

Progress on Decisions made by Full Council/The Executive

From Full Council

Item	Progress/Officer Comments		
Whole Essex Community Budget (Minute 223/12)	Red	Amber	Green
Resolved	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>(1) That the principles behind the Whole Essex Community Budget submission to Central Government and contained in the individual business cases be supported.</p> <p>(2) That the Council's commitment to work with the County Council and other partners in progressing the delivery of the business cases, with any detailed resource implications specifically related to this Council being reported back for consideration and approval by the Council prior to implementation, be confirmed.</p> <p>(3) That this Council work with Essex County Council and other Essex partners on the pursuit and negotiation with Government of a 'Deal' for economic growth, with any finalised draft agreement being reported back for consideration and approval by the Council prior to any formal commitment being given to entering into any such agreement. (CE)</p>	<p>Work is progressing on the implementation phase of many of the themes highlighted. However, work on a potential Deal for Growth for Essex has been overtaken by new Government initiatives such as greater resources for the Local Economic Partnerships.</p>		

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Item	Progress/Officer Comments		
London Southend Airport and Environs Joint Area Action Plan – Pre-Submission Plan (Minute 274(2)/12) Resolved (1) That the London Southend Airport and Environs Joint Area Action Plan (JAAP) be published for public consultation under Regulation 19 of the Town and Country Planning (Local Planning) (England) Regulations 2012, and that, following consultation, the plan be submitted to the Secretary of State for Communities and Local Government, prior to Examination in Public, under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012. (2) That the inclusion of any minor amendments, which may result from <i>inter alia</i> analysis of the representations from public consultation and any additional evidence considered, be delegated to the Head of Planning and Transportation in consultation with the Portfolio Holder for Planning and Transportation. (HPT)	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Pre-submission consultation completed and plan now being prepared for submission.		

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Item	Progress/Officer Comments		
Diversion of Footpath 36 at London Southend Airport (Minute 279/12)	Red	Amber	Green
Resolved	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>That, subject to London Southend Airport Limited agreeing to undertake and bear the cost of all necessary accommodation works, together with the Council's costs in making the order:-</p> <p>(1) An Order be made under Section 119 of the Highways Act 1980, diverting footpath no. 36 in the Parish of Rochford, as shown on plan no. PROW-12-013, attached to the report, on the grounds that it is expedient to do so in the interests of the owner and occupiers of the land concerned.</p> <p>(2) That in the event of there being no objections outstanding upon the expiry of the notice period or such longer period that may be afforded to resolve any objections received, the Order be confirmed by the Council; or</p> <p>(3) In the event that there are objections to the Order outstanding at the expiry of the notice period or such longer period that may be afforded to resolve any objections received, the Head of Legal, Estates and Member Services be authorised to determine whether to submit the Order to the Secretary of State for confirmation. (HLEMS)</p>	<p>Consultation ended 8th August 2013, representations to be reported to next Council meeting for consideration of referral to the Secretary of State for determination.</p>		

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Item	Progress/Officer Comments		
Rochford Area Action Plan – Submission Document (Minute 126/13) Decision (1) That the draft Rochford area action plan submission document be accepted for pre-submission consultation, followed by formal submission to the Secretary of State. (2) That authority be delegated to the Head of Planning and Transportation, in consultation with the Portfolio Holder for Planning, Transport and Heritage, to make minor amendments to the document prior to submission to the Secretary of State, excluding those that would materially alter policy, having regard to the results of pre-submission consultation, in order to ensure soundness of the submission document. (HPT)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	The pre-submission consultation ended on 29 August and the plan is now being readied for submission to the Secretary of State. It is anticipated the plan will be submitted before the end of 2013.		
Options for a New Lower Thames Crossing – Consultation Document (Minute 127/13) Resolved That a response to the consultation on Options for a New Lower Thames Crossing be made, as set out in appendix 1 of the officer report, with support for the option C variant. (HPT)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Response sent.		

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Item	Progress/Officer Comments		
Regulation of Investigative Powers Act 2000 (RIPA) (Minute 149(1)/13) Resolved (1) That the proposed changes to the Council's 'Covert Surveillance Policy and Procedure Manual' (RIPA Policy), be approved. (2) That investigating officers and managers be appointed to make applications for judicial approval in accordance with section 223(1) of the Local Government Act 1972, subject to their inclusion in Annex 2 of the policy by the RIPA Monitoring Officer. (3) That the RIPA Monitoring Officer be authorised to appoint as many investigating officers and managers to make applications for judicial approval as he thinks fit, subject to their inclusion in Annex 2 of the policy and any additions or deletions from that list must be notified to the Review Committee as part of the regular reporting protocols. (HLEMS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		
Appointment of Chief Executive (Minute 155/13) Resolved That the position of Chief Executive be offered to Mr Amar Dave on the basis set out in the exempt appendix to this minute. (CE)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Mr Amar Dave will now take up the post the week commencing 14 October 2013.		

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From The Executive

Item	Progress/Officer Comments		
Shared Service Working (Minute 171/10) Resolved (1) That, subject to the facility to be able to withdraw from discussions if at some point that becomes an appropriate course of action to protect this Council's interests, the potential merger of the service area identified in the exempt report be investigated. (HCS)	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	The shared service project remains on hold due to further clarity still being required on the impact on local authorities of the many potential changes to the administration of the Benefits system, and in particular, Universal Credit.		
Proposal to Dispose of Rochford Police Station (Minute 26/12) Resolved That the Essex Police proposal to dispose of Rochford Police Station be noted. The Police to be made aware of the Council's position regarding their proposal based on the information included in section 3 of the report, including an exploration of the possibility of the Police utilising facilities operated by the Council to maintain a presence. (HCS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Council's comments conveyed to Essex Police who have still to make a decision regarding how and when the site is to be disposed of. Local Police Officers are now utilising the Council's Community Safety office as an "ad-hoc" base, which in turn is facilitating regular liaison with the Council's Community Safety team.		

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Town Centre Plans – Hockley, Rochford and Rayleigh Area Action Plans (Minute 47/12) Resolved That arrangements be made to progress the Town Centre Area Action Plans for Hockley, Rochford and Rayleigh, as set out in the report, with the aim being for the Hockley plan to be formally adopted by September 2013 and Rayleigh and Rochford by March 2014. (HPT)	Red	Amber	Green
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<p>The anticipated adoption date for the Hockley AAP is December 2013 following public examination in September 2013, though the adoption date is dependent on the timely receipt of the Inspector's report.</p> <p>The adoption date for the Rochford AAP is estimated at March 2014. See Minute 126/13 for update.</p> <p>The adoption date for the Rayleigh AAP is now estimated at June 2014 to allow for additional community consultation.</p>		
Open Spaces Refurbishment Programme 2012/13 (Minute 125/12) Resolved That this year's budget allocation is used to match fund a BMX track at Grove Woods, to resurface damaged footpaths and to top up match funding for the Canewdon Skateboard Park. (HES)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<p>Completed. A report to the Portfolio Holder on proposals for the BMX track is in preparation. The external funding application for the skateboard park in Canewdon will not now proceed and any unspent capital will be rolled forward.</p>		

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Item	Progress/Officer Comments		
Pet Memorial Area, Cherry Orchard Country Park (Minute 128/12) Resolved That, subject to noting that the Portfolio Holder for Environment, in consultation with other Members, will be giving detailed consideration to the precise nature of memorial arrangements, a pet memorial area be constructed within Cherry Orchard Country Park as detailed in the report. (HES)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Completed. The Pet Memorial Area has been prepared and is expected to open in the near future.		
Asset Review 2012 (Minute 261/12) Resolved (1) That, with the exceptions of sites 4 (area A), 7, 9, 10, 11 and 12, the sites detailed in the appendix to the officer's report be brought forward for consideration for development and disposal, subject to legal process, negotiations and planning approval on a phased basis with target phasing as follows:- 2013/14: Site 2 2014/15: Sites 1 and 5 2015/16: Sites 3 and 6 2016/17 and beyond: Sites 4 (area B only) and 8 (2) That options for site 7 be considered as part of the Rochford Town Centre Study.	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	This is proceeding according to the programme.		
	Included in Town Centre Study.		

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(3) That site 12 be offered to Hockley Parish Council to be incorporated as part of Plumberow Mount Public Open Space on the same terms as the current lease with the Parish. (HLEMS)	Parish agree in principle subject to confirmation of arrangements and terms of transfer.		
Report of the Review Committee on how Voluntary and Community Groups Function in the District (Minute 22/13) Resolved <ul style="list-style-type: none"> That the Council's website includes a page dedicated to information on voluntary organisations in Rochford District, with all future Rochford District Council grant aid forms, and to include a section providing the opportunity for groups to have their details in the maps section. That the Council reviews the use of the accommodation provided in Rochford and Rayleigh with the CAB to ensure the best use of space. (CE/HLEMS) 	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<p>The web page has been designed, including a mapping section, and details are now being finalised with the Council's web team.</p> <p>Review underway.</p>		
The Management of Pavilions and Football Pitches (Minute 114/13) Resolved <ul style="list-style-type: none"> (1) That, from the 2014/15 football season, clubs be required to make their own setting up arrangements on match days and that staffing resources provided by the Council be reduced to emergency call-out cover. (2) That a savings target of £25,000 be identified for the service for 2014/15 within the Medium Term Financial Strategy. 	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Completed. A new flexible arrangement has been put in place for the new football season providing savings of £16,000 for 2013/14.		

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<p>(3) That stock condition surveys and pitch surveys be undertaken where appropriate in order that a strategy for improvements can be determined. The outcome to be reported for consideration as part of the 2014/15 budget process.</p> <p>(4) That approval be given to capital expenditure of £56,700 for the subdivision of the pavilions at Fairview and Ashingdon to enable the play groups and sports users to operate independently. Subsequently, leases or market rental arrangements to be agreed in accordance with the Council's normal policy.</p> <p>(5) That no further action be taken at the current time on offers made by the Town and Parish Councils to take over the management of facilities. (HES)</p>			
<p>Contract for the sale of Recyclable Materials (Minute 115/13)</p> <p>Resolved</p> <p>(1) That the Council enters into a contract with UPM for the sale of recyclable materials for a term of seven years at the fixed price identified in the exempt report commencing on 15 May 2015.</p> <p>(2) That the decision in (1) above be taken as a matter of urgency and not subject to call in/referral because there is only a limited time period within which to accept the offer. The offer would be of significant benefit to the Council's Medium Term Financial Strategy. (HES)</p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	UPM have been notified of the decision. Awaiting confirmation from UPM on the terms of the contract.		

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Medium Term Financial Strategy 2012/13 – Update (Minute 134/13)	Red	Amber	Green
Resolved	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(1) That the current position of the Medium Term Financial Strategy be noted.	Completed.		
(2) That the outline timetable for the 2014/15 budget process, as set out in the report, be agreed.	Completed.		
(3) That the latest position on the forecasts for local government financing be noted.	Completed.		
(4) That public consultation in preparation for the budget process be conducted.	Consultation is currently underway.		
(5) That work on developing a county wide pool be supervised through the Essex Strategic Leaders Finance Group.	Work is still underway.		
(6) That the Grants to Voluntary Organisations be set by Full Council on 17 December 2013.	Not due until 17 December.		
(7) That the Council Tax discounts and exemptions, as set out in the report, be recommended to Council.	Report due to go to Council in October.		
(8) That Option 1 on page 6.16 of the report be the preferred option for the funding of the Local Council Tax Support Scheme. (HF)	Consultation on 2014/15 scheme underway.		

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Item	Progress/Officer Comments		
ICT Security Policy and Practice (Minute 135/13) Resolved (1) That the updated Corporate Information Security Policy and Personal Commitment Statement, as attached to the report, be approved. (2) That a standard approach to the use of IT by Members, as set out in paragraph 3.14 of the report, be implemented. (3) That the Portfolio Holder for Service Development, Improvement and Performance Management be authorised to approve a specific procedure note around Members' use of IT, as set out in paragraph 3.15 of the report. (4) That the Head of Information and Customer Services, in consultation with the Portfolio Holder for Service Development, Improvement and Performance Management, be authorised to implement a system of remote access to IT systems by officers should this be necessary once the Council's IT security submission has been assessed by the Cabinet Office. (HICS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<p>The standard approach to the use of IT by Members is in the process of being implemented; a questionnaire has been issued to Members to identify any individual requirements prior to the issue of iPads.</p> <p>The Code of Connection IT security inspection has been submitted to the Cabinet Office and the Council has received notification that our submission has been approved.</p>		
Acacia House (Minute 187/13) Resolved That, given associated financial considerations, Acacia House now be marketed for disposal with planning permission for residential in the most advantageous way. (HLEMS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Agents instructed.		

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Progress on Decisions by Portfolio Holder for Overall Strategy and Policy Direction

Item	Progress/Officer Comments		
Domestic Abuse Reduction Officer (31/05/13) Decision That the post of Domestic Abuse Reduction Officer is given permanent status. (HCS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Completed.		

Progress on Decisions by Portfolio Holder for Council Tax Collection, Benefits and Strategic Housing Functions

Item	Progress/Officer Comments		
Housing Allocation Policy (03/06/13) Decision (1) To agree the amendments being proposed to the Council's Allocation Policy for Social Housing, subject to consultation with Private Registered Providers. (2) That the revised criteria for establishing a local connection through residence be applied to new applicants only. Existing applicants with a housing need and a local connection will retain that connection. (HCS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Amendments have been made and the revised Allocations Policy is now in place.		

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Local Scheme Income Disregard For Housing Benefit (17/06/13) Decision That there is a 100% income disregard of War Pensions, War Widow's Pensions, War Widower's Pensions, Armed Forces Compensation Payments or any other successor scheme in the calculation of Housing Benefit. (HCS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		
Tenancy Strategy (17/06/13) Decision Agreement to the implementation of the Tenancy Strategy included as Appendix A to the officers report. (HCS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		
Discretionary Housing Payment Policy (17/06/13) Decision Approval of the revised Housing Benefit Discretionary Housing Payment (DHP) Policy. (HCS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

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Progress on Decisions by Portfolio Holder for Environment, Leisure, Arts and Culture

Item	Progress/Officer Comments		
Columbarium in the Cemeteries (29/01/13) Decision To pave the traffic island at Rayleigh Cemetery, construct a memorial wall and install a columbarium for the interment of cremated remains. To allow the spreading of cremated remains under the turf at Rayleigh Cemetery to be commemorated with memorial plaques on the memorial wall. To release up to £30,000 from the Rochford Cemetery capital to fund this development. (HLEMS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		
Health and Safety Service Plan 2013/14 (17/07/13) Decision That the Health and Safety Service Plan for 2013/14 is approved, as appended to the officers report. (HES)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		
Delegation of Petrol Vapour Recovery Inspections (17/07/13) Decision That delegated authority be given to named Essex County Council Trading Standards Officers on a rolling 12-month basis for the regulation of petrol stations with regard to petrol vapour recovery. (HES)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

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	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Playspaces Refurbishment Programme 2013/14 (01/08/13) Decision That £18,700 of this year's capital allocation is used to replace the play surface and refurbish the fire damaged play equipment at Swayne Park. (HES)	Order placed. Works are likely to be completed in September.		

Progress on Decisions by Portfolio Holder for Finance and Resources

Item	Progress/Officer Comments		
	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sale of Land Fronting 65 Brocksford Avenue, Rayleigh (12/06/13) Decision To dispose of land fronting 65 Brocksford Avenue, Rayleigh for vehicular access. (HLEMS)	Terms agreed.		

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Progress on Decisions by Portfolio Holder for Environment, Leisure, Arts and Culture

Item	Progress/Officer Comments		
Proposal to enhance quality and speed of Broadband (17/04/12) Decision To work with Southend Borough Council to submit a bid for a proportion of the funding allocated to Essex County Council by Broadband UK (BDUK) for provision of an improved broadband service throughout the District. (HPT)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Continuing.		

Progress on Decisions by Portfolio Holder for Planning, Transport and Heritage

Item	Progress/Officer Comments		
The Approach Car Park, Rayleigh – Adjustment To Daily Charge (05/02/13) Decision That the day charge for using The Approach car park, Rayleigh be reduced from £5 to £4 for a temporary period of 3 months commencing on 11 March 2013 (or as soon as possible thereafter, subject to the completion of a notice of variation to the car parking order), with a review after the second month to determine if the trial should continue or the change to the tariff be made permanent. (HPT)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented. A review of progress has indicated modest but promising improvements in usage and income; the trial to continue until the end of 2013, subject to monitoring of progress.		

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Progress on Decisions by Portfolio Holder for Service Development, Improvement and Performance Management

Item	Progress/Officer Comments		
Family Mosaic ‘Drop In’ Sessions at Rochford Reception (02/07/13) Decision To approve staff from Family Mosaic holding monthly drop in sessions in the interview room in the reception area at Rochford on the first Tuesday of every month starting on 6 August 2013. (HICS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented, the drop in sessions take place on the first Tuesday of the month.		
Re-Prioritisation of ICT Strategy 2013/14 (10/08/13) Decision To approve the re-prioritisation of the ICT Strategy 2013/14 to enable the upgrade of the network switches in 2013/14. (HICS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

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