



**Rochford District  
Council**

## **East Area Committee**

### **agenda**

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***Date***

**8 October 2008**

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***Time***

**7.30 pm**

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***Place***

Canewdon Village Hall  
Lambourne Hall Road,  
Canewdon, Essex SS4 3PG  
(See map overleaf)

**The public are welcome to attend this meeting. There is an opportunity for the public to raise issues under item 3 'The Community Forum' (see overleaf for how to do this)**

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***Contact***

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INVESTOR IN PEOPLE

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- Proceed along Ashingdon Road from the direction of Rochford Town Centre
- Turn right into Brays Lane
- Follow road for approximately two kilometres and turn left into Scotts Hall Road
- At crossroads turn right into Anchor Lane
- At junction, turn right into the High Street
- The Hall can be found on the left-hand side, past Althorne Way

## Dates and Venues for Future Meetings

6 November 2008	Rochford Primary & Nursery School, 6 Ashingdon Road, Rochford, Essex SS4 1NJ
12 February 2009	St John Ambulance HQ, Unit 18, Rochewell Way, Purdey's Industrial Estate, Rochford, Essex SS4 1JU
19 March 2009	Rochford Primary & Nursery School, 6 Ashingdon Road, Rochford, Essex SS4 1NJ

## How to Participate in the 'Community Forum' Item

- Any issues you would like to raise at the Area Committee meeting need to be put forward during the Community Forum part of the agenda.
- To get your issue raised you must fill in a request form before the start of the Area Committee meeting. Forms can be found on the Council's website at [www.rochford.gov.uk](http://www.rochford.gov.uk) (under Council and Democracy/Area Committees) or obtained by email from [committee@rochford.gov.uk](mailto:committee@rochford.gov.uk) or by telephone on 01702 318179. The website has an online form or a form for downloading and either emailing to [committee@rochford.gov.uk](mailto:committee@rochford.gov.uk) or posting to the Committee Section, Council Offices, South Street, Rochford, Essex SS4 1BW. Alternatively, completed forms can be handed in to Council officers just prior to the start of the meeting (at which blank forms will also be available).
- In the Community Forum, dependent on the volume of questions, the lead officer will summarise the questions, and a sample will be asked at the meeting.
- Time permitting, we will try to answer as many questions as possible at the meeting, but we cannot guarantee to do so as we may not have all the information to hand.
- All issues raised will get a full response. Any issues raised up to seven working days before the date of a meeting will receive a written response at the meeting; others will either get a response at the meeting or at the subsequent meeting.

## **Members of the East Area Committee**

Chairman: Cllr T E Goodwin

Vice-Chairman: Cllr K J Gordon

Cllr Mrs T J Capon

Cllr J P Cottis

Cllr T G Cutmore

Cllr Mrs G A Lucas-Gill

Cllr C G Seagers

Cllr M J Steptoe

Cllr Mrs B J Wilkins

**Parish Representatives:** Cllr Mrs P Shaw, Ashingdon Parish Council  
Cllr Mrs I Knight, Barling Magna Parish Council  
Cllr V Newby, Canewdon Parish Council  
Cllr M Osher, Great Wakering Parish Council  
Cllr D Whittingham, Paglesham Parish Council  
Cllr Mrs M S Vince, Rochford Parish Council  
Cllr P A Capon, Stambridge Parish Council  
Mr B Summerfield, Sutton Parish Council

**Other Representatives:** Essex Police  
Essex County Council

## **Terms of Reference**

- To Identify the needs of the Community through consultation and to involve the community and other appropriate bodies and advise the Executive as appropriate on such issues.
- To seek agreement from the Executive for changes to services to meet local needs that are outside the immediate responsibility and/or budget of the Area Committee in respect of, for example, refuse collection, street cleansing, Environmental maintenance, Grounds maintenance, Local parks and playing fields, Children's play areas, including seeking agreement for revenue and capital expenditure to meet any changes.
- To monitor local service delivery and to consider the outcome of such monitoring, advising the Executive and the Review Committee as appropriate.
- To make arrangements for the provision of information about local services and other information to people in the area.
- To act as a Community Forum where the Area Committee and members of the community can discuss issues of concern to them, such issues to include matters that are the direct responsibility of the Council and other issues that are the responsibility of other organisations.
- To exercise delegated authority with regard to Council functions in respect of power to create, stop up and divert footpaths and bridleways, designate cycle tracks and any other Council functions as may be delegated to it by Full Council.
- To exercise delegated authority with regard to Local Choice functions as outlined in Part C to Part 3 of the Council's Constitution.
- To exercise any executive functions as may be delegated to it by the Executive.

# A G E N D A

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## **1 Chairman's Introduction**

To include

- Welcome
- Fire/emergency evacuation procedures
- Explanation of meeting procedure

## **2 Area Committee – Initial Business**

- Apologies for Absence
- Minutes of the Meeting held on 4 September 2008
- Declarations of Interest

Adjournment of formal meeting to enable public participation.

## **3 Community Forum**

To hear questions and issues raised by members of the public (approximately 20 minutes).

Reconvening of formal meeting.

## **4 Spotlight Issues**

- (1) Update by District Commander Andy Prophet on Crime and Disorder in the East Area of the District.
- (2) Update by the Woodlands & Environmental Officer on the Cherry Orchard Jubilee Country Park.

## **5 East Area Update**

List of updates on matters raised at previous meetings of the East Area Committee. The update is to follow.

## **6 Matters Arising from the Executive/Issues to Refer to the Executive.**

A handwritten signature in black ink, appearing to read 'Paul Warren', with a large, stylized initial 'P'.

Paul Warren  
Chief Executive