



**Rochford District
Council**

Audit Committee

agenda

Date

25 September 2007

Time

7.30 pm

Place

Committee Room 4
Civic Suite
Rayleigh

Contact

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**The public are welcome to
attend this meeting up to
item 13 of the agenda**



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Members of the Audit Committee

Chairman: Cllr Mrs L A Butcher

Vice-Chairman: Cllr J Thomass

Cllr J P Cottis

Cllr Mrs J Dillnutt

Cllr K A Gibbs

Cllr Mrs S A Harper

Cllr T Livings

Cllr Mrs J A Mockford

Cllr S P Smith

Cllr D G Stansby

One vacancy

Terms of Reference

To exercise the Council's functions in relation to:-

- Matters arising out of internal audit and control reports
- The scope of internal audit activity
- Review of the adequacy of governance and risk management arrangements and internal control
- Consideration of matters arising from external audit as are referred to it by the External Auditor

Including the management of the budget in respect of these functions.

The Council's vision is to make Rochford the place of choice in the County to live, work and visit.

The Council's principal aims are to:-

- Provide quality, cost effective services
- Work towards a safer and more caring community
- Promote a green and sustainable environment
- Encourage a thriving local economy
- Improve the quality of life for people in our District
- Maintain and enhance our local heritage

A G E N D A

Page No

- 1 **Apologies for Absence**
- 2 **Substitutes**
- 3 **Non-Members attending**
- 4 **Minutes of the Meeting held on 12 July 2007**
- 5 **To Receive Declarations of Interest**
- 6 **Questions on Notice**
- 7 **Motions on Notice**
- 8 **External Audit Report to those Charged with Governance** 8.1

To consider the report of the Head of Finance, Audit & Performance Management inviting Members to give consideration to the above report.
- 9 **Proposed Revision to the Audit Plan 2007/08** 9.1 – 9.6

To consider the report of the Head of Finance, Audit & Performance Management requesting Members to consider and approve a revised Audit Plan for 2007/08.
- 10 **Partnership Review** 10.1 – 10.9

To consider the report of the Head of Finance, Audit & Performance Management presenting the results of the reviews undertaken of five of the major partnerships in which the Council is involved, namely, Castle Point & Rochford Domestic Violence Panel, Thames Gateway Area Waste Joint Committee, Crouch & Roach Estuary Management Group, Star Partnership and Essex Online Partnership.

- 11 Data Quality Progress Report** 11.1 –
11.8
- To consider the report of the Head of Finance, Audit & Performance Management providing an update on the progress being made against the Data Quality Strategy and Data Quality Action Plan approved by the Audit Committee in July 2007.
- 12 Closure of Accounts 2006/2007** 12.1 –
12.9
- To consider the report of the Head of Finance, Audit & Performance Management asking Members to consider some of the detail regarding the Statement of Accounts that was submitted to the Council on 26 June 2007.
- 13 Exclusion of the Press and Public**
- To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.
- 14 Audit Report** 14.1 –
14.10
- To consider the exempt report of the Head of Finance, Audit & Performance Management drawing Members' attention to the completed audit investigations, and providing an update of audit recommendations.



Paul Warren
Chief Executive