

## **Review Committee – 13 July 2010**

---

Minutes of the meeting of the **Review Committee** held on **13 July 2010** when there were present:-

Chairman: Cllr Mrs J R Lumley  
Vice-Chairman: Cllr M Maddocks

Cllr Mrs P Aves  
Cllr Mrs H L A Glynn  
Cllr T Livings

Cllr Mrs G A Lucas-Gill  
Cllr P F A Webster

### **OFFICERS PRESENT**

P Warren - Chief Executive  
P Gowers - Overview and Scrutiny Officer  
M Power - Committee Administrator

### **ALSO PRESENT**

Cllr J Dickson - Rochford Hundred Association of Local Councils

### **184 MINUTES**

The Minutes of the meeting held on 3 June 2010 were approved as a correct record and signed by the Chairman, subject to the amendment that Cllr Mrs J R Lumley is not a Member of the Children's Trust Board, as stated in the Minutes, but is a trustee of SCAFT, which received funding from the Children's Trust Board.

### **185 DECLARATIONS OF INTEREST**

Cllr Mrs H L A Glynn declared a personal interest in Item 5 of the Agenda by virtue of being a newly appointed Rochford Parish Council representative on the Rochford Hundred Association of Local Councils.

### **186 THE ROCHFORD HUNDRED ASSOCIATION OF LOCAL COUNCILS**

The Committee received a presentation from Cllr John Dickson on the role of the Rochford Hundred Association of Local Councils (RHALC).

In response to questions, the following responses were given:-

- The role of the RHALC is to assist Parish/Town Councils in the performance of their duties and roles and promote and develop the economic, social, cultural and recreational life of local councils.
- The Community Initiatives fund (CIF) is administered by Essex County Council (ECC) for community projects. Representatives from the Parish/Town Councils in the Rochford District, via the RHALC, take part in the process of determining allocation of funding, alongside Essex County

Council (ECC) officers and other organisations from the District. ECC determines the number of Panel members and the composition. Funding is allocated on the basis of criteria, which is set by ECC.

- All of the 14 Parish/Town Councils in the Rochford District are now Members of the RHALC and each Council decides who will be their representative on the RHALC.
- All members of the RHALC are Parish/Town Councillors. Concern was expressed by Members at the appointment by the RHALC of an unelected person to attend meetings of London Southend Airport Consultative Committee meetings as a representative of RHALC. It was confirmed that the individual concerned has no decision making powers and reported back on the meeting to the Association. RHALC also sent representatives to meetings of other bodies, including Public Transport and the Community Safety Partnership, which, it was noted, often had separate Parish/Town Council representation.
- A subscription is received from each Parish/Town Council in the District, which covers the administrative support costs of the Association.
- Two members of the RHALC attend the Executive Committee of the Essex Association of Local Councils (EALC), which provides a policy framework for Parish/Town Councils throughout the county. The EALC reports into the National Association of Local Councils (NALC).
- The national training policy is determined by NALC. It was suggested that feedback be obtained around the take-up by local councils in the Rochford District.
- The RHALC meets approximately three times a year. It was advised that the next meeting of the RHALC is on Thursday 15 July and Members of the Committee were invited to attend.

Members considered asking representatives from each Parish/Town Council for their views on the RHALC as part of the Parish/Town Council Review being undertaken by the Committee. They agreed to seek views from the EALC and get examples of best practice across the county.

### **187 THE FORWARD PLAN**

The Committee reviewed the Forward Plan and noted its contents.

### **188 AREA COMMITTEES**

It was agreed that the project team would need to consider the forthcoming 'Localism Bill' being introduced into Parliament later in the year and an amendment to the scoping form to take this into consideration was agreed.

## Review Committee – 13 July 2010

---

The Committee agreed the scoping form and project plan for the Review of Area Committees project.

### **Resolved**

That the scoping form and project plan for the Review of Area Committees project be agreed, subject to the amendment detailed above. (HLEMS)

The meeting closed at 9.07 pm.

Chairman .....

Date .....

If you would like these minutes in large print, Braille or another language please contact 01702 546366.