



## Rochford District Council

# The Executive

### agenda

#### ***Date***

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**27 January 2010**

#### ***Time***

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**7.30 pm**

#### ***Place***

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Committee Room 4  
Civic Suite  
Rayleigh

**The public are welcome to attend this  
meeting up to item 11 of the agenda**

#### ***Contact***

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## **Members of The Executive**

Chairman: Cllr T G Cutmore

Vice Chairman: Cllr Mrs M J Webster

Cllr Mrs L A Butcher

Cllr Mrs T J Capon

Cllr K J Gordon

Cllr K H Hudson

Cllr M G B Starke

Cllr P F A Webster

## **Terms of Reference**

- To make recommendations to the Council in relation to the functions contained in Part A to Part 3 of the Council's Constitution.
- Subject to those matters reserved to the Council in Part A to Part 3 of the Council's Constitution, the Review Committee functions and with the exception of those Council (non-Executive) powers specifically delegated to other forums set out in Parts A and C to Part 3 of the Constitution, the Executive has full power to act in respect of every other function.
- To refer at its discretion, any issue to the Review Committee for detailed consideration and report.
- To consider the recommendations of the Review Committee either arising from an issue referred to it as above, or where the latter Committee has "called-in" a decision of the Executive for review.

**The Council's vision is to make Rochford District a place which provides opportunities for the best possible quality of life for all who live, work and visit here.**

**The Council's objectives are to make a difference:-**

- to our people
- to our community
- to our environment
- to our local economy.

**The Council's values (the way we work to pursue these objectives) are to:-**

- Be an open, accountable, listening, responsive Council
- Put the customer and citizen at the heart of everything we do, delivering services in a caring and sensitive manner
- Co-ordinate the management of resources with an emphasis on sustainability
- Value the contribution of partners, employees and citizens, trusting each other and working collaboratively.

## **A G E N D A**

Emergency evacuation announcement

Page No

**1 Apologies for Absence**

**2 Non-Members Attending**

**3 Minutes of the Meeting held on 20 January 2010**

**4 To Receive Declarations of Interest**

**5 Matters Referred to the Executive and Reports from Other Committees/Area Committee Chairmen**

**6 Performance Report to Members on Key Projects for the period: October to December 2009**

To consider the report of the Head of Finance, Audit and Performance Management on progress against key policies and actions for 2009/10 up to 31 December 2009.

The report is to follow.

**7 Capital Programme – Monitoring Report Quarter 3 2009/10**

7.1 – 7.7

To note the report of the Head of Finance, Audit and Performance Management on financial progress as at the end of Quarter 3 in completing the General Fund Capital Programme for 2009/10.

**8 Financial Management Report Quarter 3 2009/10**

8.1 – 8.15

To note the report of the Head of Finance, Audit and Performance Management on current year – end forecasts for the revenue budgets and current financial performance on key financial indicators.

**9 Air Quality Management in West Rayleigh**

9.1 – 9.6

To consider the report of the Head of Environmental Services on approving, in principle, the proposed Air Quality Management Area for Rawreth Industrial Estate.

**10 Timetable of Meetings 2010/11**

10.1 - 10.3

To consider the report of the Head of Information and Customer Services on the timetable of meetings for the 2010/11 municipal year.

**11 Exclusion of the Press and Public**

To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.

**12 Transfer of Rochford District Council Land to Rochford Housing Association for Development of social Rented/Affordable Housing**

12.1 – 12.14

To consider the report of the Head of Community Services on the transfer of five plots of land to Rochford Housing Association for the specific purpose of providing new social rented/affordable housing.

A handwritten signature in black ink, appearing to read 'Paul Warren', with a large, stylized initial 'P'.

Paul Warren  
Chief Executive