

# ROCHFORD DISTRICT COUNCIL

PAUL WARREN, BA(Hons), MRTPI, DMS  
Chief Executive

Council Offices  
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Essex  
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Dealt with by: Angus Wyatt  
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Members of the Committee are summoned to a Meeting as detailed below. Reports are attached unless otherwise indicated.

COMMITTEE: COMMUNITY SERVICES

DATE: 20 JANUARY 2000

TIME: 7:30 P.M.

PLACE: COUNCIL CHAMBER  
CIVIC SUITE, RAYLEIGH.

(Chairman's callover – 6:30 P.M. in the Chairman's Briefing Room)

A handwritten signature in black ink, appearing to read 'Paul Warren'.

Chief Executive

## AGENDA

**PART 1** Formalities and matters delegated to this Committee.

1. APOLOGIES FOR ABSENCE

2. SUBSTITUTES

The Chairman to advise the Committee of notification of Substitutes.

3. NON-MEMBERS ATTENDING

4. MINUTES OF THE MEETING OF 16 NOVEMBER 1999
5. MEMBERS' INTERESTS  

To enable Members to declare any interests which they may have on the matters to be discussed at the Meeting.
6. PUBLIC QUESTION TIME  

To answer any questions from members of the public of which appropriate notice has been given pursuant to Standing Order 4A.
7. SUB COMMITTEE MINUTES
  - i) URGENCY SUB COMMITTEE – 16 DECEMBER 1999 Page 5
  - ii) LEISURE SUB-COMMITTEE – 5 JANUARY 2000 To follow
8. OUSTANDING ISSUES Page 6
9. HEALTH IMPROVEMENT PROGRAMME/LOCALITY ACTION PROGRAMME – Report of the Head of Housing, Health & Community Care Page 7
10. LICENSING OF PET SHOPS (Minute 88/99) – Report of the Head of Housing, Health & Community Care Page 24
11. HALCYON CARAVAN PARK: APPLICATION TO CHANGE SITE LAYOUT --Report of Head of Housing, Health & Community Care Page 35
12. ROCHFORD DISTRICT TOWN TRAILS (Minute 437/99) – Report of the Head of Leisure & Client Services Page 38

**PART 2** Matters for referral.

None.

### **PART 3**

13. MEMBERS' ITEMS OF BUSINESS (if any) of which due notice has been given pursuant to Standing Order 16 (including reports on matters of interest from Members appointed to outside bodies and organisations)
14. PERTINENT BUSINESS and ANY OTHER ITEMS which the Chairman decides are urgent

**PART 4** To agree that under Section 100(a)(4) of the Local Government Act 1972, the public be excluded from the Meeting for items of business set out below on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph of Part 1 of Schedule 12A of the Act.

None.

To: The Chairman and Members of the Community Services Committee.

Cllr Mrs. W.M. Stevenson (Chairman)	Cllr J.E. Grey
Cllr Mrs. M.S.Vince (Vice Chairman)	Cllr N. Harris
Cllr R.S. Allen	*Cllr D.R. Helson
Cllr P.A. Beckers	Cllr Mrs. J. Helson
Cllr C.I. Black	Cllr Mrs. A.R. Hutchings
Cllr T.G. Cutmore	Cllr C.C. Langlands
Cllr J.M. Dickson	Cllr V.H. Leach
Cllr D.F. Flack	Cllr Mrs. S.J. Lemon
Cllr D.M. Ford	Cllr R.A. Pearson
Cllr K. Gibbs	Cllr Mrs. M. Webster
	Cllr Mrs. M.A. Weir

\*Denotes Ex-Officio Membership

Copy for Information to all Substitute Members:

**Liberal Democrat Group**

Cllr D.E. Barnes  
Cllr Mrs. J.M. Giles  
Cllr Mrs. H.L.A. Glynn  
Cllr D.R. Helson  
Cllr A. Hosking  
Cllr V.H. Leach

**Conservative Group**

Cllr P.F.A. Webster  
Cllr T. Livings  
Cllr R. Adams  
Cllr G.A. Mockford  
Cllr Mrs. E.M. Hart

**Labour Group**

Cllr P. Stebbing  
Cllr C.R. Morgan  
Cllr Mrs. J.E. Ford  
Cllr G. Angus  
Cllr D.A. Weir  
Cllr G. Fox

**Hockley Residents Association**

Cllr V.D. Hutchings

Copy for information to:

Advisor from Rayleigh Association of Voluntary Services.