



**Rochford District
Council**

INDEX

1990

January - December

AID

Local Authority AIDS Education Officer 57,521

Abandoned Vehicles

Disposal of 32

Access to Information

Access to Information in Health Authorities 221,240

Alarm Systems

Dispersed Alarm Systems 272,333,529

Anglian Water Services Limited

Ferry Road Pumping Station, Hullbridge 94
Anglian Water Matters 198,240,400,453,656

Appeals - Planning

ROC/626/89 - Fairview Homes PLC's Appeal - Matchbox
Toys Site, Rochford 5
Planning Appeals - Analysis of Decisions Received
from January to March 1990 260
Appeal by British Gas PLC - Land at Klondyke
Avenue, Rayleigh 418
Baltic Wharf, Wallasea Island, Rochford -
Applications ROC/667/89 and ROC/316/89 -
Variation of Working Hours Condition and
Realignment of Jetty 480
Planning Appeals - Analysis of Decisions Reached 594

Area Service Points

Area Service Points 436,686,706

Area Sub-Committees

Area Sub-Committees 257,354,393

Audit

External Auditors' Reports 110(C) (1-3)
Computer Management Progress 110(C) (4), 212(E) (2)
Managing Services Efficiently - Performance
Review 110(C) (5)
Complaints Procedure 110(C) (7)

cont/d

Audit cont/d

Automatic Teller Machine - Usage	110(C) (8)
Audit Commission - Survey of Local Authority Housing Rent Arrears	163
Review of Audit Commission Publication - "Sport for Whom?"	187
Value for Money Study Overview of the Planning and Building Control Functions	212(C) (1-7)
The Work of the Audit Commission	212(E) (1)
Planning Enforcement Action - Performance Monitor	212(E) (3)
Report of the Woodland and Amenities Unit	212(E) (4)
Review of Audit Commission Publication "Local Authorities Support for Sport" - A Management Handbook	296

Automatic Teller Machine

Great Wakering	339
----------------	-----

Bridleways

Highways Act 1980 - Section 25: Proposed Bridleway -	
Albert Road to Rectory Avenue, Hawkwell	324,361,412
Proposed Diversion of Bridleway 17 (part)	
Foulness	413(i),574

British Rail

British Rail Liaison	503
----------------------	-----

Budget

1990/91	86
Budget Review	425,453
Budget Review 1990/91 and 1991/92	483,679
Budget Preparation 1991/92	485
Review of the Corporate Plan and	
Budget Strategy	532,545,578,600,602,611
Budget 1991/92 (Development)	702
Budget 1991/92 (Leisure)	703
Budget 1991/92 (Health and Housing)	711
Budget 1991/92 (Policy and Resources)	723

Building Control

Local Authority Building Control	25,224
----------------------------------	--------

Bye-Laws

Enforcement of Bye-Laws Against Dog Fouling	81
Public Conveniences	274
Pleasure Fairs Bye-Laws - Contravention	537

Canewdon Consultants

"Broomhills", Stambridge Road, Rochford -
Preliminary Proposals by Canewdon Consultants 134

Capital Programme

1990/91, 1991/92 and 1992/93 13,126,141

Car Parking

Future Charging Policy and Usage 16,40,219
Car Parking in the Rochford District 92
On-street Parking - Outside Town Centres 326
Car Parking Charges 337
Extension to Back Lane Car Park 483,580,611
Monitoring of Income 677

Car Parking Study

Car Parking
Study 205(i)(11), 205(ii)(1-12), 205(iii)(1-5), 664(1-3)
Review of Car Parking Standards 205(i)(12&13), 205(iii)(7)
Outside Town Centres 414(2)
Rayleigh Town Centre 414(3-9), 453
Rayleigh West 664(4-8)
Market Car Park, Rayleigh 664(9)
Car Parking Business Survey 664(10)
Problems Identified by Councillors 664(11-13)
Summary of Progress 664(14)

Caravan Sites

Review of Caravan Site Licences 63,161,276
Spacing of Caravans - Progress Report 68,535
Caravan Site - Breach of Site Licence Conditions 69,141
Tower Caravan Site, Pooles Lane, Hullbridge -
Amendment to Site Layout 277,526
Access to Crouch Caravan Site via Pooles Lane
Recreation Ground 386
Unauthorised Caravans at Canewdon 539

Cemeteries

Rayleigh and Hall Road Cemeteries - Enhancement 617
Hall Road Cemetery: Extended Church of England Section
Roadway 618(i)
Layout of Graves 618(ii)

cont/d

Chairman's Announcements

Councillor Boyd	38
Sunday Times/Royal Mail International Twin Town Award Scheme	38
Ashingdon Primary School - Mock Edition of the Evening Echo	140
Members Standing for Re-election	238
Councillor W.H. Budge	238
Councillor C. Stephenson	238
Civic Banquet: Southend-on-Sea Borough Council	360
Twinning Visit: German Minesweepers - "Nixe" and "Ariadne"	360
Cycle Races in Rayleigh	360
Annual General Meeting of "RELATE"	360, 452
Dial-a-Ride: Delivery of Third Vehicle	360
Premier Housing Award from British Gas	360
Hullbridge Regatta	452
ADC Conference	452
Essex Heritage - Inauguration	452
Essex University - 25th Anniversary	452
Thorpe Hall School - Speech Day and Prize Giving Ceremony	452
Rochford Show	452
Reception on the Terrace at Mill Hall	452
Rochford Festival of Sport - Finals Day	452
150th Anniversary of the Police Force	452
Presentation of Certificate to Mrs. J. Attridge	452
Presentation of Certificate to Mr. G. Harwood	452
Council Staff Team who Cycled to Brighton	452
Councillor R.A. Pearson's Wife	514
Residents of the District Trapped in Baghdad	514
Essex Games	514
Judging of Garden Competition	514
Luncheon - Local Rotary Club	514
Civic Service	514
King Edmund School - Booklet on Rochford	514
Peatland Protection Charter	514
Careers Convention - Park School	610
Maldon District Council - Civic Reception	610
TVS Studios - Luncheon	610
Haltern	610
Special Cycle of Meetings	705
Performances by the Arts Council	705
Bulb Planting at Ashingdon	705
Reopening of the Rocheway Clinic	705
Visit to Council's Sheltered Schemes	705
Presentation of Food Hygiene Certificates	705
Festive Lights in Rayleigh	705
Leigh Orpheus Choir	705
100th Birthday Celebrations - Resident at Eastwood Lodge	705

Charges

Scale of Charges 1990/91	15
--------------------------	----

cont/d

Children's Play Areas

Betts Wood Play Area - Hockley	75
Use of Land as Public Open Space, Allotment Gardens, the Layout of Children's Play Area and Construction of Car Park and Vehicular Access: Lower Wyburns Farm, Daws Heath Road, Rayleigh	79
Programme for Children's Playgrounds 1990/91	184

Circa Leisure

CIRCA Leisure Scholarship Scheme	300
----------------------------------	-----

Citizen Advice Bureaux

Rochford Citizens' Advice Bureau (CAB) Office Accommodation	428
--	-----

Civic Car

Civic Car	445
-----------	-----

Clements Hall Leisure Centre

Replacement of Astro-Turf Sports Pitch	84,109,143
Additional Car Parking	292
Capital Investment at Clements Hall Leisure Centre	710

Committee Meetings

Cycle of Meetings 1990/91	23,119
---------------------------	--------

Committee Structure

Election of Chairman of the Council for 1990/91	245
Appointment of Vice-Chairman of the Council for 1990/91	246
Appointment of Chairman of the Policy and Resources Committee/Leader of the Council for 1990/91	247
Appointment of Standing Committees	252
Appointment of Chairmen and Vice-Chairmen of Committees and Panels of Committees	253
Dates of Meetings	254,493,515
Appointment of Dependent Sub-Committees and Panels	257,267,282,305,328,361
Committees and Dependent Panels	330,431
Council and Committee Agenda	344(i),437
Membership of the Policy & Resources Committee	348
Little Wheatleys Panel	357,361,394
Pro-rata Representation on Leisure Services Committee	517(i)

cont/d

Committee Structure cont/d

Membership of the Policy and Resources Committee	517(ii)
Appointment of Vice-Chairman - Policy and Resources Committee	597
Committee Structure	601(C)(2)

Community Charge

Setting the Level of Community Charge 1990/91	137
Community Charge Collection Fund	142
Community Charge Collection Costs 1990/91	426
Appeals Against Determination of Benefit	693
Standard Community Charge	725
Community Charge 1991/92	727

Computer System

Replacement Computer System for Environmental Health Services	448
--	-----

Concessionary Fares

Concessionary Fares	434,680
---------------------	---------

Conferences

National Housing and Town Planning Conference	159
Annual Conference and Exhibition of the Chartered Institute of Public Finance and Accountancy: Harrogate 5th to 7th June 1990	303
Report of the Delegates on the 105th Conference of the Chartered Institute of Public Finance and Accountancy (CIPFA) Held at the Royal Hall, Harrogate: 5th-7th June 1990	429,603
Association of District Councils - Annual Meeting and Conference - Harrogate 27th to 29th June 1990	498

Conservation

Conservation Area Advisory Committee	605,690
--------------------------------------	---------

Consultants

Selection of	35
--------------	----

cont/d

Consultation Documents

National Code of Local Government Conduct and Register of Members' Interests	117
Transport Policies and Programmes (TPP17) and Public Transport Plan (PTP13) 1991/92 Submissions - Consultation Drafts	199
"Shaping the South East Planning Strategy" - SERPLAN Consultation Document	315,361
Maldon District Local Plan, First Review - Consultation Draft	320
Essex County Council Consultation Document on Waste Disposal	540

Consultations from Neighbouring Authorities

Consultation from Castle Point District Council on Former S.W. Wood Site, Rat Lane, Rayleigh	47
Consultation from Southend-on-Sea Borough Council: Land to the rear of Comet Way: Erect 4 Part Single/ Part Two Storey Buildings and Three Single Storey Buildings to Form 11 Industrial and High-Tech Business Units with Car Parking and Construct New Access Road to Comet Way	136
Consultation from Castle Point District Council: CPT/4790 - Demolish Former British Shoe Corporation (Rayleigh Shoe) Factory, Kingsley Lane, Thundersley, for Re-development of Class B1 (a)(b) Units Totalling 4,145 square metres (Including Replaced Factory Floor Space 44.600 square feet) and 138 Car Parking Spaces	177
Consultation from Neighbour Authority: Northwick Village Project	262
Consultation from Southend-on-Sea Borough Council - Erect Detached Bungalow and Garage (Outline) Land Adjacent 76 Glenwood Avenue, Eastwood, Leigh-on-Sea - Planning Application SOS/90/0469	351
Outline Application for Residential Development on Land North of Kingsleigh Crescent and Fronting the Arterial Road, Rayleigh - Application No. CTP/572/90	463
Grove County Primary School, Grove Road, Rayleigh - CC/0499/90/ROC	464
Consultation from Southend-on-Sea Borough Council - Outline Application to Erect Dwellinghouse with Garage: Land South of Newfriars, Wakering Road, Shoeburyness	470(i)
Deemed Permission Application from Essex County Council, Change of Use from Residential to Day-Care Centre and Office Accommodation with Associated Storage and Car Parking: 80-80c West Street, Rochford - Application Number CC/0447/90/ROC	470(iii)
Town and Country Planning Act 1990: Consultation from Southend-on-Sea Borough Council on Application SOS/90/1016: Land North of Bournes Green Chase, Southend-on-Sea	510

cont/d

Consultations from Neighbouring Authorities cont/d

Consultations on Planning Applications from Southend

Borough Council:

SOS/90/1234 - Erect Wholesale Warehouse, Access Road and Lay Out 513 Parking Spaces on 7.8 Hectares of Land East of Sutton Road, Land Adjoining Smithers Farm, Southend-on-Sea 717(i)

SOS/90/1235 - Erect 17 Buildings Comprising Office (B1), Storage (B8) and Industrial (Classes B1 and B2) Uses and Lay Out Estate Roads and 1,713 Parking Spaces on 16.8 Hectares of Land East of Sutton Road and Adjoining Smithers Farm and Fossetts Camp, Southend-on-Sea (including the site of SOS/90/1234) 717(ii)

Contractors

Standing Approved List of Contractors 34,492

Contracts

Contract No. 1475 - Lift Service and Maintenance 36(i)
Contract No. 1477 - Maintenance of Central Heating, Hot Water Services and Air Handling Equipment, AP Schemes and Leisure Buildings 36(ii)
Contract No. 1481 - Improvements to Mill Hall, Rayleigh 36(iii)
Contract Progress Report 61,188,280,383
Contract No. 1476 - Cleaning of Public Conveniences 71
Contract No. 1463 - Fencing Improvements at Playing Fields 130
Contract No. 1501 - Servicing and Repair of Domestic Gas Appliances 131
Contract No. 1497 - Cyclical Repairs and External Decoration - Hockley 170
Contract No. 1498 - Cyclical Repairs and External Decoration - Rochford 170
Contract No. 1396 - General Cleaning 231(i)(a)
Contract No. 1496 - Window Cleaning 231(i)(b)
Contract No. 1502 - Preparation of Schedule of Rates for Maintenance Work 231(ii)
Contract Nos. 1501 and 1488 - Cyclical Repairs and External Decorations - Wardened Schemes and Council Houses at Rochford and Hullbridge 231(iii)
Contract No. 1508 - Replacement Windows with UPVC 281(i)
Contract No. 1488 - Cyclical Repairs and External Decoration - Various Sites 281(ii)

cont/d

Contracts cont/d

<u>Contract No. 1505</u>	- Cyclical Repairs and External Decoration - Wardened Schemes	281(iii)
<u>Contract No. 1514</u>	- Cyclical Repairs and Internal Decoration	384(i)
<u>Contract No. 1524</u>	- Sweyne Park Bridleway	384(ii)
<u>Contract No. 1523</u>	- Reroofing and Associated Works	447(i)
<u>Contract No. 1526</u>	- Boilerhouse Refurbishment, Romney House, Rochford	447(ii)
<u>Contract No. 1530</u>	- Improvement and Refurbishment at 1 & 2 The Ferns, Stambridge	538
<u>Contract No. 1539</u>	- Entrance Works at Public Open Space - Lower Wyburns Farm, Daws Heath Road, Rayleigh	560
<u>Contract No. 1541</u>	- Domestic Boiler Replacement	637
<u>Contract No. 1548</u>	- Upgrading of Fire Alarm Systems in A.P. Sheltered Schemes	692
<u>Contract No. 1547</u>	- Extension of Public Car Park, Back Lane, Rochford	694
<u>Contract No. 1542</u>	- Replacement Fencing, King George's Playing Field	699
<u>Contract No. 1548</u>	- Upgrading Fire Alarm Systems	708

Corporate Plan

Corporate Plan	120
The Physical Environment	186,291,652
First Review	270,289,314,342(a),361,520
Leisure Section Priority F3	290,375
Rochford Hospital Site	342(b)
Corporate Priority C.1	409,665
Review of the Corporate Plan	484
Review of the Corporate Plan and Budget Strategy	532,545,578,600,602,611
New Sections	579
Corporate Priority I.4	601(B)
Corporate Plan - Identification of Deficiencies in Service Provision	664(26)
Resourcing the Corporate Plan	683

Cost Centres

Priority Budgeting and Cost Centres - Methodology	220
---	-----

Council Property and Premises

Council Chamber	212(D)
Catering in Council Halls	287
Sound System in the Council Chamber	721

cont/d

Councillors

R.H. Boyd	6,39,146
Mrs. P. Godsell	7
Members' Allowances	30,40,116
J.A. Gibson	39
M.J. Handford	48
Absence of Members	107,141
Election of Chairman of the Council for 1990/91	245
Appointment of Vice-Chairman of the Council for 1990/91	246
Appointment of Chairman of the Policy and Resources Committee/Leader of the Council for 1990/91	247
Liaison Arrangements with Group Leaders	248
Appointment of Chairman's Chaplain	249
Record of Attendances	251
Appointment of Chairmen and Vice-Chairmen of Committees and Panels of Committees	253
Mrs. P. Cooke	359
Mrs. A.R. Hutchings	388
Former Councillor R. Blackburn	419,450

Covenants

2 Jubilee Road, Rayleigh	105
Conversion of Former Council Properties into Self-Contained Flats	
29 Stambridge Road, Rochford	581(i)
27 Middlemead, Rochford	581(ii), 611, 671, 706

Crime Prevention

Partnership in Crime Prevention	504
---------------------------------	-----

Deemed Planning Consents

Land at the Junction of Mercer Avenue and Twyford Avenue, Great Wakering	53
Brooklands Garden Extension, Rayleigh	74(i)
Rochford Water Sports Centre	74(ii)
Use of Land as Informal Public Open Space, Layout of Children's Play Area and Construction of Horse Riding Trail: Land North of Magnolia Road, Hawkwell	123
Open Spaces Development Programme - Land at The Bailey, Rayleigh	183,546
Open Space Development Programme - Hambro Hill	299
Deemed Permission Application from Essex County Council, Change of Use from Residential to Day-Care Centre and Office Accommodation with Associated Storage and Car Parking: 80-80c West Street, Rochford - Application Number CC/0447/90/ROC	470(iii),643
Contract No. 1539 - Entrance Works at Public Open Space - Lower Wyburns Farm, Daws Heath Road, Rayleigh	560

Deferred Items

Planning Services Committee	
(i) Consultation from Southend-on-Sea Borough Council - Outline Application to Erect Dwellinghouse with Garage: Land South of Newfriars, Wakering Road, Shoeburyness	
(ii) 17 Brook Close, Rochford - Proposed Amendments to Car Parking Layout and Roof Design from Scheme Approved on 1st August 1989 (Planning Application ROC/279/89)	
(iii) Deemed Permission Application from Essex County Council - Change of Use from Residential to Day-Care Centre and Office Accommodation with Associated Storage and Car Parking: 80-80c West Street, Rochford: Application No. CCO/447/90/ROC	462

Delegation of Authority

Reallocation of Responsibilities	121,222(a)
Development Directorate	222(b)
Delegations to Officers	439
Requisitions for Information - Town and Country Planning Act 1990, Section 330	500(i)
Town and Country Planning Legislation - Consolidation	500(ii)
Senior Environmental Health Officers (Posts ES7 and ES37) - Delegated Authority	525

Dial-a-Ride

Dial-a-Ride Scheme	657
--------------------	-----

cont/d

Disabled

Appointment of Member with Special Responsibility for
the Disabled with Regard to Planning Applications 256

District Plan Working Party

Minutes	101,205(i)(1),583(i),(ii)&(iii)
National Playing Fields Association	101(1&2)
Housing	101(3&4)
South Fambridge	
Village Plan Brief	101(5),205(i)(5),205(ii)(14)
Strategy for Review of the Local Plan	101(6-9),205(i)(6-10)
Revised Housing Strategy: Essex County Structure	
Plan First Alteration	205(i)(2)
Draft Planning Policy Guidance Notes	205(i)(3&4)
Car Parking	
Study	205(i)(11),205(ii)(1-12),205(iii)(1-5),664(1-3)
Review of Car Parking Standards	205(i)(12&13),205(iii)(7)
Future Development - Etheldore Avenue/Wood	
Avenue, Hockley	205(ii)(13)
Public Utilities, Health and Social Services	205(ii)(15)
Rebuild or Extension of Existing Dwellings	
in the Metropolitan Green Belt	205(ii)(16),664(15)
Conversion of Redundant Farm Buildings	205(iii)(6)
The Rochford Estuaries and Coastlines	414(1)
Car Parking Study - Outside Town Centres	414(2)
Car Parking Study - Rayleigh Town Centre	414(3-9),453
Review of the Local Plan	583(i)(1-25)
Identification of Additional Land for	
Employment/Business with Particular Reference	
to Land West of Aviation Way	583(i)(26&27),664(16&17)
Identification of Additional Public Open	
Spaces - West Hawkwell	583(i)(28&29)
Identification of Additional Public Open	
Spaces - West Hawkwell	583(i)(30),583(ii)(3&4)
Review of the Location, Amount and Phasing	
of New Residential Development	583(ii)(1&2)
Evaluation of Suggestions by the R.S.P.B. for	
Inclusion in the Local Plan	583(ii)(5)
Identification of Properties in Hall Road,	
Rochford and High Road, Hockley for Inclusion	
in Policy GB2	583(ii)(6&7)
Golf Courses - Review of Policy LT7	583(ii)(8),664(18)
Provision of Low Cost and Social Housing in	
Urban and Rural Areas	583(ii)(9)
Removal of Permitted Development Rights	583(ii)(10-12)
New Warehouse, Rankin Flour Mills, Mill Lane,	
Rochford	583(ii)(13)
Master Plan for Southend Airport	583(ii)(14)
Car Parking Study - Rayleigh West	664(4-8)
Car Parking Study - Market Car Park, Rayleigh	664(9)
Car Parking Study - Car Parking Business Survey	664(10)
Car Parking Study - Problems Identified by	
Councillors	664(11-13)
Car Parking Study - Summary of Progress	664(14)

cont/d

District Plan Working Party cont/d

Review of Local Plan: Chapter 10 - Public Utilities, Health and Social Services	664(19-24)
Updating the District Plan	664(25)
Corporate Plan - Identification of Deficiencies in Service Provision	664(26)

Dogs

Dog Fouling	77
Enforcement of Bye-Laws Against Dog Fouling	81,195,557
Supervision and Enforcement	382,497,514
Environmental Protection Bill - Dog Fouling	444
Control of Dogs	524

Easements

Proposed Temporary Easement at King George's Playing Field	31
Land at 5 Greensward Lane, Hockley now Known as Lime Court - Springboard Housing Association Limited	95
Riverside Industrial Estate	200(i)
14 Bull Lane, Rayleigh - Land Adjacent to King George's Playing Field	200(ii)
Easement to Essex Water Company - The Grove, Rayleigh	415

Education

Closer to the People - Education: The District Council Contribution	118,141
--	---------

Elections

Expenses of Candidates at Elections	218
Results of District and Parish Council Bye-Election Held on 3rd May 1990	250
Representation of the People (Amendment) Regulations 1990 Sale of Registers	340

Emergency Arrangements

Emergency Communication	489(A) (5&6)
Emergency Planning Team	489(A) (1,2&3)
Riverwatch Update	489(A) (4)
Incident at Wakering Refuse Tip	489(A) (7)

Emergency Centre

Hockley Woods	27,40,212(A),346
---------------	------------------

Environment

Environmental Awareness	154
-------------------------	-----

Essex County Council

District and County Council Liaison Meeting	225
Essex In Europe Week - 1991	226,432
Liaison Meetings with County Highways Chairman	309
Deemed Permission Application from Essex County Council, Change of Use from Residential to Day-Care Centre and Office Accommodation with Associated Storage and Car Parking: 80-80c West Street, Rochford - Application Number CC/0447/90/ROC	470(iii),643

cont/d

Essex County Council cont/d

Essex County Council Consultation Document on
Waste Disposal
Blue Plaque Scheme

540
551

Essex Euro Week

Essex Euro Week

601(A) (1&2)

Financial Matters

Capital Programme 1990/91, 1991/92 and 1992/93	13,126,141
Scale of Charges 1990/91	15
Capital Accounting in Local Authorities - The Way Forward	22
Budget 1990/91	86
Priority Budgeting and Cost Centres - Methodology	220
Promotion of Economic Development	724

Footpaths

Highways Act 1980 - Section 119 Diversion of Part of Footpath 36, Rochford	29
Town and Country Planning Act 1971 - Section 210 Proposed Diversion of Part of Footpath 23, Rayleigh	97,141,208,317
Highways Act 1980 - Section 119 Proposed Diversion of Footpaths at Bolt Hall, Upper Raypits and Pudsey Hall Farms, Canewdon	98,413(ii),573
Footway Between Haddon Close and Little Wheatleys Chase, Rayleigh	325,361,571
Highways Act 1980 - Section 119: Proposed Diversion of Footpaths 3, 5, 31, 33 and 34 Barling Magna	660
Town and Country Planning Act 1990 - Section 247: Proposed Diversion of Part of Footpath 22 Rayleigh	661
Footpath 3 Hullbridge - Blounts Wood to Hullbridge Road, Rayleigh	663(i)
Plumberow Mount to Church Road, Hockley	663(iii)

Fragrant Garden

Provision of Fragrant Garden - Rayleigh Town Centre	191
---	-----

Freight House, Rochford

The Freight House, Rochford	608
-----------------------------	-----

Grants and Loans

Grant Aid to Outside Bodies	18,40
Grant Aid Towards Housing Improvement and Repairs	162,273,530
House Renovation Grant - Breach of Grant Conditions	165
Grant Aid to Outside Bodies	
Rochford & District Playscheme Council	338(i)
Closure of LAMSAC	338(ii),490
North Wales Mayor's Flood Disaster Fund	338(iii),361
Citizens' Advice Bureaux	338(iv)
Rochford Old People's Welfare Committee and Rayleigh Age Concern	427(i),453
Further Applications	427(ii)
Grants for Internal Decoration	623

Group Leaders Panel

Terms of Reference and Conventions	489(B)
------------------------------------	--------

Gypsies

Gypsy Site Provision Seminar	474,585
------------------------------	---------

Hackney Carriages

Shared Taxi Service	311,402(i)
Hackney Carriage Fares	402(ii)

Health and Safety

Local Authority Aids Education Officer	57
Review of Law on Infectious Disease Control	58
Chlorofluorocarbons (CFC's)	60,619
Essex Family Practitioner Committee (Essex FPC)	
Classification of Dispensing Areas	64
Enforcement of the Health & Safety at Work Etc. Act 1974	150
Quality Assurance in Environmental Health	152
Heartcheck - Park School, Rayleigh	278
Pest Control Service for Insect Infestation	366
The Ungraded Eggs (Hygiene) Regulations 1990	522
Odour Nuisance from Mushroom Growing Farm	536
Food Safety Act 1990	615
Environmental Health Services Annual Report 1989/90	620
Food Hygiene (General) Regulations 1970 - Prosecution	638
Food Hygiene (General) Regulations 1970	696

Highways

County Highways Matters	89,240,307
Traffic Problems, Ashingdon Road Junction with Rectory Road and Hill Lane Junction with Main Road, Hawkwell	90
Broad Parade/Greensward Lane, Hockley - Proposed Waiting Restrictions	91
Town Police Clauses Act 1847 - Section 21: South Fambridge Annual Country Village Fayre 1990	207
Station Road, Rayleigh - Pedestrian Facilities	229(i), 572
Warwick Road/Clarence Road, Rayleigh - Proposed Prohibition of Waiting	229(ii)
Proposed Prohibition of Driving in Cherry Orchard Lane (part), Hawkwell	308,361
Liaison Meeting with County Highways Chairman	309
Town Police Clauses Act 1847 - Section 21 Proposed Temporary Closure of White Hart Lane (part), Hawkwell	316(i)
Proposed Temporary Closure of Bellingham Lane, Rayleigh	316(ii)
Town Police Clauses Act 1847 - Section 21 Proposed Temporary Closure of Eldon Way (Part), Hockley	347
Improvement of the A130 Between the A132, Rettendon Turnpike and the A127 Southend Arterial Road	403,567
Private Finance Road Schemes	404
Proposed Waiting Restrictions - Ashingdon Road, Rochford, Ashingdon and Hawkwell	405
Hullbridge Road, Rayleigh	406
Rayleigh Weir Liaison Meeting	408

cont/d

Highways cont/d

White Hart Lane (Unadopted), Hawkwell - Prohibition of Use by Vehicular Traffic	412,570
On-street Parking Restrictions - Brook Close, Rochford	470(ii), 659,714
Highways Service Review - A Consultation Paper	482,488,668,674,706
Town and Country Planning Act 1990 - Section 257 Proposed Extinguishment of Highway Rights at Blackmore Walk, Rayleigh	501,691
Noise Insulation Scheme - A127/A129 Rayleigh Weir Improvement	523
Major Road Schemes Review	568
Proposed Waiting Restrictions -	
(i) Ashingdon Road, Rochford/Hawkwell/Ashingdon	
(ii) Highmead, Rayleigh	
(iii) Rocheway/Stambridge Road/East Street, Rochford	569,600
Removal of Highway Rights - Land Fronting 293-297 Little Wakering Road, Little Wakering	586
Russell Grove/Stambridge Road, Rochford - Proposed Waiting Restrictions	667
Stambridge Road, Rochford	669

Horse Riding

Minutes	102
Provision of Horse Riding Facilities - Apton Hall Road to Larkhill Road, Canewdon	103,323,576
Horse Riding Establishments - Alleged Unauthorised Developments	135
Spencers Nurseries, Hawkwell	663(ii)

Housing - General

Housing Rents 1990/91	14
Homelessness	51,141
Housing Mobility Scheme - Women's Aid	55
Audit Commission - Survey of Local Authority Housing Rent Arrears	163
Housing Applicant Mr. C	371
National Housing and Town Planning Council - Election of Regional Members to the National Executive Committee 1990/92	443
Upgrading of Sheltered Housing Bedsitters	622
Annual Programme of Pre-painting Repairs and Decoration of Council Dwellings 1991/92	624
Building Repairs and Improvements Service - Performance Statistics 1989/90	625
Charging for Services	627
254-284 Wakering Road, Shoeburyness	697

cont/d

Housing Associations

Joint Statement by NFHA/AMA/ADC on Local Authority Nominations to Housing Associations	56
Housing Strategy - Housing Association Local Authority Sponsored Schemes - Springboard Housing Association	223

Housing Benefit

Housing Benefits	227,240
Council's Discretionary Powers	336

Housing Development

ROC/626/89 - Fairview Homes PLC's Appeal - Matchbox Toys Site, Rochford	5,240
--	-------

Housing Investment Programme

1991/92	368
---------	-----

Housing Strategy

Motion in the name of Councillor R.H. Boyd	26
Housing Strategy - Housing Association Local Authority Sponsored Schemes - Springboard Housing Association	223,334
Property Transactions	244
Housing Strategy	329,531,600,611

Land

Land Forming Part of 18 Orchard Avenue, Rayleigh - Enabling Power Local Government Act 1972	201
Land Adjacent to 1 and 2 Wimarc Crescent, Rayleigh	202
Site of the Former Properties Known as 1-3 (Inclusive) Bedford Row Cottages, Church End, Paglesham	203
Land at Rawreth Shot	204,417
Proposed Stopping up of Land at the End of Bull Lane, Hockley to rear of Nos. 4 and 5 St. James' Walk, Hockley	228
Land at Little Wheatleys Chase, Rayleigh	174,242
Land Forming Part of the Rear Garden of 27 Weir Gardens, Rayleigh	411

Leisure Contract

Review of the Leisure Contract	559,611
--------------------------------	---------

Leisure - General

Leisure Bus	83
Countryside Interpretation	185
Review of Audit Commission Publication - "Sport for Whom?"	187
Leisure Liaison Committee - 26th March 1990	193
District Council/Sports Council Liaison Arrangements	283
Catering in Council Halls	287
Putting Facilities	293
Annual Re-planting Programme 1989/90	294
Best Kept Village Competition	295,387
Review of Audit Commission Publication "Local Authorities Support for Sport" - A Management Handbook	296
Rawreth Playing Field - Flying of Model Aircraft	298
Provision of Skateboard Facilities	552
Rayleigh Cycle Races	553
The Year of Sport 1991 - Regional Torch Relay	554,611
Eastern Council for Sport and Recreation - Liaison Meeting	555
Ernie Adcock Trophy	649
Arts Provision	650

Leisure Liaison Working Party

Arts Budget 1990/91	193(i)
Special Events 1990/91	193(ii)
Future of Action Sport	193(iii)
Car Parking at Clements Hall Leisure Centre	193(iv)
Leisure Liaison Working Party	286,556

cont/d

Litter Initiatives

Greensward School, Hockley	59(i)
Southend Arterial Road	59(ii)
Keep Rochford Tidy - Poster Campaign	155
Tidy Britain Group - "People and Places"	156
Litter Initiatives	157
Litter and Refuse	279
Tidy Britain Year 1990	370
Environmental Protection Bill: Draft Code of Practice on Litter	632
Code of Practice on Litter: Contractual Implications and Estimated Additional Costs	634

Local Government and Housing Act 1989

Political Restrictions on Certain Local Authority Officers	11(B) (1,2&3), 25
Appointment of Political Assistants	11(B) (4)
Section 164: Amendment to Right to Buy	54, 141
Borrowing Policy 1990/91	111
Changes to the Local Elections (Principal Areas) Rules 1986	124
Unfit Housing, Etc.	164
Pro Rata Representation on Committees	456, 543
Schedule of Determinations	505

Marinair

Marinair - The Proposal for a Fourth London Airport in
the Thames Estuary 582

Members of Parliament

Sir Bernard Braine 127

Minerals Subject Plan

Minerals Subject Plan 96

Monitoring Service Contract Performance

Cleaning at Aged Persons' Schemes	24
Street Cleansing	66
Ground Maintenance	82
Refuse Collection and Street Cleansing	110(C) (6)
Leisure Management	212(E) (5)

National Non-Domestic Rating

Charitable Rate Relief	335,491
------------------------	---------

National Rivers Authority

National Rivers Authority Anglian Region (Eastern Area): Annual Conservation Liaison Meeting - 28th March 1990	313
National Rivers Authority	564,611

Noise

Noise Insulation Scheme - A127/A129 Rayleigh Weir Improvement	523
---	-----

Notice of Motion

Minute 3: Para. 5 - ROC/910/89	40,144,180
No Loitering	41,52,141
Provision of Toilet for the Disabled in Hockley	65
Signatories to Petitions	241(i)
Swimming at Clements Hall Leisure Centre	241(ii), 288
Petitions	341
Concessionary Travel	362(i), 434(i)
Code of Local Government Conduct	362(ii), 434(ii), 453
Prohibition on Use of Peat	362(iii), 385
Refuse Collection Service to Mobile Home Dwellers	362(iv), 434(iii)
Notification of Proposed Development - Adjacent Properties	454
Funding Arrangements - Local Management of Schools	516
Parking Outside Peak Hours	612(i), 676(i)
Parking Amnesty at Christmas	612(ii), 676(ii)
Community Charge	707

Nuisance

Odour Nuisance from Mushroom Growing Farm	536
Clean Air Act 1956 - Section 16 - Smoke Nuisance at "The Gables", Radnor Road, Ashingdon	635

Outside Bodies

Grant Aid	18,40
Crouch Valley Scouts Association -	
Appointment of Trustee	122
Appointment of Representatives to Outside Bodies	
and Organisations	255,331,361,442
Grant Aid to Outside Bodies	
Rochford & District Playscheme Council	338(i)
Closure of LAMSAC	338(ii)
North Wales Mayor's Flood Disaster Fund	338(iii)
Citizens' Advice Bureaux	338(iv)
National Housing and Town Planning Council - Election	
of Regional Members to the National Executive	
Committee 1990/92	443

Panel Minutes

Audit Panel	11(A), 110(C), 212(C) & (E)
Staffing Sub-Committee	11(B), 110(B), 212(B)
National Non-Domestic Ratepayers' Consultation Panel	85
Roach Valley Conservation Zone Group of Representatives	100, 206, 584
District Plan Working Party	101, 205, 240, 414, 453, 583(i), (ii) & (iii), 664
Horse Riding Working Party	102, 322, 663
Chairman's Panel	110(A), 212(D)
Broomhills Panel	173(i), 233(i)
Little Wheatleys Panel	173(ii), 469
Gusted Hall Panel	173(iii), 233(ii), 349
Emergency Panel	212(A), 489(A), 675(C)
Leisure Liaison Working Party	286
Housing Strategy Panel	334
Performance Review Panel	423, 601(C), 675(B)
Group Leaders Panel	489(B), 601(D), 675(D)
Twinning Sub-Committee	601(A)
Personnel Sub-Committee	601(B), 675(A), 706

Parish Matters

Signs	76, 141
Stambridge Parish Council - Grant Application	216
Parish Council Functions - Area Committees for Rayleigh	344(ii), 438, 496
Area Liaison/Parish Interface	495, 682
Dissolution of the Roach Group Parish Council	604
Parish Boundary Review	685, 706

Performance Indicators

Performance Indicators	367, 527, 628
Planning Enforcement Action Performance Monitor	587
Published Performance Indicators for Local Authority Tenants	629
Revenues Division - Performance Measures and Monitoring	700

Personnel Sub-Committee

Personnel Sub-Committee: 10th December 1990	726, 730
---	----------

Pest Control

Pest Control Service for Insect Infestation	366
---	-----

cont/d

Planning Applications

1 Station Crescent, Rayleigh - F/0405/90/ROC	397
89 High Street, Rayleigh - F/0436/90/ROC	465
Determination of Planning Applications - Extension of Time Letters	596

Planning Development Control

Planning Development Control	28,40
Directorate of Development - Planning Application and Development Control Statistics	461,595

Post Office Facilities

Sub-Post Office, Station Road, Rayleigh	666
---	-----

Public Conveniences

Public Conveniences	365,422,616,674,706
---------------------	---------------------

Public Open Spaces

Brooklands Garden Extension, Rayleigh	74(i)
Turret House Farm	78
Use of Land as Public Open Space, Allotment Gardens, the Layout of Children's Play Area and Construction of Car Park and Vehicular Access: Lower Wyburns Farm, Daws Heath Road, Rayleigh	79
Use of Land as Informal Public Open Space, Layout of Children's Play Area and Construction of Horse Riding Trail: Land North of Magnolia Road, Hawkwell	123
Open Spaces Development Programme - Land at The Bailey, Rayleigh	183,546
Grove Road Open Space	190,240
Open Spaces Development Programme - Hullbridge Foreshore	192,410,453,658
Use of Land as Informal Public Open Space and Children's Play Space - Land North of Brays Lane, Rochford	297
Rawreth Playing Field - Flying of Model Aircraft	298,361,381,453,648
Open Space Development Programme - Hambro Hill	299
Open Spaces Development Programme - Swayne Park, Rayleigh and Spencers Nurseries, Hawkwell	301
Open Spaces Development Programme - Land and Ponds at Doggetts	302
Open Spaces Development Programme - Capital Spending Proposals and Commitments 1990/91	376
Open Spaces Development Programme - Proposed Public Open Space at Lower Wyburns Farm, Rayleigh	377,453
Open Spaces Development Programme Land at Little Wheatleys, Rayleigh	378,499

cont/d

Open Spaces Development Programme - Spencers	
Nurseries, Hawkwell	379,422,453,550,651,663(11),674
Supervision and Enforcement	382
Sweyne Park - Tree Planting	547
Fairview Playing Field	549
Contract No. 1539 - Entrance Works at Public Open	
Space - Lower Wyburns Farm, Daws Heath Road,	
Rayleigh	560

Public Transport

Revision of Contracted Bus Services 10B/12	
and 404	312,361,407

Questions

Urgent Question under Standing Order 7.2(b)

455

Rates

General Rate 1989/90 - Irrecoverable Items	678
--	-----

Rate Relief

Charitable and Other Organisations	21
Rate Relief for Charitable and Other Organisations	112
National Non-domestic Rating - Charitable Rate Relief	113,215,335

Recycling

Progress Report	70
Glass	158(i)
Haltern Activities	158(ii)
Potential Within the Council	158(iii)
Strategy Plan	158(iv)
Recycling Conference - Thursday 22nd February 1990	158(v)
Arrangements for Recycling Waste Materials	167,372,453,630
Use of Recycled Materials Throughout the Council	631

Rents

Housing Rents 1990/91	14,681
Audit Commission - Survey of Local Authority Housing Rent Arrears	163
Bailiff Services - Rent Arrears Recovery	169
Rental Deposits Bill	528

Rights of Way

Traffic Order - White Hart Lane, Hawkwell (Unadopted Section)	412
Public Rights of Way - Upgrading of Footpaths to Bridleways	575
Grant of Right of Way for 59A to D The Drive, Rochford	633

Roach Valley Conservation Zone Group of Representatives

Minutes	100,206
Outline Application to Construct Golf Course with Clubhouse Facilities and New Access Road - Gusted Hall, Gusted Hall Lane, Hawkwell	206
Roach Valley Conservation Zone Group of Representatives - Request from Southend-on-Sea Borough Council	321
Proposed Application for Restoration by Landfilling with Domestic, Commercial and Industrial Waste, Together with Export of Clay, on Site at Creeksea Ferry Road, Canewdon	584

cont/d

Rochford District Local Plan

Strategy for Review of the Local Plan	101(6-9), 205(i) (6-10)
Revised Housing Strategy: Essex County Structure	
Plan First Alteration	205(i) (2)
Draft Planning Policy Guidance Notes	205(i) (3&4)
Future Development - Etheldore Avenue/Wood	
Avenue, Hockley	205(ii) (13)
Public Utilities, Health and Social Services	205(ii) (15)
Rebuild or Extension of Existing Dwellings	
in the Metropolitan Green Belt	205(ii) (16), 664(15)
Conversion of Redundant Farm Buildings	205(iii) (6)
The Rochford Estuaries and Coastlines	414(1)
Review of the Local Plan	583(i) (1-25)
Identification of Additional Land for	
Employment/Business with Particular Reference	
to Land West of Aviation Way	583(i) (26&27), 664(16&17)
Identification of Additional Public Open	
Spaces - West Hawkwell	583(i) (28&29)
Identification of Additional Public Open	
Spaces - West Hawkwell	583(i) (30), 583(ii) (3&4)
Review of the Location, Amount and Phasing	
of New Residential Development	583(ii) (1&2)
Evaluation of Suggestions by the R.S.P.B. for	
Inclusion in the Local Plan	583(ii) (5)
Identification of Properties in Hall Road,	
Rochford and High Road, Hockley for Inclusion	
in Policy GB2	583(ii) (6&7)
Golf Courses - Review of Policy LT7	583(ii) (8), 664(18)
Provision of Low Cost and Social Housing in	
Urban and Rural Areas	583(ii) (9)
Removal of Permitted Development Rights	583(ii) (10-12)
New Warehouse, Rankin Flour Mills, Mill Lane,	
Rochford	583(ii) (13)
Master Plan for Southend Airport	583(ii) (14)
Review of Local Plan: Chapter 10 - Public	
Utilities, Health and Social Services	664(19-24)
Updating the District Plan	664(25)

Rochford Hospital

Display of Banner	455, 481, 548
Future Use	13, 126, 270, 342

Rochford News

Press and Public Relations - Rochford News	433
Alternative Means of Communication	602, 687

Rochford Sports Council

Rochford Sports Council	653, 706
-------------------------	----------

Satellite Television

Permitted Development Rights for Satellite Television
Antennae: Department of the Environment Consultation
Paper 473

Schedule of Development Applications and Recommendations

Schedule of Development Applications and Recommendations 706

Section 106 Agreements

(Formerly Section 52 Agreements)

Mill Lodge, High Street, Great Wakering 390

Seminars

"Working Together Towards Health for all by the
Year 2000" 149
Seminar 14th February 1990 - Workshop for Members 213

Sewers

Section 16 Main Sewerage Provision - Ashingdon Park
Estate 401
Discharge of Treated Sewage Effluent - Statutory
Consultation 565

Social Services

Charges for Home Help Service 520

South East Essex Business Enterprise Agency Ltd. (SEEBEA)

South East Essex Business Enterprise
Agency Ltd. (SEEBEA) 217

South East Essex Traffic Study

South East Essex Traffic Study 100(2), 310, 566

Southend Airport

Master Plan for Southend Airport 196(B), 240, 319, 361

Southend Health Authority

Consultation Document 148, 211, 240, 345, 440, 506
Application by Southend Health Authority to
Develop an NHS Self-Governing Trust 541
Appointment of Consultants 689
cont/d

Southend Hospital

Centralisation of Acute Services at Southend Hospital 621

Staff - Administration, Professional, Technical and Clerical

Mrs. J. Attridge	17,40
Mr. B. Payne (former Assistant Director of Finance)	467
Mr. B. Watmough	561
Mr. A.G. Cooke	731

Staff - General

Staff Award Scheme	110(B), 239
Authorisation of Prosecuting Officers	125
Departmental Staffing Matters	212(B) (1-3)
Central Services	601(C) (1)
Committee Structure	601(C) (2)
Authorisation of Prosecuting Officers	688

Standing Orders

Standing Order 18	343
Standing Order 21.2	430
New Standing Orders	
Supply of Information to Members	441(a)
Attendance by Officers at Group Meetings to give Advice	441(b)
Standing Order 18	441(c)
Revision of Standing Orders	437, 494, 514

Statistics

Development Control Statistics, July to September 1989	235
Development Control Statistics: Planning Applications	461, 595

Street Lighting

Street Lighting	93
-----------------	----

Street Naming and Numbering

Naming of Streets - Development rear of 46 Deepdene Avenue, Rayleigh	99
Downhall Park, Rayleigh - Phase II	318
Development Between 29 and 33 Rawreth Lane, Rayleigh	577
Naming of Streets - Development at Site of Matchbox Factory, West of Ashingdon Road, Rochford	662

cont/d

Subscriptions

1990/91

19

Subscription to Eastern Orchestral Board

502

Sunday Trading

Sunday Trading

129,449

Surplus Equipment

Disposal of

695

Taxis

Shared Taxi Service 311

Teach-In

Members' Teach-In on the ADC 19,214

Television Licences

Concessionary TV Licences in Sheltered Schemes 272

Tenants

Services to Tenants 626

Published Performance Indicators for Local
Authority Tenants 629

Tender Documents

Sale of 114,141

Town and Country Planning

Plot 3, 54 Folly Lane, Hockley - ROC/754/85/3 -
Details of Proposed House and Garage - Minor
Amendments to Siting and Design of Dwelling 263

17 Brook Close, Rochford - Proposed Amendments to
Car Parking Layout and Roof Design from Scheme
Approved on 1st August 1989 (Planning Application
ROC/279/89) 470(ii)

Town and Country Planning Legislation -
Consolidation 471

Little Wheatleys Farmhouse, Little Wheatleys Chase,
Rayleigh - LB/0420/90/ROC 478

The Flat, Trenders Hall, Trenders Avenue, Rayleigh 512

F/0732/90/ROC - The Kebab Hut, 26 High Street,
Rayleigh 720(i)

OL/0745/90/ROC - Adj. 8 Malyons Lane, Hullbridge 720(ii)

Town and Country Planning - Contraventions

Unauthorised Conversion and Change of Use of a Barn
to a Butcher's Shop at Burtons Farm,
Barling Road, Barling 2

Land Adjacent to Long Ridings, Greensward Lane,
Hockley 45

Change of Use and Conversion of a Barn and Stables
into Light Industrial Use and Retail Shop at
Lower Barn Farm, London Road, Rayleigh 46

Unauthorised Use of Agricultural Building and Land
for the Commercial Storage of Pallets at Land
off Watery Lane, Hullbridge 175

cont/d

Town and Country Planning - Contraventions cont/d

Unauthorised Construction of a Timber Chalet at "Cobble Trees", Magnolia Road, Hawkwell	176
Unauthorised Erection of Two Steel-Framed Buildings on Land at the Rear of "The Beeches", Western Road, Rayleigh	178
Unauthorised Erection of a Barn and Formation of Car Parking Area and Layout of an Access to Land Adjacent to the Junction of the Rayleigh Spur Road and the A130	179
Unauthorised Installation of a T.V. Satellite Antenna at the Crown Public House, Crown Hill, Rayleigh	236
Unauthorised Uses of Land at Lynwood Nurseries, Arterial Road, Rayleigh	264
Unauthorised Change of Use of Land from Agricultural to Residential Purposes and Siting of Two Caravans, Shed, Construction of an Access Road at Land Opposite Pengelly, McCalmont Drive, Rayleigh	355
Unauthorised Erection of Two Conservatories at Rochdale, Lower Road, Hockley	356
Unauthorised Car Sales on Land Adjacent to 1 Broad Parade, Hockley and Fronting Greensward Lane Adjacent to No. 48	395
Unauthorised Parking of Cars at Flemings Farm, Flemings Farm Road, Rochford	396
Unauthorised Development - Rayleigh Park Estate, Rawreth/Rayleigh and Hockley Garden Estate, Hullbridge	460,472,641,645
Failure to Comply with Condition 3 of ROC/254/89 which Requires the Installation of Obscure Glazing to the rear First Floor Window at 2 Newstead Road, Great Wakering, Essex	475
Failure to Comply with Conditions 4 and 5 of ROC/665/85 which Requires the Erection of a Wall and Close-Boarded Fence at 61 Kimberley Road, Little Wakering, Essex	476
Land Opposite Raymonds Farm, Creeksea Ferry Road, Canewdon	509
Unauthorised Development at Rawreth Industrial Estate, Rayleigh	590
Unauthorised Scaffolding Business at Reeves Timber Yard, 5 Weir Pond Road, Rochford	591
Unauthorised Development - 89 Warwick Road, Rayleigh	716
Unauthorised Development at 8 Plumberow Mount Avenue, Hockley, Essex	719

Transport

Transport Policies and Programmes (TPP17) and Public Transport Plan (PTP13) 1991/92 Submissions - Consultation Drafts	199,240
---	---------

Tree Planting

Sponsorship of Tree Planting on Highway Verges to Discourage Indiscriminate Parking	652
---	-----

Unfit Houses

Housing Act 1985 - Section 264: Unfit House and
Caravan, "White Lodge" and Caravan Adjacent
Beke Hall Chase North, Rayleigh 160,168,271,369,636
Local Government and Housing Act 1989 -
Unfit Housing, Etc. 164

Vehicles, Plant and Equipment

Central Filing Index System

606

Virements

Virements 1989/90

115

Walfords Farm, Hullbridge Road, Rayleigh

Walfords Farm, Hullbridge Road, Rayleigh	266,361
Review of Planning Conditions - Walfords Farm, Hullbridge Road, Rayleigh (Planning Application CU/0369/90/ROC)	715

Waste Disposal

Licences - Statutory Consultations

Cottis & Sons (Transport) Limited, Purdeys Farm, Purdeys Way, Rochford	62(i)
Aceland Limited, Unit 13, Rawreth Industrial Estate, Rayleigh	62(ii)
Cartaway CPC, Rawreth Industrial Estate, Rayleigh	153(i)
Ropers Farm, Barling	153(ii)
Waste Disposal Licence - Statutory Consultation	275

Water Act 1989

Drinking Water	151
----------------	-----

Weekly List System

Determination of Planning Applications	28,353
Referrals to Planning Services Committee	593

Woodland

South East Essex Woodland Education Pack	100(1)
Management of Council Owned Woodland and Trees - A Five Year Programme	380
Directorate of Development - Review of Woodlands and Amenities Unit	701

Write-offs

Sundry Debtor Accounts	20,424
------------------------	--------

Y.T.S.

Rochford Youth Training Scheme

12



**Rochford District
Council**

ROCHFORD DISTRICT COUNCIL MINUTES

1990

July (Part 2)

ROCHFORD DISTRICT COUNCIL

Minutes of the Development Services Committee

At a Meeting held on 10th July 1990 Present Councillors C I Black (Chairman), Mrs V J Arnold, P A. Beckers, B A Crick, D F Flack, J A. Gibson, Mrs H L A Glynn, M J. Handford, Mrs E M Hart, Mrs J. Helson, R A Pearson, S A Skinner, A Stephens, Mrs M W Stevenson, R E Vingoe, Mrs L Walker, D A Weir and D C. Wood

Apologies Councillor Mrs. E. Marlow

Visiting Councillors R A Amner and C R. Morgan

398 MINUTES

Resolved that the Minutes of the Meeting of 5th June 1990 be approved as a correct record and signed by the Chairman

399 MONITORING OF PERFORMANCE - MEETINGS OF 23RD NOVEMBER 1989 AND 29TH MARCH 1990

The Committee were satisfied that all necessary action had been taken Minutes 254/87(DD), 259/87(SEC), 184/89(SEC), 618/89(SEC), 624/89(SEC), 196(B)/90(SEC,DD), 198/90(HES,DD,SEC), 200(i)/90(SEC), 200(ii)/90(SEC), 201/90 (SEC) and 203/90(SEC) were carried forward

400 ANGLIAN WATER MATTERS (Minute 198/90)

The Chairman welcomed Mr. G Eastman, the Group Services Manager of Anglian Water Services Limited, who responded to questions from Members by advising as follows:-

- the National Rivers Authority were responsible for flood precautions in this area.
- the Water Act 1989 provided for all Water Authorities to make a sewerage connection charge (currently £579 + VAT) in respect of new and existing dwellings without this service.
- the Water Act 1989 laid down duties for Water Authorities to maintain certain quality levels in drinking water and Essex Water Company supplied the water to this area
- there was a current programme to either replace or renovate the old iron pipes which would improve water quality although this was proving to be a long and expensive project.
- a major survey was being carried out by a firm of consultants into the surcharging and flooding problems in the catchment area of the Rochford Pumping Station and a report would be made to Anglian Water at the end of August It was hoped to start improvements to the sewerage system in 1991. It was not possible to predict how long the development embargo would continue because this would depend on the consultant's recommendations

The Chairman thanked Mr. Eastman for his assistance.

000988 *See also*
uplock *Minute 453*
of Council

Development Services

Arising out of the foregoing Members expressed concern at the risk of flooding to the District and also at the poor quality of drinking water and it was suggested that representatives from the National Rivers Authority and Essex Water Company be invited to attend future Meetings of this Committee to respond to those concerns.

RECOMMENDED That arrangements be made for the National Rivers Authority and the Essex Water Company to attend future Meetings to respond to concern about risk of flooding and poor quality of drinking water respectively (4657)(HES,SEC)

401 SECTION 16 MAIN SEWERAGE PROVISION - ASHINGDON PARK ESTATE. (Minute 198/90)

The Head of Environmental Services reported on the background to a survey of the above estate in 1988 under the former Section 16 Requisition procedure which had marginally favoured sewerage provision. At that time there had been the possibility of a prospective developer installing a rising main to serve both South Fambridge Village and the Ashingdon Park Estate. In the event that had not been pursued because the preferred engineering solution was to provide a package treatment plant at South Fambridge for which purpose the developer had entered into a formal Agreement with Anglian Water.

The Committee noted that due to the period of time that had elapsed since the original survey it would not be prudent to assume that the consensus would still favour sewerage provision and due to the cost implications involved in providing a rising main from the Ashingdon Park Estate, there was little point in recanvassing the residents unless funds could be made available within the Council's budget to enable a scheme to proceed.

It had already been agreed that the Officers should draft a new section of the Corporate Plan on the priorities to be pursued in connection with Anglian Water Services and the National Rivers Authority and the question of providing mains drainage would be one of the issues to be included. A Member suggested that this exercise should identify the properties that would benefit from this service and also the connection cost per household.

RECOMMENDED That arrangements be made accordingly. (7657)(HES,SEC)

402 HACKNEY CARRIAGE MATTERS

(1) Shared Taxi Service (Minute 311/90)

The Chairman welcomed Mr. Ian Swift the Senior Hackney Carriage Officer from the Trading Standards Department at Southend-on-Sea Borough Council. At the previous Meeting the Committee had given approval in principle to a shared taxi scheme but asked for the level of tariffs that should apply to be subject to further discussions with the taxi trade. Members were pleased to note from the appended report of the Chief Trading Standards Officer that agreement had been reached on a lower tariff scheme than that originally proposed.

000989

uplock

Development Services

RECOMMENDED (1) That the level of tariffs as set out in Appendix 2 of the report be adopted for use under the shared taxi scheme and that, subject to public consultation and appropriate consent being obtained in respect of any authorised places involved, the scheme be adopted with effect from 3rd September 1990

(2) That authority be delegated to the Chief Trading Standards Officer to determine the suitable location for the sign denoting shared or exclusive use on a Hackney Carriage as required under Schedule 2 of the Shared Taxi Scheme (897)(CTSO)

(ii) Hackney Carriage Fares

The Committee considered the appended report of the Secretary to the Council regarding an application to the Southend-on-Sea Borough Council for an increase in fares, details of which had been conveyed to enable this Authority's comments to be taken into account and concurred with the views expressed in the report

RECOMMENDED That Southend-on-Sea Borough Council be asked to have regard to the views expressed in considering the current application for a fares increase. (897)(SEC)

403 IMPROVEMENT OF THE A130 BETWEEN THE A132, RETTENDON TURNPIKE AND THE A127 SOUTHEND ARTERIAL ROAD (Minute 395/89)

NOTE: Councillor Mrs L Walker declared a non-pecuniary interest in this matter by virtue of regularly using the route involved but remained in the Meeting and took part in the discussion and voting thereon

The Committee had before them the appended report of the Director of Development regarding the County's proposals in respect of the above road.

The Chairman welcomed Mr P. Chapel, the Principal Engineer (Transportation Plans Group) from the County Surveyor's Department who with the aid of plans reminded the Committee of the six different route options now available and their comparative merits having regard to the various factors involved. He then referred to the projected new relief road from the M25 to Rayleigh and the lower Thames Crossing and said that consultations had taken place with the Department of the Environment to ensure that there was no conflict between those schemes and the County Council's proposed improvements to the A130.

In debating the revised options the Committee accepted that whichever route was selected would cause some disturbance to residents of the existing communities within the area but remained of the view that Route Option SD was to be preferred because it avoided the settlement of Rawreth and would not cause undue disturbance to Shotgate. Generally it was seen as a disadvantage that whichever route was selected there would not be a direct interchange with the A127 and that there could be a connection with the Lower Thames Crossing.

RECOMMENDED (1) That the County Council be informed that this Council supports Option SD for the improvement of the southern section of the A130

uplock

000990

Development Services

(2) That the Council expresses its concern that there is no direct junction proposed with the A127

(3) That the Council request that all possible measures are taken to alleviate the impact of the new road on the environment particularly as far as the visual and noise aspects are concerned.
(TP41)(DD)

404 PRIVATE FINANCE ROAD SCHEMES

The Director of Development reported that an informative document had been received from the Departments of the Environment and Transport which provided more information on the six road schemes announced earlier this year by the Secretary of State, to enable the private sector and others to comment by 10th August 1990 on which of the projects they would most like to see put out to competition.

The Committee had before them extracts from the document relating to the two road schemes of most concern to the District, namely.-

- (i) a new route parallel to the A127 from the M25 to Rayleigh and
- (ii) a lower Thames Crossing east of the M25.

It was moved from the Chair and duly seconded.

1. That this Council believes that greater public investment is needed to improve the road and rail networks of South Essex and would prefer any new roads to be financed by Central Government. However if private finance is to be used this Council welcomes the assurance that it would be in addition to and not a replacement for Government finance
2. That any major new roads should be designed to minimise their environmental impact.

In supporting that Motion the Committee accepted that there was a need to improve the existing transport links with the District but the following points were made.

- (i) That this should not be concentrated on road spending and ignore the two rail routes but that there should be an integrated transport policy.
- (ii) That of the two east/west routes the existing A13 offered the better potential for providing a high standard link with the M25 because the greater length of the route was already dualled and would also be less detrimental to the environment than a new route north of the A127, the eastern terminus of which could create problems by decanting motorway traffic into the already inadequate local road network.
- (iii) That the concept of a toll road was flawed because experience on the Continent showed that the majority of private motorists shunned their use which was in the main confined to heavy freight lorries

Development Services

- (iv) That the Lower Thames Crossing would be better situated up-stream rather than being located in the vicinity of Canvey Island as would be the case if access were envisaged via the A130

In the light of the foregoing the proposition was amended by the addition to the second paragraph of the words "and should not circumvent existing Green Belt Policy" and by two further paragraphs as follows

- (3) That before a route for an alternative A127 is accepted investigations should be undertaken into the possibility of the existing A13 supplanting that route
- (4) That this Council does not support the concept of the route of the A130 being used to determine the location of the Lower Thames Crossing

The Committee accepted the proposition as amended and it was

RECOMMENDED That the Departments of Environment and Transport be advised as follows -

- (i) That this Council believes that greater public investment is needed to improve the road and rail networks of South Essex and would prefer any new roads to be financed by Central Government. However if private finance is to be used this Council welcomes the assurance that it would be in addition to and not a replacement for Government finance.
- (ii) That any major new roads should be designed to minimise their environmental impact and should not circumvent existing Green Belt policy.
- (iii) That before a route for an alternative A127 is accepted investigations should be undertaken into the possibility of the existing A13 supplanting that route.
- (iv) That this Council does not support the concept of the route of the A130 being used to determine the location of the Lower Thames Crossing (TPl12)(DD)

405 PROPOSED WAITING RESTRICTIONS - ASHINGDON ROAD, ROCHFORD, ASHINGDON AND HAWKWELL

The Head of Environmental Services reported details of new waiting restrictions proposed by the County Council in respect of junctions along the Ashingdon Road. A request from a Member that further yellow lining should be sought in Wedgwood Way at the approach to the junction was noted to be pursued as a separate issue

RECOMMENDED That the proposed waiting restrictions be supported (933)(HES)

406 HULLBRIDGE ROAD, RAYLEIGH (Minute 352/90 Para. R3)

The Committee considered the report of the Secretary to the Council regarding application CU/0278/90/ROC relating to an additional use of the Territorial Army Headquarters in Hullbridge Road which had been discussed

exhibit

000992

Development Services

at a recent Planning Services Committee Meeting when it had been agreed to ask this Committee to investigate the possibility of seeking a speed limit of 40m p h. on the Hullbridge Road.

The Committee were concerned at the likely increase of traffic on the Hullbridge Road not only in connection with the above application, but also as a result of the proposals for a golf course, bearing in mind this stretch of road had been the scene of a recent fatal accident. As well as a reduction in the speed limit to 40m.p.h Members felt that some traffic calming measures should be identified by the Highway Authority as part of the design and layout of the junction at the golf course entrance

RECOMMENDED That the Head of Environmental Services make representations to the Highway Authority for the reduction of the speed limit in this section of Hullbridge Road to 40m p h. and for suitable traffic calming measures in respect of the junction with the new golf course development (933)(HES)

407 REVISION OF CONTRACTED BUS SERVICES 10B/12 AND 404 (Minute 312/90)

The Director of Development reported that a letter incorporating the comments made on the above matter at the last Meeting of this Committee had been sent to the County Planner and the Committee noted that Officer's reply together with completed survey forms in respect of passenger levels on the bus services involved.

RECOMMENDED That the County Council be informed:-

- (i) That this Council welcomes the intention to extend the continuation of services 10B and 12 until the end of March 1991, to enable the effect of the proposed shared taxi service to be assessed.
- (ii) That the Council would like a further consultation after March 1991 before any decision is taken to alter these services.
- (iii) That the Council would wish to be informed of the decision on service 404 following the Meeting of the County Sub-Committee on 18th July. (TP58E)(DD)

408 RAYLEIGH WEIR LIAISON MEETING (Minute 656/89)

The Head of Environmental Services reported that the arrangements for liaison meetings on the Rayleigh Weir Underpass development included provision for one Member from each of the Local Authorities which had involved the former Chairman of this Committee. As a consequence of the new Municipal Year it was necessary to formally renew that arrangement to ensure that the Council continued to be represented at future Meetings

A Member advised the Committee that neighbouring authorities who also attended these meetings had at least two representatives and on that basis it was

000033

upack

Development Services

RECOMMENDED That the Chairman of Development Services Committee and Councillor D C Wood or their nominees be appointed as the Council's representatives for this purpose (16728)(HES)

409 CORPORATE PLAN - THE PHYSICAL ENVIRONMENT - CORPORATE PRIORITY C.1

The Committee considered the appended joint report of the Chief Executive & Director of Finance and the Secretary to the Council which identified various unsatisfactory environmental conditions and visually unattractive parts of the District as a basis for the preparation of a comprehensive list.

The Chairman advised that Committee that the list was the starting point for the development of a five year programme and progress in its compilation would be reported back to Members at the October Meeting of this Committee which would enable Parish Councils and other interested organisations to be consulted in the meantime

RECOMMENDED (1) That the list of unsatisfactory/unattractive areas appended to the report be accepted

(2) That all Members of the Council be given the opportunity to add other areas to the list

(3) That the list as amended be sent to the Parish Councils, the Rayleigh Consultative Committee and the Rayleigh Civic Society for them to add any further areas.

(4) That a comprehensive list be prepared for consideration by the Committee, after the recess, along with the proposals of Management Team for producing a five year prioritised programme (2159)(SEC)

410 HULLBRIDGE FORESHORE - PUBLIC OPEN SPACE (Minute 518/89)

The Secretary to the Council reported that one of the landowners affected by the Compulsory Purchase scheme had agreed to exchange his parcel of land for one of the parcels owned by the Council outside the area now designated as public open space at Hullbridge Foreshore. This would result in a land acquisition at no additional cost and the Council would be freed from any future maintenance obligations with regard to the parcel of land outside its open space area.

RECOMMENDED That the Secretary to the Council be authorised to negotiate the exchange of land with the owner concerned on such terms as may be agreed by the valuers and the Secretary to the Council. (32580)(SEC)

411 LAND FORMING PART OF THE REAR GARDEN OF 27 WEIR GARDENS, RAYLEIGH (Minute 126/89)

The Secretary to the Council reported on the circumstances in which two plots of land had been sold to the owner of 27 Weir Gardens, the first in 1982 and the second in 1989, both subject to a covenant that the purchasers should not erect any building whatsoever upon the land.

Approval was now sought by the owners to relax those covenants to allow the use of the two pieces of land partly for a double garage.

uplink

000994

Development Services

RECOMMENDED That the Secretary to the Council be authorised to negotiate the relaxation of the covenants as to use to allow subject to valuation the erection of a double garage subject also to planning permission being obtained and to the payment of the Council's legal and surveyor's costs and on such other terms and conditions as the Secretary deems fit (25095)(SEC)

412 PUBLIC RIGHTS OF WAY (Minute 322 and 324/90)

Arising from the Minutes of the Meeting of the Development Services Committee held on 5th June, the Secretary to the Council reported on the background to two proposals namely to make a Traffic Order banning the use of the unadopted section of White Hart Lane, Hawkwell to vehicular traffic which was accepted and to provide a bridleway along Footpath 7 Ashington, from Rectory Avenue westwards to its junction with White Hart Lane (unadopted)

A Member suggested that there was potential to upgrade more footpaths to bridleways and that this would be of benefit and it was agreed that this matter should be referred to the Horse Riding Working Party or a future Meeting of the Committee for a further report on the matter.

RECOMMENDED (1) That the report relating to Footpath 7 be noted and that the Horse Riding Working Party or, in the absence of their Meeting, this Committee be asked to consider the potential for upgrading other footpaths to bridleways

(2) That the Council make representations to Essex County Council with a view to making a Traffic Order restricting the use of the unadopted part of White Hart Lane by motor vehicles to those persons who require direct access from it (45)(SEC)

413 HIGHWAYS ACT 1980 - SECTION 119

(i) Proposed Diversion of Bridleway 17 (part) Foulness

The Secretary to the Council reported on a proposal to divert the route of this bridleway which currently ran through the Atomic Weapons Research Establishment. The Committee noted the route and length of the proposed diversion, that the purpose of the application was to relocate the bridleway away from a high security area and that Essex County Council had raised no objection to the proposal.

RECOMMENDED That the proposal be approved in principle, and the Secretary to the Council be authorised to commence the Public Paths Diversion procedure. (8341)(SEC)

(ii) Proposed Diversion of Footpaths at Bolt Hall, Upper Raypits and Pudsey Hall Farms, Canewdon (Minute 98/90)

The Secretary to the Council reported that informal consultations were completed in connection with the diversion of all or part of Public Footpaths 1, 4, 5, 22 and 25 Canewdon and reminded Members of the history of earlier endeavours to divert these footpaths and the routes involved

Development Services

The Committee were mindful that endeavours had been made over a number of years to resolve this matter but noting that the Ramblers Association were not convinced that the public had accepted the proposed diversion asked that consideration of this matter be deferred until the October Meeting to enable the Association to object formally if they so wished.

RECOMMENDED That arrangements be made accordingly. (73689)(SEC)

414. DISTRICT PLAN WORKING PARTY

The Committee considered the appended Minutes of the Meeting held on 2nd July 1990 containing the following recommendations:-

RECOMMENDED (1) That arrangements be made for the suggestions presented by the Royal Society for the Protection of Birds to be evaluated for consideration at a future Meeting (2081)(DD,SEC)(Minute 123 - The Rochford Estuaries and Coastlines)

(2) That arrangements be made for representatives of the highway authority and the Police to respond at a Meeting of the Working Party after the recess to the problems identified by Members and that information be obtained also regarding the cost of installing dropped kerbs and of administering residents' parking schemes. (2081) (SEC,DD) (Minute 124 - Car Parking Study - Outside Town Centres)

(3) That a questionnaire be sent to all business addresses in Rayleigh Town Centre to ascertain use and ownership of existing car parking spaces and a perception of parking need and if this exercise proves to be of value consideration be given to extending the survey to other areas.

(4) That the area adjacent to Websters Way Car Park currently unused and zoned as proposed car parking in the District Plan be acquired and brought within the Websters Way Car Park Pay & Display Area as soon as possible.

(5) That negotiations be commenced to bring the remaining area adjacent to Websters Way and zoned for proposed car parking and used privately into the Pay & Display Scheme.

(6) That efforts be made in consultation with the market operator to find another non-car park site for the Wednesday Market ~~including the temporary closure of one lane of the High Street having regard to the practice in other Essex towns where street markets are held~~ and that the Chamber of Trade be consulted at a later stage when appropriate

Amended by Minute 453 of Council

(7) That the highway authority be urged to take action to remove the hazard of traffic queueing in the High Street to occupy one of the free parking bays.

(8) That access to and egress from Websters Way Car Park be improved by a separation of cars entering and pedestrians leaving the Car Park and endeavours made to assist traffic leaving the car park and needing to turn right at the junction with Eastwood Road towards the High Street

upshuk

000996

Development Services

(9) That major redevelopment of the High Street side of Websters Way be considered. (Minute 124 - Car Parking Study - Rayleigh Town Centre)

415 EASEMENT TO ESSEX WATER COMPANY - THE GROVE, RAYLEIGH

The Committee considered the report of the Secretary to the Council regarding a Deed of Easement that was being sought by the above Company for a trunk water main from Victoria Road to the A127 Southend Arterial Road and it was

RECOMMENDED That the Secretary to the Council instruct agents to negotiate the terms and conditions for, and subsequently complete, a formal Deed of Grant of Easement to the Essex Water Company in respect of land near the junction of Connaught Road and Grove Road, Rayleigh, such terms and conditions to provide for the Council's legal costs to be borne by the Company. (11642)(SEC)

416 EXCLUSION OF THE PUBLIC

Resolved that under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the Meeting for the following items of business on the grounds that they involve the likely disclosure of Exempt Information as defined in paragraphs 9 and 12 respectively of Part I of Schedule 12A of the Act

417 LAND AT RAWRETH SHOT (Minute 204/90)

As requested at an earlier Meeting, the Secretary to the Council reported in confidence on the potential for renting the above Green Belt site as an alternative to its outright disposal.

The Committee noted the preferred basis and likely value of a site licence and endorsed that approach.

RECOMMENDED That the Secretary to the Council obtain a formal valuation of a grazing licence fee in respect of two acres of land at Rawreth Shot and licence the land for a maximum of eight months between 1st March and 30th November each year at not less than such valuation and on such other terms and conditions as the Secretary to the Council thinks fit. (4578)(SEC)

418. APPEAL BY BRITISH GAS PLC - LAND AT KLONDYKE AVENUE, RAYLEIGH

The Secretary to the Council and the Director of Development reported jointly in confidence on the decision notice allowing the above appeal and granting outline planning permission for 96 dwellings on this site. Members discussed the effect of the outcome on the Council's District Plan and Green Belt policies and considered in the light of legal advice what further action should be taken. Whilst legal challenge was available the cost involved would be considerable and the outcome might not be decisive. It was however seen as important that the statutory development plan process and the Local Plan were not devalued by inconsistent and arbitrary determinations.

upheld

000997

Development Services

RECOMMENDED That strong representations be made to the Secretary of State expressing the Council's concern on the appeal decision and that the decision be raised also with the ADC (2081)(SEC,DD)

NOTE: During discussion of the above matter it was

Resolved that Standing Order 1.8 be suspended

upshot

000998

ROCHFORD DISTRICT COUNCIL

DEVELOPMENT SERVICES COMMITTEE - 10TH JULY 1990

REPORT OF CHIEF TRADING STANDARDS OFFICER

SHARED TAXI SCHEME (Minute 311/90)

Members will recall that at the last Meeting the Committee considered a report of the Chief Trading Standards Officer on the above matter and accepted the principle of a shared taxi scheme. Reservations were expressed, however, about the percentage of the exclusive tariff to apply to each person sharing a taxi (the original proposals are set out in Appendix 1) The Chief Trading Standards Officer was asked to confer with the trade to arrive at a more reasonable level of tariffs and report back to this Meeting on the outcome

Lower tariff schemes were prepared and presented to the taxi-drivers' representative for consideration by the trade. The tariff recommended by the Officers would reduce the original proposals as follows:-

- by 5% for two people sharing (60% instead of 65%)
- by 10% for three people sharing (45% instead of 55%)
- by 10% for four people sharing (35% instead of 45%)
- by 10% for five people sharing (30% instead of 40%)

Those revised tariffs to which the trade have formally signified their agreement are set out in Appendix 2 to this report

Reference was also made to the need to provide for the Licensing Authority to have discretion as to the location of signs on vehicles which the Secretary to the Council advised could be delegated to the Chief Trading Standards Officer.

In presenting this report the opportunity is taken to advise the Committee that the Southend Taxi Drivers Association Limited have submitted an application for a fares increase which is due to be considered in the near future by Southend Borough Council. It was decided some time ago that fare increases should be in line with Southend with a view to a common date of implementation and that there should be early liaison to that end. A supplementary report will therefore be produced outlining the effect of the increase sought to enable this Authority's views to be taken into account by the Borough Council. The Chief Executive & Director of Finance will be asked to exercise his authority under Standing Order 18 to enable comments to be made within the timescale involved.

RECOMMENDED (1) That the level of tariffs as set out in Appendix 2 be adopted for use under the shared taxi scheme and that, subject to public consultation and appropriate consent being obtained in respect of any authorised places involved, the scheme be adopted with effect from 3rd September 1990.

(2) That authority be delegated to the Chief Trading Standards Officer to determine the suitable location for the sign denoting shared or exclusive use on a hackney carriage as required under Schedule 2 of the Shared Taxi Scheme

enclack

000999

(3) That consideration be given to the fare increase being sought by the Southend Taxi Drivers Association Limited to enable the views of this Committee to be taken into account by Southend Borough Council in determining the application. (897 CTSO).

Background papers: As set out in previous report.

001000 *copy*

Appendix 1

Fare displayed on meter	N U M B E R S H A R I N G				Fare displayed on meter	N U M B E R S H A R I N G			
	2	3	4	5		2	3	4	5
80p	50p	40p	40p	40p	£ 5.60	£3.60	£3.10	£2.50	£2.20
1.00	70p	60p	50p	40p	£ 5.80	£3.80	£3.20	£2.60	£2.30
1.10	80p	70p	50p	50p	£ 6.00	£3.90	£3.30	£2.70	£2.40
1.40	90p	80p	60p	60p	£ 6.20	£4.00	£3.40	£2.80	£2.50
1.60	£1.00	90p	70p	60p	£ 6.40	£4.20	£3.50	£2.90	£2.60
1.80	£1.20	£1.00	80p	70p	£ 6.60	£4.30	£3.60	£3.00	£2.60
2.00	£1.30	£1.10	90p	80p	£ 6.80	£4.40	£3.70	£3.10	£2.70
2.20	£1.40	£1.20	£1.00	90p	£ 7.00	£4.60	£3.90	£3.20	£2.80
2.40	£1.60	£1.30	£1.10	£1.00	£ 7.20	£4.70	£4.00	£3.20	£2.90
2.60	£1.70	£1.40	£1.20	£1.00	£ 7.40	£4.80	£4.10	£3.30	£3.00
2.80	£1.80	£1.50	£1.30	£1.10	£ 7.60	£4.90	£4.20	£3.40	£3.00
3.00	£2.00	£1.70	£1.40	£1.20	£ 7.80	£5.10	£4.30	£3.50	£3.10
3.20	£2.10	£1.80	£1.40	£1.30	£ 8.00	£5.20	£4.40	£3.70	£3.20
3.40	£2.20	£1.90	£1.50	£1.40	£ 8.20	£5.30	£4.40	£3.70	£3.30
3.60	£2.30	£2.00	£1.60	£1.40	£ 8.40	£5.50	£4.60	£3.80	£3.40
3.80	£2.50	£2.10	£1.70	£1.50	£ 8.60	£5.60	£4.70	£3.90	£3.40
4.00	£2.60	£2.20	£1.80	£1.60	£ 8.80	£5.70	£4.80	£4.00	£3.50
4.20	£2.70	£2.30	£1.90	£1.70	£ 9.00	£5.90	£5.00	£4.10	£3.60
4.40	£2.90	£2.40	£2.00	£1.80	£ 9.20	£6.00	£5.10	£4.20	£3.70
4.60	£3.00	£2.50	£2.10	£1.80	£ 9.40	£6.10	£5.20	£4.20	£3.80
4.80	£3.10	£2.60	£2.20	£1.90	£ 9.60	£6.20	£5.30	£4.30	£3.80
5.00	£3.30	£2.80	£2.30	£2.00	£ 9.80	£6.40	£5.40	£4.40	£3.90
5.20	£3.40	£2.90	£2.30	£2.10	£10.00	£6.50	£5.50	£4.50	£4.00
5.40	£3.50	£3.00	£2.40	£2.20					

Where the fare displayed on the meter exceeds £10, the shared fare shall be calculated by repeated use of the conversion table for each multiple of £10 and for any sum by which the fare displayed exceeds the highest multiple of

up to

00:001

Appendix 2

Fare displayed on meter	NUMBER SHARING				Fare displayed on meter	NUMBER SHARING			
	2	3	4	5		2	3	4	5
80p	50p	40p	30p	20p	£ 5.60	£3.40	£2.50	£2.00	£1.70
1.00	60p	50p	40p	30p	£ 5.80	£3.50	£2.60	£2.00	£1.70
1.20	70p	50p	40p	40p	£ 6.00	£3.60	£2.70	£2.10	£1.80
1.40	80p	60p	50p	40p	£ 6.20	£3.70	£2.80	£2.20	£1.90
1.60	£1.00	70p	60p	50p	£ 6.40	£3.80	£2.90	£2.20	£1.90
1.80	£1.10	80p	60p	50p	£ 6.60	£4.00	£3.00	£2.30	£2.00
2.00	£1.20	90p	70p	60p	£ 6.80	£4.10	£3.10	£2.40	£2.00
2.20	£1.30	£1.00	80p	70p	£ 7.00	£4.20	£3.20	£2.50	£2.10
2.40	£1.40	£1.10	80p	70p	£ 7.20	£4.30	£3.20	£2.50	£2.20
2.60	£1.60	£1.20	90p	80p	£ 7.40	£4.40	£3.30	£2.60	£2.20
2.80	£1.70	£1.30	£1.00	80p	£ 7.60	£4.60	£3.40	£2.70	£2.30
3.00	£1.80	£1.40	£1.10	90p	£ 7.80	£4.70	£3.50	£2.70	£2.30
3.20	£1.90	£1.40	£1.10	£1.00	£ 8.00	£4.80	£3.60	£2.80	£2.40
3.40	£2.00	£1.50	£1.20	£1.00	£ 8.20	£4.90	£3.70	£2.90	£2.50
3.60	£2.20	£1.60	£1.30	£1.10	£ 8.40	£5.00	£3.80	£2.90	£2.50
3.80	£2.30	£1.70	£1.30	£1.10	£ 8.60	£5.20	£3.90	£3.00	£2.60
4.00	£2.40	£1.80	£1.40	£1.20	£ 8.80	£5.30	£4.00	£3.10	£2.60
4.20	£2.50	£1.90	£1.50	£1.30	£ 9.00	£5.40	£4.10	£3.20	£2.70
4.40	£2.60	£2.00	£1.50	£1.30	£ 9.20	£5.50	£4.10	£3.20	£2.80
4.60	£2.80	£2.10	£1.60	£1.40	£ 9.40	£5.60	£4.20	£3.30	£2.80
4.80	£2.90	£2.20	£1.70	£1.40	£ 9.60	£5.80	£4.30	£3.40	£2.90
5.00	£3.00	£2.30	£1.80	£1.50	£ 9.80	£5.90	£4.40	£3.40	£2.90
5.20	£3.10	£2.30	£1.80	£1.60	£10.00	£6.00	£4.50	£3.50	£3.00
5.40	£3.20	£2.40	£1.90	£1.60					

Where the fare displayed on the meter exceeds £10, the shared fare shall be calculated by repeated use of the conversion table for each multiple of £10 and for any sum by which the fare displayed exceeds the highest multiple of

copy

001002

ROCHFORD DISTRICT COUNCIL

DEVELOPMENT SERVICES COMMITTEE - 10TH JULY 1990

REPORT OF THE SECRETARY TO THE COUNCIL

HACKNEY CARRIAGE FARES

Details have been received from the Chief Trading Standards Officer of an application which has been made to the Southend-on-Sea Borough Council for an increase in Hackney Carriage fares so as to enable this Authority's comments to be taken into account in its consideration. The main elements of the application are as follows.-

Present Fare Structure

For the first 1,257 yards or the first 6 minutes - £1

For each additional 251 yards or each 1 min 12 secs until a fare of £3.30 is reached - 10p

For each additional 168 yards or each 48 secs after a fare of £3 30 is reached - 10p

Requested Fare Structure

For the first 1,100 yards or the first 3 mins 45 secs - £1

For each additional 220 yards or each 45 secs until a fare of £3 70 is reached - 10p

For each additional 146 2/3rds yards or each 30 secs after a fare of £3 70 is reached - 10p

NOTE Or in each case shown above a combination of parts of such distance and time.

Extra Charges

Present

For hirings begun between 10pm and 6am and also Sundays and Bank Holidays - 60p

For hirings between 7pm on 24th December and 6am on 27th December and between 7pm on 31st December and 6am on 1st January.

Double Fare

Requested

For hirings begun between 9pm and 6am and also on Sundays and Bank Holidays - 60p

Double Fare
Double Extras

In any case where the inside of a Hackney Carriage is fouled

£20

Extras otherwise to remain unaltered.

A note about lost property to be put on the charges to read "Specific requests for the delivery of property left in taxis must be paid for at the metered fare".

upst

001003

Comments

There are a number of factors which need to be borne in mind in considering this application.

The last fare increase in the Rochford District took effect from 4th December 1989 and broadly provided for -

- (a) The distance purchased by the first fl to be reduced from 1 mile to 1,257 yards.
- (b) The amount of waiting time allowed for at each stage to be reduced for the first time for many years, as follows.
 - from 12 minutes to 6 minutes
 - from 1 minute 43 seconds to 1 minute 12 seconds
 - from 1 minute 9 seconds to 48 seconds
- (c) Extras to be standardised at 20p increments

The Secretary to the Council expressed reservations at the time about reducing from 1 mile the distance purchased by the first fl and those reservations which were shared by Members are borne out by this application. The same is true of the allowance in respect of waiting time which was substantially reduced less than a year ago.

It is therefore desirable that there should be a period of stability, in the fare structure particularly with the first stage of the journey and the application is therefore seen as premature particularly insofar as it seeks to reduce still further all of the elements of the fare structure. That approach is shortsighted because if it were to set the pattern for the future the outcome would be that each fare stage would become minimal.

Turning to the matter of extras there is no justification to vary from 10pm to 9pm the time at which an extra 60p will be charged. Nor is it in the interest of the travelling public to provide for double extras as well as double fares over the Christmas and New Year period. The charge suggested for fouling a Hackney Carriage would be a penalty and could not form part of the tariff.

For all of the foregoing reasons it is considered that the application should be rejected.

RECOMMENDED That Southend-on-Sea Borough Council be asked to have regard to the foregoing views in considering the current application for a fares increase (897) (SEC)

001004

upsk

ROCHFORD DISTRICT COUNCIL

DEVELOPMENT SERVICES COMMITTEE, 10th JULY 1990

REPORT OF THE DIRECTOR OF DEVELOPMENT

IMPROVEMENT OF THE A130 BETWEEN THE A132 RETTENDON TURNPIKE AND
THE A127 SOUTHEND ARTERIAL ROAD (Minute 395/89)

Introduction

1. Following the second consultation on the above in June 1989, a decision on this southern section of the route was again deferred to ensure that no feasible route had been overlooked before choosing an alignment. The Council supported Option SD on that occasion which was the westernmost route running between the eastern edge of the built-up area of Wickford and crossing the A127 just west of the small group of houses served by Oak Avenue and Enfield Road which lies on the Basildon District side of the boundary with Rochford.
2. Although Route SD was in many ways the best, it generated considerable opposition from residents of Shotgate and this was the primary reason why the County Council decided to look for further possible alternatives.

The Route Options Currently Proposed

3. All six of the routes under consideration which are now proposed as a dual three lane carriageway in view of higher traffic forecasts are shown on the plan appended to this report, together with a description of each, including a modified SB which was omitted from the last consultation. At that time it was abandoned as it was no longer considered to be a viable option in view of its unacceptable impact on Rawreth Village. To lessen its impact on the centre of Rawreth a suggested solution is to put the most sensitive section in a tunnel using cut and cover construction involving the demolition of 3 dwellings in Church Road and increasing the cost by approximately £11 million. This route would also result in the loss of about half of the Council's Public Open Space at Bedloes Corner.
4. It will be seen from the appended plan that Route SA crosses Church Road east of Burrells Farm and has a serious effect on the nurseries to the south of the road. Route SC passes east of Rawreth Village, bisects the Council's Rawreth Playing Field and then proceeds southwards to run straight through the proposed Little Wheatleys Open Space. The latter is also similarly affected by Routes SA and SB.

ap/np

001005

- 5 In order to go some way to meeting the objections of the Shotgate residents, Route SD has been put in a slight cutting and measures are proposed to ameliorate the visual and noise impact. To further meet those objections, two further new options, SE and SF are included in this consultation.
6. Option SF is similar to SD but crosses the A129 80 metres further east, but is not in a cutting here. This means that the bridge taking the A129 over the new road, as happens in Options SD and SE as well, would be more intrusive and involve a greater length of embankment. It then passes east of Dollymans Farm instead of west as in the case of Option SD.
7. Option SE crosses the A129 in the Rochford District east of the Oak Avenue/Enfield Road settlement, and would involve the demolition of two dwellings. An alternative more westerly alignment at the A129 crossing would avoid any demolition, but would bring the road closer to more properties in the Oak Avenue/Enfield Road area.
8. There are numerous alternatives for dealing with the junction of the new route and the A129, some of which are described above, and these will be explained and illustrated in more detail by the County Surveyor's representative at the Meeting. The solution proposed for Route SD is however considered to be the cheapest and most straightforward.
9. Two further factors of significance to be borne in mind, are the crossing of the railway and the A127 trunk road by the new route, and the lack of a junction between the new road and the A127.
10. With the exception of Option SD, the new road could go either under or over the railway and the A127, and since it would be visually more acceptable for it to go under, this is seen as a point against Option SD.
11. In none of the Options is there a junction with the A127, the southern end of the route terminating in a roundabout on the existing A130 south of the A127, with traffic having to go north back to the Fairglen Junction if it wishes to use the trunk road. This is considered to be a point of concern, since it is understood that only a minority of traffic wishes to use the A130 at this point.

Possible Lower Thames Crossing

12. Members will recall that during discussion of Minute 315(vii) at Council on the 19th June relating to the SERPLAN consultation document entitled "Shaping the South East Planning Strategy", the Chairman of Development Services Committee agreed to include an item on this Agenda relating to the possible Lower Thames Crossing. This report on the A130 was in the course of preparation at the time and it is acknowledged by the Department of Transport and the County Council that the two projects could be linked in that the improved A130 could form part of an outer orbital route to London connecting to the Lower Thames Crossing. In the meantime an informative document has been received on the six road schemes proposed by the Government for possible private financing, including the Lower Thames Crossing, and this is reported elsewhere on this Agenda.

The Council has requested to be kept fully informed of and involved in the proposed Study for a Lower Thames Crossing at the appropriate time.

Conclusions

13. Tables comparing all the routes are also appended to this report, giving the relative costs, area of land required, dwellings demolished and other significant factors. Clearly Options SD, SE and SF compare favourably with SA, SB and SC in most, if not all, respects. The only way in which they do not compare favourably is in the numbers of dwellings at the greater distances from the centre lines of the routes, although this is not considered to be a significant factor.
14. Looking at this latter factor in the cases of Options SD, SE and SF, Option SD may appear to compare unfavourably with the other two, but only as far as dwellings 250 metres or more from the centre line are concerned. There is only one dwelling within 150 metres of Option SD, and the figures above this become less consequential as the distance increases.
15. Other factors against Options SA, SB and SC, without being parochial are the very great effects of these routes on Rawreth Village and the Council's existing and proposed Public Open Spaces.
16. The choice therefore seems to be between Options SD and SF depending on the weight given to the visual intrusion of the former having to pass over the railway and the A127 compared with the greater impact made by the latter's alternative junctions with the A129.

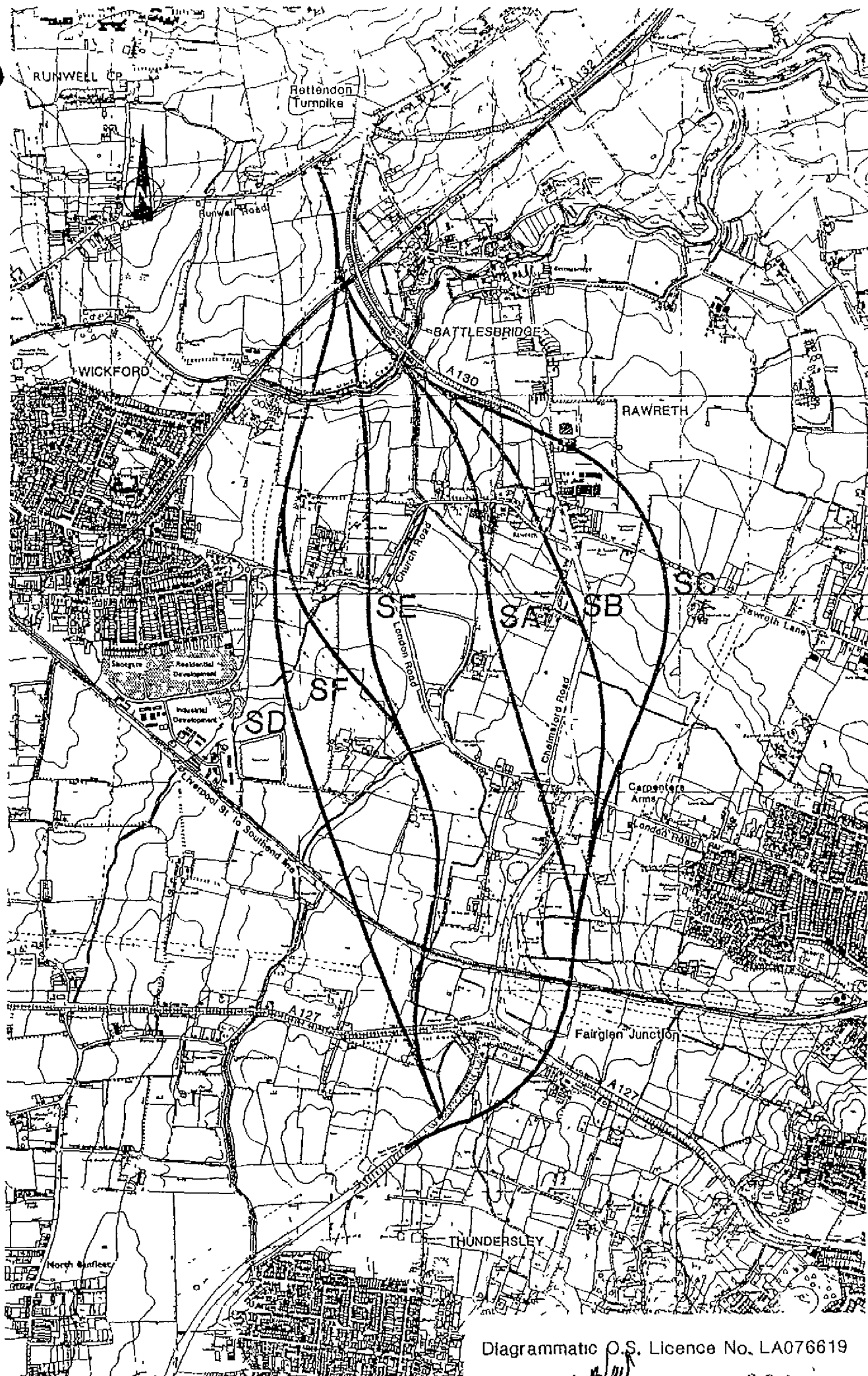
On balance it is :-

RECOMMENDED

- (1) That the County Council be informed that this Council supports Option SD for the improvement of the southern section of the A130.
- (2) That the Council expresses its concern that there is no direct junction proposed with the A127.
- (3) That the Council requests that all possible measures are taken to alleviate the impact of the new road on the environment, particularly as far as the visual and noise aspects are concerned. (TP41) (DD)

copy back

001007



Diagrammatic O.S. Licence No. LA076619

001008

Description of Route SA

The route would head in a south-south-easterly direction from the new Rettendon Turnpike interchange, which will be constructed as part of the northern section of the A130 improvements. When the southern section is built, the second stage of the interchange will be implemented. This will involve construction of the slip roads to and from the main carriageways to the south and consequent modifications to some parts of the interchange.

To the south of the interchange, the new route (which would comprise dual 3-lane carriageways) would be built on embankment and run parallel with and to the west of the existing Battlesbridge Bypass. Bridges would be constructed to take the new road over the Wickford to Southminster railway line and the River Crouch. After crossing the river, the new route would diverge from the Battlesbridge Bypass and would cross Church Road at a point some 150 metres east of Burrells Farm, through land currently occupied by Forge Nurseries. The demolition of two residential properties would be required also. Church Road would be severed except for pedestrians, for whom a footbridge would be provided. To the south of Church Road, the route would be mainly on low embankment, passing to the east of Chichester Hall, before rising to cross over the A129 London Road, where a further residential property would need to be demolished. No connection would be provided between the new road and the A129.

The route would continue on embankment and cross over the existing A130 on a bridge, about 250 metres south of the Carpenters Arms roundabout. It would then turn to run parallel with the old road, some 400 metres to the east of it, before crossing over the Liverpool Street to Southend railway line and the existing A127. There would be no connection with the A127 at this point. The new route would then curve towards the south-west and terminate at a new roundabout on the A130 Rayleigh Spur extension, about 350 metres south of Fairglen interchange. A short length of the existing A130 would need to be re-aligned at this point and the northbound carriageway between the new roundabout and Fairglen would be widened to three lanes. The Fairglen interchange itself would have to be improved by providing segregated left-turn lanes on all approaches, in order to be able to handle future traffic flows.

In conjunction with this route, some limited junction improvements would still be required along the existing A130, notably at the junction with Rawreth Lane (Bedloes Corner), since turning proportions would change considerably with the removal of the majority of through traffic.

Route SA: Alternative Alignment at Southern End

As an alternative to passing over the Liverpool Street to Southend railway line and the A127, it would be possible to take the new route beneath these two features. This would not require any change to the horizontal alignment of the route but the vertical alignment would be different, south of the crossing of the existing A130.

Instead of remaining on an embankment of increasing height after crossing the A130, the new route would descend to ground level about 250 metres north of the railway line. It would then enter a cutting before passing under the railway line and A127, both of which are on slight embankments at the crossing points. The terminal junction with the existing A130, south of the A127, would be unchanged.

Cuplock

001009

Description of Route SB

This route is identical to route SA from the Rettendon Turnpike interchange to the point where it would cross the River Crouch. From there it would remain parallel with the Battlesbridge Bypass for a further 300 metres before curving towards the south-east and diverging from the existing road. It would then enter a deep cutting behind the properties fronting the existing A130 Chelmsford Road on the west side. Two residential properties would be demolished where the new road would cut Church Road, which would be locally re-aligned and taken over the new road via a bridge. A roundabout would replace the traffic signals at the junction of Rawreth Lane with the existing A130 and this is indicative of the type of improvement required at this junction with any of the alternative routes.

To the south of Church Road, the new road would emerge from cutting and rise on embankment to cross the existing A130 dual carriageway. This would involve the acquisition of the View Gardens nursery and garden centre. The route would remain on an embankment of approximately 7 metres in height to cross the A129, just east of the Carpenters Arms roundabout, without connection. It would continue southwards, still on embankment, to cross the Liverpool Street to Southend railway line at the same point as route SA. The remainder of the route, to the terminal junction on the A130 Rayleigh Spur extension, would be identical to route SA.

Route SB: Alternative Alignment at Southern End

As in the case of route SA, route SB could be taken beneath the Liverpool Street to Southend railway line and the A127 instead of over them. The horizontal alignment would be unchanged but the vertical alignment would differ to the south of the A129, with the new route descending to ground level about 250 metres north of the railway line. It would then enter a cutting and pass beneath the railway and the A127 in the same way as the under-line version of route SA.

Route SB: Cut-and-Cover Alternative through Rawreth

In order to lessen the environmental impact of route SB where it passes through the centre of Rawreth and to reduce the severance of the village, a tunnel could be constructed by cut-and-cover methods. This would extend southwards for about 730 metres, from a point opposite the southern end of Battlesbridge Bypass, terminating some 150 metres south of the crossing of Church Road.

Putting this section of the route in a tunnel would reduce the noise levels experienced by properties in the centre of Rawreth from traffic on the new road. It would also lessen the perception of a barrier existing between the two halves of the village. However, it would be necessary to demolish 3 residential properties and the cost of the scheme would be increased by approximately £11 million.

The cut-and-cover alternative through Rawreth could be implemented with either of the two alignments at the southern end of the route, passing over or under the Liverpool Street to Southend railway line and A127.

001010

updat

Description of Route SC

This route is identical to routes SA and SB, from the Rettendon Turnpike interchange to the crossing of the River Crouch. From there it would remain parallel with and close to the Battlesbridge Bypass, as far as its junction with old Chelmsford Road, by which point it would be in a cutting about 4 metres deep. The new road would continue in a south-easterly direction, crossing the line of the existing A130, which would be re-aligned and taken over the new route to a roundabout with Chelmsford Road, north of the existing junction. There would be no connection between the old and new roads at this point. The demolition of one residential property and Newlands Nursery would be required.

The new route would continue in cutting to bypass Rawreth to the east, crossing Rawreth Lane at a point some 500 metres east of Bedloes Corner. Rawreth Lane would be locally diverted to cross the new route by a bridge, approached from both directions on embankment. There would be no connection between the new route and Rawreth Lane.

To the south of Rawreth Lane, the route would go deeper into cutting through an area of high ground, whilst continuing on a long curve to become parallel with the existing A130 south of Rawreth. Midway between Rawreth Lane and the A129, the route would emerge from cutting and begin to rise on an embankment, before crossing over the A129 to the east of the Carpenters Arms roundabout. Once again, there would be no junction between the new and old roads.

The route would continue to run to the east of the existing A130 and cross the Liverpool Street to Southend railway line at the same point as options SA and SB. From this point southwards, the three routes are identical once more. Similarly, the existing A130 would be subject to the same need to consider limited junction improvements, to accommodate the changes in turning proportions which would occur.

Route SC: Alternative Alignment at Southern End

From the A129 southwards, route SC is identical to route SB, so the option of passing under the railway line and A127 is equally applicable to both routes.

update

001011

Description of Route SD

Route SD would connect to the new Rettendon Turnpike interchange in the same way as routes SA, SB or SC and would follow the same alignment as those options for about 300 metres, to the point where they become parallel with the Battlesbridge Bypass. Route SD would then curve away from the old road once more, to head in a south-south-westerly direction. It would continue on embankment and cross the Wickford to Southminster railway line and the River Crouch. Bridges would be constructed at both these locations.

To the south of the Crouch the route would descend to ground level and pass to the west of Shot Farm. It would enter a shallow cutting and cross the A129 London Road, without connection, about 140 metres east of the existing Shotgate roundabout. The A129 would be locally re-aligned and carried over the new route on a bridge. A new access to the sewage works would be built on the west side of the main route, with a revised access to Shot Farm provided on the east side.

Moving south from the A129, the route would curve towards the south-south-east and begin to rise on embankment as it crosses North Benfleet Brook, passing between Dollymans Farm and the reservoir situated at the south-east corner of Shotgate. It would remain on embankment and cross the Liverpool Street to Southend railway line and the existing A127 on new bridges. The crossing of the A127 would be about 400 metres to the west of Fairglen interchange and there would be no connection between the A127 and the new road. The route would terminate at a new junction on the A130 Rayleigh Spur extension, in a similar location as for options SA, SB and SC.

Route SD would be constructed to dual 3-lane carriageway standard throughout, since the traffic flow on it would be the same as for the other options. The same modifications would be required to Fairglen interchange and there would still be a need to consider limited junction improvements on the old A130, as a result of the changes in turning proportions brought about by the removal of through traffic.

001012

uplink

Description of Route SE

Route SE would be the same as route SD for the first 300 metres south from the Rettendon Turnpike interchange, but would then continue in a south-south-easterly direction on embankment to cross the Wickford to Southminster railway line and the River Crouch. After crossing the river, the route would curve slightly to head due south on a lowering embankment, before cutting the existing A129 about 60 metres west of its junction with Church Road. Two residential properties would be demolished at this point. The A129 would be re-aligned to the south and taken over the new road on a bridge.

South of the A129 the new route would curve towards the south-east, rising on embankment once more to cross over Doublegate Lane on a bridge. The route would continue on embankment whilst curving towards the south again, returning to ground level before passing to the west of the CEGB sub station. It would then enter a cutting and pass beneath the Liverpool Street to Southend railway line, at a point where the railway is on embankment. The route would go deeper into cutting before passing under the A127 at a point some 300 metres west of Fairglens interchange. There would be no connection with the A127. The route would terminate at a new junction on the A130 Rayleigh Spur extension, in a similar location to option SD.

Route SE: Alternative Alignment at A129 Crossing

To the south of the River Crouch, the route could be re-aligned slightly to the west so as to cross the existing A129 at a point some 90 metres farther to the west of its junction with Church Road. The new road would then pass through the development on the north side of the A129, without the need to demolish any residential properties. However, this would bring the route closer to the houses served by Oak Avenue and Enfield Road, with consequent increases in noise and visual intrusion.

upland

001013

Description of Route SF

Route SF would be the same as route SD from the Rettendon Turnpike interchange south to beyond the crossing of the River Crouch. As the route passes Shot Farm at ground level, it would start to curve towards the south-east and cross the A129 London Road at a point some 220 metres east of the existing Shotgate roundabout. The A129 would be taken over the new route by constructing a diversion between the Shotgate roundabout and a new one to be built to the east of the existing junction with Church Road.

South of the diverted A129, the route would start to rise on embankment as it heads south-eastwards, before curving back towards the south and crossing over Doublegate Lane. From here southwards the route would be the same as option SE, passing to the west of the CEGB sub station and under the Liverpool Street to Southend railway line and A127.

Route SF: Alternative Alignment at A129 Crossing

A shorter diversion of the A129, from the Shotgate roundabout to a point west of the junction with Church Road, would reduce agricultural severance but would require the demolition of Shotgate Farm. This would not affect the alignment of the main route itself.

001014

un

Comparison of Routes

Route Option	SA		SB			SC	
	Over R'way	Under R'way	Over R'way	Under R'way	Cut & Cover	Over R'way	Under R'way
Length (km)	5.4	5.4	5.5	5.5	5.5	6.0	6.0
Cost (£ million) at 1989 prices	45-50	40-45	45-50	45-50	55-60	50-55	50-55
No. of dwellings to be demolished	3	3	2	2	3	1	1
No. of dwellings within							
50 metres	4	4	2	2	2	4	4
100 metres	16	16	18	18	18	16	16
150 metres	27	27	35	35	35	25	25
200 metres	54	54	77	77	77	41	41
250 metres	68	68	109	109	109	68	68
300 metres	73	73	117	117	117	97	97
400 metres	99	99	137	137	137	142	142
of centre-line of route							
Approx. area of agricultural land taken (hectares)	39.9	36.4	40.1	37.7	3.0 less	45.9	42.4
Other areas of land taken (hectares)	2.2	2.2	3.8	3.7	2.0 less	2.0	1.9
Net Monetary Benefit (£ million) at 1989 prices (see notes iii and iv)	55-60 (20-25)	55-60 (20-25)	55-60 (20-25)	55-60 (20-25)	45-50 (15-20)	45-50 (10-15)	45-50 (10-15)

NOTES TO COMPARISON OF ROUTES TABLE

- i) All figures in this table are preliminary and are produced for comparison purposes only. As design work and evaluation progresses, the figures and the assumptions on which they are based may be changed.
- ii) The costs of constructing the options are shown in £5 million bands, since the accuracy of the preliminary estimates is such that it would not be appropriate to place undue emphasis on small differences between the routes. For the same reason, the net monetary benefits (which partly depend on cost - see note (iii) below) are also shown in £5 million bands.
- iii) The COBA (COst - Benefit - Analysis) computer program evaluates the benefits of each individual route in comparison with leaving the road network unchanged, in terms of travel time savings, reduced fuel consumption and other vehicle operating costs and reductions in road accidents. These benefits are calculated over a 30-year period and converted to monetary values, using conversion factors which are specified by the Department of Transport. The costs of constructing the scheme and maintaining the additional roads over the same 30-year period are also calculated, together with an allowance in monetary terms for delays caused to traffic during construction. By subtracting the total costs from the total benefits, the Net Monetary Benefits shown in the table are obtained (after conversion to equivalent 1989 prices). A scheme is judged to be economically worthwhile if the figure is positive (i.e. if the benefits exceed the costs). In comparing the routes with one another in economic terms, the greater the Net Monetary Benefits the better.
- iv) Since the future rate of growth of road traffic is subject to uncertainty, COBA evaluations have been undertaken for both high and low growth assumptions, using the latest traffic forecasts. Thus two COBA results are shown for each route, the figure in brackets being appropriate to low traffic growth.
- v) 1 hectare = 2.47 acres
- vi) 1 kilometre = 0.62137 miles

001015

<i>Route Option</i>	SD	SE Demolishes Houses, Avoids Houses		SF Long A129 Diversion Short A129 Diversion	
<i>Length (km)</i>	5 0	4 9	4 9	5 1	5 1
<i>Cost (£ million) at 1989 prices</i>	40-45	40-45	40-45	40-45	40-45
<i>No. of dwellings to be demolished</i>	0	2	0	0	1
<i>No. of dwellings within:</i>					
50 metres	0	4	3	0	0
100 metres	0	4	13	0	0
150 metres	1	11	23	3	3
200 metres	12	25	34	13	13
250 metres	53	40	41	28	28
300 metres	128	57	51	56	56
400 metres	338	92	89	130	130
<i>of centre-line of route</i>					
<i>Approx area of agricultural land taken (hectares)</i>	35 5	34 0	34 5	35 9	35 4
<i>Other areas of land taken (hectares)</i>	0	0 8	0.1	0	0 7
<i>Net Monetary Benefit (£ million) at 1989 prices (see notes iii and iv)</i>	60-65 (25-30)	60-65 (25-30)	60-65 (25-30)	60-65 (25-30)	60-65 (25-30)

001016

ROCHFORD DISTRICT COUNCIL

DEVELOPMENT SERVICES COMMITTEE - 10TH JULY 1990

JOINT REPORT OF THE CHIEF EXECUTIVE & DIRECTOR OF FINANCE AND
SECRETARY TO THE COUNCIL

CORPORATE PLAN - THE PHYSICAL ENVIRONMENT - CORPORATE PRIORITY C.1

This Corporate Priority is concerned with identifying unsatisfactory environmental conditions and the visually unattractive parts of the District including town centres, industrial estates, older housing estates and rural areas and preparing and implementing a five year prioritised programme to deal with these problems. It is about improving the quality of life for the people of the District.

Responsibility for dealing with particular problem sites will fall clearly to specific Committees, e.g. housing estates or open spaces, but it is a fact that we all see things differently and judgements become subjective and depend on a question of personal experience, perspective or opinion as to what problems need to be addressed. The public and the Members of the Council may well have different ideas to the Officers and it is obviously an area where consultation will be invaluable. On the basis of this understanding, the Chief Executive & Director of Finance invited each Chief Officer (eight) to let him have a prioritised list indicating their opinion of the ten most unsatisfactory/unattractive aspects of the District. He adopted this approach to establish whether any consensus existed within the Chief Officer's Group. The results of this exercise are set out in the Appendix.

As the Chief Executive & Director of Finance suspected might be the case no consensus actually exists as to which of these items should have first priority. Moreover it really is essential to have a wide range of views because this could not be an exhaustive list and there will no doubt be other sites/matters which should be included. It is suggested therefore that before any attempt is made at determining a five year programme all Members of the Council be invited to advise the Secretary to the Council by the end of July of any items they would wish to see added to the list and that the amended list be sent to the Parish Councils, the Rayleigh Consultative Committee and the Rayleigh Civic Society for their views. A further report would be made with their responses to the Committee after the recess when Management Team will also suggest a method for determining the priorities.

RECOMMENDED (1) That the list of unsatisfactory/unattractive areas appended to this report be accepted

(2) That all Members of the Council be given the opportunity to add other areas to the list

(3) That the list as amended be sent to the Parish Councils, the Rayleigh Consultative Committee and the Rayleigh Civic Society for them to add any further areas

(4) That a comprehensive list be prepared for consideration by the Committee, after the recess, along with the proposals of Management Team for producing a five year prioritised programme (2159)(SEC)

up

001017

ASHINGDON

(South Fambridge)

- 2 Lower Road - Wire Works Area

BARLING

(Barling Magna)

- 1 Mucking Hall Road

GREAT WAKERING

(Great Wakering West)

- 1 The Sports Centre

HAWKWEEL

(Hawkwell East)

- 1 Rectory Road near Magnolia Road

(Hawkwell West)

- 2 Spencers Nursery

- 1 Main Road - former garage site

- 1 Rectory Road - Vega (Jennings) Nursery Site

HOCKLEY

(Hockley Central)

- 1 Spa Road - Shopping Parade

(Hockley East)

- 1 Greensward Lane - School area and footpath

up

001018

HULLBRIDGE

(Hullbridge Riverside)

- 2 Ferry Road - Budgens site
- 1 Hullbridge Foreshore - planting, seats etc.
- 1 Pooles Lane - Holiday Homes area

(Hullbridge South)

- 1 Kingsway - unadopted highway
- 1 Lower Road - entrance to Dome Caravan Park

RAYLEIGH

(Central)

- 1 Castle Road Car Park
- 1 High Street - vacant site rear of ex Gas Board Showroom
- 1 Junction of King Georges Close and Eastwood Road
- 3 Websters Way
- 2 Websters Way - adjoining private car park

(Grange and Rawreth)

- 1 London Road - near the Chichester
- 1 London Road - beyond Little Wheatleys Chase
- 1 London Road - opposite Pearsons Farm (hedge)
- 1 Old Chelmsford Road
- 1 Pearsons Farm Estate - open brook and flatted area
- 1 Rawreth Lane - entrance to Gun Site
- 1 The Grange

(Lodge)

- 1 Junction of Eastwood Road and Lancaster Road
- 1 Essex Close - garages and hardstandings

(Trinity)

- 1 Junction of Betjeman Close and Albert Road
- 1 Hockley Road - Carter and Ward site
- 1 Turret House Farm - internal car park and unadopted highway

(Wheatley)

- 1 Crown Bingo

ROCHFORD

(Rochford Eastwood)

- 3 Purdeys Breakers Yard and Cottis Open Storage Area
- 2 Sutton Road to Warners Bridge
- 1 Southend Road - vacant site adjoining Council garden area

(Rochford Roche)

- 4 Horners Corner and East Street
- 4 Market Square - "Lo-cost" Supermarket
- 1 Market Square - seating and directional signs
- 2 North Street - vacant sites
- 1 Back Lane Car Park - vacant site
- 1 Middlemead and Malting Villas
- 1 Rochford Garden Way estate
- 1 Weir Pond Road
- 1 West Street - Chinese Restaurant building

UP

001020

(Rochford St. Andrews)

- 1 Cherry Orchard Lane
- 1 Rochford Hospital Chimney

STAMBRIDGE

- 1 Cagefield Road Estate

GENERALLY

- 1 Litter
- 1 Litter and refuse around Shopping Parades
- 1 Traffic pollution
- 2 Main access routes into the District
- 1 Areas to the rear of Shopping Parades in town centres
e.g. Rayleigh, Hockley and Golden Cross
- 1 Small Shopping Parades
- 1 Industrial Estates - Brook Road, Purdeys Way and Star Lane
- 1 Poor remedial work by statutory undertakers on roads and
footpaths
- 1 Parking on and damage to grass verges
- 1 Proliferation of satellite dishes

ROCHFORD DISTRICT COUNCIL

DEVELOPMENT SERVICES COMMITTEE -10TH JULY 1990

MINUTES OF THE DISTRICT PLAN WORKING PARTY

At a Meeting held on 2nd July 1990 Present Councillors
Mrs V.J. Arnold, P.A. Beckers, C.I. Black, B.A. Crick, J.A. Gibson,
M.J. Handford, Mrs E.M. Hart, Mrs J. Helson, S.A. Skinner,
Mrs M.W. Stevenson, Mrs L. Walker, D.A. Weir and D.C. Wood.

Visiting by Invitation. Councillors N. Harris, Mrs M. Hunnabell,
Miss B.G.J. Lovett, A. Stephens and P.F.A. Webster

121. APPOINTMENT OF CHAIRMAN

Resolved that Councillor C.I. Black be appointed Chairman of the Working Party for the remainder of the Municipal Year

122. MINUTES

The Minutes of the Meeting held on 19th March 1990 were agreed as a correct record

123. THE ROCHFORD ESTUARIES AND COASTLANDS

NOTE Councillor D.C. Wood declared a non-pecuniary interest by virtue of membership of the Royal Society for the Protection of Birds and remained in the Meeting and participated in the discussion. The Working Party noted a similar interest on the part of the Solicitor.

The Chairman welcomed two representatives from the Royal Society for the Protection of Birds, namely Mr C.J. Durdin, the Conservation Officer for East Anglia and Mr. R.A. Land, the Assistant Conservation Officer together with Dr. C. Gibson of the Nature Conservancy Council whose purpose in attending the Meeting was to have an input into the Local Plan

Mr. Durdin explained the role of the R.S.P.B. and N.C.C. and recalled a long and beneficial involvement with the Council. He identified the major importance of Rochford's estuaries and coastlands as providing invaluable feeding grounds for a substantial number of water fowl. Two areas, namely the River Crouch Marshes and the Foulness and Maplin Sands were designated as Sites of Special Scientific Interest (S.S.S.I's).

Turning to the District Plan Mr. Durdin said it was regarded as an excellent document in upholding the importance of conservation and he drew attention to the more recent publication of DoE Circular 27/87 on Nature Conservation and to the new arrangements for Environmental Assessment. Copies of two publications prepared by the R.S.P.B., entitled 'Action for Birds' and 'Rochford Estuaries and Coastlines' were then distributed to Members and a short video presentation was given

up

Mr Durdin then referred to the booklet which had been produced about the Rochford District which detailed the two sites involved, their importance in terms of bird numbers, the protective designations applicable and the perceived threats to them. Members noted that it was proposed to apply for Special Area Protection and Ramsar site status in both cases. Having listed the planning policies that presently applied through the Essex Structure Plan and the Rochford District Plan Mr Durdin asked the Working Party to consider a number of suggestions for future action and incorporation within the District Plan as part of the review and those matters are set out as an Appendix to these Minutes.

Mr Durdin and Dr. Gibson then answered questions from Members regarding the protection conferred by S.S.S.I. designation with particular reference to Rainham Marshes; the environmental acceptability of further development at Canvey Island coupled with the marshland link project; the difficulty of balancing recreational facilities against environmental protection which exercise could go beyond District boundaries to be effective, and to the possible beneficial effect that controlled flooding could have by creating additional salt marshes.

Mention had been made of action being contemplated by the Crouch Harbour Authority to control recreational activities on the estuarial waters falling within their jurisdiction and the Chairman asked Councillor Wood as this authority's representative on that body to keep the Development Services Committee apprised of progress.

In thanking the representatives for their attendance the Chairman said the suggestions they had presented would be evaluated for consideration at a future Meeting.

RECOMMENDED That arrangements be made accordingly. (2081) (DD,SEG)

124 CAR PARKING STUDY

(i). Outside Town Centres

Members had before them copies of the responses received from Members about the on-street parking problems in their Wards which had been included within the Agenda at the request of the Chairman. He asked that the Working Party note those comments and that they be considered further at a Meeting after the Recess when either comments could have been obtained from the Police and the highway authority or they could be invited to attend so as to assess the feasibility of what was being sought, although some letters had identified problems without suggesting solutions. He would also like a report to that Meeting on the cost of installing dropped kerbs.

Members considered that it would be necessary also to have information relating to the cost of residents' parking schemes and their administration and that if it were decided to implement such arrangements it would be necessary to consult residents and to proceed on a phased basis beginning with pilot schemes.

A Member reiterated the need for the highway authority to overcome the foreseen problems in Station Road and Castle Drive, Rayleigh before proceeding to install a pedestrian crossing at Station Road and the Chairman agreed that this question could be pursued if necessary at that Meeting. Specific reference was made also to the problem caused to residents in London Hill by the prohibition of parking on the vehicle access between the rose beds.

A Member suggested that there was little that the District Council could do to overcome the problems mentioned but the Working Party saw their role as being to identify the most acute problems and to act as a catalyst in seeking the support of the Police and the highway authority in working towards their amelioration.

RECOMMENDED That arrangements be made for representatives of the highway authority and the Police to respond at a Meeting of the Working Party after the Recess to the problems identified by Members and that information be obtained also regarding the cost of installing dropped kerbs and of administering residents' parking schemes. (2081) (SEC,DD)

(11) Rayleigh Town Centre

Members had before them that section of the Car Parking Study dealing with Rayleigh Town Centre together with the results of a survey that had been undertaken last year by the County Member for Rayleigh South into parking problems in certain side roads near Rayleigh Station, the results of which had been taken into account by the Land and Projects Working Party.

They recognised that little scope existed to overcome parking problems in Rayleigh Town Centre and that the recommendations in the main identified options that might be pursued but without any guarantee of success. They noted that the first recommendation had already been considered by the Policy & Resources Committee in conjunction with the review of car parking charges and was due to come into effect shortly. They were pleased to learn that the ownership of the unused area adjacent to Websters Way Car Park had now been established. In accepting that the Officers should investigate a non car park site for the Wednesday Market they asked that there should be early consultation with the market owner, that regard be paid to the practice in other Essex towns where street markets were held and that the Chamber of Trade be consulted at a later stage when that was appropriate.

So far as the parking bays in the High Street were concerned Members considered that they served a useful purpose and should be retained but that the highway authority should be urged to take action through the Police and Traffic Wardens to remove the problem of traffic queueing in the High Street for a bay. It was decided not to pursue the question of providing a limited number of bays for disabled drivers at this stage as it would complicate the existing arrangements without necessarily yielding any benefit. In supporting in principle the improvements to Webster Way Car Park Members asked that this be extended to include the re-siting of the bottle bank.

RECOMMENDED (1) That a questionnaire be sent to all business addresses in Rayleigh Town Centre to ascertain use and ownership of existing car parking spaces and a perception of parking need and if this exercise proves to be of value consideration be given to extending the survey to other areas.

up

001024

(2) That the area adjacent to Websters Way Car Park currently unused and zoned as proposed car parking in the District Plan be acquired and brought within the Websters Way Car Park Pay & Display Area as soon as possible.

(3) That negotiations be commenced to bring the remaining area adjacent to Websters Way and zoned for proposed car parking and used privately into the Pay & Display Scheme.

(4) That every effort be made in consultation with the market operator to find another non car park site for the Wednesday Market including the temporary closure of one lane of the High Street having regard to the practice in other Essex towns where street markets are held and that the Chamber of Trade be consulted at a later stage when appropriate.

(5) That the highway authority be urged to take action to remove the hazard of traffic queueing in the High Street to occupy one of the free parking bays.

(6) That access to and egress from Websters Way Car Park be improved by a separation of cars entering and pedestrians leaving the Car Park and endeavours made to assist traffic leaving the car park and needing to turn right at the junction with Eastwood Road towards the High Street

(7) That major redevelopment of the High Street side of Websters Way be considered

NOTE: During the foregoing item it was

Resolved that Standing Order 18 be suspended to enable consideration of the matter under discussion to be concluded.

125 ADJOURNMENT OF THE MEETING

At the suggestion of the Chairman the Meeting was adjourned to be resumed on 18th July 1990.

Extract from RSPB SubmissionSuggestions for Further Action

Below we have outlined a number of areas where the District Council can build on its commitment to protecting the estuaries. We hope these suggestions will stimulate discussion as to the best way forward:

- * Help establish and participate in a forum of local authorities to coordinate actions with other authorities and to develop a coastal plan and strategy to protect important nature conservation areas whilst catering for other uses
- * To begin long term planning to cope with the consequences of predicted sea level rises and to consult widely.
- * Undertake a feasibility study of the coastal belt to find opportunities for the designation of Local Nature Reserves, Country Parks or negotiated management agreements
- * Take the initiative on Paglesham Reach to control damaging activities by seeking new powers to control shellfisheries, bait-digging, water and jet-skiing where required.
- * Initiate a survey of current water-based recreation use and demand and other threats to these areas.
- * Develop the awareness and expertise within the District Council of nature conservation issues in coastal areas.

The District Plan Review

The District may wish to consider the suggestions above when revising the District Plan, either as policies or for discussion in the supporting text. Further to this, the revised District Plan could usefully include references to:

- * the international conservation importance of the District's estuaries and coast
- * Department of the Environment Circular 27/87 on Nature Conservation; and local authorities' conservation obligations that flow from it.
- * Environmental Assessment, especially the value of this in good decision making and the requirements of DoE Circular 15/88 on Environmental Assessment.

CHAIRMAN

DATE

16/10/90

001026

ROCHFORD DISTRICT COUNCIL

Minutes of the Policy and Resources Committee

At a Meeting held on 17th July 1990 Present Councillors R H Boyd (Chairman), C.K Bellman, C I Black, B A Crick, D.F Flack, J A Gibson, Mrs H.L.A Glynn, M.J. Handford, Mrs. E M. Hart, A J. Harvey, Mrs. M Hunnable, Mrs. S.J. Lemon, Miss B.G J Lovett, C.R. Morgan, R A Pearson, S A. Skinner, R E Vingoe, Mrs. L Walker, P F.A. Webster, D.A. Weir and D C. Wood.

Apologies: Councillor D R Helson.

Visiting. Councillors R.A Amner, Mrs A.R Hutchings, A Stephens and Mrs M W Stevenson

419. FORMER COUNCILLOR R. BLACKBURN

The Chairman referred to the recent death of Mr R Blackburn who had served as a District and Parish Councillor and advised that condolences had been conveyed to his family on behalf of the Authority Members who had served with Councillor Blackburn joined in paying tribute to the many qualities of their former colleague

420 MINUTES

Resolved that the Minutes of the Meeting of 12th June 1990 be approved as a correct record and signed by the Chairman

421 MONITORING OF PERFORMANCE

(a) Policy and Resources Committee - Meetings of 23rd January and 3rd April 1990

(b) Council Meetings of 30th January and 24th April 1990

The Committee were satisfied that all necessary action had been taken Minutes 550(D)/89(HCSA), 212(A)/90(HES), 212(D)/90(ACE,T), 212(E)/90(HCSA,SEC), 213/90(CE), 220/90(SEC) and 224/90(HCSA) were carried forward

422 MINUTES OF COMMITTEES

The Committee received the following Minutes -

<u>Committee</u>	<u>Date</u>	<u>Minute Nos</u>
Health & Housing Services	21st June 1990	363 - 372

Minute 365 - Public Conveniences

A Member referred to the discussion on the future of the public convenience service which had paid regard amongst other factors to the incidence of vandalism In that connection he advised that problems were being experienced at Pooles Lane Recreation Ground, Hullbridge and the Chairman asked that this should receive attention as part of the consideration of a warden service

RECOMMENDED That arrangements be made accordingly. (733)(HES)

001027

Policy & Resources

Leisure Services

3rd July 1990

373 - 387

Minute 379 - Open Space Development Programme Spencers Nurseries,
Hawkwell - Ashingdon Boys Football Club

NOTE: Councillor R A. Amner declared a non-pecuniary interest in this matter by virtue of association with the Ashingdon Boys Football Club but remained in the meeting.

The Chairman mentioned that this matter had been referred from the Leisure Services Committee to enable further information to be obtained and reminded the Committee that planning permission already existed for the use of this site for playing fields. A plan of the site was displayed and Members had before them the appended report of the Secretary to the Council clarifying the various aspects involved, namely, the notation and planning status of the site, the terms of the covenant, the access to and location of the proposed new clubhouse, the extent of bar facilities envisaged, that no request had been made for floodlighting and that it was the intention for separate public consultation on the new scheme as part of the planning process once Council had considered the principle.

The proposal had generated strong local opposition and some Members considered that residents should have been made aware of the proposals at an earlier stage and that consideration of the matter should be deferred to enable that process to take place. Other Members maintained their opposition to the provision of a bar which they considered rendered the scheme unacceptable.

The Secretary to the Council advised that the Club had been looking to provide a bar facility which they currently enjoyed at Rocheway but that they were anxious to proceed with the scheme and were willing to withdraw the bar from the proposals in order to expedite matters.

A Member considered that since the residents were not objecting to the use of land for playing fields but to the provision of a clubhouse, the Council should assist the Club in laying out the pitches and that there should be changing facilities, but that the clubhouse should not be progressed bearing in mind that Clements Hall Leisure Centre was in close proximity where licensed refreshments could be obtained.

The Committee accordingly accepted the suggestion of the Chairman that since the Club were prepared to withdraw the proposal for a bar the scheme should be amended in that respect, that the matter should be referred back to the Leisure Services Committee to enable consultation to take place with the local residents in the meantime, possibly by means of a public meeting with the assistance of the local Parish Council, ~~and that provision should be made for the Council to assist in laying out the pitches~~

Amended by
Minute 453
of Council

RECOMMENDED That arrangements be made accordingly. (20785)(SEC,DD)

Planning Services

5th July 1990

388 - 397

Development Services

10th July 1990

398 - 418

Arising out of the Minutes of the Development Services Committee it was clarified that pursuant to Minute 328 the record of attendance reflected the amendment in respect of ex-officio membership.

Policy & Resources

NOTE Following the debate on Minute 379 the Meeting was adjourned for five minutes to enable those members of the public who wished to leave to do so and for Members to be given a demonstration of equipment relating to an item later in the Agenda

423 PANEL MINUTES

The Committee considered the Minutes of the Performance Review Panel held on 4th July 1990 containing the recommendations set out below and the following Members were nominated by the Groups concerned for appointment to the Personnel Sub-Committee namely:

Councillors Mrs H L.A. Glynn, N Harris, Mrs. E M Hart, A J Harvey, Mrs A R Hutchings, Mrs. S.J. Lemon, Miss B G.J Lovett, C R Morgan and Mrs M.W Stevenson

RECOMMENDED (1) That membership of the Performance Review Panel be increased to eleven to provide for an additional Member on the nomination of the Hockley Residents' Association Group

(2) That a Personnel Sub-Committee be constituted dependent on the Policy & Resources Committee to comprise nine Members as detailed above

(3) That the terms of reference to those two bodies be as set out in the Appendix to the Minutes of the Meeting

(4) That authority be delegated to the Chief Executive & Director of Finance in his capacity as Head of Paid Service to approve variations in the establishment below second tier Officer level subject to the cost of such variations being within the existing budget

(5) That authority be delegated to the Management Team or individual Chief Officers to deal with all appraisals below Chief Officer level

(6) That authority be delegated to the Management Team to deal with the renewal of term contracts below second tier Officer level subject to staffing policies (4500)(CE,SEC)(Minute 2 - Terms of Reference)

424. SUNDRY DEBTOR ACCOUNTS, WRITE-OFFS (Minute 317/89)

The Committee considered the appended report of the Treasurer detailing 102 accounts totalling £4,053 12 that had been written-off by the Chief Executive & Director of Finance under delegated authority and in accordance with Financial Standing Order 7.10 submitting seven accounts totalling £3,186.07 where costs incurred by the authority could not be recovered from the debtors concerned.

RECOMMENDED That seven accounts totalling £3,186 07 be written-off as irrecoverable. (124) (T)

425 BUDGET REVIEW

NOTE Councillors B A Crick, Miss B.G J Lovett and D C Wood declared a non-pecuniary interest in this item by virtue of being of pensionable age but participated in the discussion and where appropriate the voting thereon.

Policy & Resources

The Committee had before them the joint report of the Chief Executive & Director of Finance and the Treasurer regarding the limited potential for making savings in current spending to finance an extension of the Concessionary Fares Scheme together with a report prepared by the Treasurer at the request of the Chairman on ways in which the scheme could be widened, the cost implications involved and suggesting that the matter be deferred pending consideration of the Corporate Plan in September

It was proposed from the Chair and duly seconded that there should be a modest improvement in the scheme at a cost of £53,000. That could be achieved by reducing the cost of the pass from £16.50 to £15.00 for pensioners in receipt of Housing Benefit and from £50.00 to £30.00 in all other cases, without retrospective reduction, but with a guarantee of renewal to all existing passholders, others being dealt with in order of application until the cash limit had been reached.

In supporting the proposal a number of Members argued that extension of the Concessionary Fares Scheme was long overdue and that whilst because of the restrictions imposed by the existing budget the proposals fell short of the eventual aim of free bus passes to all pensioners, they represented the first stage in that process. That concept was supported on the basis that it would stimulate increased use of public transport and thereby safeguard existing services some of which were currently under threat of withdrawal due to lack of custom. Some Members offered a cautious welcome to the proposals which they would have preferred to see better targeted to those in most need

Other Members were critical of the first come first served approach which they considered failed to satisfy the basic principle of offering assistance to the needy and could result in other priorities being abandoned to achieve the savings required. They accordingly sought an assurance from the Chairman that the amendments would not be introduced until after the necessary economies had been identified and agreed by the Council and were advised that it would be the intention for there to be a report back on the matter to the September Meeting. So far as applications were concerned it was clarified that pensioners did not have to make application in person and that the various means by which they could apply would continue to operate thereby ensuring that the less mobile were not disadvantaged in that respect

On a show of hands the proposition was accepted and it was

RECOMMENDED (1) That the Management Team be charged with finding savings from this year's budget in the sum of £53,000 and report to the September Meeting of the Committee thereon

(2) That ~~subject thereto~~ the existing Concessionary Fares Scheme be amended as follows -

- Amended by
Minute 453
of Council*
- (i) that the cost of a pass to pensioners in receipt of Housing Benefit be reduced from £16.50 to £15 00 with such existing passholders being guaranteed renewal at the revised price
 - (ii) that the cost of a pass to all other pensioners resident in the District of Rochford be reduced from £50.00 to £30 00 with such existing passholders being guaranteed renewal at the revised price.

Policy & Resources

- (iii) that new applications be dealt with on a 'first-come-first-served' basis and that the extension to the present scheme be cash limited to £53,000 in the current financial year and subject to review within three months to establish actual take-up.
- (iv) that there be no retrospective reduction for existing passholders
- (v) that prices be reviewed on an annual basis

(3) That the Council consider the other items contained in the Budget Review report whilst formulating policies on service provision.
(4486)(MT)

426 COMMUNITY CHARGE COLLECTION COSTS 1990/91 (Minute 639/89)

The Committee considered the report of the Treasurer regarding the need to provide two supplementary estimates to meet the additional cost of collecting the Community Charge in the current financial year, namely £12,500 in respect of printing, stationery and advertising and £27,200 for postage which could be met from within the contingency provision. Members congratulated the Treasurer and his staff on maintaining Rochford's excellent record on collection of local taxation but expressed concern first at the high cost of administration by comparison with the former rating system and secondly that all of that burden fell upon the District Council although the County Council was the major preceptor.

RECOMMENDED That the foregoing supplementary estimates be approved
(31758)(T)

427 GRANT AID (Minute 18/90)

NOTE: Councillor J A Gibson declared a non-pecuniary interest in both items under this heading by virtue in the first case of involvement of Rayleigh Age Concern and in the second case of trusteeship of the Kingsdown School Adventure Playground but participated in the discussion and voting thereon.

(i) Rochford Old People's Welfare Committee and Rayleigh Age Concern (Minute 40/90)

As requested by the Chairman the Treasurer reported on the difference in the level of grant between these two organisations.

RECOMMENDED That the report be noted and taken into account when grants for 1991/92 are considered (211)(T)

(ii) Further Applications

The Committee considered the appended report of the Treasurer regarding those organisations where grant aid had already been agreed in principle and the latest accounts were now available and listing new applications for grant aid in respect of which it was agreed that grants should be made only to meet one-off applications pending the review of the criteria later in the year. The Committee noted advice from the Chairman that some

Policy & Resources

assistance might be forthcoming to organisations the Council could not grant aid when the income from the Rochford show was known and that organisations would be notified to apply to the Chairman of the Council in that respect.

RECOMMENDED (1) That grants be made to the three existing recipients of grant aid following receipt of their accounts.

(2) That funds be allocated on a one off basis only to those new applicants as indicated in the appendix to the report

(3) That a further report be prepared in accordance with Corporate Plan Priority L2 outlining the Council's future policies for the consideration of Revenue Grants (211) (T)

428 ROCHFORD CITIZENS' ADVICE BUREAU (CAB) - OFFICE ACCOMMODATION (Minute 647/89)

At the request of the Chairman of the Council Members had before them the report of the Head of Environmental Services regarding the previous decision of the Committee to enable the matter to be reconsidered.

Members were mindful that the request for additional accommodation had been considered in December 1989, and whilst sympathetic to the situation faced by the CAB, the Committee had not felt it prudent to add the substantial cost of providing an extension to the existing office accommodation to the 1990/91 capital programme. The scheme had been deferred for consideration in the draft capital programme for 1991/92 and in the meantime the Officers had been unable to identify alternative additional accommodation at a lower cost, although such efforts would continue. The Committee noted that the Officers would be approaching other public service bodies and local organisations to ascertain whether they had any spare accommodation which could be utilised by the CAB (567)

429 REPORT OF THE DELEGATES ON THE 105TH CONFERENCE OF THE CHARTERED INSTITUTE OF PUBLIC FINANCE & ACCOUNTANCY (CIPFA) HELD AT THE ROYAL HALL, HARROGATE, 5TH-7TH JUNE 1990 (Minute 415/89)

The Committee had before them the report of the Delegates regarding the 1990 CIPFA Conference and considered the number of delegates to attend the 1991 CIPFA Conference and the Council's existing policy with regard to attendance by Chief Officers. The Leader of the Labour Group advised that he would consult with other Group Leaders before Council in relation to Member attendance at the Conference. In the meantime it was

RECOMMENDED That the Chief Executive & Director of Finance and the Treasurer or their nominees be authorised to attend (218) (T)

430. STANDING ORDER 21.2 (Minute 328/90)

The Secretary to the Council reported that at the last Meeting it had been agreed that the Council's Standing Orders should be amended to provide for the Chairman and Vice-Chairman of Council and Group Leaders only to be ex-officio Members of all Committees unless holding an appointment in their own right. The Committee were specific that this arrangement should not apply to Sub-Committees. It was accordingly necessary to amend Standing Order 21.2

001032

Policy & Resources

RECOMMENDED That Standing Order 21 2 be amended to read as follows -

"Except where otherwise provided by statute or a scheme made under statutory authority the Chairman and Vice-Chairman of the Council and the Group Leaders shall be ex-officio a Member of every standing Committee appointed by the Council unless holding an appointment in their own right." (4500)(SEC)

431 COMMITTEES AND DEPENDENT PANELS (Minute 330/90)

(a) Membership of Committees

The Chief Executive & Director of Finance referred to the recent by-election result and to advise that arising therefrom a new group entitled the Hockley Resident's Association had been formed. The allocation of seats on Committees would need to be revised accordingly and the Committee noted that this matter had been discussed initially between the Group Leaders, that the Labour Group were not in agreement with the course proposed and that if this could not be resolved in the meantime it would need to be dealt with at Full Council.

(b) Membership of Dependent Panels

It was agreed, at the Annual Meeting of the Council, that this Committee would adjust the membership of dependent Panels so as to ensure that, taken in aggregate, the seats on those bodies were allocated pro-rata to the political divisions of the Council as a whole. Having earlier accepted the recommendation of the Performance Review Panel to increase membership of that body by one seat and to introduce a Personnel Sub-Committee of nine Members, the Committee noted that the total number of seats on dependent Sub-Committees and Panels would increase from 91 to 101. It had been agreed between the Group Leaders to adjust membership of the Emergency Panel and the Housing Benefit Appeals Panel so as to achieve accordance overall with the pro-rata principle and the Committee noted the revised allocation of seats as set out in the Appendix.

Arising therefrom the Hockley Residents' Association Group nominated Councillor R.E. Vingoe to fill the seats allocated to them on the Non-Domestic Ratepayers Consultation Panel and the Performance Review Panel and Councillor Mrs. A R Hutchings to fill the seats allocated to them in respect of the Leisure Liaison Working Party and the Twinning Sub-Committee.

On the nomination of the Conservative and Labour Groups, membership of the Emergency Panel and the Housing Benefit Appeals Panel was revised to provide in the first case for the substitution of Councillor R A Amner in place of Councillor C R. Morgan and in the second case for the substitution of Councillor Mrs. P Cooke in place of Councillor D F Flack.

RECOMMENDED That the the membership of dependent Panels be adjusted as set out above so as to accord with the requirements for the overall pro-rata allocation of seats (4500) (SEC)

432 ESSEX EURO WEEK (Minute 226/90)

The Assistant Chief Executive reported on the arrangements being made for this authority's participation in the Essex Euro Week being staged by the

Policy & Resources

Essex County Council from 10th to 18th April 1991 which would include an involvement from the twin town of Haltern.

The Committee considered that leaving aside the arrangements for the Annual Civic Banquet next year to be dealt with in the normal way by the Dinner Sub-Committee, the arrangements and co-ordination for Essex Euro Week should be dealt with by the Twinning Sub-Committee

RECOMMENDED That the Terms of Reference of the Twinning Sub-Committee be extended to include on an ad hoc basis the detailed consideration and co-ordination of arrangements for the Council's participation in Essex Euro Week 1991 and that the Sub-Committee be asked to submit details to the Policy & Resources Committee in due course. (17185) (ACE)

433 PRESS AND PUBLIC RELATIONS - ROCHFORD NEWS (Minute 86/90)

As requested by the Committee when considering the 1990/91 budget, the Assistant Chief Executive reported on the potential for maintaining publication of the Rochford News. Some Members considered that every endeavour should be made to continue with a Council publication. Other Members, whilst sharing the view that there was a core of information that needed to be disseminated to the public, considered that topical news items were now adequately covered by the local press and the free newspapers. It was also a factor that distribution was costly and not always effective. A fact sheet would be cheaper to produce and could be sent out with the Poll Tax demands. The alternative would be to put more resources into production of the existing publication and that was not seen as a viable option when there were other more important priorities. The Chairman suggested that this matter should be discussed further within the Groups in order to arrive at a consensus. (22219)

434 NOTICES OF MOTION RECEIVED PURSUANT TO STANDING ORDER 5 (Minute 362/90)

At the Council Meeting on 19th June 1990 the following Motions had been referred to this Committee for consideration -

(i) Concessionary Travel

It was moved by Councillor D.F. Flack and seconded by Councillor G.R. Morgan.

"Rochford District Council recognises the great difficulty and hardship experienced by many elderly people who are unable to afford the high levels of bus fares within the District. With the reduction of village shops accelerated by the introduction of the uniform business rate elderly people find great difficulty in travelling to town centres to do their shopping. Mindful of these facts Rochford District Council commits itself as a matter of policy to the provision of the cheapest possible bus passes and concessionary fares for all pensioners and the disabled

Consequent upon the adoption of the above Resolution the Officers will as a matter of priority -

- (a) Explore the possibilities and costs of extending the Bus Pass scheme in current operation and reducing its cost to the users

Policy & Resources

- (b) Investigate the possibility and costs of introducing a subsidised off-peak shoppers fare for the benefit of pensioners and the disabled centred upon Rochford and Rayleigh.
- (c) Produce a report on economies and virements which could be found within the current financial year in order to finance such projects.
- (d) Report back at the earliest opportunity to the Policy & Resources Committee."

Members supported the proposition as a realistic endeavour to identify economies to fund what was being sought and it was accordingly

RECOMMENDED That Rochford District Council recognises the great difficulty and hardship experienced by many elderly people who are unable to afford the high levels of bus fares within the District. With the reduction of village shops accelerated by the introduction of the uniform business rate elderly people find great difficulty in travelling to town centres to do their shopping. Mindful of these facts Rochford District Council commits itself as a matter of policy to the provision of the cheapest possible bus passes and concessionary fares for all pensioners and the disabled.

Consequent upon the adoption of the above Resolution the Officers will as a matter of priority -

- (a) Explore the possibilities and costs of extending the Bus Pass scheme in current operation and reducing its cost to the users
- (b) Investigate the possibility and costs of introducing a subsidised off-peak shoppers fare for the benefit of pensioners and the disabled centred upon Rochford and Rayleigh
- (c) Produce a report on economies and virements which could be found within the current financial year in order to finance such projects
- (d) Report back at the earliest opportunity to the Policy & Resources Committee. (4486) (T,SEC)

(ii) Code of Local Government Conduct

It was moved by Councillor D F. Flack and seconded by Councillor C.R. Morgan.

"Rochford District Council recognising the high standards of accountability expected from Members and Officers as re-emphasised in the 'Code of Local Government Conduct' accepts that there should be a moral obligation upon all Members and Senior Officers to disclose their membership of any organisation whose membership is normally veiled by secrecy (for example Freemasons) "

Members rehearsed the arguments for and against the proposition in the light of the Code of Conduct and having been advised by the Chairman of the outcome of a survey which he had undertaken into the Members Register of general declaration of interests it was

RECOMMENDED That no further action be taken on this matter (552)(SEC)

001035

Policy & Resources

(iii) Refuse Collection Service to Mobile Home Dwellers

It was moved by Councillor Mrs. M.W. Stevenson and seconded by Councillor C.R. Morgan:

"In view of the excessively high payment for Council services now being paid by Mobile Home dwellers this Council intends to bring the refuse collection on these sites up to the standard enjoyed by the majority of the District's residents who live in brick and mortar dwellings."

Members had before them also the appended report of the Assistant Chief Executive on the feasibility and cost of an improved collection service being undertaken by the Council's contractor. With the consent of the mover and seconder of the Motion an amendment was proposed by Councillor Mrs L Walker and seconded by Councillor A.J Harvey to provide for the scope of the proposition to be widened to enable other areas to benefit also and that was adopted

RECOMMENDED That in view of the fact that mobile home dwellers pay the same Community Charge as all other residents of the District, this Council proposes that an improved system of refuse collection as detailed in the report of the Assistant Chief Executive, be adopted, and in addition this Council will institute investigations into upgrading the service to other areas that do not as yet receive the wheeled bin system (29603)(ACE,T)

NOTE: During discussion of the first Motion it was

Resolved that Standing Order 1 8 be suspended to enable consideration of the three Notices of Motion to be concluded

435 ADJOURNMENT OF MEETING

The Meeting was adjourned at 10.28p m. to be resumed at 7 30p m on 19th July 1990.

John

ROCHFORD DISTRICT COUNCIL

ARTHUR G COOKE I PFA FRVA
Chief Executive & Director of Finance



Council Offices, South Street, Rochford, Essex SS4 1BW
Telephone: Southend 546366

Members of the public requiring further information on this Agenda or wishing to inspect background papers on Agenda items as indicated should contact the Committee Services Manager Mr B McCanna on Telephone Ext 3402

10th July 1990 .

POLICY AND RESOURCES COMMITTEE - 17TH JULY 1990

ITEM ADDED TO THE AGENDA

3 OPEN SPACES DEVELOPMENT PROGRAMME - SPENCERS NURSERIES, HAWKWELL, ASHINGTON BOYS FOOTBALL CLUB (Minute 379/90)

- * In considering the appended report of the Secretary to the Council, the Leisure Services Committee sought further information on a number of matters which, in view of the timescale, they asked be the subject of a report to this Committee. Members will appreciate that the proposal involves a self-help project which will achieve savings to the Council of £56,000 at November 1988 prices, bring Spencers Nurseries into use for playing field purposes at a much earlier date, and provide new changing accommodation at no cost to the Council. The items on which the Leisure Services Committee sought clarification are dealt with below

Access from Thorpe Close

The proposed new clubhouse would be serviced from the Clements Hall Access Road and not from Thorpe Close, although the Council does have rights of access from that street

Development in the Green Belt

The land is zoned as Public Open Space in the Rochford District Local Plan and already has planning permission for three football pitches. This has been the subject of consultations as part of that process. A reasonably sized building for sporting facilities is an acceptable use in the Green Belt in any event. Changing rooms, pavilions and clubhouses are ancillary to open space use.

Location of Clubhouse

The Council own the site and the Club require a Lease for the space occupied by the building. This would be at a point agreed by the Council as landowner, and be subject to a separate planning application and public consultation, if approval were given in principle to the scheme. The Council has already accepted that additional changing accommodation would be necessary at the Clements Hall playing field in order to use the three new pitches. This will now be provided by the Boys' Club and represent a saving to the Council in addition to the £56,000 mentioned above.

001037

Floodlights

The Club confirm these will not be required but, again, the Council is the landowner and its permission would be required for any such works

Buildings on the Site

The Conveyance to the Council contains a covenant against the erection of any buildings on the site other than a sports pavilion or similar building, which should not be placed within 50 metres of the residential land to the west of the site. The intention is to locate the proposed clubhouse on the other side of the field, adjoining the Clements Hall Leisure Centre Access Road

Bar

The Club presently share in the use of the Rocheway Centre where a bar is available on Sunday mornings and each evening. The Club would wish to provide a low key facility in their proposed new building on Spencers Nurseries. The bar would be staffed by parents of the boys in the Club and, as the ages of the boys would be well known to them, it is most unlikely that Members' fears of underage drinking would be realised. No such difficulties are known to exist at present with the arrangements at the Rocheway Centre. The Club will need to justify the Licence application to the Licensing Bench, and it will be subject to Police supervision. Whilst the scheme is not dependent on the bar income it is part of the overall concept and one which is general practice with sports club facilities.

Public Consultation

As mentioned, playing field use has already obtained the benefit of planning permission but a separate consultation would take place as part of the planning process for the building if the project as a whole were to be approved in principle by the Council as landowner

Conclusion

The Officers are convinced by the many advantages to the Council which will flow from the early implementation of this scheme and have no hesitation in commending the project for approval in principle

RECOMMENDED That the recommendations in the accompanying report be adopted (20785)

ROCHFORD DISTRICT COUNCILLEISURE SERVICES COMMITTEE - 3RD JULY 1990REPORT OF THE SECRETARY TO THE COUNCILOPEN SPACES DEVELOPMENT PROGRAMME - SPENCERS NURSERIES, HAWKWELL
(Minute 301/90)ASHINGDON BOYS' FOOTBALL CLUB1 INTRODUCTION

This 12.5 acre open space site adjoining the Clements Hall Sports Centre was acquired by the Council in November 1983 and has the benefit of planning permission for playing field use granted in May 1989. It is one of the new open spaces included within the District Plan and an extract from the strategy report which dealt with all of the new sites and which was considered by the Committee in November 1988 is appended. This includes the planning application layout plan, scheme description and the estimated costs (at 1988 prices) of the works.

Members will note that heavy costs are involved in restoring the site to beneficial use because of the requirements to remove concrete roadways, greenhouse bases and glass contamination and to install a land drainage system and re-seed the area.

The land, which is derelict in appearance, occupies a sensitive location lying between the Council's most prestigious public building and the residential settlement. It does not, however, figure highly in the Council's priorities for the allocation of resources within the open space programme and it is too expensive to be dealt with as a slippage scheme.

2 SELF-HELP INITIATIVE WITH THE ASHINGDON BOYS' FOOTBALL CLUB(a) The Club

This is a well established local Boys' Club having been formed in 1973. It enjoys an excellent reputation, it is a leading member of the Essex Association of Boys' Clubs and is affiliated to the National Association. Whilst its interests in the Boys' Club and youth movement extend beyond football, this is currently the principal activity. It runs

eleven teams with a membership of 160 boys ranging from under 8's to 17 year olds

(b) The Concept

The Club were seeking a long term home venue, partly because some uncertainty existed over the continued availability of the pitches at the County Council's Rocheway Centre. Initial discussions centred around the possibility of using the Magnolia Road Open Space. This presented problems as a poorly drained former landfill site and also because it was too small to provide the number of pitches needed and meet the car parking requirements to avoid the difficulties which would be bound to arise with off-site parking in that location. Whilst these problems might have been resolved by the acquisition of the land identified in the Plan as an extension to Magnolia Road Open Space, this is likely to involve the use of compulsory purchase powers and will take some years yet to achieve.

Spencers Nurseries on the other hand is of adequate size and is available immediately. The Club indicated a willingness to undertake all the preparatory works, under the Council's supervision, to achieve the playing field use. The parents of the boys possess all the skills and experience for this purpose.

The Officers advised the Club that the Council would have to protect its interest in the land by ensuring that this work was undertaken satisfactorily and in a way that did not cause nuisance or disruption either to the users of the Clements Hall Sports Centre or to neighbouring residents. The Club fully appreciated the Council's position and accepted that they would have to proceed on the basis of specifications prepared by the Council detailing the access arrangements and the site preparation works, the way in which they were carried out and the time of day when the work could be undertaken and the Council's requirements in relation to inspection and supervision. The Club have stated that the clearance of the roadways and concrete bases, which will be a noisy operation, will be put out to contract and implemented during normal working hours.

The proposal would involve the provision of three youth-sized pitches and the use of those football pitches for that purpose alone, i.e. no adult football. The pitches would, however, be available to other youth teams when not booked by the Club and the whole area would remain a public open space. The Club would require the Council's approval, as landlord and local planning authority, for it to construct a club-house on the site which would include changing rooms, meetings/training accommodation and a bar and for a 20 year lease to be granted for the area of the building. The Club

would also provide adequate car parking within the Spencers Nurseries site.

(c) Project Programme

Subject to the proposal gaining the Council's approval in principle in this cycle of Meetings, the first step will be for the Club to submit a planning application for the club-house/changing rooms as everything else depends on gaining that approval

The Officers will prepare the specifications in the meantime so that if and when approval is given the Club can make a start on the site preparation works. They would aim by the end of 1990 to have

- removed the concrete roadways and bases and used the rubble to form the access, car park and bunding along the boundary within Clements Hall,
- disposed of any other extraneous materials from the site,
- back-planed the surface and removed the glass contamination
- laid the first stage of a comprehensive land drainage system in the areas to be occupied by the pitches,
- ploughed and harrowed the whole area

The surface would then be left fallow to consolidate and would be seeded in the Autumn of 1991 with the pitches being ready for play in time for the 1992 football season

Construction of the club-house and completion of the car park will be phased in order that they are available when the pitches are brought into service.

The Club accepted that they would need to satisfy the Council that they had adequate insurances to cover all liabilities connected with such a project

By this time the Council will need to have granted the Club a full repairing lease of the club-house site with user rights on the car park and any necessary easements for access and service connections. The Council, as landowners, will also have to obtain the consent of the National Rivers Authority to the arrangements for discharging the flow from the land drainage system into the surface water ditch. The lease would be specific as to user and place restrictions

over the use of the bar. The rental would reflect the nature of the use but would have regard to the existence of a bar facility. The term would be for 20 years and whilst the Club with the level of investment involved would have liked a longer tenure, this is the longest period permitted without it being regarded as a disposal when the Secretary of State's approval is required to any terms below the market value. Obviously the Council would not be seeking a rack rent from a Boys Club and it would only serve to delay matters if a longer term were to be considered. This would not, of course, prevent the Council from considering the renewal of the lease at the appropriate time.

(d) The Bar Facility

The Secretary had pointed out that, whilst the Council was not opposed to bar facilities being provided in Club accommodation on open spaces, the use of the bar must be of modest proportions and always remain ancillary to attendance for the recreational activity. The Council would not countenance a bar operating in any other way. For its part the Club confirmed that it shared the Council's view, that the National Association's policy was of the same nature and that the Club would lose its affiliation if the bar became anything other than an ancillary facility, i.e. the bar would only be open when football fixtures were being played, when training sessions were taking place and occasionally for special events. Matches are played on Sunday mornings and afternoons and there were training sessions on three evenings a week and Saturday morning. It would be open to members only and would have no impact on the bar facilities available in Clements Hall.

(e) Use of the Pitches

In addition to meeting the capital cost of providing the playing surface, the Club would wish to be responsible for maintaining the three pitches and would carry the requisite insurance cover in this respect. On this basis it would be unreasonable for the Council to expect any rental from the Club for the use of the pitches. The Club would have first call on the use of the pitches and would reserve its fixtures and training session requirements in advance of the commencement of each season. At those times when the pitches were not in use by the Club, they could be booked for other youth team matches, through the Council's grounds maintenance contractor in the usual way or the area used informally as open space. The income from any lettings of the pitches other than to the Club would accrue to the Council.

001044

Other Matters

The Club's affiliation to the County and National Association of Boys' Clubs gives them access to a wealth of knowledge and experience with the commissioning of schemes of this kind. As mentioned the Club have a wider interest than football and would be looking to develop a boys' cricket club, as well as making the meetings accommodation available to the elderly on weekday afternoons.

Members will note that the Council's scheme for the site involves other works, e.g. fencing, riding route, planting, etc. and these would remain the Council's responsibility.

3 CONCLUSION

The Officers believe that this self-help initiative which will enjoy a high profile nationally in the Boys' Club movement presents a unique opportunity for the Council and that it deserves every encouragement. The playing fields are provided for organised sport and the involvement of so many children with one Club speaks volumes for the commitment of the organisers to the young people of the locality.

The proposal has the added bonus of saving the Council capital investment of over £56,000 at November 1988 prices, of dealing quickly with a derelict site and of bringing the remaining costs of the Spencers Nurseries scheme within reach. The Officers have no hesitation in recommending this self-help initiative.

RECOMMENDED (1) That approval in principle be given to a self-help project by the Ashington Boys' Football Club at Spencers Nurseries on the basis discussed in this report.

(2) That, subject to the grant of planning permission for the club-house building, the Secretary to the Council be authorised to grant a 20 year full repairing lease of the land to be occupied by the building to the Ashington Boys' Club at a rental to be determined by the Council's valuer and on such other terms and conditions including those discussed in the report as the Secretary sees fit.

(3) That the Officers be authorised to complete specifications for the works required to be carried out, the conditions to be observed and the arrangements for supervision and inspections.

(4) That, subject to the satisfactory completion of all the works involved and to the Club's ability to maintain the area satisfactorily, the Club be given the free use of the football pitches (SEC)(20785)

SPENCERS NURSERIES - SCHEME DESCRIPTION

This is an abandoned nursery next to Clements Hall Leisure Centre. The proposals are to lay the site out for formal sports pitches and incorporate a horseriding route and peripheral planting

The access roads and concrete bases of former glass houses remain on the site. There is a broken hedge to the east along the border with the Leisure Centre, the southern boundary is fringed by a brook, the northern boundary is fenced

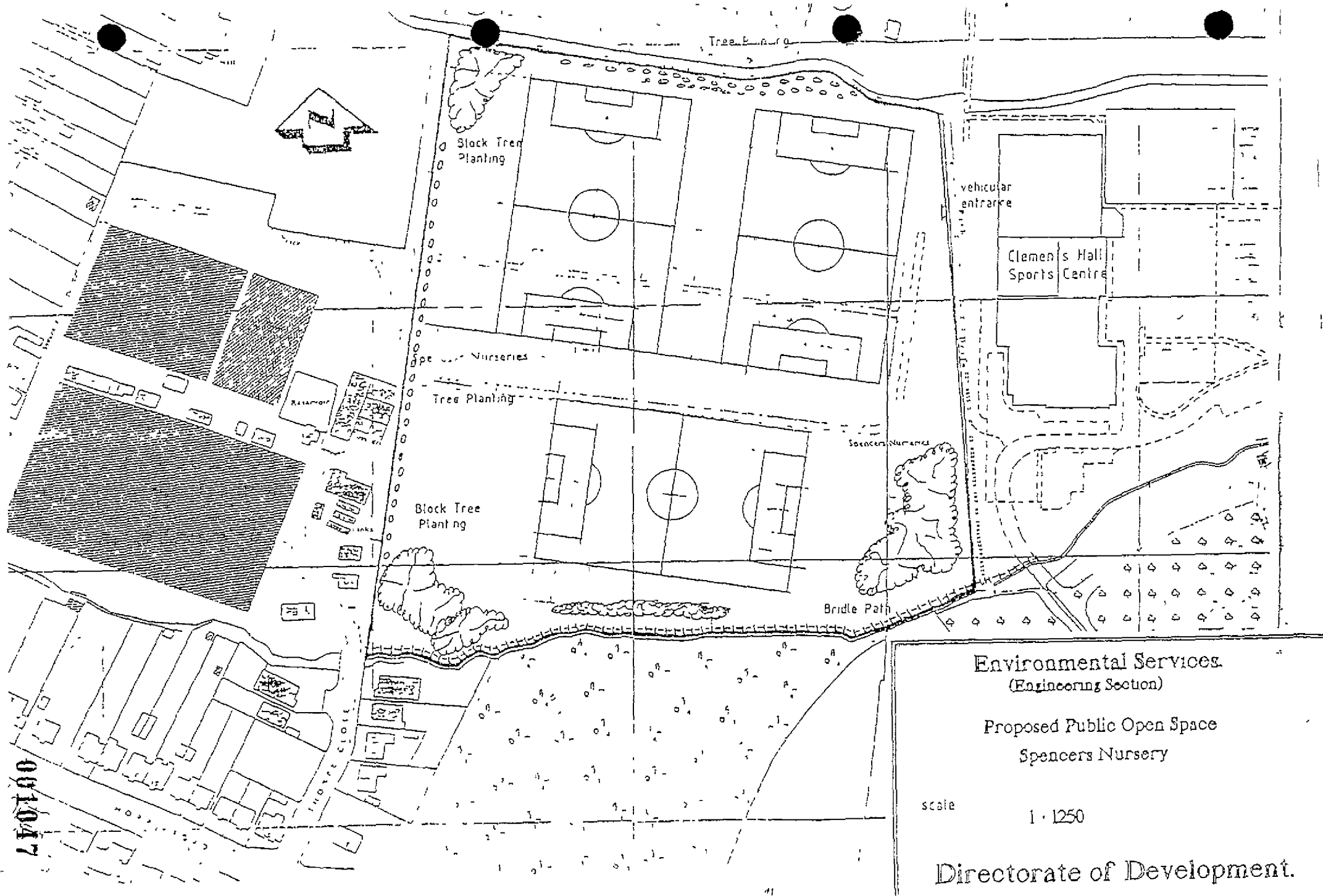
The laying out of formal pitches will take place in the following stages -

1. Clearance and removal of concrete bases, roads and residual glass.
2. Ploughing, cultivation of ground, improvement of soil and application of fertiliser as necessary
3. Construction of basic drainage system.
4. Seeding of pitches, leaving fallow for 2 years
5. Establishment of secondary drainage system

Entrances will be constructed from Clements Hall Leisure Centre and Thorpe Close and paths and seating will be provided

A permissive horseriding route will be constructed along the southern boundary linking to the existing road around the Leisure Centre.

Planting is in a series of beds around the site and shown on the plan. Planting will be predominantly native species including field maple, oak, small leaved lime and wild cherry



Environmental Services
(Engineering Section)

Proposed Public Open Space
Spencers Nursery

scale 1 : 1250

Directorate of Development.

Area (acres)	12.5
Use (a) Formal / (b) Informal	(a)
Design (a) Consultant / (b) In-House	(a) & (b)
Ownership	Council
Acquisition/Compensation	None
Public Utilities	Water supply exists
Unadopted Highways (a) Remaining Private Rights (b) Bridleways	None - -
Site Clearance	Removal of glass, concrete debris and roadways £17,500
Access	New road £3,000
Boundary Fencing	East and western boundaries £1,500
Car Parking	None required
Drainage (a) Ditches (b) Bridges/Crossings	Full drainage for new playing surfaces. £21,000 - -
Pedestrian Paths/Seating	Paths and seating around sports pitches. £8,400
Playspace Provision	None required.
Landscaping/Planting/ Design Features	Perimeter and infill planting £10,000 Level, grade and seed £18,000 Riding route to connect Thorpe Close and Clements Hall Way £6,000
Notice Board	Not required
Phasing (a) 1989/90 £49,000 (b) 1990/91 £17,500 (c) Later years £18,900	Road, site clearance, first phase drainage, level, grade and seed. Leave to consolidate and establish for 2 years. Tree planting, riding route and fencing Second phase drainage, paths and seating
Total Estimated Cost	£85,400

ROCHFORD DISTRICT COUNCIL

POLICY & RESOURCES COMMITTEE - 17TH JULY 1990

MINUTES OF THE PERFORMANCE REVIEW PANEL

At a Meeting held on 4th July 1990

Present: Councillors C.I Black, R.H Boyd, D F Flack, D.R. Helson,
C R. Morgan, S.A Skinner, P.F A Webster and D C Wood.

Apologies Councillor J.A. Gibson

1 APPOINTMENT OF CHAIRMAN

Resolved that Councillor R.H. Boyd be appointed Chairman of the Panel for the remainder of the municipal year

2 TERMS OF REFERENCE

The Panel had been asked by the Policy & Resources Committee to formulate their terms of reference to embrace those of the former Audit Panel and Staffing Sub-Committee and make a recommendation thereon to the next Meeting of that Committee including the need if any for a subordinate body to deal with staffing matters.

Members concurred with the view of the Chairman that the Performance Review Panel should concentrate on policy matters. They accepted advice from the Chief Executive & Director of Finance that this could be achieved by the management and monitoring of cost units, value for money studies and audit reports being dealt with by the Management Team. Meetings with contractors, other suppliers of Council services and the review of land holdings could also be covered by Management Team and its working parties. The Panel would however retain the right to call in any aspect of that work for closer examination so as to ensure the effective management of the Council's services and resources

As regards the question of whether there should be a separate body to deal with staffing matters the Panel recognised that there were strong arguments why such a forum should be retained but again took the view that it should be the objective to reduce the time spent by Members on routine matters thus freeing them to concentrate on staffing policy. They considered that this should be achieved by providing for -

- (i) Variations in the establishment below second tier Officer level to be dealt with by the Chief Executive & Director of Finance in his capacity as Head of Paid Service subject to the cost of such variations being within the existing budget,
- (ii) All appraisals below Chief Officer level to be dealt with by Management Team or individual Chief Officers;
- (iii) The renewal of term contracts below second tier level to be dealt with by Management Team subject to staffing policies.

This would leave the Staffing Panel with responsibility for -

- (a) Staffing policies generally
- (b) Receipt of staffing monitoring reports e.g staff turnover, sickness levels etc.
- (c) Annual appraisal of Chief Officers (9).
- (d) Contract review of Chief and second tier Officers (15)
- (e) Forum for joint consultations with staff side

On that basis it was accepted that Meetings could be reduced to one per quarter plus those needed for appraisal and contract review purposes

Members saw the staffing panel as necessarily fulfilling a separate role from that of the Performance Review Panel and for that reason considered it appropriate that both bodies should report direct to the Policy & Resources Committee. They considered that the new Panel should be called the Personnel Sub-Committee and that it should comprise nine Members. The Chief Executive & Director of Finance advised of the appropriate allocation to the four groups under the new rules governing pro-rata representation, namely Conservative 3, Liberal Democrat 3, Labour 2 and Hockley Residents' Association 1. In that connection it was considered that membership of the Performance Review Panel should be increased to 11 to provide for the Hockley Residents' Association Group to be represented.

Turning to the question of terms of reference the Panel considered that those formerly applicable to the Staffing Sub-Committee should be maintained with the exception of the fifth item which activity would now fall to the Performance Review Panel and should be deleted. By the same token the term of reference of the former Audit Panel to review the performance of the Chief Executive & Director of Finance and other Chief Officers should now come within the ambit of the Personnel Sub-Committee

As regards their own terms of reference the Panel noted examples that had been obtained of other Essex local authorities and saw advantage in adopting a strategic model similar to that applying in Thurrock, subject to an additional item to cover responsibility for meetings with the External Auditors. They asked the Chief Executive & Director of Finance to prepare their terms of reference accordingly for consideration by the Policy & Resources Committee.

Arising out of the foregoing Members noted that the Performance Review Panel and the Personnel Sub-Committee would fulfil complementary roles insofar as the former would be charged with reviewing the operation of all Council services and the latter with reviewing the performance of the Chief Executive & Director of Finance and other Chief Officers. They considered therefore that each body should have the ability to ask the other to consider any matters arising from those respective roles.

RECOMMENDED (1) That the membership of the Performance Review Panel be increased to 11 to provide for an additional Member on the nomination of the Hockley Residents' Association Group.

(2) That a Personnel Sub-Committee be constituted dependent on the Policy & Resources Committee to comprise 9 Members and that they be nominated by the Groups as indicated above.

(3) That the terms of reference to those two bodies be as set out in the Appendix to this Minute.

(4) That authority be delegated to the Chief Executive & Director of Finance in his capacity as head of Paid Service to approve variations in the establishment below second tier Officer level subject to the cost of such variations being within the existing budget.

(5) That authority be delegated to the Management Team or individual Chief Officers to deal with all appraisals below Chief Officer level.

(6) That authority be delegated to the Management Team to deal with the renewal of term contracts below second tier Officer level subject to staffing policies (4500)(CE,SEC)

PERFORMANCE REVIEW PANEL

Terms of Reference

- 1 To consider and make reports on
 - (i) setting priorities in the Council's development programme of all new projects taking into account policy objectives, financial implications and all other relevant factors
 - (ii) reviewing progress of Council projects by reference to contract progress reports to the appropriate service Committees
 - (iii) the operation of all Council services in accordance with policy, service level agreements and performance review procedures, advising service Committees on their performance.
- 2 To review periodically the supervision of any contract performed by any firm in which a Member or an Officer has an interest
- 3 To keep under review and make recommendations on the Council's use of information technology and to review the IT strategy once a year
- 4 To consider the Council's programme of value-for-money studies and to meet with the external auditors as necessary
- 5 To appoint from their membership a Panel to hear and to make decisions or recommendations upon any complaint against the Council, its Members or Officers and to report thereon as appropriate to the relevant Committee or Chief Officer.
6. The appointment of delegates to attend conferences on matters within the purview of this Panel.

Delegation of Powers

The terms of reference set out in 5 above.

PERSONNEL SUB-COMMITTEE

Terms of Reference

1. To consider all matters affecting the conditions of service of the Council's workforce, its manpower policies and the structure of the Council's Departments.
2. To deal with any negotiations, consultations and discussions with the staff representatives on matters concerning the Council's manpower levels, policies and working arrangements.
3. To be the forum for joint consultation with the workforce under the Health and Safety legislation
- 4 Responsibility for the staff appraisal system

5. To review the performance of the Chief Executive & Director of Finance and any other Chief Officers.

Delegation of Powers

- 1 Authority to determine the terms and conditions for the renewal of fixed term contracts
- 2 Authority to implement the Staff Reward Scheme
- 3 Authority to implement the Car Provision Scheme in detail.,
4. Authorised to approve the specific circumstances and determine the most appropriate arrangements should the requirement arise to secure suitably qualified personnel for a key appointment by offering a mortgage subsidy
5. Authority to conduct reviews of the list of politically restricted posts from time to time and also to make any necessary deletions or additions which might result from changes in the nature and duties of the posts

AGENDA ITEM 7

ROCHFORD DISTRICT COUNCIL

POLICY & RESOURCES COMMITTEE 17TH JULY 1990

REPORT OF THE TREASURER

SUNDRY DEBTOR ACCOUNTS, WRITE-OFFS (Minute 317/89)

Under delegated authority given to the Chief Executive & Director of Finance 102 accounts totalling £4,053.12 have been written off. The accounts can be summarised as follows:-

Housing Rents - Former Tenants

<u>Reason</u>	<u>No. of Accounts</u>	<u>Value</u> £
Deceased	10	236 73
Uneconomic to pursue/no response	10	96 63
Whereabouts unknown	12	735 25

Housing Benefit Overpayment

Deceased	5	108 10
Unable/unlikely to recover	13	877 88
Whereabouts unknown	1	170 22
No response	7	284.68
Late notifications/clerical error/ distress	4	792.93

Car Parking Fines

Unable to trace driver/out of time	36	720 00
------------------------------------	----	--------

Other Miscellaneous Debts

Uneconomic to pursue/no response	4	30 70
----------------------------------	---	-------

Under Financial Standing Orders, the following debts may not be written off without approval by Council.

Case 1 - Supply of Computer System £841.11

The original invoice was raised in the sum of £7,130. Implementation of the system was not completed entirely in accordance with the original specification and the above sum represents a fair reduction in the contract price.

Case 2 - Housing Rent £316 48

A tenancy was offered and accepted with an initial payment being made for one month's rent. It was later found that the tenant had entered hospital before moving into the property. Tenancy was made void. Tenant's whereabouts are unknown.

Case 3 - Housing Rent £375.80

Tenant vacated property without notice. Whereabouts unknown.

001054

Case 4 - Housing Rent £582.95

Tenant vacated property leaving no forwarding address Unable to trace

Case 5 - Housing Rent £333.38

Tenant vacated property leaving no forwarding address Unable to trace

Case 6 - Housing Benefit Overpayment £356.81

Claimant was ordered to repay £1,296 81 following conviction for criminal deception. Claimant met untimely death before full repayment made Court have reported to Home Office for Write Off

Case 7 - Housing Benefit Overpayment £379.54

Claimant genuinely believed that as a pensioner earnings need not be declared Debt is causing hardship and considerable distress.

RECOMMENDED That seven accounts totalling £3,186 07 be written off as irrecoverable (124) (T)

POLICY AND RESOURCES COMMITTEE - 17TH JULY 1990

REPORT OF THE TREASURER

GRANT AID TO OUTSIDE BODIES (Minute 19/90)

Following earlier determination of grant aid a balance of £2,260 remains unallocated for the current financial year to which further consideration should now be given as follows:-

(1) Deferred Applications

Consideration of certain organisations was deferred pending receipt of their final accounts. Which have now been received and grant aid is recommended as follows:-

	£
Assn. of Teachers of Lip-reading to Adults.	70
Rochford Civil Aid.	530
W.R.V.S. - Luncheon Club	<u>480</u>
TOTAL	<u>1080</u>

(11) New Applicants Not Currently Receiving Grant Aid.

The Treasurer was requested to bring forward all new grant applications for consideration. In order to be equitable, these are set out in the appended schedule in conjunction with those organisations which the Committee had previously refused.

The criteria used previously to categorise the various bodies are as follows:-

(A) Areas served

1. Local
2. Regional
3. National

(B) Persons Served

1. Everyone - directly or indirectly
2. Certain Sectors - e.g. elderly persons

(C) Financial Dependence

1. This Council
2. Local Authorities generally
3. Various sources

It has been policy to give the highest priority to those bodies receiving grant aid which are in Category 1 in each case.

Members will recall that the Corporate Plan requires the Treasurer to report during the current financial year with proposals to define the criteria by which assistance will be given to outside bodies (Corporate Priority L2 refers). It may therefore be considered inappropriate at this stage to allocate new grants that may be of a recurring nature. Consequently the Treasurer has only made recommendations for cases of a once only grant, which total £700.

Recommended (1) That grants be made to the three existing recipients of grant aid following receipt of their accounts.

(2) That funds be allocated on a one off basis only to those new applicants as indicated in the appendix to this report.

(3) That a further report be prepared in accordance with Corporate Plan Priority L2 outlining the Councils future policies for the consideration of Revenue Grants (211) (T)

Background Papers Letters of application
Corporate Plan.

Category Recommendation

A B C

3 2 3

British Sports Association for the Disabled.

Purpose: To develop sport and recreation both locally and regionally for people with disabilities.

Require funds for: The continuation of their work in these areas.

Commission for Racial Equality.

3 2 2

Purpose: Promotion of racial equality. Aim to eliminate racial discrimination.

Require funds for: General running expenses.

Essex Playingfields and Children's Play Association.

2 1 3

Purpose: Concerned with the opening and maintenance of sporting facilities, children's play areas, playingfields and playgrounds for able bodied and handicapped children.

Require funds for: The cost of current services and future programmes.

Fairview Under Five Group.

1 2 1

Purpose: To enhance the education and social development of local children attending the group.

Require funds for: Continuation of activities.

Family in Trust.

2 2 3

Purpose: To promote the welfare of children and adults who suffer from the effects of physical or mental handicaps, social deprivation or delinquency.

Require funds for: The running expenses of their home at The old Convent, East Hanningfield.

Hockley Lawn Tennis Club

1 2 3

Purpose: Local Tennis Club. Their men's first team has now reached the first division of the Essex Senior League.

Require funds for: The upgrading of facilities including the resurfacing of their three courts.

001058

	Category			Recommendation
	A	B	C	
<u>Mencap - Heston Lodge Appeal</u>	1	2	3	
Purpose: Southend Health Authority have agreed to build a special care unit for profoundly handicapped people in the Castle Point and Rochford areas.				
Require funds for: The building costs of the care unit are more than originally anticipated and an additional £40,000 is required for completion.				
<u>Castle Point & Rochford, Youth Advice and Counselling Centre.</u>	1	1	2	
Purpose: Provide an advice and counselling service for young people.				
Require funds for: Cost of providing service.				
<u>Rayleigh Association of Voluntary Services.</u>	1	1	2	£200
Purpose: To provide an information service linking the general public with voluntary organisations.				
Require funds for: The purchase of a computer. This is a new organisation. Their initial funding was received from Social Services.				
<u>The Roach Group Parish Council.</u>	1	2	3	
Purpose: Parish Council.				
Require funds for: Increasing costs which the Parish Council feel would be unfair to pass on direct through the community charge.				
<u>Adventure Playground for Handicapped Children</u>	1	2	2	£500
Purpose: To provide a special adventure playground for severely handicapped children.				
Require funds for: £120,000 target.				
<u>Barnardos</u>	3	2	3	
Purpose: To provide a range of specialist services for handicapped people and their families.				
Require funds towards: The cost of the running expenses of these services.				

Category	Recommendation
A B C	
3 1 2	

Local Govt. International Bureau

Purpose: Responsible for the European Disaster Relief Fund.
Require funds for: Contributions towards fund.

National Gypsy Council

Purpose: Co-ordinate the needs of gypsies.
Require funds for: Continuation of the service.

3 2 3

Rayleigh Sports & Recreation Club.

Purpose: Provide various sporting facilities for the community.
Require funds for: The replacement of the central heating system in the children's area. The Treasurer declares a non pecuniary interest by way of holding family membership of the club.

1 1 3

Riding for the Disabled Assoc.

Purpose: To provide a pleasurable form of exercise and therapy for disabled adults and children.
Require funds for: Desperately require a permanent source of funds for the purchase of special equipment and the upkeep of ponies.

1 2 3

1st Rayleigh Scout Group

Purpose: Local youth organisation.
Require funds for: The purchase of a new minibus.

1 2 3

The Tree Council

Purpose: Activities include making good the heavy loss of trees and providing financial assistance to voluntary tree planting projects.
Require funds for: The continuation of their activities.

3 1 3

001060

001061

Category	Recommendation
A B C	
2 1 3	

Council for the Protection of Rural Essex

Purpose: To protect the countryside against forces which wittingly or unwittingly, seek to damage it.
Require funds for: General running expenses.

East Anglia Coast and Countryside Fund. National Trust

Purpose: To protect areas of outstanding beauty.
Require funds for: The purchase of countryside and coastline in order to safeguard their existing appearance.

Essex Naturalists' Trust Limited

Purpose: To protect wildlife habitats.
Require funds for: Countryside Habitat Survey which will map all wildlife habitats in the country.

Fair Havens

Purpose: Hospice for the terminally ill.
Require funds for: A continuing care nurse to work along side the General Practitioner.

Greyhound Courier Services Ltd.

Purpose: Acting on behalf of The National Children's Home, who provide shelter, support and guidance for the disadvantaged within our society.
Require funds for: General running costs of the National Children's Home.

Interface

Purpose: Operate a community furniture store in Southend and provide assistance to local voluntary organisations including Rochford Citizens Advice Bureau.
Require funds for: General running costs.

2 1 3

2 1 3

2 1 3

3 2 3

1 1 2

Category	Recommendation
A B C	
3 2 3	

Sports Aid Foundation-Eastern

Purpose: To help young sports people who show true potential to achieve international ranking.

Require funds for: The promotion of young sportsmen.

Southend & District Crime Prevention Panel

1 1 2

Purpose: To assist police in the reduction of crime and therefore improve the quality of life for our community.

Require funds for: To purchase of signs for display in school playgrounds and parks.

001062

ROCHFORD DISTRICT COUNCIL

POLICY AND RESOURCES COMMITTEE - 17TH JULY 1990

REPORT OF THE ASSISTANT CHIEF EXECUTIVE

REFUSE COLLECTION ARRANGEMENTS ON CARAVAN SITES

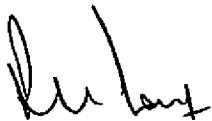
The Assistant Chief Executive reports that in speaking to the Motion above, Councillor Mrs. Stevenson indicated that whilst the provision of wheeled bins to all caravan dwellers would be the ideal, she accepted that this would be a difficult exercise both in terms of finance and administration of a suitable scheme. Her main concern, therefore, was that the residents of the caravan sites, a large proportion of whom are elderly, are required to carry their refuse to a central collection point each week, and asked if consideration could be given to a "door step" collection, using a small side-loader vehicle, which would be able to negotiate the restricted estate roads.

Discussions have been held with the Council's contractors as to the feasibility of the proposal, the following sites being identified for the purpose of these proposals:-

1. Tower Park, Pooles Lane (187)
2. Crouch Caravan Park, Pooles Lane (83)
3. Dome Park Caravan Site, Lower Road (118)
4. Hockley Mobile Homes, Lower Road (78)

Following site inspections, Tylers have indicated that it would be possible to provide a scheme to all of the sites, but might be necessary for the less accessible caravans to be subject to a "pull-out" arrangement. The total estimated cost of the scheme is £2,600 per annum.

CHAIRMAN _____



DATE 25.9.90

001363