
REPORT OF THE REVIEW COMMITTEE – 17 APRIL 2007

1 REVIEW OF THE MONITORING OF THE COMMITTEE SYSTEM

- 1.1 At its meeting on 17 April 2007 the Review Committee approved the final report and recommendations of the Project Team on the Review of the Monitoring of the Committee System for consideration by Council.
- 1.2 A copy of the final report, as approved by the Review Committee, is attached at Appendix A.
- 1.3 The Review Committee noted that there would be merit in adding the topics of Benefits, Housing Issues and Recycling to those considered worthy of being championed within the final report. The list would now read as:-

Benefits
Historic Environment
Housing Issues
Local Business Community
Recycling
The Elderly
Web Development and E Government applications
Young Persons

- 1.4 It is proposed that the Council considers the final report which includes the following recommendations:-
- (1) That, as part of the operation of the political decision making structure review, the new Forward Plan and also the Key Policies and Actions Report for 2007/08 submitted to Council on the 27 February, be monitored to add a performance management element to the review.
 - (2) That the role of Member Champion be formally recognised within the political decision-making structure and that the role profile attached as appendix 1 be used for this purpose.
 - (3) That Committee Chairmen should meet with the lead officer prior to the preparation of Agendas.

2 ANNUAL REPORT

- 2.1 The Constitution states that 'the Review Committee must report annually to Full Council on its workings and make recommendations for future work programmes and amended working methods if appropriate'.
- 2.2 At its meeting on 17 April 2007 The Review Committee approved its Annual Report for submission to Council.
- 2.3 A copy of the annual report, as approved by the Review Committee, is attached at Appendix B.

2.4 It is proposed that the Council receives the annual report.

Sarah Fowler

Head of Administrative and Member Services

Background Papers:-

None

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