

APPENDIX B

PROGRESS ON DECISIONS

FROM FORMER ENVIRONMENTAL SERVICES COMMITTEE

Item	Progress/Officer		
Essex County Council – Tree Preservation Orders (Minute 388/06)	Red	Amber	Green
Resolved	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>That the District Council makes the strongest representation to the County Council that they maintain the management and administration responsibility for their TPOs, but that if they decide to cease this responsibility, urgent discussions take place to determine the resource implications and how the future situation can be effectively managed, with the County Council being requested to reimburse the District for any additional costs incurred. (HES)</p>	<p>The ECC Countryside and Arboricultural Manager has confirmed that he will shortly be writing to all District Councils with detailed proposals and will be available to attend meetings with Members if this is considered necessary. He emphasised that the County's motives are founded on improving the protection of trees rather than financial considerations.</p> <p>The transfer of TPO's from all Districts will be managed over a period of three years (until March 2010) during which a technical officer will be seconded to work with the Districts for a total of two days a week. ECC will agree a prioritised work programme with Districts based upon the number of TPO's and the County's current activity levels. On this basis Rochford's TPO's are considered a medium priority and are therefore not likely to be addressed until 2009. ECC consider that this level of resource will be sufficient to undertake all the necessary resurveying and related administrative work.</p>		

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Amber	=	Implementation Stage – Rolling out of approved projects, on target to meet scheduled end date.
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FROM FORMER LEISURE, TOURISM AND HERITAGE COMMITTEE

Item	Progress/Officer		
	Red	Amber	Green
Bird Watching – Tourism Potential (Minute 263/06)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Resolved That officers work with the RSPB to identify specific sites within the Rochford District that could potentially be developed as nature reserves/areas of tourism and report back in due course. (CE)	RSPB has now announced its intention to purchase and transform Wallasea Island into one of the largest wildlife wetland projects in Europe.		

FROM FORMER PLANNING POLICY AND TRANSPORTATION COMMITTEE

Item	Progress/Officer		
	Red	Amber	Green
Review of the Operation of the Planning Enforcement Service (Minute 104(2)/07)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Resolved (1) That the Head of Planning and Transportation conducts an annual review of outstanding enforcement cases, with the Development Control Committee to confirm those cases to be closed. (2) That the Head of Planning and Transportation reviews the provision of duty cover in order that those members of the enforcement team that have study leave do not spend a material part of their week as part of the duty rota and for him to give further consideration to his staffing levels as a result. (3) That the Head of Planning and Transportation records the date of the last action on the 'live case' list report.	In hand – report by end of 2007. In hand – review to be completed by December 2007. A 'last action' date is now included in management reports.		

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(4) That the Head of Planning and Transportation regularly submits the number of outstanding cases, together with details of enforcement notices issued and appeals lodged, to the Development Control Committee.	Implemented.
<p>(5) That the Head of Planning and Transportation implements the following changes to the public documentation relating to planning enforcement:-</p> <p><u>Enforcement Policy</u></p> <p>‘Pursuing any breach of planning control to its resolution so far as it is reasonable and expedient to do so’ should be amended to ‘pursuing any breach of planning control to a satisfactory conclusion’.</p> <p><u>Complete Guide to the Enforcement Service</u></p> <ul style="list-style-type: none"> - Reference should be made, on page 2, to how people should register complaints and in what form. - Page 10 should include details of how to access the website and other ways of contacting Rochford District Council. - Page 17 should include details of the location of the Council offices and of provision for writing in to the Council. 	Implemented.
(6) That the Head of Planning and Transportation investigates the possibility of submitting the public documentation relating to planning enforcement for the ‘crystal mark’. (HPT)	Given the substantial costs involved in gaining accreditation for individual documents, there has been a delay in progressing this matter to enable an assessment to be undertaken of the benefits of a corporate approach to the crystal mark. The revised date for submission of the enforcement document is December 2007.

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FROM EXECUTIVE BOARD

Item	Progress/Officer		
Annual Audit and Inspection Letter (Minute 188/07) Resolved That, in the first instance, arrangements be made for the Executive Board to work collectively on the development of a more detailed vision for the District, to be followed by further work around visioning to which all Members would be invited. (CE)	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	“Visioning” session for Executive Board held on 24 August, followed by further discussion amongst Executive Board. Member training held on 3 October to which all Members invited. Work now being brought together for further consideration by the Executive Board to feed into the budget process.		
Rochford Play Strategy (Minute 252/07) Resolved That, subject to the removal of playspaces that are closed or that are the responsibility of a Parish Council, the draft Rochford Play Strategy 2007-2012, as attached to the report, be adopted for submission. (HCS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Play Strategy and Big Lottery Play Application was submitted in September with a decision regarding funding expected by January 2008.		

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Licensing of the Rayleigh Windmill for Civil Ceremonies (Minute 254/07) Resolved (1) That an application be made to Essex County Council for the wedding licence for Rayleigh Windmill at a cost of £1,400 for 3 years. Officers to report back on the possible charges that could be made for wedding and other ceremonies (the report to include a comparison with charges at other local venues). A full progress report to be made in January 2008. (2) That the cost of furniture, décor and publicity material associated with introducing ceremonies (up to £8,000) be funded from this year's Capital Expenditure, with booking fees used to off-set the set up and ongoing costs. (HCS)	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<p>Licence application submitted, notice of the application will be advertised in the Evening Echo on Thursday 4th October, members of the public have 21 days to object.</p> <p>The Registration Service Manager will be meeting on site for a premises inspection which will highlight exact requirements, allowing full quotes to be obtained and items to be purchased.</p>		
Update on Gypsy and Traveller Sites (Minute 259/07) Resolved (1) That the overall progress on dealing with the sites listed in the Appendix to the exempt report be noted. (2) That the hardstanding associated with Site 3 be removed. (3) That the caravan located at Site 7 be removed. (4) That, if there are any problems in respect of the funding for (2) and (3) above, Officers report back at the earliest opportunity so that a decision can be made. (HPT)	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<p>Arrangements in hand, though progress has been somewhat delayed by other enforcement priorities.</p> <p>Arrangements in hand, though progress has been somewhat delayed by other enforcement priorities.</p>		

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Caravan Site Licence – Breach of Site Licence Conditions (Minutes 260/07) Resolved That authority be delegated to the Head of Community Services to instigate legal proceedings against the site owners identified in the exempt report for breach of Site Licence Condition 4.2 if the necessary remedial works are not completed by the end of January 2008. (HCS)	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Site being monitored for the carrying out of the required remedial works.		
Procurement Strategy – 2007 to 2010 (Minute 290/07) Resolved (1) That the Procurement Strategy 2007-2010, as attached to the report, be approved. (2) That progress towards implementing the action plan be reported twice a year. (CD(ES))	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Procurement Strategy agreed at Board meeting in July Future progress will be reported by Head of Finance Audit and Performance Management.		

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Christmas and New Year Opening (Minute 292/07)	Red	Amber	Green
Resolved	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(1) That the office arrangements for Christmas 2007 and New Year 2008 be on the basis outlined in Option 3 of the report (offices closed 24-26 December and 1 January). (2) That authority be delegated to the Chief Executive, in consultation with the Leader of the Council, to determine arrangements for future years. (CE)	Implemented. For future years.		
Report of the Contracts Sub-Committee (Minute 293/07)	Red	Amber	Green
Resolved	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
That the promotional methods set out in the exempt report of the Contracts Sub-Committee be further researched with a view to being included in the promotional campaign for the new waste and recycling contracts. (HCS)	Progress report will be submitted to Contracts sub Committee following receipt of tenders for the Waste Management Services Contract		

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