

## WORK PLAN

### 1 SUMMARY

- 1.1 The following table sets out the Committee's work plan for the year as at 6 February 2018. It is subject to alteration as the planning of reviews is ongoing.
- 1.2 Members are requested to note and approve the Work Plan making appropriate amendments.

Meeting Dates	Items Scheduled For This Date	Additional Details
13 June 2017	<ul style="list-style-type: none"> <li>• Overall work Programme</li> <li>• Air Quality Action Plan</li> <li>• Investigation into the issues raised by the petition presented to Council on 25 April 2017</li> <li>• Leisure Facility Building Condition Surveys</li> </ul>	The Committee set its work programme at its first meeting of the Municipal year.
4 July 2017	<ul style="list-style-type: none"> <li>• Treasury Management Annual Review 2016/17</li> </ul>	
5 September 2017	<ul style="list-style-type: none"> <li>• Community Safety Partnership</li> <li>• Charging for bins for new developments</li> </ul>	Update, as part of the Committee's Crime and Disorder function.
3 October 2017	<ul style="list-style-type: none"> <li>• Disabled Facility Grants</li> <li>• RIPA</li> <li>• Member Training</li> </ul>	Annual review of Policy and usage

Meeting Dates	Items Scheduled For This Date	Additional Details
7 November 2017	<ul style="list-style-type: none"> <li>• Building Control</li> <li>• Enforcement of unauthorised adverts</li> </ul>	Interim report
5 December 2017	<ul style="list-style-type: none"> <li>• Sanctuary Housing</li> <li>• Treasury Management 2017/18 Mid Year Review</li> <li>• Member Training</li> </ul>	
9 January 2018	<ul style="list-style-type: none"> <li>• Emergency Planning</li> <li>• Council's use of Social Media &amp; Council's Communication Process</li> </ul>	
6 February 2018	<ul style="list-style-type: none"> <li>• Treasury Management Strategy Statement, Annual Investment Strategy and Minimum Revenue Provision Policy Statement 2018/19</li> <li>• Charging for bins for new developments</li> </ul>	<p>To consider the Council's Treasury Management Strategy prior to its submission to Council.</p> <p>Update following September meeting</p>
13 March 2018	<ul style="list-style-type: none"> <li>• Community Safety Partnership</li> <li>• De Montfort University Local Governance Research Unit report</li> </ul>	Update, as part of the Committee's Crime and Disorder function.
10 April 2018	<ul style="list-style-type: none"> <li>• Sanctuary Housing Development Programme</li> </ul>	

Meeting Dates	Items Scheduled For This Date	Additional Details
	<ul style="list-style-type: none"> <li>Approval of Review Committee’s Annual Report</li> </ul>	
June 2018	<ul style="list-style-type: none"> <li>Building Control</li> <li>Emergency Planning</li> </ul>	Update and full business case
July 2018	<ul style="list-style-type: none"> <li>Council’s use of Social Media &amp; Council’s Communication Process</li> </ul>	

**2 Additional work items to be considered / programmed at a later stage**

2.1 The following items have been identified by the Committee / Officers as needing to be considered but have not been programmed into the Committee’s work plan.

**3 Project Teams**

Topic	Current Status
Review of the Constitution	A further meeting is to be arranged
ICT Review	A further meeting is to be arranged.

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