



**Rochford District  
Council**

# THE REVIEW COMMITTEE OF ROCHFORD DISTRICT COUNCIL

## AGENDA

**Date** 10 June 2008

**The public are welcome to  
attend this meeting**

**Time** 7.30 pm

**Place** Committee Room 4, Civic Suite, Rayleigh

**Contact** Paul Gowers  
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## **Members of the Review Committee**

Chairman: Cllr Mrs J R Lumley

Vice-Chairman: Cllr Mrs C A Weston

Cllr K A Gibbs, Cllr T Livings, Cllr Mrs G A Lucas-Gill, Cllr M Maddocks, Cllr P R Robinson, Cllr M J Steptoe

### **Terms of Reference**

The performance of all Overview and Scrutiny functions on behalf of the Council.

### **The Council's vision**

To make Rochford the place of choice in the County to live, work and visit.

## **A G E N D A**

Page No

- 1 Apologies for Absence**
- 2 Non-Members attending**
- 3 Minutes of the Meeting held on 15 April 2008**
- 4 To Receive Declarations of Interest**
- 5 Chairman's opening remarks**

## **6 Sweyne Park Extension – Youth Football Pitches**

6.1-6.25

To consider the report of the Corporate Director (Internal Services) on the call-in of an Executive decision.

## **7 Overall Work Programme**

Constitutionally, the Review Committee is responsible for setting its own work programme and, in so doing, taking into account the wishes of Members of the Committee.

The Review Committee should also respond, as soon as its work programme permits, to requests from the Council and, if it considers appropriate, Executive Board and Area Committees, to review particular areas of Council activity.

At a meeting of the Review Committee on the 12 February 2008 a number of topics were discussed that were suitable for consideration this municipal year. These topics were also included in the Review Committee Annual Report and the Chief Executive's report to Full Council on the 19 February 2008 on the Key Policies and Actions for 2008/09. The Council agreed that the Review Committee be asked to consider undertaking a review of the following issues:-

1. Continuation of the monitoring of the operation of the Political Decision making structure (to include Member Champions)
2. Council's Community Halls/Assets
3. Role of Members on outside bodies and organisations
4. Surface rainwater drainage systems – the ownership and maintenance of ditches in the District.
5. The Child and Adolescent mental health provision for the District.
6. Performance of new environmental contracts

The Committee is invited to consider its work programme.

## **8 Methodology**

To discuss and agree fundamental methods of operation.

## 9 Training needs

At a meeting of the Standards Committee on the 12 March 2008 it was agreed that the Review Committee Members should have their own specific training programme. This would cover:-

- Scrutinising finance
- Scrutiny and performance
- Weighing evidence

The Committee is invited to confirm its proposed training programme.

## 10 The Forward Plan

Members are to consider the Forward Plan and discuss whether there are items requiring further investigation or monitoring by the Committee.

## 11 Performance Indicators

11.1-  
11.6

To consider the report of the Head of Information and Customer services which details the existing Overview & Scrutiny Performance Indicators and proposes changes to the existing Indicators in light of the results.



Paul Warren  
Chief Executive