



Rochford District
Council

Audit Committee

agenda

Date

28 July 2022

Time

7.30 pm

Place

Sweyne Park School
Sir Walter Raleigh Drive
Rayleigh, SS6 9BZ

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The public are welcome to attend this meeting. To attend in person, please email memberservices@rochford.gov.uk – spaces will be allocated on a first come first served basis and only those registered to attend will be admitted to the meeting

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Members of the Audit Committee

Chairman: Cllr Mrs L A Butcher
Vice-Chairman: Cllr G W Myers

Cllr M R Carter
Cllr Mrs T L Carter
Cllr A G Cross
Cllr Mrs E P Gadsdon
Cllr J L Lawmon

Cllr J R F Mason
Cllr R Milne
Cllr Mrs L Shaw
Cllr Mrs V A Wilson

Terms of Reference

To exercise the Council's functions in relation to:-

- Matters arising out of internal audit and control reports
- The scope of internal audit activity
- Review of the adequacy of governance and risk management arrangements and internal control
- Consideration of matters arising from external audit as are referred to it by the External Auditor

Including the management of the budget in respect of these functions.

The Council's residents are at the heart of everything we do.

The Council's priorities are:-

- To be financially sustainable
- Early intervention
- To maximise our assets
- To enable communities

A G E N D A

	Page No
Emergency evacuation announcement	
1 Apologies for Absence	
2 Substitute Members	
3 Non-Members attending	
4 Minutes of the Meeting held on 15 March 2022	
5 To Receive Declarations of Interest	
6 Annual Audit Report 2020/21	6.1 – 6.32
To consider the report of the Assistant Director, Resources providing Members with the key issues arising from external audit work to be brought to the attention of the Council.	
7 External Auditor Report: Certification of Claims and Returns Annual Report 2020/21	7.1 – 7.22
To consider the report of the Assistant Director, Resources providing Members with the Certification of Claims and Returns Annual Report 2020/21 for Members' consideration.	
8 Internal Audit Annual Report 2021/22	8.1 – 8.40
To consider the report of the Assistant Director, Resources providing Members with the Chief Audit Executive's annual opinion on the overall adequacy and effectiveness of the Council's framework of governance, risk management and internal control during 2021/22 for Members' consideration.	
9 Draft Annual Governance Statement 2021/22	9.1 – 9.32
To consider the report of the Assistant Director, Resources, providing Members with a draft Annual Governance Statement (AGS) for Members' endorsement.	

10 Review of the Council's Risk Register 2022/23

10.1 –
10.27

To consider the report of the Assistant Director, Resources providing Members with a six-month review of the Council's Risk Register (CRR) for 2022/23 for Members' consideration.

A handwritten signature in black ink, appearing to be 'Angela Law', with a long horizontal stroke extending to the right.

Angela Law
Assistant Director, Legal & Democratic