

Executive Board – 5 September 2007

Minutes of the meeting of the **Executive Board** held on **5 September 2007** when there were present:-

Chairman: Cllr T G Cutmore
Vice-Chairman: Cllr K H Hudson

Cllr J M Pullen
Cllr C G Seagers
Cllr D G Stansby

Cllr M G B Starke
Cllr Mrs M J Webster
Cllr P F A Webster

APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr K J Gordon.

OFFICERS PRESENT

P Warren	Chief Executive
R J Honey	Corporate Director (Internal Services)
G Woolhouse	Corporate Director (External Services)
J Bostock	Principal Committee Administrator

288 MINUTES

The minutes of the meeting held on 19 July 2007 were approved as a correct record and signed by the Chairman.

289 PERFORMANCE REPORT TO MEMBERS FOR THE FIRST QUARTER OF 2007/08

The Board considered the report of the Head of Finance, Audit and Performance Management on Performance for the first quarter of 2007/08.

It was noted that the separation of recycling into the percentage of total waste recycled and the percentage of total waste composted was for statutory performance indicator purposes.

The Board agreed that officers should be congratulated for the good performance in respect of BB79a – percentage accuracy of benefit calculations.

Responding to questions on the progress on decisions schedule, officers advised that Members would be informed once the date of an officer meeting relating to the transfer of Tree Preservation Orders from the County Council had been set. Resource Implications associated with this matter would depend on the nature of existing records and the tasks involved with any transfer.

Resolved

That the performance achieved for quarter 1 of 2007/08 and the Progress on Decisions schedules be received and noted. (HFAPM)

290 PROCUREMENT STRATEGY – 2007 to 2010

The Board considered the report of the Corporate Director (External Services) on a revised and updated Procurement Strategy and action plan for the Council.

Resolved

- (1) That the Procurement Strategy 2007-2010, as attached to the report, be approved.
- (2) That progress towards implementing the action plan be reported twice a year. (CD(ES))

291 ESSEX STRATEGY AND THE LOCAL AREA AGREEMENT

The Board considered the report of the Chief Executive on the County Council's programme in connection with the production of a new Sustainable Community Strategy for Essex and the subsequent development of a new Essex wide Local Area Agreement covering the period 2008-2010.

Resolved

That the timetable and activities associated with the County Council's work in relation to a new Essex Strategy and Local Area Agreement be noted, this Council to take the opportunity to input as appropriate. (CE)

292 CHRISTMAS AND NEW YEAR OPENING

The Board considered the report of the Chief Executive on the Council's arrangements over the forthcoming Christmas and New Year period.

Resolved

- (1) That the office arrangements for Christmas 2007 and New Year 2008 be on the basis outlined in Option 3 of the report (offices closed 24-26 December and 1 January).
- (2) That authority be delegated to the Chief Executive, in consultation with the Leader of the Council, to determine arrangements for future years. (CE)

EXCLUSION OF THE PUBLIC AND PRESS

Resolved

That the public and press be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraph 3 of Part 1 of Schedule 12a of the Local Government Act 1972 would be disclosed.

293 REPORT OF THE CONTRACTS SUB COMMITTEE

The Board considered the exempt report of the Contracts Sub Committee relating to the promotional campaign for the new waste and recycling contracts.

Members concurred with the observation of the Chairman of the Contracts Sub-Committee, Cllr M G B Starke, that effective promotion was vital.

Recent roadshows had proved very useful in terms of providing the public with information on current contractual arrangements and seeking their views on future possibilities.

Specific publicity is to be given to a new facility whereby tetra packs can be recycled via the Council's Bring Banks.

The Sub-Committee had recognised that a flexible approach would need to be applied to any proposals to introduce additional bins given that individual circumstances can differ.

Responding to questions, officers advised that:-

- Alan Lovett, the Council's Street Scene Officer, had visited each Town/Parish Council on the subject of recycling and there would be future liaison in terms of the publicity and support that they can offer.
- In terms of considering the location of tetra pack bring banks, account would be taken of known issues relating to the recycling bank site at Hockley.
- A report on the possibilities relating to printer ink cartridge recycling would be submitted to the Contracts Sub-Committee.

The Board concurred with the observation of a Member that the introduction of jute bags with the Rochford Recycling logo had been a useful form of promotion.

Resolved

That the promotional methods set out in the exempt report of the Contracts Sub -Committee be further researched with a view to being included in the promotional campaign for the new waste and recycling contracts. (HCS)

Executive Board – 5 September 2007

The meeting closed at 8.39 pm.

Chairman

Date

If you would like these minutes in large print, braille or another language please contact 01702 546366.