



Rochford District
Council

Audit Committee

agenda

Date

27 September 2023

Time

7.30 pm

Place

The Mill Arts & Events Centre
Bellingham Lane
Rayleigh, SS6 7ED

Contact

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The public are welcome to attend this meeting
which will also be livestreamed – please click
on the link:

<https://www.youtube.com/@rochfordcouncil/stream>

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Council's website at www.rochford.gov.uk

Members of the Audit Committee

Chairman: Cllr R Milne

Vice-Chairman: Cllr S A Wilson

Cllr N J Booth

Cllr Mrs L A Butcher

Cllr M R Carter

Cllr Mrs E P Gadsdon

Cllr J N Gooding

Cllr R C D Linden

Cllr D W Sharp

Cllr A L Williams

Cllr Mrs V A Wilson

Terms of Reference

To exercise the Council's functions in relation to:

- Matters arising out of internal audit and control reports
- The scope of internal audit activity
- Review of the adequacy of governance and risk management arrangements and internal control
- Consideration of matters arising from external audit as are referred to it by the External Auditor

Including the management of the budget in respect of these functions.

The Council's residents are at the heart of everything we do.

The Council's priorities are:

- To be financially sustainable
- Early intervention
- To maximise our assets
- To enable communities

A G E N D A

Emergency evacuation announcement

Page No

1 Apologies for Absence

2 Substitute Members

3 Non-Members attending

4 Minutes of the Meeting held on 4 July 2023

5 To Receive Declarations of Interest

6 2022/23 Financial Outturn / Draft Financial Statements (Unaudited)

6.1 – 6.16

To consider the report of the Interim Director, Resources providing a summary of the overall financial outturn position for the financial year 2022/23.

7 Q1 Internal Audit Progress Report

7.1 – 7.32

To consider the update report of the Audit and Counter Fraud Manager on the work on the Internal Audit Team and progress made against the annual audit plan for 2023/2024.

8 Exclusion of the Press and Public

To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.

9 Contract Award Review

To Consider the exempt report of the Interim Director of Resources in relation to the Contract Award Review



Jonathan Stephenson
Chief Executive