

Chief Officer Appointments Committee – 31 October 2023

Minutes of the meeting of the **Chief Officer Appointments Committee** held on **31 October 2023** when there were present:-

Chairman: Cllr J E Newport
Vice-Chairman: Cllr Mrs J R Gooding

Cllr Mrs E L Brewer
Cllr I A Foster
Cllr L J Newport

Cllr Mrs V A Wilson
Cllr S E Wootton

APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Mrs D L Belton and E O K Mason.

SUBSTITUTES

Cllr D J Sperring - for Cllr Mrs D L Belton

OFFICERS PRESENT

J Stephenson - Chief Executive
E Yule - Strategic Director
N Mann - Acting Joint Director People & Governance
S Worthington - Acting Service Manager, Democratic Services, RDC and BBC

210 MINUTES

The Minutes of the meeting held on 20 March 2023 were approved as a correct record and signed by the Chairman.

211 APPOINTMENT OF TIER 2 AND TIER 3 CHIEF OFFICERS – ONETEAM TRANSFORMATION PROGRAMME

The Committee considered the report of the Chief Executive seeking the appointment of a Sub-Committee which will comprise part of an interview panel for the selection of Tier 2 and Tier 3 roles as part of the OneTeam Transformation Programme.

In response to a Member question as to whether the interviews would be held on different days, the Chief Executive advised that the intention was to interview for each of the 3 posts on 3 separate days; however, this may need to be revised depending on the number of applicants that might be shortlisted.

The Chief Executive confirmed, in response to a supplementary Member question relating to membership of the Sub-Committee, that it would be a requirement to have the same Members interviewing for each one of the three posts to ensure consistency, but the membership of the panel didn't have to be the same for all three positions.

He further confirmed that there would be a briefing on candidates' specifications for Sub-Committee Members. In addition, it was anticipated that there would be a Teams briefing on the process that would also be open to those Members not involved in the interviews.

Cllr J E Newport moved a Motion, seconded by Cllr S E Wootton that the recommendations set out in the officer report be approved and this was unanimously agreed.

Resolved

- (1) To appoint a Sub-Committee to act as a Member interview panel, as set out in the report.
- (2) That appointments to the Sub-Committee be made on a pro rata basis to the 5 seats on the Sub-Committee. (CE)

The meeting commenced at 6.30 pm and closed at 6.36 pm.

Chairman

Date

If you would like these minutes in large print, Braille or another language please contact 01702 318111.