

ROCHFORD DISTRICT COUNCIL



Community Services Committee

agenda

Chairman's callover – 6.30pm in the
Chairman's Briefing Room

Date

1 October 2002

Time

7.30pm

Place

Council Chamber
Civic Suite
Rayleigh

Contact

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Members of the Community Services Committee

Cllr R A Amner (Chairman)
Cllr K A Gibbs (Vice-Chairman)

Cllr Mrs R Brown
Cllr T E Goodwin
Cllr Mrs L Hungate
Cllr CC Langlands
Cllr Mrs J R Lumley
Cllr J R F Mason

Cllr J M Pullen
Cllr P K Savill
Cllr Mrs M S Vince
Cll Mrs M J Webster
Cllr Mrs B J Wilkins

Copy for Information to all Substitute Members

Conservative Group

Cllr R G S Choppen
Cllr C A Hungate
Cllr Mrs E Marlow
Cllr G A Mockford

Independent Group

Labour Group

Cllr C R Morgan

Liberal Democrat Group

Cllr R A Oatham

Terms of Reference

To exercise the Council's functions in relation to:

- Recreation
- Culture
- Housing (public and private sector)
- Leisure
- Public Protection
- Emergency Planning
- Tourism
- Community Safety

Including the formulation and implementation of the policy framework and management of the budget in respect of these functions.

Corporate Objectives

To provide quality cost effective services
To work towards a safer and more caring community
To promote a green and sustainable environment
To encourage a thriving local economy
To improve the quality of life for people in our District

To maintain and enhance our local heritage and culture

A G E N D A

Page No

- 1 Apologies for Absence**
- 2 Substitutes**
- 3 Non-Members attending**
- 4 Minutes of the Meeting held on 3 September 2002**
- 5 To Receive Declarations of Interest**
- 6 Questions on Notice**
- 7 Motions on Notice**
- 8 Issues arising from Overview and Scrutiny**
- 9 Outstanding Issues**

The report is to follow

- 10 Food Safety Plan**

10.1

To consider the report of the Head of Housing, Health and Community Care which invites Members to approve the Food Safety Service Plan and the plan to complete the production of all food law enforcement documents and to implement a peer review system by April 2006.

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|-----------|---|-------------|
| 11 | Tenants Anti-Social Behaviour Policy | 11.1 |
| | <p>To consider the report of the Head of Revenue and Housing Management which invites Members to consider adopting a new housing policy statement to deal with the anti-social behaviour of tenants.</p> | |
| 12 | Review of Current Allocation Policy | 12.1 |
| | <p>To consider the report of the Head of Revenue and Housing Management which invites Members to review the current allocation policy implemented in October 2001 and agree minor amendments.</p> | |
| 13 | Letting Policy | 13.1 |
| | <p>To consider the report of the Head of Revenue and Housing Management which invites Members to review the current allocation policy and agree amendments in order to comply with the Homelessness Act 2002.</p> | |
| 14 | Domestic Violence Policy | 14.1 |
| | <p>To consider the report of the Chief Executive which invites Members to propose the adoption of the attached Domestic Violence Policy for front line Rochford District Council staff.</p> | |
| 15 | Development of former ECC Depot site in Rayleigh Road, Thundersley by New Essex Housing Association | 15.1 |
| | <p>To consider the report of the Head of Housing, Health and Community Care which invites Members to appraise the opportunity of entering into voluntary partnership arrangements with Castle Point Borough Council and New Essex Housing Association to develop the former Council depot site in Raleigh Road, Thundersley. The proposed development includes supported housing and general needs accommodation.</p> | |
| 16 | Exclusion of the Press and Public | |
| | <p>To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraph 13 of Part 1 of the Schedule 12A of the Local Government Act 1972 would be disclosed.</p> | |

To consider the exempt report of the Head of Housing, Health and Community Care which invites Members to decide what action to take in respect of a long term empty property at 138 Eastwood Road, Rayleigh.

A handwritten signature in black ink, appearing to read 'Paul Warren', with a large, stylized initial 'P'.

Paul Warren
Chief Executive