

## Progress on Decisions made by Full Council/The Executive

## From Full Council

Item	Progress/Officer Comments		
<b>Reports from Committees to Council (1) Investigation into the Issues Raised by the Petition Presented to Council on 25 April 2017 and Considered by Council on 18 July 2017 (Minute 47(1)/17)</b>  <b>Resolved</b>  That Rochford District Council Members on the Sanctuary in Rochford Committee must report back to Council in future and that clarity on their role on this body be provided. <b>(ADC&amp;HS)</b>	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Representatives are to report back every 6 months via the Members' Bulletin. SiRC members have yet to agree, on how an update on business could be presented for ongoing wider distribution. Managing Director of SHA has since confirmed an end of financial year Members' Bulletin update in March/April, to coincide with the annual review of the terms of engagement and new committee structure.		

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<b>Reports from Committees to Council (2) Treasury Management Annual Review 2016/17 (Minute 147(2)/17)</b>  <b>Resolved</b>  That Rochford District Council completes a re-procurement of the Treasury Management and Investment Management services when the contract with Capita Asset Services expires. <b>(\$1510)</b>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	The Treasury Management external support contract has been re-awarded via a framework to Link Treasury Services (Formerly Capita Asset Services) The Council has entered into a 4-year contract from January 2018.		

Item	Progress/Officer Comments		
<b>Reports from Committees to Council (3) Refurbishment/Construction of new Public Conveniences in the Rochford District (Minute 147/17)</b>  <b>Resolved</b>  That the transfer of the Rayleigh, Rochford and Hullbridge toilets be secured as a ten year lease to the respective Town/Parish Councils, and that authority be delegated to the Assistant Director, Environmental Services, in consultation with the Portfolio Holder for Environment, to undertake installation of the refurbishment/replacement of public conveniences with an allocated capital budget of £330,000, as set out in the report, funded from the Transformation Reserve. <b>(ADES)</b>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Agreement to lease contract has been signed by Town/Parish Councils.		

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Item	Progress/Officer Comments		
<b>Amendments to the Hackney Carriage and Private Hire, Driver and Operator Licence Conditions (Minute 213/17)</b>  <b>Resolved</b>  That the new Penalty Points Scheme, as set out in Appendix 1 to the Report, be implemented with effect from 18 October 2017. <b>(ADLS)</b>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

Item	Progress/Officer Comments		
<b>Regulation of Investigatory Powers Act 2000 (RIPA) (Minute 213/17)</b>  <b>Resolved</b>  That the proposed changes to the Council's 'Covert Surveillance Policy and Procedure Manual' RIPA Policy be approved, subject to the inclusion of a statement that the Council will not use young or vulnerable people as Covert Human Intelligence Sources (CHIS) in its investigations. <b>(ADC&amp;HS)</b>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

Item	Progress/Officer Comments		
<b>Appointments to Crouch Harbour Authority Board (Minute 213/17)</b>  <b>Resolved</b>  That the Portfolio Holder for Enterprise, Cllr G J Ioannou, be appointed to the Crouch Harbour Authority Board. <b>(ADDS)</b>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

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Item	Progress/Officer Comments		
<b>The Future of Essex (Minute 216/17)</b>  <b>Resolved</b>  That the vision and ambitions set out in the Future of Essex document be endorsed. <b>(MD)</b>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

Item	Progress/Officer Comments		
<b>Public Spaces Protection Orders (Minute 217/17)</b>  <b>Resolved</b>  (1) That the Council exercises its powers under the Anti-Social Behaviour, Crime and Policing Act 2014 to introduce a Public Spaces Protection Order.  (2) That authority to make any amendment to the PSPO schedule be delegated to the Assistant Director, Environmental Services in consultation with the Portfolio Holder for Environment. <b>(ADES)</b>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

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	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Amendment to the Pay Policy Statement (Minute 218/17)</b>  <b>Resolved</b>  That the Council's Pay Policy Statement be amended to incorporate proposed paragraph 3.6 in relation to market supplements. <b>(MD)</b>	Implemented.		

Item	Progress/Officer Comments		
	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>New Local Plan Issues and Options Document: Draft Consultation Document; Draft Sustainability Appraisal; and Consultation and Engagement Summary 2017 (Minute 242/17)</b>  <b>Resolved</b>  (1) That the new Local Plan Draft Issues and Options Document and accompanying interim Sustainability Appraisal be published for formal public consultation for up to 12 weeks.  (2) That the Sustainability Appraisal Scoping Report be noted as evidence and published on the Council's website.  (3) That the activities set out in the Consultation and Engagement Summary be noted and published on the Council's website.  (4) That leaflet circulation to all properties in the District be included as part of the public consultation using a budget of £15,000, the content of which to be approved by the Planning Policy Sub-Committee. <b>(ADP&amp;RS)</b>	Implemented.		

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<b>New Local Plan Issues and Options Document: Local Development Scheme 2017-2021 (Minute 243/17)</b>  <b>Resolved</b>  That the revised Local Development Scheme be adopted. <b>(ADP&amp;RS)</b>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

## From The Executive

Item	Progress/Officer Comments		
<b>Community Safety Hub (Minute 246/14)</b>  <b>Resolved</b>	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	(1) That a Rochford District Community Safety Hub is implemented at Rayleigh Police Station for a trial period of 6 months, involving the relocation of the Council's Antisocial Behaviour Officer and Domestic Abuse Officer.  A 24/7 office location has been agreed by all partners at Castle Point Borough Council offices, but the logistics of the Police moving to these new premises has been significantly delayed by their own ICT needs. The latest update from Police headquarters is a relocation date for the local policing team of 5 February 2018. To date, partners have been delayed in building on the hub concept, but the CSP action plan and steering group remains the core means of managing and monitoring progress against the CSP priorities.		

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(2) That authority be delegated to the Portfolio Holder for the Community to review the outcomes of the pilot and to approve the long-term arrangements. <b>(ADC&amp;HS)</b>	Relocation of Rochford's Community Safety Officer (CSO) to a hub remains an option, with the principal aim of ensuring that the Community Safety Partnership priorities are delivered.

Item	Progress/Officer Comments		
<b>Report of the Investment Board on Asset Register Review Project Options (Minute 166/17)</b>  <b>Resolved</b>  (1) That the continuation of the three Asset Register Review Sites be approved, subject to full planning permission, based upon option E of the options appraisal, on the basis that the sites be used as private rental.  (2) That a housing development LATCo be incorporated, including name, Directors and other matters required and that authority be delegated to the Assistant Director, Legal Services and the Section 151 Officer to progress incorporation.  (3) That the draw down of the sum identified in the exempt report from the Hard/Soft Infrastructure Reserve for specialist legal work and taxation advice in setting up the LATCo be approved with authority to apply the monies as appropriate delegated to the Section 151 Officer.	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	LATCo incorporated: Green Gateway Trading (Development) Ltd.		
	Directors appointed.		
	This item has now been superseded by Investment Board decisions made on 17 January 2018 in relation to Project Wyvern and the Asset Register Review project (Minute 23/18 refers).		

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(4) That the draw down of the sum identified in the exempt report from the Hard/Soft Infrastructure reserve for a specialist property project management resource be approved with authority to apply the monies as appropriate delegated to the Assistant Director, Commercial Services.	
(5) That the transfer of the three sites to the LATCo at the currently held asset value as soon as practicable be approved, subject to appropriate legal and tax advice, and that authority be delegated to the Assistant Director, Legal Services to action this decision.	
(6) That authority be delegated to the Assistant Director, Commercial Services, in consultation with the Chairman and Vice-Chairman of the Investment Board, to take any other reasonable action required in furtherance of achieving the stated objectives of the three asset register sites' business case, subject to not exceeding any budget identified within the officer's report. <b>(ADCS/ADLS/S151O)</b>	

Item	Progress/Officer Comments		
<b>Quarter 1 2017/18 Financial Management and Performance Report (Minute 183/17)</b>  <b>Resolved</b>  (1) That the Quarter 1 2017/18 revenue budget and capital position contained in paragraphs 3 and 4 and as shown in Appendix 1 and 2 of the officer's report, be noted.  (2) That the Quarter 1 2017/18 Capital Monitoring Report in Appendix 2 of the officer's report, be noted and agreed.	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

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(3) That the current financial performance on key revenue financial indicators, as shown in Appendix 3 and 4 of the officer's report, be noted.	
(4) That the car parking charges in all Council car parks be suspended on the Saturdays during December 2017 prior to Christmas – the dates are 2, 9, 16 and 23 December 2017. <b>(S1510)</b>	

Item	Progress/Officer Comments		
<b>Business Rates Write Off (Minute 184/17)</b>  <b>Resolved</b>  That the sum of £16,418.03 in relation to the business rates case identified in the exempt report be written off. <b>(S1510)</b>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

Item	Progress/Officer Comments		
<b>Report of the Investment Board on Maximise Our Assets: Project Wyvern (Phase 1) Business Case (Minute 207/17)</b>  <b>Resolved</b>  (1) That the work to progress the Wyvern Phase 1 sites (Nos. 19 and 53-57 South Street), Rochford be noted.	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	This item has now been superseded by the Investment Board decisions made on 17 January 2018 in relation to Project Wyvern and the Asset Register Review project (Minute 23/18 refers).		

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<p>(2) That the drawn down of up to £20,000 from the Hard/Soft Infrastructure reserve for specialist Legal/Tax work be approved with authority to apply the monies as appropriate delegated to the Assistant Director, Legal Services.</p> <p>(3) That the transfer of 19 South Street and 53-57 South Street to the Development LATCo at the currently held asset value as soon as practicable be approved, subject to appropriate legal and tax advice, and that authority be delegated to the Assistant Director, Legal Services to action this decision.</p> <p>(4) That expenditure of up to £25,000 be committed for Stamp Duty Land Tax, drawn down from the Hard/Soft Infrastructure reserve. The final figure to be determined by the valuation of the land with authority to approve delegated to the Section 151 Officer, subject to expenditure being within this upper limit.</p> <p>(5) That pending planning permission being granted and the outcome of the tender process, a further report be presented to the Investment Board with regard to final use of the buildings and full funding of the project. <b>(ADLS/S1510)</b></p>	

Item	Progress/Officer Comments		
<b>Process for Awarding Voluntary Sector Grants – 2018/19 (Minute 227/17)</b>  <b>Resolved</b>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<p>(1) That a procedure be put in place for allocating the Voluntary Sector Grants fund for the financial year 2018/19 that is fair and transparent.</p> <p>Implemented. A meeting of the Member Advisory Group has been scheduled for February 2018 in</p>		

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(2) That applications for monies from the small grants scheme be open to all community and voluntary groups.	order to consider applications for funding.
(3) That the Rayleigh, Rochford and District Association for Voluntary Services receive top sliced funding from the same pot, based in previous performance. <b>(ADC&amp;HS)</b>	

### Progress on Decisions by Portfolio Holder for Enterprise

Item	Progress/Officer Comments		
<b>Lease of Land at 132 London Road, Rayleigh (08/12/15)</b>  <b>Decision</b>  That the Council-owned land be leased to Tesco Stores Limited for use as expansion of the existing car park servicing the Tesco Express store at the same location for a period of 16 years at an annual rental of £1,000. <b>(ADCS)</b>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Completion of the lease is pending completion of an associated highways agreement between the tenant and Essex County Council for various improvement works to the highway. Once the highways agreement has been completed, the tenant will be in a position to complete the lease. ECC have notified all parties that the document is agreed and will be finalised for engrossments.		

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## Progress on Decisions by Portfolio Holder for Environment

Item	Progress/Officer Comments		
	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Roundabout Maintenance (03/11/2017)</b>  <b>Decision</b>  (1) That authority be delegated to the Assistant Director, Environmental Services, to agree sponsorship of roundabouts to cover the cost of maintenance and landscaping.  (2) That the contract arrangement, Roundabout Agreement, as an annex to the Public Realm Agreement be entered into. <b>(ADES)</b>	Implemented.		

## Progress on Decisions by the Portfolio Holder for Governance

Item	Progress/Officer Comments		
	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Relocation Policy (06/12/2017)</b>  <b>Decision</b>  That the Council introduces a Relocation Policy to support the recruitment and retention of staff in key posts. <b>(MD)</b>	Implemented.		

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## Progress on Decisions by Portfolio Holder for Planning

Item	Progress/Officer Comments		
<b>Response to Department for Communities and Local Government's consultation on 'Planning for the Right Homes in the Right Places' (September 2017) (24/10/2017)</b>  <b>Decision</b> That the Council's response to the Department for Communities and Local Government's consultation, as set out in the following report, be submitted by the deadline of 9 November 2017. <b>(ADP&amp;RS)</b>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

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