

# ROCHFORD DISTRICT COUNCIL



## Community Services Committee

### agenda

Chairman's callover – 6.30pm in the  
Chairman's Briefing Room

#### *Date*

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8 January 2004

#### *Time*

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7.30pm

#### *Place*

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Council Chamber  
Civic Suite  
Rayleigh

#### *Contact*

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## **Members of the Community Services Committee**

Cllr K A Gibbs (Chairman)  
Cllr T E Goodwin (Vice-Chairman)

Cllr R A Amner	Cllr Mrs J R Lumley
Cllr Mrs R Brown	Cllr J R F Mason
Cllr R G S Choppen	Cllr C R Morgan
Cllr Mrs S A Harper	Cllr Mrs M J Webster
Cllr Mrs L Hungate	Cllr Mrs B J Wilkins
Cllr C C Langlands	

Copy for Information to all Substitute Members

### *Conservative Group*

Cllr J E Grey  
Cllr C A Hungate  
Cllr C G Seagers

### *Labour Group*

Cllr D A Weir

### *Liberal Democrat Group*

Cllr R A Oatham

### *Non-Group Members*

Cllr Mrs H L A Glynn

## **Terms of Reference**

To exercise the Council's functions in relation to:

- Recreation
- Culture
- Housing (public and private sector)
- Leisure
- Public Protection
- Emergency Planning
- Tourism
- Community Safety

Including the formulation and implementation of the policy framework and management of the budget in respect of these functions.

## **Corporate Objectives**

To provide quality cost effective services  
To work towards a safer and more caring community  
To promote a green and sustainable environment  
To encourage a thriving local economy  
To improve the quality of life for people in our District  
To maintain and enhance our local heritage and culture

# **A G E N D A**

Page No

- 1 Apologies for Absence**
- 2 Substitutes**
- 3 Non-Members attending**
- 4 Minutes of the Meeting held on 2 December 2003**
- 5 To Receive Declarations of Interest**
- 6 Questions on Notice**
- 7 Motions on Notice**
- 8 Issues arising from Overview and Scrutiny**
- 9 Rayleigh Windmill Heritage Lottery Bid**

To consider the report of the Corporate Director (Finance & External Services), which provides Members with information related to an initial bid to the Heritage Lottery fund, to obtain up to £50,000 to employ resources to develop the main bid for the Windmill.

The report is to follow.

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|-----------|--|------|
| <b>10</b> | <b>Proposed St John Ambulance HQ – Hockley Community Centre</b>  | 10.1 |
|           | <p>To consider the report of the Corporate Director (Finance &amp; External Services) which advises Members of an application received by the St John Ambulance to erect new headquarters to the south west of Hockley Community Centre.</p>       |      |
| <b>11</b> | <b>Intermediate Care Scheme</b>  | 11.1 |
|           | <p>To consider the report of the Head of Revenue and Housing Management which advises Members of the progress towards using an empty Scheme Manager's flat for the provision of intermediate care.</p>   |      |
| <b>12</b> | <b>Void Policy for Social Housing</b>  | 12.1 |
|           | <p>To consider the report of the Head of Revenue and Housing Management which seeks Members' agreement to adopt a Void Policy for Social Housing.</p>  |      |
| <b>13</b> | <b>Amendment to Tenancy Agreement</b>  | 13.1 |
|           | <p>To consider the report of the Head of Revenue and Housing Management, which invites Members to consider the removal of certain rights from the tenancy agreement in order to reduce maintenance costs.</p>                                      |      |
| <b>14</b> | <b>Sheltered Housing Scheme Management</b>   | 14.1 |
|           | <p>To consider the report of the Head of Revenue and Housing Management which advises Members of the results of the interim survey of tenants in Sheltered Accommodation in relation to the revised management arrangements.</p>                   |      |
| <b>15</b> | <b>Reducing the Age for OAP Designated Bungalows</b>   | 15.1 |
|           | <p>To consider the report of the Head of Revenue and Housing Management, which invites Members to consider lowering the age of admission to OAP designated bungalows from 60 to 55.</p>  |      |
| <b>16</b> | <b>Exclusion of the Press and Public</b>   |      |
|           | <p>To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraph ** of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.</p> |      |

To consider the exempt report of the Head of Housing, Health & Community Care which, provides an update on licence condition breaches at two residential caravan sites.

A handwritten signature in black ink, appearing to read 'Paul Warren', with a large, stylized initial 'P'.

Paul Warren  
Chief Executive