

## **OVERALL WORK PROGRAMME**

### **1 SUMMARY**

- 1.1 This report sets out the main areas of this Committee's work programme for the 2003/2004 municipal year. It picks up any revisions/amendments made since the 2003/2004 work programme was agreed at full Council in February 2003 (mins 82/03). The report also reviews the Committee's work over the past 12 months.

### **2 DETAILED CONSIDERATIONS**

- 2.1 In accordance with the Council's constitution, each Overview and Scrutiny Committee should consider its priorities for the coming year and look back on its performance over the previous year at its first meeting after annual Council. It should reconfirm its work programme, including the work programmes of Sub-Committees that report to it.
- 2.2 Appendix 1 therefore lists those areas of work covered in the past year. Appendix 2 sets out the work programme for the Committee over the next 12 months and also the work programmes of those Sub-Committees set up as "task and finish" groups which report into it.

### **3 RECOMMENDATION**

- 3.1 That subject to any Member comments, this Committee resolves to note the progress made over the past 12 months and agree its 2003/2004 work programme as now set out in Appendix 2, including the work programmes of its Sub-Committees.

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**Appendix 1**

**Topics Considered in 2002/2003**

- Frail elderly – received information/evidence from ECC Social Services, Castle Point and Rochford Primary Care Trust, Age Concern, Crossroads, South Essex Partnership NHS Trust and the Council's consultants, the Housing Supporting Partnership. The Partnership's final report is now to be considered by the Housing Best Value Sub-Committee (mins 241, 324, 326, 426/2002; 125/2003).
- Best Value Review – Emergency Planning (mins 128/2003)
- Extension/Review of STAR Partnership (mins 327/2002)
- Housing matters in relation to Council Housing Stock (mins 242/2002), Housing Best Value Action Plan Update (mins 329/2002 and mins 61/2003), Sheltered Housing Scheme Management (mins 324/2002), Housing Management – Soft Market testing (mins 557/2002), Housing Capital Programme (mins 603/2002), Homelessness Act (mins 605/2002), Homelessness Strategy (mins 197/2003).
- Memorial to former Cllr. Mrs S J Lemon (mins 332/2002)
- Health and Safety Enforcement (mins 243/2002 and 604/2002)
- Grounds Maintenance Update (mins 325/2002)
- Community Safety Best Value Review (mins 328/2002 and 199/2003)
- Update on Crime and Disorder Strategy and police operations (mins 559/2002 and 59/2003)
- Cherry Orchard Jubilee Country Park (mins 330/2002)
- Sweyne Park footpaths and drainage (mins 331/2002)
- Skateboarding bye-laws (mins 333/2002)
- Leisure Contract Updates (mins 425/2002 and 127/2003)
- Health Overview and Scrutiny in Essex (mins 427/2002 and 126/2003)
- Issues around Supporting People (mins 428/2002, and 62/2003)
- Falls Collaborative (mins 429/2002)

- Proposals for the New Sports Centre on the former Park School site (mins 558/2002 and 60/2003)
- Summer Holiday Activities (mins 560/2002)
- Condition of Public Conveniences (mins 606/2002)
- Skateboarding Events (mins 16/2003)
- Pooles Lane Car Park boundary (mins 17/2003)
- Public Regulation, Inspection and Protection Best Value Review – interim report (mins 18/2003)
- Woodlands Strategy (mins 129/2003)
- Animal Welfare Charter (mins 198/2003)

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**Appendix 2**

**2003/2004 Work Programme**

**From June-October**

- Conclusion of Best Value Work in relation to Public Regulation, Inspection and Protection - September
- Conclusion of work around the development of policies and services for the Frail Elderly - October
- Work in connection with the Comprehensive Performance Assessment (CPA)

**Between October and Christmas**

- Development of policies and services in respect of young people

**Between Christmas and the end of the municipal year**

- Development of policy framework and response in respect of gypsies/travellers

**Items to be brought twice yearly to September/October and February/March Committees**

- Monitoring of Crime and Disorder Reduction Strategy/Community Safety Issues including implementation of Best Value Action Plan
- Leisure Contract (Holmes Place)
- Monitoring of Emergency Planning Best Value Review Action Plan

**Items to be brought before June/July and November/December Committees**

- Grounds Maintenance Contract (Serviceteam)

**Animal Welfare Charter Sub-Committee**

To consider the issues and oversee the drafting of the Council's Animal Welfare Charter to Overview and Scrutiny – to be complete by December

Housing Best Value Sub-Committee

To consider in detail the homelessness, housing strategy and housing management action plans, including work in relation to the Frail Elderly. Also, the Best Value Inspectorate's report - complete by September