

# ROCHFORD DISTRICT COUNCIL



## Policy & Finance Committee

### agenda

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***Date***

**8 July 2003**

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***Time***

**7.30pm**

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***Place***

Council Chamber  
Civic Suite  
Rayleigh

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***Contact***

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## **Members of the Policy & Finance Committee**

Cllr P F A Webster (Chairman)

Cllr Mrs M A Starke (Vice-Chairman)

Cllr J E Grey

Cllr K H Hudson

Cllr A J Humphries

Cllr C A Hungate

Cllr C J Lumley

Cllr J R F Mason

Cllr P K Savill

Cllr C G Seagers

Cllr S P Smith

Cllr D G Stansby

Cllr D A Weir

Copy for Information to all Substitute Members

### *Conservative Group*

Cllr Mrs T J Capon

Cllr K A Gibbs

Cllr Mrs L Hungate

### *Labour Group*

Cllr Mrs M S Vince

### *Liberal Democrat Group*

Cllr C I Black

## **Terms of Reference**

To exercise the Council's functions in relation to all matters not otherwise reserved to Full Council or the responsibility of another Committee with particular reference to:

- Finance
- Council Budget
- Support Services

Including the formulation and implementation of the policy framework and management of the budget in respect of these functions.

## **Corporate Objectives**

To provide quality cost effective services

To work towards a safer and more caring community

To promote a green and sustainable environment

To encourage a thriving local economy

To improve the quality of life for people in our District

To maintain and enhance our local heritage and culture

# **A G E N D A**

Page No

- |           |   |      |
|-----------|---|------|
| <b>1</b>  | <b>Apologies for Absence</b>  |      |
| <b>2</b>  | <b>Substitutes</b>  |      |
| <b>3</b>  | <b>Non-Members attending</b>  |      |
| <b>4</b>  | <b>Minutes of the Meeting held on 10 June 2003</b>  |      |
| <b>5</b>  | <b>To Receive Declarations of Interest</b>  |      |
| <b>6</b>  | <b>Questions on Notice</b>  |      |
| <b>7</b>  | <b>Motions on Notice</b>  |      |
| <b>8</b>  | <b>Issues arising from Overview and Scrutiny</b>  |      |
| <b>9</b>  | <b>Progress on Decisions</b>  | 9.1  |
|           | Schedule attached   |      |
| <b>10</b> | <b>Capital Programme</b>  | 10.1 |
|           | To consider the report of the Head of Financial Services which reviews the current Capital Programme, seeks approval to the Capital Strategy for 2004/05 and details the initial position regarding prudential borrowing. |      |
| <b>11</b> | <b>Town and Parish Councils</b>   | 11.1 |
|           | To consider the report of the Head of Financial Services on the results of consultation with local councils.  |      |

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|-----------|--|------|
| <b>12</b> | <b>Hockley Community Centre</b>  | 12.1 |
|           | <p>To consider the report of the Corporate Director (Finance and External Services) on a request from Hockley Parish Council for a Member meeting.</p>   |      |
| <b>13</b> | <b>Application for Waiver of Public Entertainment Licence Fees</b>   | 13.1 |
|           | <p>To consider the report of the Head of Housing, Health and Community Care on the determination of an application for the waiver of fees relating to a village fair being organised by Great Wakering Parish Council.</p>                               |      |
| <b>14</b> | <b>Housing Benefit Performance Standards</b>   | 14.1 |
|           | <p>To consider the report of the Head of Revenue and Housing Management on the progress of the housing benefit performance standards.</p>  |      |
| <b>15</b> | <b>Electronic Communication Links</b>  | 15.1 |
|           | <p>To consider the report of the Head of Administrative and Member Services on the need to consider improving the electronic communication links between the councils.</p>   |      |
| <b>16</b> | <b>Exclusion of the Press and Public</b>   |      |
|           | <p>To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraphs 9 and 1 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.</p> |      |
| <b>17</b> | <b>Land at Gatscombe Close, Hockley</b>  | 17.1 |
|           | <p>To consider the exempt report of the Corporate Director (Finance and External Services) on whether to dispose of a strip of land.</p>   |      |
| <b>18</b> | <b>Staffing Issues</b>   | 18.1 |
|           | <p>To consider the exempt report of the Chief Executive on the current position regarding vacancies and long term sickness absence within the Authority.</p>   |      |
|           | <p>This report is to follow</p>  |      |

A handwritten signature in black ink, appearing to read "Paul Warren". The signature is stylized with a large, looping initial "P" and a cursive "Warren".

Paul Warren  
Chief Executive