

ROCHFORD DISTRICT COUNCIL



Finance & Procedures Overview & Scrutiny Committee

agenda

Chairman's callover – 6.30pm in the
Chairman's Briefing Room

Date

22 July 2003

Time

7.30pm

Place

Council Chamber
Civic Suite
Rayleigh

Contact

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Members of the Finance & Procedures Overview & Scrutiny Committee

Cllr T G Cutmore (Chairman)
Cllr J Thomass (Vice-Chairman)

Cllr P A Capon
Cllr K A Gibbs
Cllr Mrs H L A Glynn
Cllr C C Langlands

Cllr T Livings
Cllr Mrs J R Lumley
Cllr C R Morgan

Copy for Information to all Substitute Members

Conservative Group
Cllr Mrs T J Capon
Cllr Mrs S A Harper

Labour Group
Cllr Mrs M S Vince

Liberal Democrat Group
Cllr R A Oatham

Terms of Reference

To consider the following in accordance with the Overview and Scrutiny Procedures Rules: The Council's budget, the management of its budget, capital and revenue borrowing, assets and audit arrangements, Policies and Strategies of the Council and other bodies which affect the economic, social and political resources available to the District including best value, the community plan, corporate plan, local democracy and the achievement of objective transparent and accountable decision making by the Council.

Corporate Objectives

To provide quality cost effective services
To work towards a safer and more caring community
To promote a green and sustainable environment
To encourage a thriving local economy
To improve the quality of life for people in our District
To maintain and enhance our local heritage and culture

A G E N D A

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| 1 | Apologies for Absence | |
| 2 | Substitutes | |
| 3 | Non-Members attending | |
| 4 | Minutes of the Meeting held on 19 June 2003 | |
| 5 | To Receive Declarations of Interest | |
| 6 | Progress on Decisions | 6.1 |
| | Schedule attached | |
| 7 | Disposal of Old Ship Lane Public Convenience and Car Park - Further Issues | 7.1 |
| | To consider the report of the Corporate Director (Finance and External Services) on the options relating to the Old Ship Lane public convenience and car park | |
| 8 | Asset Management | 8.1 |
| | To consider the report of the Corporate Director (Law, Planning and Administration) on the Asset Management Plan 2003. | |
| 9 | Finance Best Value Review | 9.1 |
| | To consider the report of the Corporate Director (Finance and External Services) which summarises the review and sets out action plans. | |
| 10 | Code of Corporate Governance | 10.1 |
| | To consider the report of the Corporate Director (Finance and External Services) seeking approval to the revised assessment of compliance with the Local Code of Corporate Governance. | |

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| 11 | Review of Committee Structure | 11.1 |
| | <p>To consider the report of the Head of Administrative and Member Services on responses to the questionnaire relating to the operation of the committee structure and the Member training programme.</p> | |
| 12 | Signage in the Council Chamber | 12.1 |
| | <p>To consider the report of the Head of Administrative and Member Services on proposals for signage within the Council Chamber.</p> | |
| 13 | Electronic Communication Links | 13.1 |
| | <p>To consider the report of the Head of Administrative and Member Services on further improvements to electronic communication links.</p> | |

A handwritten signature in black ink, appearing to read 'Paul Warren', with a large, stylized initial 'P'.

Paul Warren
Chief Executive