

## **The Executive – 17 February 2010**

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Minutes of the meeting of **The Executive** held on **17 February 2010** when there were present:-

Chairman: Cllr T G Cutmore  
Vice Chairman: Cllr Mrs M J Webster

Cllr Mrs L A Butcher  
Cllr Mrs T J Capon  
Cllr K J Gordon

Cllr K H Hudson  
Cllr M G B Starke

### **APOLOGIES**

An apology for absence was received from Cllr P F A Webster.

### **OFFICERS PRESENT**

P Warren - Chief Executive  
R J Honey - Corporate Director (Internal Services)  
G Woolhouse - Corporate Director (External Services)  
J Bostock - Committee Services Manager

### **40 MINUTES**

The Minutes of the meeting held on 27 January 2010 were approved as a correct record and signed by the Chairman, subject to deletion of the second sentence of the second paragraph under Minute 31.

### **41 PERFORMANCE REPORT ON KEY PERFORMANCE INDICATORS FOR THE PERIOD OF OCTOBER TO DECEMBER 2009**

The Executive considered the report of the Head of Finance, Audit and Performance Management on progress against Key Performance Indicators for the period October to December 2009.

It was noted that the average time to process new benefit claims continued to improve. Rochford Housing Association staff can vet and verify applications.

Members endorsed the observation of the Chairman that the format of the performance report was both clear and concise.

#### **Resolved**

That the progress against key performance indicators for the third quarter of 2009/10 be noted. (HFAPM)

### **42 LISTENING TO COMMUNITIES: CONSULTATION ON DRAFT STRATEGY GUIDANCE ON THE DUTY TO RESPOND TO PETITIONS**

Members considered the report of Chief Executive on responding to the consultation paper relating to petitions.

It was observed that particular concerns could be associated with the practical application and resource implications of proposals. There could be difficulties if signatories to a petition had no connection with the District to which it related. The role of Full Council could vary between Authorities depending on the political structure in place.

### **Resolved**

That the comments outlined in Appendix B of the report be this Council's response to the consultation paper. (CE)

### **43 ESSEX HEALTH OVERVIEW AND SCRUTINY COMMITTEE**

The Executive considered the report of the Head of Information and Customer Services on the appointment of a Member to the Essex Health Overview and Scrutiny Committee.

**Recommended** to Council that a Member be appointed to the Essex Health Overview and Scrutiny Committee for the remainder of the municipal year. (HICS)

The meeting closed at 7.46 pm.

Chairman .....

Date .....

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