

RAYLEIGH ROCHFORD AND DISTRICT ASSOCIATION FOR VOLUNTARY SERVICE

ACTION PLAN – COUNCIL FOR VOLUNTARY SERVICE (CVS)

Support for the voluntary services consists of 5 core functions:-

1. Services & Support
2. Liaison
3. Representation
4. Development work
5. Strategic Partnerships

1. Services & Support

- To promote the effectiveness of local voluntary and community groups by providing them with a range of services.
- To support local groups through regular newsletters, training, funding advice and specialist services.

AIMS	Activity	Time scale	Progress to March 08
<p>To enable VCO's to gain greater access to information and facilities.</p> <p>To enhance the quality and professionalism of local VCO's and member groups.</p>	<ul style="list-style-type: none"> • Newsletter • Electronic newsletter • Website - to be expanded and updated • Electronic bulletins • Directory • Electronic directory created • Signposting • Information 	6 months	<p>The website has been revised.</p> <p>Electronic bulletins and newsletters established.</p> <p>The directory has been reviewed and updated.</p>
	<ul style="list-style-type: none"> • Local, regional and national policy Research (Identify best practice to ensure RAVS is up to date with their policies). 	<p>2007/08 - 40 Meetings</p> <p>2008/09 - 50 Meetings</p> <p>2009/10 - 60 Meetings</p>	<p>A review of current policies has been undertaken and a number of policies including health and safety and diversity have been updated.</p>

AIMS	Activity	Time scale	Progress to March 08
	<ul style="list-style-type: none"> • Seek funding for PQASSO mentor possibly with CAVS • Funding opportunities - expanded 	<u>VCO's working with a 'good practice framework'</u> 6 months - 2 2008/09 - 6 2009/10 - 10 6 months - 2 applications 2008/09 - 6 applications 2009/10 - 10 applications	Bid to Building Capacity programme has been made. Outcome due end of March.
	<ul style="list-style-type: none"> • Networking 	6 months – 3 workshops delivered for networking of groups and to identify training needs of VCO's 2008/09 - 6 workshops delivered providing training information 2009/10 - 8 workshops delivered	4 workshops held by end of November 2007. Sports workshop held March.

* to agree within the partnership of VCO's the means and action plan to produce the outcome.

2. Liaison

- To promote networking between groups within the area (Including both the statutory and private sectors).
- To assist different communities to organise their own networking activity.

AIMS	Activity	Time Scale	Progress to March 2008
<p>To facilitate liaison and a good working relationship between RAVS, the voluntary, statutory and private sectors</p>	<p>Produce partnership protocols</p> <p>Facilitate effective, relevant and sustainable partnerships.</p> <p>Develop and deliver partnership workshops.</p> <p>Organise a range of appropriate forums.</p> <p>Create networking opportunities between voluntary, statutory and private sectors groups within the community.</p> <p>Promote CVS representation on multi-agency partnerships (recognize groups that CVS are not represented on & if relevant a representation provided).</p>	<p>6 months - 2 partnerships 2008/09 - 4 partnerships 2009/10 - 6 partnerships</p> <p>6 months - 2 workshops 2008/09 - 4 workshops 2009/10 - 6 workshops</p> <p>6 months - 2 forums 2008/09 - 3 forums 2009/10 - 4 forums</p> <p><u>RAVS representation n Multi Agency Partnerships</u></p> <p>6 months - 4 2008/09 - 6 2009/10 - 8</p>	<p>Work being progressed as part of the TGSE social renewal strategy. Uncertainty on EEDA funding has caused some delay with this work.</p> <p>Now a partner of Voluntary sector training.</p> <p>RAVS has developed as an active partner on the Active Rochford partnership and the CYPSP.</p>

3. Representation

- To encourage involvement of voluntary and community groups in developing and delivering services.

AIMS	Activity	Time scale	Progress to March 2008
To enable the views of the local VCO's to be heard	Organise voluntary and community sector forums which provide an opportunity for local groups to put forward their views on national and local policies (investigate possible forum on website).		Work has been undertaken to identify sector partnerships and this has been included in the Capacity Builders bid.
To empower VCO's to influence local planning and policy making	Organise a range of forums between groups/organisations. Attend multi-agency meetings.		RAVS has been fully involved in the tendering and development by the joint CVS network in bidding to host and run the new LINKS programme – a health service providing support to people. RAVS has engaged the sector in developing the revised Compact for Rochford District.

4. Development work

- To identify gaps in service provision and work with groups to develop new and innovative services to meet these needs.
- To Identify gaps in in-house development.

AIMS	Activity	Time Scale	Progress to March 2008
To recognise and meet gaps in service provision.	Support community to develop new initiatives and projects including funding.	<p><u>Advice sessions held</u></p> <p>6 months - 2 2008/09 - 6 2009/10 - 8</p> <p><u>VCO's assisted in developing project plans</u></p> <p>6 months - 2 2008/09 - 6 2009/10 - 10</p> <p>6 months - 2 applications 2008/09 - 6 applications 2009/10 - 10 applications</p>	<p>A series of one-one sessions have been developed and delivered.</p> <p>Silver lining – new group developed delivering mental health awareness in schools supported by Rethink.</p> <p>Laptop scheme extended.</p>
In-house development - to be a model of good working practice.	Membership of PQASSO.	<p>6 months – level 1 2008/09 – level 2 2009/10 – level 3</p>	Level one achieved in December.

AIMS	Activity	Time Scale	Progress to March 2008
In-house development – to create a framework of responsibilities roles of CVS staff & Trustees.	Identify gaps in training/staffing needs and apply for funding. Produce & update policy guidance notes & staff handbook.	2007/10	Increase of RAVS services.
In-house	Revised promotional material produced.	6 months	All promotional material has been updated and rebranded with national logos.

5. Strategic Partnerships

- To work in partnership with local government and other statutory agencies to shape the delivery of services.

AIMS	Action	Time scale	Progress to March 2008
To promote and participate in strategic partnerships to encourage shared responsibility.	<p>Raise awareness of RAVS activities and services.</p> <p>Represent RAVS on strategic partnerships both external and internal to the Rochford District.</p>	<p>6 months - 3 new members 2008/09 - 6 new members 2009/10 - 10 new members</p> <p>(Events held detailed above)</p> <p>6 months – 2 newsletters 2008/10 – quarterly newsletters Monthly electronic bulletins</p>	<p>There are 6 new member organisations.</p> <p>Met newsletter target. Electronic bulletins have been introduced by October 2007. Bulletins are emailed out as opportunities arise.</p>