

The Executive – 22 June 2011

Minutes of the meeting of **The Executive** held on **22 June 2011** when there were present:-

Chairman: Cllr T G Cutmore
Vice Chairman: Cllr K H Hudson

Cllr K J Gordon
Cllr Mrs G A Lucas-Gill
Cllr Mrs J E McPherson

Cllr M Maddocks
Cllr C G Seagers
Cllr M J Steptoe

OFFICERS PRESENT

P Warren	-	Chief Executive
A Bugeja	-	Head of Legal, Estates and Member Services
Y Woodward	-	Head of Finance
S Fowler	-	Head of Information and Customer Services
J Bourne	-	Head of Community Services
C McClellan	-	People and Policy Manager
J Bostock	-	Member Services Manager

152 MINUTES

The Minutes of the meeting held on 9 June 2011 were approved as a correct record and signed by the Chairman.

153 DECLARATIONS OF INTEREST

Cllr Mrs J E McPherson declared a personal interest in the item on the Great Waking Sports Centre by virtue of being a Member of Great Waking Parish Council.

154 PERFORMANCE REPORT ON KEY PERFORMANCE INDICATORS FOR THE PERIOD JANUARY TO MARCH 2011

The Executive considered the report of the Head of Finance on progress against key performance indicators for the fourth quarter of 2010/11.

It was noted that Rochford Housing Association proposals for additional housing units should help address concerns about the number of households in temporary accommodation.

The Executive continued to be concerned about timeframes related to disabled facilities grant works and associated administrative arrangements. It was noted that, following a recent County Council tendering exercise, the Home Improvement Service would be run by a new provider with effect from 1 July 2011. It was also noted that a number of activities, including initial work assessment, took place in the period between when an Occupational Therapist makes a recommendation and a grant application pack is despatched.

Members were pleased to note that disabled facilities grant works was a topic under consideration by the Council's Review Committee. It was observed that there are likely to be costs associated with process bureaucracy. It was also observed that, should recommendations for improvement emanate from a review of the grants process, these may include matters applicable to other authorities that could be brought to the attention of the Government.

Resolved

That the progress against key performance indicators for the fourth quarter of 2010/11 be received, subject to noting that Rochford Housing Association proposals for additional housing units should help address concerns about the number of households in temporary accommodation and that timeframes/administrative arrangements relating to disabled facilities grant works, which remained a concern, was a topic under consideration by the Council's Review Committee. (HCS/HF)

155 DRAFT CORPORATE PLAN 2011-16

Members considered the report of the Chief Executive on the revised Corporate Plan for 2011-16.

It was noted that the Council's political composition would need amendment. The Executive agreed that it would be appropriate for there to be further minor amendments as follows:-

- Indicating that the Council's newspaper is a quarterly publication (page 6).
- Including a '£' sign in the top right hand table on page 8.
- Ascertaining with Essex Police whether there is foundation in a recent press article relating to the District having the second lowest crime rate in the UK. Page 12 of the plan to reflect this factor if that is the case.
- Indicating that the new ICT contract is a joint project with three other Authorities (page 14).

The concern of a Member at the level of detritus in the vicinity of Warners Bridge was noted and would be investigated.

Recommended to Council that, subject to inclusion of the above amendments, the revised Corporate Plan for 2011-16 be adopted. (CE)

156 VIRGIN ACTIVE MANAGEMENT – GREAT WAKERING SPORTS CENTRE

Note: Cllr M J Steptoe declared a personal interest in this item by virtue of being a Member of Barling Magna Parish Council.

The Executive considered the report of the Head of Community Services on removing Great Woking Sports Centre from the leisure management contract.

Responding to questions, officers advised that:-

- Should the interested party withdraw, the Authority would need to actively consider the position in the context of the budget process, including alternative use possibilities.
- Costs can be associated with utilising trade journals for advertisement purposes.
- In appropriate circumstances consideration can be given to supporting businesses through rate rebates.

It was noted that the cost of introducing metal shutter blinds as an alternative to traditional boarding-up arrangements would be significant. It was also noted that discussions and exchange of information relating to the Centre's operation had been via the attendance of Parish representatives at the Roach Group.

Members agreed that it would be appropriate for Virgin Active to be removed from the contract as early as practicable if this aligned with the introduction of a new operator.

Resolved

That formal notice that the Great Woking Sports Centre is to be removed from the leisure management contract with effect from 1 October 2011, or earlier if practicable, be issued to Virgin Active. (HES)

157 CUSTOMER FEEDBACK AND FREEDOM OF INFORMATION STATISTICS APRIL 2010-MARCH 2011

The Executive received the report of the Head of Information and Customer Services on customer feedback and freedom of information statistics for April 2010 to March 2011.

Resolved

That the customer feedback and freedom of information statistics for April 2010 to March 2011 be noted. (HICS)

EXCLUSION OF THE PRESS AND PUBLIC

Resolved

That the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraphs 1 and 3 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.

158 MATERIALS RECYCLING FACILITY

The Executive received the exempt report of the Head of Legal, Estates and Member Services on the materials recycling facility contract.

Key aspects of the discussion on this matter are set out in the exempt appendix to these minutes.

Resolved

That the contents of the exempt update report be noted. (HLEMS)

159 CHIEF EXECUTIVE'S APPRAISAL

Members received the exempt note of the Chief Executive's appraisal.

The meeting closed at 8.35 pm.

Chairman

Date

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