

APPENDIX B

**GROUNDS MAINTENANCE CONTRACT RENEWAL**

**TIMETABLE**

<b>Target Date</b>	<b>Action</b>
January 2000	Prepare and publish OJEC (European) Advertisement, inviting expressions of interest.
March 1 <sup>st</sup> 2000	Present draft Specification to Community Services Committee for comments.
March . April 2000	Amend as appropriate with report back into Finance & General Purposes Committee
April 2000	Shortlist Applicants
May 2000	Invite Tenders
July 2000	Return of Tenders
July 2000	Report to Committee
September 2000	Tender Evaluation
October 2000	Report to Council
November 2000	Award Contract
February 2001	New Contractor Lead-in-Time
April 2001	New Contract begins