

Progress on Decisions made by Full Council/The Executive

From Full Council

Item	Progress/Officer Comments		
Reports from the Executive and Committees to Council (3) Public Toilet Strategy (Minute 272(3)/16)	Red	Amber	Green
Resolved	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>(1) That all public toilets, with the exception of those at Hockley Woods, are disposed of either by closure and sale, or through transfer of the asset upon a long-term lease to the relevant Town/Parish Council. The disposal of these assets to be completed by April 2018.</p> <p>(2) That authority be delegated to the Portfolio Holder for Environment and the Portfolio Holder for Enterprise, through a Member Advisory Group that has representation from each of the political Groups on the Council, to oversee the closure and sale of public toilets, as above (1), subject to appropriate public consultation.</p> <p>(3) That authority be delegated to the Assistant Director, Environmental Services, in consultation with the Portfolio Holder for Environment and the Portfolio Holder for Enterprise, to negotiate suitable lease arrangements with the relevant Town/Parish Councils.</p> <p>(4) That should the negotiations in (3) above have been successful, the Investment Board be asked to present a business case in line with the budgetary principles set out in the appended Options Document for the installation of replacement public toilets. (ADES)</p>	<p>Initial meetings with Rochford Parish Council, Hullbridge Parish Council, and Rayleigh Town Council have been held to discuss the way forward.</p> <p>Following approval of the business case by Council, the tender has been awarded to a contractor to undertake the works.</p>		

KEY

Red = Target unlikely to be met.

Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green

= On target to meet the completion date or performance level required.

Done

= Completed projects "greyed out" in reports.

Item	Progress/Officer Comments		
Medium Term Financial Strategy 2017/18 – 2021/22 (Minute 24/17)	Red	Amber	Green
Resolved	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>(1) That the net revenue budget requirement be set at £9.859 million for 2017/18.</p> <p>(2) That the capital programme 2017/18 and the proposed methods of financing the capital expenditure be approved.</p> <p>(3) That the Section 151 Officer be authorised to adjust capital project budgets in 2017/18 throughout the capital programme after the 2016/17 accounts are closed and the amounts of slippage and budget carry forward required are known.</p> <p>(4) That it be noted that the proposed Council Tax requirement for the Council's own purposes (excluding Parish and Town Councils and precepts) for 2017/18 is £6.702 million.</p> <p>(5) That the draft equivalent Band D tax base for the purpose of determining the Council Tax charge be 30,855 properties.</p> <p>(6) That the increase in Rochford District Council Tax for 2017/18 be 1.95%.</p> <p>(7) That the schedule of fees and charges for 2017/18 set out at appendix 4 to the officer's report be approved.</p>	Implemented.		

KEY

Red = Target unlikely to be met.

Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.

Done = Completed projects "greyed out" in reports.

Item	Progress/Officer Comments
(8) That the General Balance be set at £1.184 million as at 1 April 2017 after the proposed drawdown of £0.032 million.	
(9) That the earmarked reserves be set as per the table in section 13.17 of the officer report.	
(10) That the 2016/17 – 2017/18 prudential indicators and limits, together with updated limits for 2017/18 be noted.	
(11) That the statement on the robustness of the estimates and reserves be noted.	
(12) That the summary of the Equality Impact Assessment, as set out in section 11 of the officer report be noted. (S151O)	

Item	Progress/Officer Comments		
Presentation of a Petition Pursuant to Procedure Rule 11 (Minute 83/17) Resolved That the Review Committee carries out an investigation into the matter and brings recommendations back to Full Council. (ADC&HS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

KEY

Red = Target unlikely to be met.

Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.

Done = Completed projects “greyed out” in reports.

Item	Progress/Officer Comments		
Reports from Committees to Council (1) Review of the Constitution (Minute 86/17) Resolved (1) That the proposed alterations to Parts 1 and 2 of the Council's Constitution and the Officers' code of Conduct, as detailed in appendices A and B of the officer report, be adopted, whilst noting that further amendments may need to be made to these sections and submitted to Council as the review progresses. (2) That the proposed alterations to the Whistleblowing policy and procedure in the Constitution be adopted and that this section be removed from the Constitution and replaced by a reference to the policy, which will be kept up to date by the Council's Human Resources department. (ADLS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

Item	Progress/Officer Comments		
Motions on Notice (Minute 88/17) Resolved That local NHS organisations be invited to undertake presentations at a full Council or a special additional Full Council meeting on the proposed changes, particularly to A&E provision and elective surgery location and capacity, no later than 14 days before the closure of any public consultation arranged by the NHS and that a full debate be undertaken. Notwithstanding this, that there be a Full Council or a special additional Full Council meeting on the proposed changes no later than 14 days before the closure of any public consultation arranged by the NHS. (ADC&HS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

KEY	Red	=	Target unlikely to be met.	Green	=	On target to meet the completion date or performance level required.
	Amber	=	Slippage or holding factors are evident but recovery to meet target is planned.	Done	=	Completed projects “greyed out” in reports.

Item	Progress/Officer Comments		
Pay Policy Statement 2017/18 (Minute 89/17) Resolved That, subject to the above amendment to paragraph 7.1, the Pay Policy Statement 2017/18 be adopted. (MD)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

Item	Progress/Officer Comments		
Report of the Review Committee on Sanctuary Housing (Minute 92/17) Resolved That the terms for a formal agreement between Rochford District Council and Sanctuary Housing pursuant to the Deed of Variation as to the tenure mix of the 363 properties referred to in the Deed of Variation, Termination and Collaboration be pursued by the Managing Director, in consultation with the Leader of the Council, and that a formal report be made back to the next Full Council meeting or first appropriate meeting of the Council. (MD)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

KEY

Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects "greyed out" in reports.

Item	Progress/Officer Comments		
Information Communication Technology (ICT) Project Update (Minute 93/17) Resolved That the ICT project be conducted concurrently with an independent expert review, at a cost of up to £10,000, to provide assurance that the new budget and schedule of estimates are realistic and achievable, with a report back to a Council meeting in May. (MD)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

Item	Progress/Officer Comments		
Election of Chairman of the Council for 2017/18 (Minute 96/17) Resolved That Cllr Mrs L A Butcher be elected Chairman of the Council for the ensuing year. (ADDS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

Item	Progress/Officer Comments		
Election of Vice-Chairman for 2017/18 (Minute 97/17) Resolved That Cllr D Merrick be elected Vice-Chairman of the Council for the ensuing year. (ADDS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

KEY Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects "greyed out" in reports.

Item	Progress/Officer Comments		
Appointment of the Executive, Committees and Sub-Committees 2017/18 (Minute 101/17) Resolved (1) That Committees, including a Chief Officer Appointments Committee and a Sub-Committee, be constituted as shown in the appendix to the officer's report. (2) That Members be appointed to serve on Committees and a Sub-Committee for the 2017/18 Municipal Year, as set out in appendix 3 to these minutes. (ADDS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

Item	Progress/Officer Comments		
Scheme of Delegation (Minute 102/17) Resolved That the Scheme of Delegation as set out in Part 3A and C of the Constitution be agreed. (ADDS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

KEY

Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects "greyed out" in reports.

Item	Progress/Officer Comments		
Council Meetings (Minute 103/17) Resolved That meetings of the Council be scheduled on 18 July 2017, 17 October 2017, 12 December 2017, 13 February 2018, 20 February 2018 and 24 April 2018. (ADDS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

Item	Progress/Officer Comments		
Appointment of Representatives to Outside Bodies and Other Forums 2017/18 (Minute 104/17) Resolved (1) That the appointment of an officer and Portfolio Holders to outside bodies for the 2017/18 Municipal Year be on the basis set out at appendix 4 to these Minutes. (2) That Member representatives (including substitutes) be appointed for the 2017/18 Municipal Year to the outside bodies as set out at appendix 4 to these Minutes. (3) That the attendance of the Leader of the Council (or their nominee) and Portfolio Holders as the Council's representatives at a number of external partnerships be endorsed. (4) That the attendance of the Leader of the Council (or their nominee) and Portfolio Holders as the Council's representatives at a number of external partnerships be endorsed.	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

KEY Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects "greyed out" in reports.

Item	Progress/Officer Comments
(5) That appointments to the three seats on the Sanctuary in Rochford Committee for the 2017/18 Municipal Year be as set out at appendix 4 to these minutes.	
(6) That the appointment of the Portfolio Holder for Community to the Police and Crime Panel and the nomination by the Portfolio Holder of a substitute be endorsed.	
(7) That the appointment of the Portfolio Holder for Community to the Essex Countywide Traveller Unit and the nomination by the Portfolio Holder of a substitute be endorsed.	
(8) That appointments to the four seats on the Local Highways Panel be as set out at appendix 4 to these minutes. (ADDS)	

Item	Progress/Officer Comments		
ICT Contract Update (Minute 110/17)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		
Resolved			
That Plan B and the full migration to the Azure Cloud as per the contract arrangements with Eduserve be continued. (ADT)			

KEY

Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects "greyed out" in reports.

Item	Progress/Officer Comments		
Reports from Committees to Council (1) Investigation into the Issues Raised by the Petition Presented to Council on 25 April 2017 (Minute 47/17) Resolved (1) That Members receive a report from the Housing Options Team on the plan for how the Council will deal with people on the waiting list for sheltered accommodation. (2) That Rochford District Council Members on the Sanctuary in Rochford Committee must report back to Council in future and that clarity on their role on this body be provided. (3) That Rochford District Council retains the nomination rights for at least five years. (ADC&HS)	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<p>An email was sent to All Members on 11 September 2017 with the relevant information.</p> <p>Representatives are to report back every 6 months via the Members' Bulletin. Notes aren't normally taken by this Committee; however, an item is to be scheduled for the November meeting in order for Committee Members to agree on how an update on business could be presented for ongoing wider distribution. Aiming for a Members' Bulletin update in November 2017.</p> <p>Noted and now incorporated into the new nominations agreement between Rochford District Council and Sanctuary Housing Association for Frances Cottee Lodge.</p>		

KEY

Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects "greyed out" in reports.

Item	Progress/Officer Comments		
Reports from Committees to Council (2) Treasury Management Annual Review 2016/17 (Minute 147/17) Resolved (1) That the contents of the Treasury Management Annual Review be noted. (2) That Rochford District Council completes a re-procurement of the Treasury Management and Investment Management services when the contract with Capita Asset Services expires. (S1510)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	The Treasury Management Annual Review for 2016/17 was agreed by Council on 18 July 2017.		

Item	Progress/Officer Comments		
Reports from Committees to Council (3) Refurbishment/Construction of new Public Conveniences in the Rochford District (Minute 147/17) Resolved That the transfer of the Rayleigh, Rochford and Hullbridge toilets be secured as a ten year lease to the respective Town/Parish Councils, and that authority be delegated to the Assistant Director, Environmental Services, in consultation with the Portfolio Holder for Environment, to undertake installation of the refurbishment/replacement of public conveniences with an allocated capital budget of £330,000, as set out in the report, funded from the Transformation Reserve. (ADES)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Agreements to lease are presently with the respective Town/Parish Councils to finalise signatures. The tender to undertake the works has been awarded; details upon the design are to be agreed with each Council.		

KEY

Red = Target unlikely to be met.

Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green

= On target to meet the completion date or performance level required.

Done

= Completed projects "greyed out" in reports.

Item	Progress/Officer Comments		
Reports from Committees to Council (4) Report of the Review Committee (Minute 147/17) Resolved That the NHS, and specifically Dr C Howard, be invited to attend a future meeting of the Council to provide an update on the Success Regime prior to the end of the public consultation period in December 2017. (ADC&HS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

Item	Progress/Officer Comments		
Returning Officer and Electoral Registration Officer – Interim Arrangements (Minute 151/17) Resolved (1) That authority be delegated to the Managing Director to be Returning Officer for the District on an interim basis. (2) That authority be delegated to the Managing Director to be Electoral Registration Officer for the Council on an interim basis until the appointment of the new Strategic Director. (3) That authority be subsequently delegated to the roles of Returning Officer and Electoral Registration Officer to the new Strategic Director following his/her appointment. (ADLS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

KEY Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects “greyed out” in reports.

Item	Progress/Officer Comments		
Revised Pay Policy Statement (Minute 152/17)	Red	Amber	Green
Resolved	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
That the revised Pay Policy Statement for 2017/18 be adopted. (MD)	Implemented.		

From The Executive

Item	Progress/Officer Comments		
Community Safety Hub (Minute 246/14)	Red	Amber	Green
Resolved	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
(1) That a Rochford District Community Safety Hub is implemented at Rayleigh Police Station for a trial period of 6 months, involving the relocation of the Council's Antisocial Behaviour Officer and Domestic Abuse Officer.	A 24/7 office location has been identified at Castle Point Borough Council offices. OPCC bids have been approved for the local policing team to install ICT infrastructure. Timelines currently dependent on policing team's ongoing ICT needs. Moved from April to August 2017.		
(2) That authority be delegated to the Portfolio Holder for the Community to review the outcomes of the pilot and to approve the long-term arrangements. (ADC&HS)	Relocation of Rochford's Community Safety Officer (CSO) to a hub remains an option, with the principal aim of ensuring that the Community Safety Partnership priorities are delivered.		

KEY

Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects "greyed out" in reports.

Item	Progress/Officer Comments		
Financial Outturn 2016/17 Management Report (Minute 163/17)	Red	Amber	Green
Resolved	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>(1) That the transfer of £723,367 to Earmarked Reserves due to the underlying underspend against the budgeted expenditure, as per paragraph 2.2 of the officer report, be approved.</p> <p>(2) That the transfer of £813,000 to the Earmarked Reserves for the annual pension triannual contribution, as per the budget, be approved.</p> <p>(3) That £380,000 of revenue carry forward requests, as set out in Appendix 4 of the officer report, be approved.</p> <p>(4) That £66,978 of Revenue Grant Funded reserves, as set out in Appendix 1 of the officer report, be approved.</p> <p>(5) That the draw down of £127,800 from Earmarked Reserves, £50,000 from the Local Development Framework budget and £77,800 from the wider Community and Housing Directorate as part of the overall homelessness recovery plan to mitigate budget pressure in the service area, be approved.</p> <p>(6) That the Earmarked Reserves closing balance as at 31/03/2017, including those rolled forward as grant funded and ring-fenced projects as per Appendix 1 of the officer report, be noted and approved.</p> <p>(7) That the final outturn capital position against the 2016/17 capital budget, as contained in paragraph 2.5 and shown in Appendix 2 of the officer report, be noted. (S1510)</p>	Implemented.		

KEY

Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects "greyed out" in reports.

Item	Progress/Officer Comments		
Appointment to Crouch Harbour Authority Board (Minute 164/17) Resolved That the Portfolio Holder for Enterprise, Cllr G J Ioannou, be appointed to the Crouch Harbour Authority Board pending confirmation by Full Council. (ADDS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

Item	Progress/Officer Comments		
Report of the Investment Board on Asset Register Review Project Options (Minute 166/17) Resolved (3) That the continuation of the three Asset Register Review Sites be approved, subject to full planning permission, based upon option E of the options appraisal, on the basis that the sites be used as private rental. (4) That a housing development LATCo be incorporated, including name, Directors and other matters required and that authority be delegated to the Assistant Director, Legal Services and the Section 151 Officer to progress incorporation. (5) That the draw down of the sum identified in the exempt report from the Hard/Soft Infrastructure Reserve for specialist legal work and taxation advice in setting up the LATCo be approved with authority to apply the monies as appropriate delegated to the Section 151 Officer.	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	LATCo incorporated: Green Gateway Trading (Development) Ltd. Directors appointed. Draft development schemes brought forward for the three sites. Legal, tax and specialist property management advice being sought to further the project.		

KEY

Red = Target unlikely to be met.

Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green

= On target to meet the completion date or performance level required.

Done

= Completed projects "greyed out" in reports.

Item	Progress/Officer Comments
(6) That the draw down of the sum identified in the exempt report from the Hard/Soft Infrastructure reserve for a specialist property project management resource be approved with authority to apply the monies as appropriate delegated to the Assistant Director, Commercial Services.	
(7) That the transfer of the three sites to the LATCo at the currently held asset value as soon as practicable be approved, subject to appropriate legal and tax advice, and that authority be delegated to the Assistant Director, Legal Services to action this decision.	
(8) That authority be delegated to the Assistant Director, Commercial Services, in consultation with the Chairman and Vice-Chairman of the Investment Board, to take any other reasonable action required in furtherance of achieving the stated objectives of the three asset register sites' business case, subject to not exceeding any budget identified within the officer's report. (ADCS/ADLS/S1510)	

Item	Progress/Officer Comments		
Business Rates Write Off (Minute 167/17)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		
Resolved			
That the sum identified in the exempt report in respect of Business Rates be written off. (S1510)			

KEY Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects "greyed out" in reports.

Progress on Decisions by the Portfolio Holder for Community

Item	Progress/Officer Comments		
Air Quality Action Plan (23/05/2017) Decision To approve the Air Quality Action Plan for Rayleigh for submission to the Department for Environment, Food and Rural Affairs. (ADC&HS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

Item	Progress/Officer Comments		
Environmental Health Service Plan (14/07/2015) Decision To approve the attached Environmental Health Service Plan for 2017/18. (ADC&HS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

KEY

Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects “greyed out” in reports.

Progress on Decisions by Portfolio Holder for Enterprise

Item	Progress/Officer Comments		
Lease of Land at 132 London Road, Rayleigh (08/12/15) Decision That the Council-owned land be leased to Tesco Stores Limited for use as expansion of the existing car park servicing the Tesco Express store at the same location for a period of 16 years at an annual rental of £1,000. (ADCS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Completion of the lease is pending completion of an associated highways agreement between the tenant and Essex County Council for various improvement works to the highway. Once the highways agreement has been completed, the tenant will be in a position to complete the lease. ECC have notified all parties that the document is agreed and will be finalised for engrossments.		

Progress on Decisions by Portfolio Holder for Environment

Item	Progress/Officer Comments		
Open Space Programme 2015/2016 (25/09/15) Decision That the expenditure of £25,000 upon various improvements to open spaces, as outlined in the report, be approved. (ADES)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Orders are presently being raised; work to be undertaken throughout the summer months.		

KEY Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects "greyed out" in reports.

Item	Progress/Officer Comments		
Public Realm Grant Agreement with Essex County Council (04/10/16)	Red	Amber	Green
Decision	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
That the Public Realm Grant Agreement with Essex County Council be agreed and that a further report be submitted before the Highway Ranger elements of any further agreement are implemented. (ADES)	Implemented.		

Item	Progress/Officer Comments		
Fixed Penalty Notices (01/06/2017)	Red	Amber	Green
Decision	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1) That the Assistant Director, Environmental Services is given authority to implement the regulations and, in turn, provide authorisation to designated officers within the Council to issue Fixed Penalty Notices for fly tipping. (2) That the fixed penalty should be set at £400 in Rochford District; but this will be reduced to £200 if paid in full within 10 days of the notice being issued. (ADES)	Implemented.		

KEY

Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects "greyed out" in reports.

Item	Progress/Officer Comments		
County Highways Rangers (01/09/2017)	Red	Amber	Green
Decision	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
That the Heads of Terms of the Public Realm Agreement, amended to incorporate the Highway Rangers Service with Essex County Council, are agreed. (ADES)	Implemented.		

Progress on Decisions by the Portfolio Holder for Finance

Item	Progress/Officer Comments		
Grants to Voluntary Organisations 2017/18 – Second Round (17/07/2017)	Red	Amber	Green
Decision	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
To agree recommendations made by the Member Advisory Group which met on 17 July 2017 to allocate the second round of funding to local voluntary organisations, as outlined in Appendix 1. (ADC&HS)	Implemented.		

KEY

Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects “greyed out” in reports.

Progress on Decisions by Portfolio Holder for Planning

Item	Progress/Officer Comments		
South Essex Strategic Housing Market Assessment (SHMA) Addendum (27/06/2017) Decision That the South Essex Strategic Housing Market Assessment (SHMA) Addendum forms part of the evidence base for the new Local Plan. (ADP&RS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		
Item	Progress/Officer Comments		
Response To London Borough Of Havering's Planning Policy Consultation (15/09/2017) Decision That a formal response to the London Borough of Havering's Regulation 19 Publication Draft Local Plan consultation, as set out in the report, be submitted within the statutory time period. (ADP&RS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

KEY

Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects "greyed out" in reports.