



**Rochford District  
Council**

**Executive Board**

**agenda**

***Date***

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**6 February 2008**

***Time***

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**7.30 pm**

***Place***

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Committee Room 4  
Civic Suite  
Rayleigh

***Contact***

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John Bostock

Rochford District Council  
South Street  
Rochford  
Essex  
SS4 1BW

Tel: (01702) 546366

Fax: (01702) 545737

Email:

[committee@rochford.gov.uk](mailto:committee@rochford.gov.uk)

**The public are welcome to  
attend this meeting up to item 16 of the  
agenda**



INVESTOR IN PEOPLE

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## **Members of the Executive Board**

Chairman: Cllr T G Cutmore  
Vice Chairman: Cllr K H Hudson

Cllr K J Gordon  
Cllr J M Pullen  
Cllr C G Seagers  
Cllr D G Stansby

Cllr M G B Starke  
Cllr Mrs M J Webster  
Cllr P F A Webster

## **Terms of Reference**

- To make recommendations to the Council in relation to the functions contained in Part A to Part 3 of the Council's Constitution.
- Subject to those matters reserved to the Council in Part A to Part 3 of the Council's Constitution, the Review Committee functions and with the exception of those Council (non-Executive) powers specifically delegated to other forums set out in Parts A and C to Part 3 of the Constitution, the Executive has full power to act in respect of every other function.
- To refer at its discretion, any issue to the Review Committee for detailed consideration and report.
- To consider the recommendations of the Review Committee either arising from an issue referred to it as above, or where the latter Committee has "called-in" a decision of the Executive for review.

**The Council's vision is to make Rochford the place of choice in the County to live, work and visit.**

**The Council's principal aims are to:-**

- Provide quality, cost effective services
- Work towards a safer and more caring community
- Promote a green and sustainable environment
- Encourage a thriving local economy
- Improve the quality of life for people in our District
- Maintain and enhance our local heritage

# AGENDA

Page No

- 1 Apologies for Absence**
- 2 Non-Members Attending**
- 3 Minutes of the Meeting held on 9 January 2008**
- 4 To Receive Declarations of Interest**
- 5 Matters Referred to the Executive Board/Reports from Other Committees/Sub-Committees** 5.1 – 5.10
- 6 Performance Report to Members for the Period October to December 2007** 6.1 – 6.11  

To consider the report of the Head of Finance, Audit and Performance Management on statistical performance data for key indicators up to 31 December 2007.
- 7 Capital Programme – Monitoring Report** 7.1 – 7.4  

To consider the report of the Head of Finance, Audit and Performance Management on the financial progress in completing the General Fund Capital Programme for 2007/08.
- 8 Budget Monitoring Statement** 8.1 – 8.9  

To consider the report of the Head of Finance, Audit and Performance Management on material items of income and expenditure for the third quarter of the year.
- 9 New Essex Community Strategy and the New Essex Local Area Agreement** 9.1 – 9.67  

To consider the report of the Chief Executive which introduces the initial drafts of the emerging new Community Strategy for Essex and the new Local Area Agreement for comment.

- 10 Learning from Complaints**
- To consider the report of the Head of Information and Customer Services on a revised process to ensure corporate learning from complaints.
- The report is to follow.
- 11 Rayleigh Windmill: Civil Celebrations/Wedding Terms and Conditions of Hire** 11.1 – 11.6
- To consider the report of the Head of Community Services on the terms and conditions of hire for weddings and civil celebrations at the Rayleigh Windmill.
- 12 Validation of Planning Applications** 12.1 – 12.57
- To consider the report of the Head of Planning and Transportation on proposals for a series of checklists that will provide details of documents that may be required to be submitted with different types of planning applications.
- 13 CCTV – Websters Way Car Park** 13.1 – 13.2
- To consider the report of the Head of Planning and Transportation on a request from Rayleigh Town Council for the management of CCTV cameras located in Websters Way car park to be transferred to the Town Council.
- 14 Civil Parking Enforcement – Implementation of the Traffic Management Act 2004 (Part 6)** 14.1 – 14.10
- To consider the report of the Head of Planning and Transportation on progress towards implementation of the requirements of the Traffic Management Act 2004 (Part 6).
- 15 Hackney Carriage and Private Hire Licensing Enforcement Policy** 15.1 – 15.22
- To consider the report of the Head of Planning and Transportation on a new Hackney Carriage and Private Hire Licensing Enforcement Policy.
- 16 Exclusion of the Press and Public**
- To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraph 6 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.

**17 Land Quality Assessment – MOD Shoeburyness**

To consider the exempt report of the Head of Environmental Services on the outcome of an initial assessment.

The report is to follow.

A handwritten signature in black ink, appearing to read 'Paul Warren', with a large, stylized initial 'P'.

Paul Warren  
Chief Executive