

## PROGRESS ON DECISIONS

Item	Progress
<b>From Policy and Finance Committee</b>	
<p><b>Electronic Communication Links (Minute 434/03)</b></p> <p><b>Resolved</b></p> <ul style="list-style-type: none"> <li>• That the upgrading of the Council's website, as set out in paragraphs 4.10 and 4.11 of the report, be approved. <b>(HAMS)</b></li> </ul>	Implemented.
<p><b>Telecommunications Installation in Freight House Car Park, Rochford (Minute 62(2)/04)</b></p> <p><b>Resolved</b></p> <p>(1) That a small parcel of land in the Freight House Car Park, Rochford be leased for the installation of telecommunications equipment on the terms outlined in the report.</p> <p>(2) That the equipment be concealed within a fully operational lamp standard. <b>(HRHM)</b></p>	Terms agreed. Lease engrossed for formal completion.
<p><b>Local Public Service Agreement (Minute 228/04)</b></p> <p><b>Resolved</b></p> <p>That, subject to an element of disappointment that highways maintenance is to be excluded from the Agreement and to officers discussing the issues around graffiti with the County, the officer comments outlined in the report be this Councils response to the County's consultation document on the Second Generation Local Public Service Agreement. <b>(CE)</b></p>	Implemented

Item	Progress
<p><b>Chief Executive's Appraisal (Minute 230/04)</b></p> <ul style="list-style-type: none"> <li>That additional leave of one day be granted to all staff in the year 2004/05 (pro-rata for part time staff), in recognition of the work undertaken leading up to and including the Comprehensive Performance Assessment process. <b>(CE)</b></li> </ul>	Implemented
<p><b>Draft Regional Economic Strategy for the East of England (Minute 302/04)</b></p> <p><b>Resolved</b></p> <p>That the comments in the report be sent to the East of England Development Agency in response to the consultation document 'Progressing A Shared Vision'. <b>(HPS)</b></p>	Implemented
<p><b>Business Rate Collection - Preferred Partner (Minute 303/04)</b></p> <p><b>Resolved</b></p> <p>That Chelmsford Borough Council be advised that they are this Council's preferred partner and that this matter be progressed as outlined in the report. <b>(HRHM)</b></p>	Chelmsford BC advised. Meeting scheduled for 13 October to develop implementation plan. Expected "go live" date 1 April 2005
<p><b>Specialist Advice Services for Planning (Minute 305/04)</b></p> <p><b>Resolved</b></p> <p>That costs for a 3-year contract for the provision of specialist advice services to Planning be included in the draft budget for 2005/06. <b>(HPS)</b></p>	Implemented

Item	Progress
<p><b>Star Partnership - Further Funding (Minute 307/04)</b></p> <p><b>Resolved</b></p> <p>(1) That a contribution of £18,000 per annum be made to the Star Partnership from the Council's Crime and Disorder Reserve to cover the operation of the project for a further two years, commencing in October 2004, and that an appropriate service level agreement be made.</p> <p>(2) That the Star Partnership report into the Community Overview and Scrutiny Committee on a quarterly basis so that Members can continue to monitor progress and evaluate its effectiveness.</p> <p>(3) That a press release be issued advertising the Star Partnership's achievements and this Council's contribution to the Partnership. <b>(CE)</b></p>	<p>Key headings of service agreements discussed. Looking to finance by end of the month.</p> <p>Star Partnership to report to 8 December 2004 meeting.</p> <p>Implemented</p>
<p><b>CCTV Evaluation (Minute 308/04)</b></p> <p><b>Resolved</b></p> <p>(1) That the proposal to evaluate the existing CCTV systems be agreed, with the evaluation costs of £8,000 being funded from the Crime and Disorder Reserve.</p> <p>(2) That the Town and Parish Councils and Chambers of Trade, where applicable, be approached, with a view to providing a contribution towards the costs of evaluation. <b>(CE)</b></p>	<p>Detailed brief being drawn up with partners. Appropriate parishes/chambers will then be asked to contribute.</p> <p>Anticipated evaluation period November - January</p>

Item	Progress
<p><b>National Non Domestic Rating – Mandatory and Discretionary Rate Relief (Minute 310/04)</b></p> <p><b>Resolved</b></p> <p>(1) That 10% Discretionary Rate Relief be granted to St Mary's Horse Refuge.</p> <p>(2) That 20% Discretionary Rate Relief be granted to South East Essex Christian Hospice.</p> <p>(3) That Discretionary Rate Relief be refused in respect of the Vulcan Restoration Trust.</p> <p>(4) That Discretionary Rate Relief be refused in respect of Brandy Hole Yacht Club.</p> <p>(5) That a press release be issued with respect to (1) and (2) above. <b>(HRHM)</b></p>	<p>Implemented</p> <p>Implemented</p> <p>Refusal letter sent</p> <p>Refusal letter sent</p> <p>Press release issued and a good level of publicity received</p>
<p><b>Reception Building - Rochford Office (Minute 311/04)</b></p> <p><b>Resolved</b></p> <p>That the scheme be progressed as outlined in the report, with authority delegated to officers, in consultation with the Chairman of this Committee, to purchase a temporary building, should this prove to be a more cost effective option. <b>(CD(F&amp;ES))</b></p>	<p>Building purchased. Contractors on site 27.9.04. Building due for delivery mid October, with completion of works mid November.</p>

Item	Progress
<b>From Full Council</b>	
<p><b>Committee Minutes and Reports (Minute 364/03)</b></p> <p><b>Disposal of Old Ship Lane Public Convenience and Car Park - Further Issues (Minute 355)</b></p> <p><b>Resolved</b></p> <p>(1) That the Old Ship Lane public convenience be demolished and redeveloped for car parking purposes to provide a total of approximately 10 spaces to the rear of the Old Ship public house.</p> <p>(2) That the car park be brought within the Council's Car Parking Order and that the spaces be designated as paying spaces, with a maximum permitted stay of 2 hours.</p> <p>(3) That the above be financed from within the existing Capital programme. <b>(CD(F&amp;ES))</b></p>	<p>Implemented. Pay and Display car park in force.</p>
<p><b>Finance Best Value Review (Minute 357/03)</b></p> <p><b>Resolved</b></p> <ul style="list-style-type: none"> <li>That the Head of Financial Services be instructed to report in December with proposals for improvements to the payroll and personnel services. <b>(CD(F&amp;ES))</b></li> </ul>	<p>Report being prepared for submission to Committee.</p>

Item	Progress
<p><b>Development of Council Owned Land (Minute 600(17)/03)</b></p> <p><b>Resolved</b></p> <ul style="list-style-type: none"> <li>• That the land designated in respect of the four sites in (1) above be transferred to the Swan Housing Group at nil cost, subject to planning permission and: <ul style="list-style-type: none"> <li>– For the Hardwick House scheme – supporting people revenue funding.</li> <li>– For the Tylney Avenue scheme – conclusion of the investigation into a possible covenant and any necessary statutory notice provisions relating to the former playspace.</li> </ul> </li> </ul> <p>on such terms and conditions as the Head of Legal Services considers appropriate in accordance with the general consent and to secure the provision of the approved housing scheme. <b>(HHHCC/HLS)</b></p>	<p>Development of all the sites approved by Council is proceeding except for Tylney Avenue where discussions are taking place with the National Playing Fields Association and a report on restrictions affecting the land and terms of release will be made to this Committee in the next cycle.</p>
<p><b>Budget Strategy 2004/04 - 2008/09 (Minute 46/04)</b></p> <p><b>Resolved</b></p> <ul style="list-style-type: none"> <li>• That officers prepare a revised long-term Budget Strategy in line with discussions at the Member/Officer Budget Away-day held on 24 January 2004. <b>(HFS)</b></li> <li>• That, subject to full funding being available from external sources, officers progress the introduction of a free and independent housing advisory service within the District. <b>(HHHCC)</b></li> </ul>	<p>Under preparation.</p> <p>Work on the development of options and sources of funding is dependent on appointment to the newly created Housing Service Improvement Officer post Unable to recruit at first attempt. Post to be re-advertised.</p>

Item	Progress
<p><b>Council Tax Improvement Action Plan (Minute 208(21)(a)/04)</b></p> <p><b>Resolved</b></p> <p>That the revised Action Plan for Council Tax Service Improvement be agreed. <b>(HRHM)</b></p>	<p>Plan now in the early stages of implementation Next review scheduled for March 2005</p>
<p><b>Kerbside Recycling Expansion/Additional Defra Funding (Minute 210/04)</b></p> <p><b>Resolved</b></p> <ul style="list-style-type: none"> <li>• That residents be able to request the Authority for an additional grey bin and, in the event of such requests being refused by officers, have the right to have their request considered by the Appeals &amp; Licensing Committee. <b>(CD(F&amp;ES))</b></li> </ul>	<p>If an Officer refuses an application for a wheeled bin, he will state reasons why and provide advice on recycling and what can be recycled but ultimately if a member of the public is still insistent that they need a second bin, they can appeal to the Appeals &amp; Licensing Committee.</p> <p>However, with the recycling expansion being progressed for implementation on 1 November 2004 as per Serviceteam proposals it is anticipated that the issue of a second bin will be unnecessary.</p>
<p><b>Review of Policies and Services for Young People within the District (Minute 254(4)(a))</b></p> <p><b>Resolved</b></p> <p>That the actions detailed at Section 8 of the attachment to the report of the Community Overview &amp; Scrutiny Committee be agreed. <b>(CD(F&amp;ES))</b></p>	<p>Implemented.</p>

Item	Progress
<p><b>Tourism Study – A Suggested Way Forward (Minute 254 (6)(a))</b></p> <p><b>Resolved</b></p> <p>That the tourism study, as outlined in the report, be funded from the 2004/2005 budget allocation. <b>(CE)</b></p>	<p>Study brief now drawn up following advice from Regional Tourist Board.</p>
<p><b>Future of the Rochford District Local Plan (Minute 254(7)(a))</b></p> <p><b>Resolved</b></p> <p>(1) That work on the preparation of the Rochford District Replacement Local Plan continues on through the Second Deposit stage to a Public Local Inquiry and subsequent adoption.</p> <p>(2) That work on the preparation of the Rochford Local Development Framework commences in accordance with the agreed LDS timetable.</p> <p>(3) That a detailed statement on the transition arrangements be prepared and reported to the next Meeting of the Environment Overview &amp; Scrutiny Committee. <b>(HPS)</b></p>	<p>A Public Inquiry is due to start on 8<sup>th</sup> February 2005.</p> <p>A revised version of the LDS was reported to the Environment Services Committee on 12<sup>th</sup> October 2004.</p> <p>A revised version of the LDS was reported to the Environment Services Committee on 12<sup>th</sup> October 2004.</p>
<p><b>Anti-Social Behaviour Co-ordinator (Minute 254 (8)(a))</b></p> <p><b>Resolved</b></p> <p>That the District Council employs an Anti-Social Behaviour Co-ordinator for two years at 22.5 hours per week using the Home Office funding granted for the financial years 2004/05 and 2005/06. <b>(CE)</b></p>	<p>Anti-Social Behaviour Co-Ordinator in post.</p>

Item	Progress
<p><b>Comprehensive Performance Assessment - Update Report (Minute 256/04)</b></p> <p><b>Resolved</b></p> <p>That authority be delegated to the Chief Executive, in consultation with the three Group Leaders and the Chairman of the Finance and procedures Overview and Scrutiny Committee, to formalise and submit an appeal to the Audit Commission. <b>(CE)</b></p>	<p>Appeal submitted</p>
<p><b>Corporate Plan/Best Value Performance Plan (Minute 272/04)</b></p> <p><b>Resolved</b></p> <p>That the Corporate Plan/Best Value Performance Plan be approved, with authority delegated to the Chief Executive to correct any factual errors identified during a final check of the performance information. <b>(CE)</b></p>	<p>Performance plan 2004 published at the end of June 2004.</p>
<p><b>Housing Applicant (Minute 358(6)(a)/04)</b></p> <p><b>Resolved</b></p> <p>That, in this particular case and providing the matter is dealt with as a one-off departure from policy, the applicant detailed in the exempt report be offered the tenancy of the property identified in the report. <b>(HRHM)</b></p>	<p>Tenancy offered and accepted by applicant. Letter of thanks received.</p>
<p><b>Housing Needs Study (Minute 358/(6)(b)/04)</b></p> <p><b>Resolved</b></p> <p>(1) That, subject to the specific questions listed in the report, the draft housing needs study specification be agreed.</p>	<p>Implemented. Housing Needs Study is now progressing – report due by Christmas 2004.</p>

Item	Progress
<p>(2) That the other partner Authorities within the Thames Gateway South Essex Sub Region and the Local Government Association be provided with this Authority's supplementary questions relating to the Housing Needs Study.</p> <p>(3) That this Council participates in a joint Study with the other South Essex Local Authorities, subject to (1) above.</p> <p>(4) That the consultants be invited to attend a meeting of the Sub-Committee in order to outline their proposed methodology in conducting the Study. <b>(HHHCC)</b></p>	
<p><b>Taxi Tariff Review (Minute 358/(7)(b)/04)</b></p> <p><b>Resolved</b></p> <p>(1) That for 2004/05 an increase of 4% (or the nearest possible percentage point) be applied over all aspects of the existing fare structure.</p> <p>(2) That there be no alterations to any of the specific features of the current fare structure (i.e. the extra charges to continue to be identified separately and the night rate to continue to start at 10.30pm).</p> <p>(3) That officers provide a detailed paper on the deregulation of an authorised fare tariff by the end of October 2004. The paper to include information on:-</p> <ul style="list-style-type: none"> <li>• The advantages and disadvantages of deregulation for drivers and circuit owners.</li> <li>• The implications for Rochford District Council staff (including financial).</li> </ul>	<p>Implemented</p> <p>Implemented</p> <p>Taxi Licensing Sub Committee Chairman agreed to accept a delay in receipt of this report until December 2004 because of the work on implementing Decriminalised Parking Enforcement</p>

Item	Progress
<ul style="list-style-type: none"> <li>• The impact on the present Taxi Voucher Scheme.</li> <li>• Details on the approach of other Essex authorities to deregulation and the views of other Essex authorities on the advantages/disadvantages of deregulation, together with any other comments that they may wish to make.</li> <li>• The potential impact deregulation could have on District residents that use the taxi service (shoppers, commuters, week-end users and so on).</li> </ul>	
<p><b>Capital Programme (Minute 361/04)</b></p> <p><b>Resolved</b></p> <p>(1) That, subject to (2) below, the revised Capital Programme be agreed.</p> <p>(2) That work to the leaking membrane under the former gym floor at Clements Hall Leisure Centre proceed on the basis that the approximate cost of £50,000 will be funded via the profit share arrangement with Holmes Place, the monies now available by virtue of the under spend on the Clements Hall pool leak to be held in abeyance in case it needs to be applied to aspects of this issue. <b>(HFS)</b></p>	<p>Capital Programme amended</p> <p>Capital Programme amended</p>
<p><b>Appointment to Outside Bodies and Committees (Minute 363/04)</b></p> <p><b>Resolved</b></p> <p>(1) That representatives be appointed to Outside Bodies for the remainder of the municipal year 2004/05 as follows:-</p>	<p>Implemented</p>

Item		Progress
<b>Body</b>	<b>Appointee/s</b>	
Stambridge Sewage Treatment Works Liaison Committee	Councillors R A Amner and Mrs M S Vince	
Southend Hospital NHS Foundation Trust	Councillor K A Gibbs	
Warehouse Centre, Active Christian Trust	Councillor T Livings	
(2) That the vacancy on the Finance & Procedures Overview & Scrutiny Committee should remain pending Council's review of the workings of Overview & Scrutiny within the context of the CPA Improvement Plan. <b>(HAMS)</b>		Implemented