action involving the Council's partner organisations, as outlined in the Chief Executive's report, be endorsed.</p> <p>(3) That Officers complete their work on a draft economic strategy for the District, based on the consultants' report, for consideration at a future meeting. (CE)</p>	<p>Implemented</p> <p>Implemented</p> <p>Underway</p>
<p><b>Land at Mill Hall, Rayleigh – (Minute 69/01)</b></p> <p><b>Resolved</b></p> <p>That the land at the Mill Hall, Rayleigh, identified on the plan attached to the Corporate Director's exempt report, be sold subject to a covenant to protect its</p>	<p>Ongoing</p>

<p>use. (CD(F&amp;ES))</p>	
<p><b>Mill Hall, Rayleigh – installation of CCTV - (Minute 69/01)</b></p> <p><b>Resolved</b></p> <p>(1) That Officers undertake the installation of a CCTV system to cover the whole of the Mill Hall site, at an approximate cost of £8,500 with the balance of the budgetary allocation being used for other schemes to be identified.</p> <p>(2) That the Corporate Director (Finance &amp; External Services) be authorised to utilise part of the £20,000 budget provision for 2001/02 in the current financial year. (CD)</p>	<p>Implemented June 2000 Cameras now being installed</p>
<p><b>Community Strategies – (Minute 51/01)</b></p> <p><b>Resolved</b></p> <p>That a report on the way forward be submitted to the first Meeting of the Structural and Procedural Review Sub-Committee in the next municipal year, the report to address the observations made during this meeting. (CE)</p>	<p>Report delayed pending receipt of further work at County level and available staffing resources.</p>
<p><b>Best Value – Rolling Programme Of Service Reviews – (Minute 72/01)</b></p> <p><b>Resolved</b></p> <p>(1) That the programme of Service Reviews, as set out at Appendix 1 to these Minutes, be agreed.</p> <p>(2) That a panel of four Members (one from each Group) be established to input into forthcoming Best Value service reviews. (CE/HAMS)</p>	<p>Implemented</p> <p>Implemented</p>
<p><b>National Non-Domestic Rating – Discretionary Rate Relief – Sections 47/48</b></p>	

<p><b>Local Government Finance Act 1988 – (Minute 73/01)</b></p> <p><b>Resolved</b></p> <p>That relief be granted to the Rochford Hundred Rugby Football Club and the Westcliff Rugby Football Club with effect from 1 April 2000 (the year the Council’s current rate relief policy came into effect.) (HRHM)</p>	<p>Implemented</p>
<p><b>Benefit, Council Tax, Business Rates, Former Tenant Arrears And Sundry Debtors – Write-Offs – (Minute 74/01)</b></p> <p><b>Resolved</b></p> <p>(1) That the items written-off under the Corporate Director’s delegated authority be noted.</p> <p>(2) That the items shown under sundry debtors, benefits and former tenant arrears in Appendix B of the report (appended to the signed copy of these minutes) be now written-off in the accounts of the Authority. (HRHM/HFS)</p>	<p>All Write-Off cases implemented</p>
<p><b>Bellingham Lane/Mill Hall Car Park Project – (Minute 76/01)</b></p> <p><b>Resolved</b></p> <p>(1) The Chief Executive be instructed to undertake an internal investigation into the management of this contract and to submit a report on a confidential basis to the next Meeting of this Committee.</p> <p>(2) A Process Review of contract management be undertaken immediately, with a cross Group Panel of four Members appointed on the same basis as for a Best Value Review. (CE)</p>	<p>Implemented</p> <p>Implemented</p>
<p><b>57 South Street – Joint Management Board – (Minute 77/01)</b></p>	

<p><b>Resolved</b></p> <p>(1) That Councillors D M Ford and D A Weir be appointed to represent the Council on the 57 South Street Joint Management Board.</p> <p>(2) That it be requested co-opted Members with voting rights be appointed, the Council's appointees to be Councillors R A Amner and Mrs H L A Glynn.</p> <p>(3) That attendance at meetings of the Board be an approved duty. (CD(F&amp;ES))</p>	<p>Implemented</p> <p>Implemented</p>
<p><b>Reduction Or Remission Of Business Rate Liability – (Minute 78/01)</b></p> <p><b>Resolved</b></p> <p>That relief be granted for applicant ref N100631476 on the following basis:-</p> <p>Relief of 50% for 1999/2000 Relief of 25% for 2000/2001 (HRHM)</p>	<p>Implemented</p>
<p><b>Grants and Community Support – (Minute 152/01)</b></p> <p><b>Resolved</b></p> <p>(A) to award a grant of £750 to Relate – South Essex.</p> <p>(B) to grant 20% discretionary NNDR rate relief to</p> <p>Hockley and Hawkwell Old Peoples Welfare Committee Hullbridge Senior Citizens Welfare Council Rayleigh Age Concern</p>	<p>Implemented</p> <p>Implemented</p>

<p>Rochford and District Old Peoples Welfare (HFS)</p>	
<p><b>Application for Waiver of Public Entertainment Licence Fees – Hullbridge Village Fayre – (Minute 152/01)</b></p> <p><b>Resolved</b></p> <p>To waive 100% of the application fee due for a public entertainment licence, if granted, for the Hullbridge Village Fayre. (HHCC)</p>	<p>Implemented</p>
<p><b>Application for Waiver of Public Entertainment Licence Fees – Barn Dance, New Hall Farm, Lambourne Road, Canewdon – (Minute 152/01)</b></p> <p><b>Resolved</b></p> <p>To waive 80% of the application fee due for a public entertainment licence, if granted, for the Barn Dance planned to take place on 8 June 2001 at New Hall Farm, Canewdon – this waiver also to apply in the event of it proving necessary to hold the barn dance on an alternative date as a result of any restrictions that might apply arising from the present foot and mouth outbreak. (HHCC)</p>	<p>Implemented</p>
<p><b>Youth Training (Foundation Modern Apprenticeship) – (Minute 152/01)</b></p> <p><b>Resolved</b></p> <p>(A) To increase the youth training budget in 2001/02 to £21,855 to enable up to 3 paid trainees to be employed.</p> <p>(B) To widen the Council's youth training scheme to offer short term placements for people with disabilities and women returning to work after a period of absence from the work place. (CD(LPA))</p>	<p>Implemented</p> <p>Implemented</p>

<p><b>Harassment at Work Policy and Staff Guidance – (Minute 152/01)</b></p> <p><b>Resolved</b></p> <p>To adopt the Harassment at Work Policy and Staff Guidance on Harassment as attached at the appendix to the signed copy of the minutes of the Corporate Resources Sub-Committee. (CD(LPA))</p>	<p>Implemented</p>
<p><b>Small Business Rate Relief – Foot and Mouth Disease – (Minute 152/01)</b></p> <p><b>Resolved</b></p> <p>To make the strongest possible representations to the Department of the Environment, Transport and Regions, with copies to the Local Government Association and the local Members of Parliament, seeking the inclusion of Rochford District Council to the list of authorities in the Eastern Region covered by the rural aid package. (CEX)</p>	<p>Implemented</p>
<p><b>Land at Golden Cross Parade, Ashingdon (Minute 152/01)</b></p> <p><b>Resolved</b></p> <p>To request the owner of this area of land at Golden Cross Parade to erect a barrier adjacent to the public footpath as a means of preventing vehicles from backing onto the footpath.</p>	<p>Implemented</p>
<p><b>It Network Recabling –(Minute 155/01)</b></p> <p><b>Resolved</b></p>	

<p>(1) To agree that a new structured voice and data network be installed at the Council's offices at Rochford and Rayleigh at the estimated cost of £178,100.</p>	<p>Implemented</p>
<p>(2) To agree that SIS be contracted to undertake this installation at £169,600 engaging Fastnet as principal wiring contractor and with work commencing on 7 May 2001 for a maximum period of 6 months. (HAMS)</p>	<p>Implemented</p>
<p><b>Review Of District Council Electoral Arrangements – (Minute 156/01)</b></p>	
<p><b>Resolved</b></p>	
<p>(1) To inform the Secretary of State for the Environment, Transport and the Regions that the Council now accepts the final recommendations of the Local Government Commission for the District of Richford.</p>	<p>Implemented</p>
<p>(2) To ask the Partnership Sub-Committee meeting on 19 April 2001 whether Town and Parish Councils would wish the District Council to continue to lobby on their behalf for the date of implementation of consequential changes to parish electoral arrangements being deferred to the first ordinary elections of each Council in or after May 2002. (HAMS)</p>	<p>Implemented</p>
<p><b>Capital Schemes – Progress Report – (Minute 157/01)</b></p>	
<p><b>Resolved</b></p>	
<p>To note the contents of the report and that further reports on the progress of capital schemes would be brought to the Committee on a quarterly basis commencing with the meeting scheduled for 12 July 2001. CD(F&amp;ES)</p>	<p>Implemented</p>
<p><b>Capital Fund For Parish/Town Council Projects (Minute 158/01)</b></p>	

<p><b>Resolved</b></p> <p>To agree the proposed grant scheme as set out in the Chief Executive’s report, and now attached to the signed copy of these minutes, save for agreement in principle to £20,000 being added to the fund in each of the financial years 2001/02, 2002/03 and 2003/04 subject to a review being undertaken at the end of the first year of the achievements and value of the grants made.</p> <p>the deletion of the requirement for town and parish councils to demonstrate that additional sources of funding were available for the projects they were bidding for.</p> <p>the addition of a criteria giving preference to applications from smaller parish councils that had not already received substantial funding from the District Council.</p>	<p>Will be included in revised programme.</p>
<p><b>Essex County Council – The Governance &amp; Management Of Partnerships – (Minute 159/01)</b></p> <p><b>Resolved</b></p> <p>That the comments set out in the Chief Executive’s report as now attached to the signed copy of these minutes be approved as the basis for this Council’s response to Essex County Council. (CE)</p>	<p>Implemented</p>
<p><b>Document Production – Best Value Review – (Minute 160/01)</b></p> <p><b>Resolved</b></p> <p>To note the actions already implemented by the review group and agree the proposals for the future provision and management of document production as set out at the Appendix to these minutes. (HAMS)</p>	<p>Delayed due to absence of Head of Service</p>
<p><b>Civic &amp; Public Relations Best Value Review – Interim Report – (Minute</b></p>	



<p><b>161/01)</b></p> <p><b>Resolved</b></p> <p>(1) to add noticeboards; the use of the mobile exhibition unit; and the provision of information in the Council's receptions to the areas to be looked at as part of the civic and public relations review.</p> <p>(2) to establish a Member, Civic and Public Relations Best Value Working Group to discuss the findings of the best value review, the Group to comprise one representative from each of the political groups on the Council and to report to the Corporate Resources Sub-Committee.</p> <p>(3) to appoint Cllr P F A Webster as the Conservative Group representative on the new Working Group with each other Group to submit the name of their nominated Member to the Chief Executive. (HPS/HAMS)</p>	<p>Actioned or in progress</p> <p>Implemented</p>
<p><b>National Non-Domestic Rating Discretionary Rate Relief – (Minute 162/01)</b></p> <p><b>Resolved</b></p> <p>To grant discretionary rate relief as follows:</p> <p>Hamelin Trust                      20% (top up) rate relief from 11 October 1999</p> <p>1<sup>st</sup> Hawkwell Scout Group              20% (top up) rate relief from 1 October 1999 (HRHM)</p>	<p>Implemented</p>
<p><b>Benefit, Council Tax, Business Rates, Former Tenant Arrears And Sundry Debtors – Write Offs – (Minute 163/01)</b></p> <p><b>Resolved</b></p> <p>(1) To note the items written off under the Corporate Director's delegated</p>	<p>Implemented</p>

<p>authority as set out in Appendix A to the Corporate Director's report and now attached at the signed copy to these minutes.</p> <p>(2) To write off the NNDR and Benefits debts as set out in Appendix B to the Corporate Director's report and now attached at the signed copy to these minutes. (CD(F&amp;ES))</p>	
<p><b>Audio Visual Equipment – Tenders – (Minute 165/01)</b></p> <p><b>Resolved</b></p> <p>(1) To approve an additional provision of £7,400 within the capital programme for 2001/02 for the installation of audiovisual equipment in the Council Chamber.</p> <p>(2) To delegate authority to the Corporate Director (Law, Planning and Administration) to negotiate with both COMDIS and Soundtrack and to accept the most advantageous tender to the Authority.</p> <p>(3) To ask the Head of Administrative and Member Services to report back to a future meeting of this Committee on a possible charge that might be levied by the Council on other users of the new audiovisual equipment. (HAMS)</p>	<p>Implemented</p> <p>Implemented</p> <p>Report in next cycle</p>
<p><b>Bellingham Lane/Mill Hall Project – (Minute 166/01)</b></p> <p><b>Resolved</b></p> <p>To refer the matter to the Member Contract Review Working Group to overlay the issues already identified by the Working Group - the Group to report back to a future meeting of this Committee. (CEX)</p>	<p>Working Group work in progress</p>
<p><b>grants to outside bodies (Minute 42/01)</b></p>	

<p><b>Resolved</b></p> <p>That a report be submitted to a future meeting of the Corporate Resources Sub-Committee outlining alternative, more appropriate, budgetary sources and financial support for the Business Centre Enterprise Agency.</p>	<p>Budget provision available, report to be made in next cycle of meetings.</p>
<p><b>current and future monitoring of a leisure, refuse collection and recycling, street cleansing and ground maintenance contracts (Minute 118(4))/01</b></p> <p><b>Resolved</b></p> <p>That prices be obtained for the contracting out of periphery activities with a further report being made to the Contracts Panel on the outcome. (HLCS)</p>	<p>Monitoring arrangements agreed by Members. Posts agreed now filled and arrangement now in place.</p>

## OUTSTANDING ISSUES FROM FULL COUNCIL

ITEM	PROGRESS/OFFICER
<p><b>Dealing with Abandoned Vehicles – The Way Forward (Minute 251/00)</b></p> <p><b>Resolved</b></p> <p>that a position report be submitted to the next meeting of the Transportation and Environmental Sources Committee</p> <p>That officers approach the County Council with a view to achieving recovery of monies expended by the District during 2000/01.CD(F&amp;ES)</p>	<p>Implemented</p> <p>Ongoing</p>
<p><b>The Modernising Agenda – An Update on the Local Government Bill – Implications for the District Council (Minute 251/00)</b></p> <p><b>Resolved</b></p> <p>(1) That Meetings of the Structural &amp; Procedural Review Working Group be convened as appropriate to address the detail of changes to the Local Government Bill as they emerge, with Meetings of Full Council being convened as appropriate.</p> <p>(2) That the Chief Executive consult other Authorities within Essex with a view to a collaborative approach in preparing an acceptable 'fourth option' involving an enhanced Committee system.</p> <p>(3) That the Chief Executive prepare a possible public consultation document seeking the views of the public on the Council's current system of decision making and the four alternatives proposed in the Local Government Bill.</p>	<p>Implemented</p> <p>Implemented</p> <p>Implemented</p>

<p>(4) That authority be delegated to the Chief Executive to establish an independent Panel to review Members remuneration once further guidance is available. (CE)</p>	<p>Being implemented</p>
<p><b>Electoral Review Working Group (Minute 251/00)</b></p>	
<p><b>Resolved</b></p>	
<p>(1) That the following form the basis of the Council's response to the Local Government Commissions' draft recommendations for the future electoral arrangements in Rochford: -</p>	<p>Implemented</p>
<p>(a) That this Council concurs with the recommendation that Rochford District Council should be represented by 40 Councillors in 20 Wards and that elections should take place by thirds.</p>	
<p>(b) That whilst this Council is broadly happy with the boundaries which have been set for the Rayleigh wards, with the exception of the area surrounding Deepdene Avenue, it is extremely concerned that in other areas the recommendations have been based on a desire to achieve electoral quality alone and unlike the District Council's proposals had not given adequate account to the other statutory criteria of community identity, and effective and convenient local government.</p>	
<p>(2) That it be re-iterated to the Commission that the consequential changes in the Parish Council election arrangements should not take effect until the date of the first next ordinary date of election after 2002. (HAMS)</p>	<p>Implemented</p>
<p>(3) That a letter be sent to the Chairman and Clerk of every Parish/Town Council offering to give assistance in drafting a letter of response to the Local Government Commission. (HAMS)</p>	<p>Implemented</p>
<p>(4) That the local press be invited to give publicity to the Local Government' Commissions recommendations. (HCPI)</p>	<p>Implemented</p>
<p>(5) That the Chief Executive or a Senior responsible Officer from the Local Government Commission be invited to attend a future Meeting with District and Parish Members to discuss electoral review proposals. (HAMS)</p>	<p>Implemented</p>

<p><b>Notice of Motion from Councillors Mrs J Helson and V H Leach (Minute 252/00)</b></p> <p>“(1) That the Transportation Sub-Committee undertakes a review of the car parking charging policy and reports to Transportation and Environmental Services Committee in order that its views can be considered as part of the 2001/2002 budget making process.</p> <p>(2) That the Officers present a detailed feasibility study on the possibility of implementing “Pay on Exit” in Websters Way car park. This feasibility study to include site layout and financial, operational and staffing implications. The report to be submitted to Transportation Sub-Committee within a timescale which will enable it to be considered as part of the 2001/2002 Budget Process.”</p>	<p>Implemented</p> <p>Implemented</p>
<p><b>Protocol for Working Groups – (Minute 254/00)</b></p> <p><b>Resolved</b></p> <p>(1) That the proposed protocol for Working Groups, as amended, be adopted.</p> <p>(2) That the Membership of the Electoral Review Working Group be amended by changing the status of the Chief Executive, Corporate Director (Law, Planning and Administration) and the Head of Administrative and Member Services to “non-voting advisors” and the consequential reduction in the total size of the Working Group from 8 voting members to 5.</p> <p>(3) That Council re-affirms that Working Groups sit outside the formal Committee structure.</p> <p>That, in order to avoid confusion the following bodies, which actually function as Sub-Committees, be renamed as Sub-Committees:-</p> <p>Street Trading Panel          Appointments Panel          Contracts Panel</p>	<p>Implemented</p> <p>Implemented</p> <p>Implemented</p> <p>Implemented</p>

<p>Leaders Panel                  Member Budget Monitoring Working Group                  Structural and Procedural Review Working Group (HAMS)</p> <p><b>(5)</b> (a) That the Rayleigh Town Centre Monitoring Panel be re-established to conclude overseeing the works to improve Rayleigh High Street, the Group to comprise four District Council Members, four Town Council Members and advisor representatives from Rayleigh Chamber of Trade.</p> <p>(b) That the Chief Executive be authorised to appoint the District Council Members of the Working Group based on names to be submitted by the appropriate Group Leaders, the Rayleigh Town Council representatives to be as nominated by that Council.</p> <p>(c) That notwithstanding the provisions of the protocol for working groups agreed at (1) above, the representatives of Rayleigh Town Council be accorded full voting rights.</p> <p>(d) That the Group be required to report to the Transportation and Environmental Services Committee on its activities.</p> <p>(e) That the Group be wound up at 31 December 2000. (HAMS)</p>	<p>Implemented</p> <p>Implemented</p> <p>Implemented</p> <p>Implemented</p> <p>Implemented</p>
<p><b>Petitions – (Minute 254/00)</b></p> <p><b>Resolved</b></p> <p>that Standing Order 11 be amended as follows in order to clarify the arrangements for handling petitions received by the Council:-</p> <p>Add new clause 1 to read:-</p>	<p>Implemented</p>

“In the event of the Council receiving a petition where the petitioner asks that it be submitted to a meeting of the Full Council, the provisions of clauses (2), (3) and (4) below should apply. The same Clauses will apply where it is necessary for a petition to be submitted to a Committee of the Council.”

Amend the numbering of existing clauses (1), (2) and (3) to (2), (3) and (4) respectively.

At new clause (2), line one after the words “At a Meeting of the Council.....”, add “or a Meeting of the Committee”.

Add new clause (5) to read:-

“In the event of a petitioner not being able to present their petition at a meeting of the Council or at a Committee in person, the petition may be presented on their behalf by any Member of the Council. Unless a petition is formally presented at the meeting, it will not be further considered.”

Add new clause (6) to read:-

“Once a petition has been formally presented to the Council, it will be referred without debate to the appropriate Committee of the Council for consideration and, where it is within the terms of reference of that Committee, decision. In the case of a petition submitted direct to a Committee, the Committee may where the subject raised is within the terms of reference of that Committee, determine the matter at the meeting to which it is submitted providing there is sufficient time for production of a report to the Committee. Should there be insufficient time the matter will be referred to Full Council with a report.”

Amend the numbering of existing clauses (4) to (7) as (7) to (10) respectively. The words “ at Full Council” also to be deleted from the heading of the Standing Order.



<p><b>Arrangements for Dealing with Urgent Business (Minute 254/00)</b></p> <p><b>Resolved</b></p> <p>(1) That authority be delegated to the Chief Executive and/or the Corporate Directors to take decisions in cases of urgency after consultation with the Chairman or Vice Chairman of the appropriate Committee of the Council and with Group Leaders. This provision to include the requirement for all decisions taken in this manner to be reported to the first next Meeting of the Council or the appropriate Committee.</p> <p>(2) That consequential on (1) above, the scheme of delegated powers to Committees and Sub-Committees be amended for the Leaders' Panel by the deletion of the words "To exercise the powers of the Council where urgency exists". (HAMS)</p>	<p>Implemented</p> <p>Implemented</p>
<p><b>Corporate Consultation Strategy (Minute 255/00)</b></p> <p><b>Resolved</b></p> <p>(1) That the Corporate Consultation Strategy document as set out in the report of the Chief Executive be agreed.</p> <p>(2) That the purchase of a mobile exhibition unit be agreed in principle at a cost not exceeding £18,000. Officers to endeavour to acquire the vehicle within a three-month period with the outcome of the tendering process reported to the Member Budget Monitoring Working Group if the possible cost exceeds the budget provision. (CE)</p>	<p>Implemented</p> <p>Implemented</p>
<p><b>Noise From Shoebury Ranges – Letter From Tendring District Council (Minute 256/00)</b></p> <p><b>Resolved</b></p> <p>That Tendring District Council be informed that this Council is not persuaded to support their action to seek the immediate cessation of destructive explosions on the Shoebury Ranges on the basis set out in the report. (HCPI)</p>	<p>Implemented</p>

<p><b>National Non-Domestic Rating Discretionary Rate Relief (Minute 257/00)</b></p> <p><b>Resolved</b></p> <p>That a decision on the Rochford Hundred Rugby Club application be held in abeyance pending a review of Rate Relief policy by the Council’s Corporate Resources Sub-Committee in the next Cycle of Meetings. (HRHM)</p>	<p>Now determined</p>
<p><b>Uk Youth Parliament – Minute 258/00</b></p> <p><b>Resolved</b></p> <p>That a grant of up to £150 be made towards the appointment of a delegate to the UK Youth Parliament, subject to the delegate being from one of the local senior schools which had contributed to the Council’s citizenship debate. (HAMS)</p>	<p>Implemented</p>
<p><b>Appointment Of Representatives To Outside Bodies (Minute 259/00)</b></p> <p><b>Resolved</b></p> <p>(1) That appointments to the remaining Outside Bodies be as set out in the appendix to these Minutes.</p> <p>(2) That the appointments be for the Municipal Years 2000/2001 and 2001/2002.</p> <p>(3) That attendance at Outside Bodies attract travel and subsistence allowance, but not attendance allowance.</p> <p>(4) That authority be delegated to the Chief Executive to nominate to the Association of Essex Council’s Health Forum at the appropriate time, in consultation with Group Leaders. (HAMS)</p>	<p>Implemented</p> <p>Implemented</p> <p>Implemented</p> <p>Implemented</p>

<p><b>Albert Jones Court, Rayleigh (Minute 260/00)</b></p> <p><b>Resolved</b></p> <p>That, in view of the District’s serious concerns about this matter, a meeting of Extraordinary Council be convened to which the appropriate senior Officers from the County Council and County Council Members (including the appropriate portfolio holders and Social Services Committee Members) be invited. (CE)</p>	<p>Implemented</p>
<p><b>Invite To Meetings At County Council (Minute 261/00)</b></p> <p><b>Resolved</b></p> <p>(1) That the Chairman and Vice Chairman of the Transportation and Environmental Services Committee together with an appropriate Officer attend the meeting on 3 August.</p> <p>(2) That Cllrs R Adams, R S Allen, G Fox, A Hosking, V H Leach and G A Mockford be nominated to attend the meeting on 7 September as Member representatives on behalf of the District Council. (CE)</p>	<p>Implemented</p> <p>Implemented</p>
<p><b>The Future Of Elderly Persons Homes In Essex (Minute 270/00)</b></p> <p><b>Resolved</b></p> <p>That this Council request that Essex County Council defer its decision relating to the future of Albert Jones Court, until the consultations relating to other homes have been completed so that a decision can be taken in a comprehensive manner. (CEX)</p>	<p>Implemented (see below)</p>

<p><b>Albert Jones Court, Rochford (Minute 288/00)</b></p> <p><b>Resolved</b></p> <p>(1) That the County Council reconsiders its decision and look at Albert Jones Court as part of the overall comprehensive consultation exercise as requested by the District Council.</p> <p>(2) If the County Council do not agree, that they be requested to enter into discussions with Rochford District Council and other organisations such as the primary care group and the health trusts and with social landlords to secure a suitable future use for the site.</p> <p>(3) In addition, the County Council should assure this Council that the closure will be carried out in an organised fashion and that the building will not be left in a state of abandonment for any length of time.</p> <p>(4) Finally the District Council requests that the County Council confirms that all capital receipts received in connection with Albert Jones Court and also the Bungalow site be spent in Rochford District on initiatives for the benefit of Rochford residents, particularly with regard to the provision of elderly persons' accommodation. (HHHCC)</p>	<p>Essex County Council resolved to close the home</p> <p>Discussions are taking place</p> <p>The building has been secured and the County Council are a party to the discussions about its future .</p> <p>County Council advise that no receipt has been forthcoming, but as and when that occurs, a case will be made to County Members about its use.</p>
<p><b>Arrangements for Town Centres/Advisors to Working Groups (Minute 344/00)</b></p> <p><b><u>Resolved</u></b></p> <p>(1) That authority be delegated to Working Groups to determine their advisers and that the Protocol for Working Groups be adjusted accordingly.</p> <p>(2) That the Hullbridge Town Centre Working Group be formed. (HAMS)</p>	<p>Implemented</p> <p>Implemented</p>

<p><b>Meeting with Rayleigh Town Council and Rochford Sports Council (Minute 344/00)</b></p> <p><b>Resolved</b></p> <p>That should a Meeting be arranged between Rayleigh Town Council and Rochford Sports Council to discuss next year’s Festival of Sports Finals Day on King George’s Playing Field, Rayleigh and this Authority were invited to attend, that this Authority’s representatives be the Chairman of Leisure Sub-Committee and the Corporate Director (Finance &amp; External Services). Furthermore, any Meeting should be agenda based to show the matters to be discussed. (CD(F&amp;ES))</p>	<p>Implemented</p>
<p><b>Memorandum of Understanding for Traveller Encampments (Minute 344/00)</b></p> <p><b>Resolved</b></p> <p>That the Memorandum of Understanding be agreed, subject to the full version of the Code for Travellers in Essex replacing the summary Code included in the report. (HHHCC)</p>	<p>Implemented</p>
<p><b>Substitutes (Minute 344/00)</b></p> <p><b>Resolved</b></p> <p>That the first part of Standing Order 12(13)(e) be adjusted to read:-</p> <p>“A list of substitutes nominated in accordance with paragraph 12(13)(a) should be supplied to the Proper Officer at any time up to the commencement of the Meeting to which it relates...”</p>	<p>Implemented</p>

<p><b>Referencing Up of Decisions (Minute 344/00)</b></p> <p><b>Resolved</b></p> <p>That Standing Order 18(6) be adjusted to read:-</p> <p>“(6) Delegated decisions of a Sub-Committee or Committee other than the Planning Services Committee or when acting in a quasi-judicial capacity shall be deemed to have been resolved four working days after the date of the Meeting, unless a Member(s) has provided the Proper Officer with the names of three Members of the Council who require the relevant Minute to be referred to the Full Council for decision. If such a request is received the Minute will be included for debate at the next Full Council Meeting.” (HAMS)</p>	<p>Implemented</p>
<p><b>Position of Chief Executive (Minute 344/00)</b></p> <p><b>Resolved</b></p> <p>That the Council offer the permanent position of Chief Executive to Mr Paul Warren on expiry of his current contract with the Council. (CD(L,P&amp;A))</p>	<p>Implemented</p>
<p><b>Position of Head of Planning Services (Minute 344/00)</b></p> <p><b>Resolved</b></p> <p>That the Head of Corporate Policy &amp; Initiatives be confirmed in the post of Head of Planning Services on a permanent basis with the Local Plans Unit transferring back to the Planning Services Division under his control. (CE)</p>	<p>Implemented</p>
<p><b>Contract Standing Orders – Monitoring Report – Financial Services Division (Minute 344/00)</b></p> <p><b>Resolved</b></p> <p>That contract Standing Order 22.4 be adjusted to read:-</p>	<p>Implemented</p>

<p>22.4 Each Corporate Director shall record all contracts awarded by the Department, including the nature of the goods, works, services or concession for which the contract has been awarded, the value of the contract, the difference in the tenders and the name of the contractor and shall supply details to the appropriate Service Committee at least once every six months in respect of all contracts exceeding £5,000 in value (HLS)</p>	
<p><b>Essex And Southend Waste Local Plan – Inspector’s Report (Minute 346/00)</b></p> <p><b>Resolved</b></p> <p>(1) That the Consortium’s recommendations be agreed and that further detailed reports on the implications of the Inspector’s recommendations on the Essex and Southend Waste Local Plan be submitted in due course.</p> <p>(2) That whereas this authority is presently being made to transport green waste out of the District to Pitsea, the Council urges Essex County Council to allow Rochford District Council to use appropriate local composting facilities for its green waste when the present contract expires, so as to meet with the Inspector’s recommendations and the Councils Best Value Policy. (HCPI)(HHHCC)</p>	<p>Implemented</p>

<p><b>Partnership Sub-Committee (Minute 347/00)</b></p> <p><b>Resolved</b></p> <p>(1) That the Rochford Consultative Charter and Code of Practice on consultation with Local Councils be reaffirmed subject to minor amendment to take account of change in job titles of the Officers referred to in the documents.</p> <p>(2) That the use of email to communicate with Parish Councils and Parish Councillors, and the possible creation of a website for District/Parish issues, be considered as part of the Council's IS/IT Strategy.</p> <p>(3) That a letter be sent to the Chief Executive of the Local Government Commission in the terms suggested, this letter to be signed by the Chairman of the Sub-Committee on behalf of its Members. (HAMS)</p>	<p>Implemented</p> <p>Implemented</p> <p>Implemented</p>
<p><b>County Council Best Value Review Of Meals On Wheels Service (Minute 349/00)</b></p> <p><b>Resolved</b></p> <p>(1) That the Chairman of the Community Services Committee, Councillor Mrs M A Weir, be appointed as this Council's representative to the County Council's Best Value Review of the Meals on Wheels Service.</p> <p>(2) That attendance at Meetings be an approved duty for the purposes of payment of travel and subsistence allowance. CD(FES)</p>	<p>Implemented</p> <p>Implemented</p>
<p><b>Establishment Of Primary Care Trust – Consultation (Minute 350/00)</b></p> <p><b>Resolved</b></p> <p>(1) That, in view of additional information now available on the GP's ballot, the Council re-enforces its earlier comments in respect of service and resource provision and seeks further</p>	<p>Implemented</p>



<p>clarification on the GP's concerns.</p> <p>(2) That the first line of resolution (1) of Community Services minute 309 be referred back to the Community Services Committee for clarification of accuracy (HHHCC/HAMS)</p>	
<p><b>Contract Award – Refuse and Recycling, Street Cleansing and Grounds Maintenance (Minute 393/00)</b></p> <p><b>Resolved</b></p> <p>(1) That the lowest tender of Serviceteam Ltd. for the Refuse and Recycling Contract in the sum of £795,000 less 2% be accepted.</p> <p>(2) That the lowest tender of Serviceteam Ltd for the Street Cleansing Contract in the sum of £353,000 less 2% be accepted.</p> <p>(3) That the lowest tender of Serviceteam Ltd for the Grounds Maintenance Contract in the sum of £574,260 less 2% be accepted.</p> <p>(4) That a decision on the cost and extension of the recycling programme be taken as part of the budget setting process for 2001/02.</p> <p>(5) That a public consultation exercise on recycling be undertaken in tandem with the Council's consultation on new political structures to obtain the views of the public on:-</p> <ul style="list-style-type: none"> <li>• Whether they would be willing to pay an extra six pence per week Council Tax (Band D properties) to enable the Council to extend the kerbside recycling programme to approximately 5,000 households.</li> <li>• Whether they would be willing to pay an additional Council Tax (to be identified) which would enable recycling across the whole District. Within the consultation exercise, the relative merits of weekly and fortnightly collections, together with costs, should also be included. (CD(F&amp;ES))</li> </ul>	<p>Implemented</p> <p>Implemented</p> <p>Implemented</p> <p>Implemented</p> <p>Implemented</p>

<p><b>Contract Monitoring and Chauffeuring Duties (Minute 393/00)</b></p> <p><b>Resolved</b></p> <p>(1) That the new structure of the Contract Monitoring Unit be implemented.</p> <p>(2) That the implementation of the zoned system of monitoring be agreed.</p> <p>(3) That a report be submitted to the Member Budget Monitoring Sub-Committee on how effective contract monitoring will be maintained with the retention of an in-house civic chauffeur service. (CD(F&amp;ES))</p>	<p>Implemented</p> <p>Implemented</p> <p>Implemented</p>
<p><b>Staffing And Resource Proposals (Minute 395/00)</b></p> <p><b>Resolved</b></p> <p>That the Council agrees</p> <p>(1) to the staffing proposals in the report of the Chief Executive set out in the exempt appendix to these Minutes.</p> <p>(2) that the additional allocation of £20,000 to support the Council's Leisure and Client Services operations be considered as part of the 2001/2002 budget setting process.</p> <p>(3) to make the necessary provision within the 2001/2002 budget accordingly. (CE)</p>	<p>Implemented</p> <p>Implemented</p> <p>Implemented</p>
<p><b>Review of Car Park Charging Policy (Minute 438/00)</b></p> <p><b>Resolved</b></p> <p>(1) That no further action be taken to revise the overall car park tariff at present.</p> <p>(2) That the Hockley Car Park tariff be brought in line with the rest of the District. (HRHM)</p>	<p>Implemented</p> <p>Implemented</p>

<p><b>Recycling Banks at St John Fisher Playing Field – Update Report (Minute 438/00)</b></p> <p><b>Resolved</b></p> <p>That the recycling banks be removed from St John Fisher Playing Field. (HHHCC)</p>	
<p><b>Consultation with Chambers of Trade (Minute 438/00)</b></p> <p><b>Resolved</b></p> <p>That the provision of additional CCTV cameras in Rayleigh Town Centre be implemented in consultation with the Rayleigh Chamber of Trade and Rayleigh Town Council to supplement the existing network.</p> <p>Noting the financial arrangements for joint initiatives with the Chambers of Trade, any requests from the Rochford and Hockley Chambers of Trade will be given priority for consideration from the remaining allocation of funds. (CDF&amp;ES)</p>	<p>Being Implemented</p>
<p><b>IT Infrastructure Recabling (Minute 438/00)</b></p> <p><b>Resolved</b></p> <p>(1) That replacement of the IT network infrastructure be agreed in principle, a final decision to be referred to the Finance &amp; General Purposes Committee via the Corporate Resources Sub-Committee once the outcome of the tender process is known.</p> <p>(2) That the tender process includes identification of costings for introducing appropriate cabling/infrastructure to the meeting rooms at the Civic Suite, Rayleigh.</p> <p>(3) That an additional provision of £50,000 be made for network recabling within the Council's capital programme.</p>	<p>Implemented</p> <p>Implemented</p> <p>Implemented</p>

<p>(4) That the action taken by the Corporate Management Board to invite tenders for the replacement of the IT network be affirmed.</p> <p>(5) That regular IT review reports be submitted to the Corporate Resources Sub-Committee. (HAMS)</p>	<p>Implemented</p> <p>Implemented</p>
<p><b>Motion from Councillors V H Leach and Mrs H L A Glynn. (Minute 439/00)</b></p> <p><b>Resolved</b></p> <p>(1) That with effect from 1 April 2001 all bus passes are to be renewed annually between April and September for the Financial Year 2001/2002 and that a report be submitted to the Transportation and Environmental Services Committee at its first meeting after August 2001 with a view to implementing future renewals during the first month of each subsequent Financial Year.</p> <p>(2) That any bus passes falling due for renewal during the 2001/2002 Financial Year be dated until the end of that Financial Year, so that future renewals conform to (1) above. (CD(F&amp;ES).</p>	<p>Implemented</p> <p>Implemented</p>
<p><b>Motion from Councillors Mrs M J Webster and J E Grey (Minute 439/00)</b></p> <p><b>Resolved</b></p> <p>That Council notes with regret that Albert Jones Court will not be used again for residential care. Consequently, Rochford District Council requests Essex County Council to establish Albert Jones Court as a community based resource centre, in conjunction with the Primary Care Group, to provide facilities for the local community based on the experience of the Tyrells Centre in Castle Point. (HHHCC)</p>	<p>Discussions between the parties are continuing but no clear way forward has yet been established</p>

<p><b>Best Value – Presentation By Essex Police (Minute 440/00)</b></p> <p><b>Resolved</b></p> <p>(1) That option A (retaining current geographical size and command team structure) be this Council's preferred outcome of the Best Value Review.</p> <p>(2) That Essex Police be asked to undertake full public consultation in both the Rayleigh and Rochford areas via the forum of public meetings, these meetings to be arranged by this Council if necessary. (CE)</p>	<p>Implemented</p> <p>Implemented</p>
<p><b>Structural And Procedural Review Sub-Committee (Minute 441/00)</b></p> <p><b>Resolved</b></p> <p>(1) That suggested new Committee structure (E) be the favoured model of this Council, subject to appointment to the Policy and Finance Committee providing for the widest possible political representation within pro rata rules.</p> <p>(2) That consultation on new political structures involve the widest possible number of mechanisms. (CE)</p>	<p>Implemented</p> <p>Implemented</p>



<p><b>Rent and Charges (Minute 14/01)</b></p> <p><b>Resolved</b></p> <p>(1) That rents be increased by an average of 3.5%.</p> <p>(2) That the rents for Finchfield Trust bungalows and the Dutch Cottage be increased by 3.5%.</p> <p>(3) That there be no increase in the charges in respect of sheltered accommodation.</p> <p>(4) That garage rents be set at £5.80 per week.</p> <p>(5) That the summary of estimated income and expenditure for the Housing Revenue Account as attached to the Housing Management Sub-Committee Minutes be agreed. (CD(F&amp;ES))</p>	<p>Implemented</p> <p>Implemented</p> <p>Implemented</p> <p>Implemented</p> <p>Implemented</p>
<p><b>2001/2002 Budget Strategy (Minute 15/01)</b></p> <p><b>Resolved</b></p> <p>That the level of Council Tax for 2001/2002 be set at 6%. At the same time £25,000 be added to the possible savings to be made on the Leisure Contract. In addition, that the item “Leisure Support £20,000” be removed from the Revenue Budget as a specific item, but be funded from the overall salary budget provision in both 2000/2001 and 2001/2002.</p> <p><b>Resolved</b></p> <p>(1) That £20,000 be put into the Crime and Disorder Budget for further CCTV with the Mill Hall being the top priority.</p> <p>(2) That a provision be made of £5,000 to help solve the problem of pigeon mess in the Town Centres.</p> <p>(3) That CCTV cameras be installed at all Rochford District Council sheltered housing complexes, this to be funded from the Housing Revenue Account.</p>	<p>Implemented</p> <p>Implemented</p> <p>Implemented</p>

(4) That the £2,000 for taxi driver training be removed as this is seen unnecessary as the County Council provide this service free of charge.	Implemented
<b>Resolved</b>	
(1) That the virements in respect of 2000/2001, as outlined in the report of the Head of Financial Services, be agreed.	Implemented
(2) That the Fees and charges in respect of the General Fund, be agreed.	Implemented
(3) That the Housing Revenue Account fees and charges, be agreed. (HFS)	Implemented



<b>Resolved</b>		
<p>(1) That the Capital Programme (General Fund) be agreed subject to</p> <ul style="list-style-type: none"> <li>(i) any further Capital Receipts received by the Authority to be used to support the development of the Private Sector Renewal Grant and Local Authority Social Housing Grant programmes. At this stage it is proposed that the first £150,000 of usable capital receipt be utilised in this way to support such an initiative with the Community Services Committee determining the priorities.</li> <li>(i) an amount of £17,500 to be set aside in the Capital Programme to provide, in principle, a five aside football pitch on Hullbridge Recreation Ground, in conjunction with Hullbridge Parish Council and other interested Parties.</li> <li>(i) In principle, every household in the District being supplied with a composter free of charge subject to satisfactory reports through relevant Service Committees and Council.</li> <li>(i) provision to be made, from the underspend on the mechanical sweeper (line 45), for the following items               <ul style="list-style-type: none"> <li>(a) In principle, basketball/five aside football at Fairview Playing Fields subject to satisfactory reports through Community Services Committee and in consultation with local residents.</li> <li>(a) The joint funding with Hawkwell Parish Council of a teen village in Magnolia Park, subject to the agreement of the Parish Council, residents and potential users of the scheme</li> </ul> </li> </ul>	<p>Implemented within financial programmes</p>	
<p>(2) That a report be brought back to the Finance and General Purposes Committee for Members consideration, detailing the principle of setting up some capital fund arrangement, of say £20,000 per annum, which would allow for Parish Council's to make bids for projects within their areas which deal with Crime and Disorder issues such as youth nuisance, vandalism etc.</p>	<p>Implemented</p>	

<p><b>Resolved</b></p> <p>That the Housing Capital Programme be agreed.</p>	<p>Implemented</p>
<p><b>Recycling Survey (Minute 80/01)</b></p> <p><b>Resolved</b></p> <p>That the District Council proceed with recycling arrangements for 5,000 households across the District, in line with previously agreed budget and including the existing pilot scheme at Hawkwell. (CD(F&amp;ES))</p>	<p>Being implemented</p>
<p><b>Setting The Level Of Council Tax 2001/2002 (Minute 81/01)</b></p> <p><b>Resolved</b></p> <p>(1) That the total for economic development is estimated at £20,000</p> <p>(2) That the total for gross expenditure of the District together with the Parish precepts be £22,749,473</p> <p>(3) That the total of income for the District Council be £15,103,900.</p> <p>(4) That the total net expenditure of the District Council together with the Parishes be £7,645,573.</p> <p>(5) That the total of the sums payable into the general fund in respect of redistributed non domestic rates, revenue support grant, central support protection grant, together with adjustments from the collection fund be £3,445,737. There is no sum payable by the District Council in respect of reductions to Council Tax Benefit subsidy.</p> <p>(6) That the budget requirement for the year of £7,645,573 less the net income receivable of £3,445,737 which, divided by the tax base of 30,142.98 is equal to £139.33, which is the basic amount of its Council Tax for the year.</p>	<p>Implemented</p> <p>Implemented</p> <p>Implemented</p> <p>Implemented</p> <p>Implemented</p> <p>Implemented</p>

<p>(7) That the total of Parish precepts included within the above is £624,273.</p> <p>(8) That the Council Tax relating to the District Council without Parish precepts is £118.62.</p> <p>(9) That the total tax for both District and Parishes be as set out in Appendix B of the report schedule. These sums are calculated as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which one or more special items relate.</p> <p>(10) The sums given above for Band D but now shown in the particular valuations bands A-H be as set out in Appendix C of the report schedule..</p> <p>(11) The precepts issued to the Council in respect of Essex County Council and Essex Police Authority for each valuation band A-H as set out in Appendix D of the report schedule.</p> <p>(12) The total Council Tax for the area for each valuation band A-H be as set out in Appendix E of the report schedule and appended to these Minutes. These are the amounts set as Council Tax for the year 2001/02.</p>	<p>Implemented</p> <p>Implemented</p> <p>Implemented</p> <p>Implemented</p> <p>Implemented</p> <p>Implemented</p>
<p><b>Licensing of stretched limousines and specialist vehicles for private hire (Minute 85/01)</b></p> <p><b>Resolved</b></p> <p>That authority be delegated to the Transportation Sub-Committee to make arrangements for establishing a Taxi Licensing Working Group in accordance with the Council's protocol for working groups. (HRHM)</p>	<p>Implemented</p>
<p><b>Rayleigh Town Centre Review (Minute 85/01)</b></p> <p><b>Resolved</b></p> <p>(1) That the southern car park exit from Websters Way Car Park, Rayleigh be retained.</p>	

<p>(2) That a revised Traffic Regulation Order, as proposed by the Rayleigh Town Centre Monitoring Panel, be advertised in accordance with the Traffic Regulation Order procedure (Area Highways).</p>	
<p><b>Minute 25 – Proposed Traffic Calming Measures, Alexandra Road, Great Wakering (Minute 85/01)</b></p> <p><b>Resolved</b></p> <p>That, having considered the objections to the formal consultation, the proposed traffic calming measures in Alexandra Road, Great Wakering be introduced (Area Highways).</p>	
<p><b>Hawkwell Parish Council – Magnolia Park (Minute 85/01)</b></p> <p><b>Resolved</b></p> <p>That approval be given to the provision of matched funding to enable the Parish Council to proceed with proposals for the introduction of a teen shelter at Magnolia Park, the cost to the District Council to be a maximum of £3,880. (CD(F&amp;ES))</p>	<p>In capital programme</p>
<p><b>Five-aside-Football – Fairview Playing Field, Rayleigh (Minute 85/01)</b></p> <p><b>Resolved</b></p> <p>That two basketball goals be installed on the former croquet lawn in Fairview Playing Field, Rayleigh. (CD(F&amp;ES))</p>	<p>In capital programme</p>
<p><b>Essex Police Best Value Structural Review (Minute 85/01)</b></p> <p><b>Resolved</b></p>	

<p>(1) That Castle Point Borough Council be approached with a view to developing a joint campaign on this issue, including the setting up of public consultation meetings to which the Police could be invited.</p> <p>(2) That the local Members of Parliament be advised of the current position and this Council's concerns on the review.</p> <p>(3) That the Chairman of the Police Authority be invited to the next Meeting of Full Council to explain the Police Authority's position on this matter. (CE)</p>	<p>Implemented</p> <p>Implemented</p> <p>Implemented</p>
<p><b>Timetable of Meetings 2001/02 (Minute 85/01)</b></p> <p><b>Resolved</b></p> <p>That the proposed Timetable of Meetings 2001/02, as revised, be approved on the basis that there would be further review of arrangements from January 2002 once the Council has finalised a way forward on the Modernising Agenda. (HAMS)</p>	<p>Implemented</p>
<p><b>Bellingham Lane/Mill Hall Car Park Project (Minute 85/01)</b></p> <p><b>Resolved</b></p> <p>That Officers proceed with proposals to introduce chain link fencing at the Windmill entrance site. (CD(F&amp; ES))</p>	<p>Orders placed. Work expected to finish within next four weeks</p>
<p><b>Motion from Councillor Mrs J Helson on behalf of all Members of the Liberal Democrat Group (Minute 86/01)</b></p> <p><b>Resolved</b></p> <p>That officers report in full to the next meeting of the Finance and General Purposes Committee with indicated timescales for implementation of the projects listed below:-</p> <p style="text-align: center;">£</p>	<p>Implemented</p>

<p>Presentation equipment for the Council Chamber 53,000                  Presentation equipment for the Council Chamber 25,000                  Town Centre Developments 350,000                  CCTV Shopping Parades 40,000                  CCTV Shopping Parades 30,000                  Upgrade Lighting in Rochford Council Car Parks 30,000                  Downhall Road/London Road Junction 50,000                  Rolling Programme of Play Equipment 50,000                  Playspace – Glebe/Morrins Close, Great Wakering                  30-39 and 50-54 West Street, Rochford                  Tennis Courts at Fairview Playing Field, Rayleigh</p> <p>Whilst acknowledging some of the projects are progressing, the Council should ensure that they are fully completed before the re-organisation of electoral boundaries takes effect in 15 months time.                  (CD(F&amp;ES))</p>	
<p><b>Aggregate Credit Limit And Treasury Management (Minute 87/01)</b></p> <p><b>Resolved</b></p> <p>(1) That the aggregate credit limit for 2001/2002 be £18M and that the temporary borrowing limit be £6M and that the limit of variable rate loans is £2M.</p> <p>(2) That the existing policies regarding Treasury Management continue for 2001/2002. (HFS)</p>	<p>Implemented</p> <p>Implemented</p>
<p><b>Websters Way Car Park Proposals – Additional Consultations (Minute 88/01)</b></p> <p><b>Resolved</b></p> <p>That an external consultant be appointed to advise the Council on the development options for the Websters Way Car Park. (HPS)</p>	<p>Actioned</p>

<p><b>Results Of The Survey On Car Park Lighting (Minute 89/01)</b></p> <p><b>Resolved</b></p> <p>(1) That improved lighting to the following car parks be progressed as indicated within the allocated budget:-</p> <p>Back Lane, Rochford          Southend Road, Hockley          Market, Rayleigh          Civic Suite, Rayleigh          Bellingham Lane, Rayleigh          The Approach, Rayleigh          Clements Hall/Great Wakering/Park School</p> <p>(2) That the provision of lighting at the Freight House, Rochford be agreed in principle, but considered for funding as part of the leisure contract renewal process. (CD(F&amp;ES))</p>	<p>Work programmed August to October</p> <p>Implemented</p>
<p><b>Civic Amenity Sites In The Southend Borough (Minute 90/01)</b></p> <p><b>Resolved</b></p> <p>(1) That Officers request an urgent Member level meeting with representatives from Southend-on-Sea Borough Council and Essex County Council.</p> <p>(2) That Group Leaders or their nominees, together with the Chairman of the Transportation and Environmental Services Committee, represent the Council. (HHHCC)</p>	<p>A meeting was declined on this occasion, but the principle has now been agreed by Southend.</p>
<p><b>Royal Garden Party (Minute 91/01)</b></p> <p><b>Resolved</b></p>	

<p>That Councillors G Fox and A Hosking, together with their partners, be invited to attend one of the Royal Garden Parties to be held in July. (CE)</p>	<p>Implemented</p>
<p><b>Best Value Annual Performance Plan (Minute 99)/01</b></p>	
<p><b>Resolved</b></p>	
<p>(1) That Authority be delegated to the Chief Executive to include any final information requested by the external auditors and to make any necessary minor factual amendments to the Best Value Annual Performance Plan as required.</p>	<p>Implemented</p>
<p>(2) That, subject to (2) above, the Best Value Annual Performance Plan, as set out in the report of the Chief Executive, be approved. (CE)</p>	<p>Implemented</p>
<p><b>Leisure Contract (Minute 100/01)</b></p>	
<p><b>Resolved</b></p>	
<p>(1) That the timetable for re-tendering the Leisure Contract be noted.</p>	
<p>(2) That the Contracts Sub-Committee give consideration to the selection of preferred contractors and submit recommendations to Full Council. (CD(F&amp;ES))</p>	<p>Delegated authority to Contracts Sub-Committee</p>
<p><b>Members Allowances – Consultation Draft Statutory Guidance (Minute 101/01)</b></p>	
<p><b>Resolved</b></p>	
<p>(1) That with regard to an Independent Remuneration Panel:-</p> <p>(a) A Remuneration Panel be appointed comprising 3 members.</p> <p>(b) Authority be delegated to the Chief Executive to advertise and fill Panel appointments.</p> <p>(c) A flat rate payment of £300 per person for each review exercise be offered.</p>	<p>Being implemented</p>



<p>(d) Staggered terms of office be offered in order to ensure some continuity of experience is retained.</p> <p>(e) Provision be in place to dismiss Members of the Panel where they may become discredited owing to their actions.</p> <p>(2) That urgent special meetings of the Finance and General Purposes Committee and extraordinary Council be convened to enable consideration of Member allowances to accord with DETR requirements. (CD(F&amp;ES))</p>	<p>Implemented</p>														
<p><b>Minutes Of Special Meeting Of Finance And General Purposes Committee Held On 20 March 2001 – Members Allowances 2001/2002 (Minute 103/01)</b></p> <p><b>Resolved</b></p> <p>(1) That the following scheme, as originally submitted by the Corporate Director (Finance and External Services) to the Corporate Resources Sub-Committee be approved:-</p> <table border="0" data-bbox="280 877 1041 1404"> <thead> <tr> <th style="text-align: left;"><u>Allowance</u></th> <th style="text-align: left;"><u>£ per Month</u></th> </tr> </thead> <tbody> <tr> <td>a) Special Responsibility allowances:</td> <td></td> </tr> <tr> <td>    Group Leaders</td> <td>£37.52</td> </tr> <tr> <td>    Per additional party member</td> <td>£ 2.18</td> </tr> <tr> <td>    Committee Chairman</td> <td>£45.95</td> </tr> <tr> <td>    Sub-Committee Chairman</td> <td>£ 6.68</td> </tr> <tr> <td>b) Basic Allowance</td> <td>£94.86</td> </tr> </tbody> </table>	<u>Allowance</u>	<u>£ per Month</u>	a) Special Responsibility allowances:		Group Leaders	£37.52	Per additional party member	£ 2.18	Committee Chairman	£45.95	Sub-Committee Chairman	£ 6.68	b) Basic Allowance	£94.86	<p>Included within estimates</p>
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b) Basic Allowance	£94.86														

<p>(2) That authority be delegated to the Corporate Director (Finance &amp; External Services) to introduce minor amendments.</p> <p>(3) That future consideration be given to determination of an amount for special responsibilities of Chairmen of Sub-Committees. (CD(F&amp;ES))</p>	<p>Implemented</p> <p>Implemented</p>
<p><b>Petition (Minute 170/01)</b></p> <p><b>Resolved</b></p> <p>(1) That whilst the Council's officers have tried to discuss this issue with Southend Borough Council and to provide a Members' meeting which on three occasions they have failed to attend, this Council formally requests Southend Borough Council to meet within the next three weeks.</p> <p>(2) That this Council requests Essex County Council to install a ticket machine at Castle Road, Rayleigh and issue Essex windscreen discs to residents of Rochford and Castle Point. Any non residents who use Castle Road to be charged an entrance fee of £6 to cover return fees incurred at Southend Civic sites and to cover administration and staffing costs or a fee to be agreed by Essex County Council which Southend Borough Council may refund to its residents if it wishes.</p> <p>(3) That as Essex County Council has not stated for how long it will return the £3 charge to Rochford residents, it should therefore discuss with Rochford District Council whether it will open and if so, where, a Civic Amenity site for the south/eastern part of Rochford district.</p> <p>(4) That should the District Council fail to get a satisfactory response to the above, the County Council should provide an alternative Civic Amenity site within the District.</p> <p>(5) That Essex County Council and other Districts Councils invite Southend Borough Council to come out of the Waste Consortium. (HHHCC)</p>	<p>Southend have agreed to meet after six months trial</p> <p>Formal response awaited</p> <p>Formal response awaited</p> <p>Formal response awaited</p> <p>Waste Management Advisory Board response received. Response from Essex County</p>

	Council awaited
<p><b>Essex Police Best Value Structural Review (Minute 172/01)</b></p> <p><b>Resolved</b></p> <p>(1) That a meeting to discuss the Essex Police Best Value Structural Review with Castle Point Borough Council be arranged.</p> <p>(2) That Group Leaders or their nominees attend the meeting. (CEx)</p>	<p>Implemented</p> <p>Implemented</p>
<p><b>Petition - Recycling Bins at St John Fisher Playing Field (Minute 173/01)</b></p> <p><b>Resolved</b></p> <p>That Rayleigh round 7, Mondays, be added to the expansion of the kerbside recycling scheme. (CD(F&amp;ES))</p>	<p>Implemented</p>

<p><b>Audio Video Equipment, Mill Hall (Minute 173/01)</b></p> <p><b>Resolved</b></p> <p>(1) That the recommended maximum hire charges are agreed with the addition of an evening rate of £50 from 7 pm onwards.</p> <p>(2) That the suggested cinema admission fees, be agreed with a reduction of 50p to the cinema admission fees for an introductory period of three months. (CD(F&amp;ES))</p>	<p>Implemented</p> <p>Implemented</p>
<p><b>Repairs to Brick Wall adjacent to Public Conveniences Back Lane, Rochford (Minute 173/01)</b></p> <p><b>Resolved</b></p> <p>That this item be referred back to the Community Services Committee to enable further consultation to take place. (CD(F&amp;ES))</p>	
<p><b>Information Systems/Information Technology Strategy (Minute 173/01)</b></p> <p><b>Resolved</b></p> <p>To note the IS/IT Strategy, incorporating the Council's implementing electronic government statement (attached at the signed copy to the Minutes of the Finance and General Purposes Committee), and to agree that it form the basis for a bid for Central Government funding for the introduction of electronic service delivery. (HAMS)</p>	<p>Implemented</p>
<p><b>Review of the District Council's Decision Making Structure (Minute 174/01)</b></p> <p><b>Resolved</b></p> <p>That the Corporate Management Board should commence preparation of a constitution for the</p>	<p>Implemented</p>

<p>Council at the earliest opportunity. (CD(LPA))</p>	
<p><b>A Model Code of Conduct for Members (Minute 174/01)</b></p> <p><b>Resolved</b></p> <p>(1) That the suggested draft response to the draft Model Code of Conduct for Members (as attached to the signed copy of these Minutes) be approved subject to incorporation of the amendments outlined.</p> <p>(2) That the Council consider incorporating any major points of substance raised by Town and Parish Councils within this Authority's response to the draft Code. (HAMS)</p> <p><b>Review of District Council Electoral Arrangements (Minute 174/01)</b></p> <p><b>Resolved</b></p> <p>That the District Council make representations to the Secretary of State for the date of implementation of consequential changes to parish electoral arrangements to be deferred to the first ordinary elections of each Council in or after May 2002. (HAMS)</p>	<p>Implemented</p> <p>Implemented</p> <p>Implemented</p>
<p><b>A Model Code of Conduct for Councillors (Minute 174/01)</b></p> <p><b>Resolved</b></p> <p>That the District Council include in its response:</p> <p>Question 5 - Further guidance should be provided for those parish councillors that serve on the District Council, particularly in respect of how such councillors should deal with consultations on planning applications when these are considered by the Parish Council.</p> <p>Question 8 - Further guidance should be provided on the definition of "friendship" as parish councillors will inevitably count many local people as friends. As presently drafted, the Code could</p>	<p>Implemented</p>

<p>require frequent declarations of interest thereby preventing councillors from contributing to the decisions of the Parish Council. (HAMS)</p>	
<p><b>Corporate Plan (Minute 176/01)</b></p> <p><b>Resolved</b></p> <p>That, subject to the above amendments, the updated version of the Corporate Plan be approved. (CEx)</p>	<p>Implemented</p>
<p><b>Essex &amp; Southend Waste Local Plan - Proposed Modifications (Minute 177/01)</b></p> <p><b>Resolved</b></p> <p>(1) That the comments in the report form the basis of the Council's response to the Schedule of Modifications to the Essex and Southend Waste Local Plan, with further emphasis being given to the Council's anti-incineration stance.</p> <p>(2) That if Southend Borough Council refuse to name any waste management sites, within its District this Council should seek legal advice as to whether Southend Borough Council should be removed from the Essex Waste Advisory Committee for failing to meet the "working together" agreement. (HPS)</p>	<p>Implemented</p> <p>To be actioned when modifications to the Waste Plan are finalised.</p>
<p><b>Dial-A-Ride – Options For Service Revision (Minute 178/01)</b></p> <p><b>Resolved</b></p> <p>(1) That a Dial-a-Ride Working Group consisting of four Members be formed to report in to Council on 24 July 2001 on whether Rochford should remain in the SEEDAR scheme.</p> <p>(2) That Southend on Sea Borough Council be informed accordingly. (HRHM)</p>	<p>Implemented</p>

## OUTSTANDING ISSUES FROM CORPORATE RESOURCES SUB-COMMITTEE

ITEM	PROGRESS/OFFICER
<p><b>MEMBERS' POST – (Minute 368/00)</b></p> <p><b>Resolved:</b></p> <p>That the current arrangements for a twice-weekly delivery of Members' post, on Mondays and Thursdays, be retained (HAMS)</p>	Implemented
<p><b>BEST VALUE REVIEW – ASSET MANAGEMENT – (Minute 371/00)</b></p> <p><b>Resolved:</b></p> <p>That four Members, one from each Party, be nominated to assist in the Best Value Asset Management Reviews. (CD(LPA))</p>	Implemented
<p><b>SINGLE STATUS AGREEMENT &amp; JOB EVALUATION – (Minute 372/00)</b></p> <p><b>Resolved</b></p> <p>That the progress made to date be noted and the potential budgetary implications of job evaluation, including the one-off costs of undertaking the process and its longer-term implications, be considered by the Member Budget Monitoring Sub-Committee. (HAMS)</p>	Implemented
<p><b>PART-TIME WORKERS – PRO-RATA HOLIDAY – (Minute 373/00)</b></p> <p><b>Resolved</b></p> <p>That the UNISON request be agreed and the existing conditions of service of the</p>	Implemented

<p>staff affected be protected until 30 June 2002. (HAMS)</p>	
<p><b>OFFICE AND WINDOW CLEANING CONTRACTS – (Minute 374/00)</b></p> <p><b>Resolved</b></p> <p>That the office and window cleaning contracts with Mayfield Cleaning contractors be extended on current terms and conditions until 24 August 2001. (HAMS)</p>	<p>Implemented</p>
<p><b>ROCHFORD ECONOMIC AUDIT – (Minute 395/01)</b></p> <p><b>Resolved</b></p> <p>(1) That the consultants’ report be referred to the Planning Policy Sub-Committee which is responsible for consideration of the new Local Plan.</p> <p>(2) That the action involving the Council’s partner organisations, as outlined in the Chief Executive’s report, be endorsed.</p> <p>(3) That Officers complete their work on a draft economic strategy for the District, based on the consultants’ report, for consideration at a future meeting. (CEX)</p>	<p>Implemented</p> <p>Implemented</p> <p>Underway</p>
<p><b>Community Legal Service – (Minute 399/01)</b></p> <p><b>Resolved</b></p> <p>To appoint Cllr Mrs Brown as the Council’s representative on the steering group of the local Community Legal Service Partnership for the remainder of the current municipal year. (HLS)</p>	<p>Implemented</p>
<p><b>LAND AT GOLDEN CROSS PARADE, ASHINGDON – (Minute 408/01)</b></p>	



<b>Resolved</b>	
(1) not to proceed further with the acquisition of the site.	Implemented
(2) to continue to monitor the site to ensure that the improvements and repairs advised by the owner of the land were undertaken. (HLS)	Implemented