

## Progress on Decisions made by Full Council/The Executive

### From Full Council

Item	Progress/Officer Comments		
<b>Homelessness Reviews (Minute 192/11)</b>  <b>Resolved</b>  That a decision on this matter be deferred pending detailed review of the existing policy by the Portfolio Holder for Council Tax Collection, Benefits and Strategic Housing Functions, the Chairman of the Appeals Committee and the Deputy Leader of the Council, in consultation with officers. <b>(HCS)</b>	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Revised proposal discussed with Portfolio Holder for all applicants to be offered the opportunity to take their case to Members of the Appeals Committee.		
<b>Medium Term Financial Strategy 2012/13 – 2016/17 (Minute 18/12)</b>  <b>Resolved</b>  (1) That the Medium Term Financial Strategy for 2012/13 to 2016/17, including the proposals contained within the report, be agreed, with the following key budgetary changes for 2012/13:-  (a) Reduce the budget for the cost of the Pest Control Service by £14,000.  (b) Include a budget for parking income of £30,000 under Woodlands.	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Completed. No adverse impact experienced to date.  Report to Executive on 14 March 2012 agreed the tariff for parking charges at Hockley Woods. A report on the improvement works is on the agenda for tonight's meeting, the decision taken may have an impact upon this income.		

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(c) Include a budget for parking income of £60,000 under Leisure Premises.	Report to Executive on 14 March 2012 agreed the tariff for parking charges at Freight House and the works are on target with the introduction of charges due early July 2012.
(d) Include an income budget of £2,000 for pre-application planning advice under Development Management.	Completed. Income will be monitored as part of quarterly budget monitoring.
(e) Include an income budget for £2,000 under Democratic Services for Member training.	Completed. Income will be monitored as part of quarterly budget monitoring.
(f) Remove the budget for the Summer Swim Scheme.	Completed.
(2) That all the Council's asset holdings of land and property be reviewed and options for further disposals considered, with a report to the Executive by Autumn 2012.	On schedule.
(3) That a Strategy be developed for the New Homes Bonus, to be in place by November 2012.	This will be presented to Members in October 2012.
(4) That the core estimates for 2012/13, as shown in the Draft Budget Book appended to the report, be agreed.	Completed.
(5) That the 2012/13 Council Tax for Rochford District Council remain unchanged at £201.15 for a Band D property.	Completed.
(6) That the schedule of fees and charges for 2012/13, as appended to the report, be agreed.	Completed.

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(7) That the Capital Programme, as detailed in the report, be agreed.	Completed. The Capital Programme will be presented to July's Council in order for any amendments arising from the closure of 2011/12 accounts to be approved.		
(8) That the use of Earmarked Reserves, as detailed in the report, be agreed.	Completed.		
(9) That a study be carried out on the feasibility of building a place of ease at the Hall Road Cemetery. The results to be reported to the Executive by April 2012 for consideration in the next review of the Capital Programme in July 2012.	Completed. The Executive considered a feasibility report at its meeting on 4 April 2012.		
(10) That a detailed design and timetable be developed for a Pet Memorial Park in Cherry Orchard Jubilee Country Park and reported to the Executive by April 2012. (HF)	A report on the proposed scheme is on the agenda for tonight's meeting.		
<b>Pay Policy Statement 2012/13 (Minute 40/12)</b>  <b>Resolved</b>  That the Pay Policy Statement for 2012/13 be adopted and that page 4.75 of the Constitution be adjusted to reflect that the appointment of officers below Chief Officer level and associated matters are the responsibility of the Head of Paid Service or his nominee. (HF/HLEMS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Completed.		
<b>The Localism Act 2011 – The New Standards Regime (Minute 86(3)/12)</b>  <b>Resolved</b>  (1) That a Standards Committee comprising eight elected Members of the District Council, appointed proportionally, and three Parish Council co-opted non-voting Members be established to commence with effect from 1 July	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	The Committee will be established at the July Full Council meeting.		

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2012. The Committee to deal with standards issues and associated case work and to continue the current Committee's involvement with Member training.	
(2) That Mr M Drage and Mrs L Walker be appointed as Independent Members of the Standards Committee for the 2012/13 Municipal Year up to 1 July 2012.	Implemented.
(3) That authority be delegated to the Monitoring Officer, after consultation with the Chairman of the Standards Committee and the Leader of the Council, to amend the Code of Conduct to take account of the provisions of any forthcoming primary or subordinate legislation enacted and the publication of regulations relating to registration and disclosure.	Ongoing. Regulations specifically relating to disclosable interests and transitional arrangements for the implementation of the new regime have just been published and these will be incorporated into the code as appropriate.
(4) That, subject to (3) above and inclusion of the word 'or' at the end of paragraph 4(a)(i), the Code of Conduct, as appended to the report of the Head of Legal, Estates and Member Services, be adopted to be effective from 1 July 2012 or such other date as may be appointed by the Secretary of State for the provisions of section 27 Localism Act 2011 to come into force.	Regulations now provide for the commencement on 1 July 2012.
(5) That the current Member undertaking on acceptance of office regarding compliance with the Code of Conduct remains unchanged.	No change.
(6) That the Monitoring Officer be appointed as the Proper Officer to receive complaints of failure to comply with the Code of Conduct.	In place.
(7) That authority be delegated to the Monitoring Officer, after consultation with the Independent Person, to determine whether a complaint merits formal investigation and to arrange such investigation. The Monitoring Officer to seek resolution of complaints without formal investigation wherever practicable, and to have discretion to refer decisions on an investigation to the Standards Committee where the Monitoring Officer feels that it would be	In place.

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<p>inappropriate to take the decision, and to report annually to the Standards Committee on the discharge of this function.</p>	
<p>(8) That, where an investigation finds no evidence of failure to comply with the Code of Conduct, the Monitoring Officer close the matter, providing a copy of the report and findings of the investigation to the complainant, to the Member concerned and to the Independent Person, and reporting the findings to the Standards Committee for information.</p>	<p>In place.</p>
<p>(9) That, where an investigation finds evidence of a failure to comply with the Code of Conduct, the Monitoring Officer, in consultation with the Independent Person, seek local resolution to the satisfaction of the complainant in appropriate cases, with a summary report for information to Standards Committee. Where such local resolution is not appropriate, or not possible, the Monitoring Officer is to report the investigation findings to a Hearings Panel (Sub-Committee) of the Standards Committee for local hearing.</p>	<p>In place.</p>
<p>(10) That authority be delegated to Hearing Panels (Sub-Committees of the Standards Committee) to take decisions in respect of a Member who is found on hearing to have failed to comply with the Code of Conduct, such decisions to include:-</p> <ul style="list-style-type: none"> <li>• Reporting findings to the Council <i>[or to the Parish Council]</i> for information;</li> <li>• Recommending to the Member's Group Leader (or in the case of un-grouped Members, recommending to Council) that he/she be removed from any or all Committees or Sub-Committees.</li> </ul>	<p>Hearing Panels will be established by the new Standards Committee at its first meeting. Procedures regarding the investigation and determination process will be finalised by the new Committee.</p>

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<ul style="list-style-type: none"> <li>• Recommending to the Leader of the Council that the Member be removed from the Cabinet, or removed from particular Portfolio responsibilities;</li> <li>• Instructing the Monitoring Officer to <i>[or recommending that the Parish Council]</i> arrange training for the Member;</li> <li>• Removing <i>[or recommending to the Parish Council that the Member be removed]</i> from all outside appointments to which he/she has been appointed or nominated by the Authority <i>[or by the Parish Council]</i>;</li> <li>• Withdrawing <i>[or recommending to the Parish Council that it withdraws]</i> facilities provided to the Member by the Council, such a website and/or email and Internet access; or</li> <li>• Excluding <i>[or recommending that the Parish Council exclude]</i> the Member from the Council's offices or other premises, with the exception of meeting rooms as necessary for attending Council, Committee and Sub-Committee meetings.</li> </ul> <p>(11) That the Monitoring Officer, in consultation with the Chairman of the Standards Committee and the Leader of the Council, be authorised to set the initial allowances and expenses for the Independent Persons and that this function be subsequently delegated to the Standards Committee. In terms of appointment:-</p> <p>(a) The Monitoring Officer to advertise vacancies for the appointment of three Independent Persons.</p>	<p>Recently published regulations now provide for transitional arrangements enabling the existing Independent Members to be considered for the new role of Independent Persons, recognising the value of their knowledge and experience gained under the current regime. Given the need for expediency to have arrangements in place to meet the timeframe confirmed in the regulations, it has been concluded that the short listing of</p>

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(b) A Panel, comprising three Members of the Standards Committee, be set up to short-list and interview candidates and to make recommendations to Council for appointment.	Independent Persons should be brought forward and be dealt with by the Monitoring Officer in consultation with the Leader. Recommendations on appointment will be submitted to the next meeting of Full Council.
(12) That the Monitoring Officer prepare and maintain a new Register of Members Interests to comply with the requirements of the Act and the Council's Code of Conduct and ensure that it is available for inspection as required by the Act. The Monitoring Officer to also:-  (a) Ensure that all Members are informed of their duty to register interests.  (b) Prepare and maintain new Registers of Members' Interests for each Parish Council to comply with the Act and any Code of Conduct adopted by each Parish Council, and ensure that it is available for inspection as required by the Act.  (c) Inform Parish Clerks on the new registration arrangements.	In hand.
(13) That the Constitution be amended to include a requirement that a Member must withdraw from the meeting room, including from the public gallery, during the whole of consideration of any item of business in which he/she has a Disclosable Pecuniary Interest, except where he/she is permitted to remain as a result of the grant of a dispensation.	In hand.
(14) That, in terms of the granting of dispensations:-  (a) Authority be delegated to the Monitoring Officer to grant dispensations with an appeal to the Standards Committee in the following circumstances:-	In place.

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<ul style="list-style-type: none"> <li>• That so many members of the decision-making body have Disclosable Pecuniary Interests in a matter that it would 'impede the transaction of the business'.</li> <li>• That, without a dispensation, no member of the Cabinet would be able to participate in the matter.</li> </ul> <p>(b) Authority be delegated to the Standards Committee, after consultation with an Independent Person, to grant dispensations in the following circumstances:-</p> <ul style="list-style-type: none"> <li>• That, without the dispensation, the representation of different political groups on the body transacting the business would be so upset as to alter the outcome of any vote on the matter.</li> <li>• That the Authority considers that the dispensation is in the interests of persons living in the Authority's area.</li> <li>• That the Authority considers that it is otherwise appropriate to grant a dispensation.</li> </ul> <p>(15) That appropriate adjustments be made to the Council's Constitution to reflect the above decisions and that the Monitoring Officer submit revised rules of procedure for the investigation and determination of complaints ('arrangements') to the meeting of the Standards Committee scheduled for 12 June 2012 for final endorsement. <b>(HLEMS)</b></p>	<p>In hand. Revised rules of procedure will be finalised by the new Committee at first meeting.</p>

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<b>Local Development Framework – Playing Pitch Strategy Supplementary Planning Document Adoption (Minute 89/12)</b>  <b>Resolved</b>  That, subject to the words ‘from page 2’ at the end of the first paragraph on page 80 of the Strategy being replaced with ‘on the following page’, the Playing Pitch Strategy 2011-2026 be adopted. <b>(HPS)</b>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

## From The Executive

Item	Progress/Officer Comments		
<b>Shared Service Working (Minute 171/10)</b>  <b>Resolved</b>	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<p>The shared service project remains on hold due to further clarity still being required on the impact on local authorities of the many potential changes to the administration of the Benefits system, including Universal Credit, Localising Support for Council Tax, etc.</p> <p>Completed.</p>		

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<b>Open Spaces Refurbishment Programme 2011/12 (Minute 177/11)</b>  <b>Resolved</b>  That this year's budget allocation be used to match fund for skateboard facilities at Canewdon Recreation Ground and that the rest be used to improve facilities at Rayleigh Leisure Centre and Hockley Woods, to improve access at Sweyne Park and Grove Recreation Ground and to improve the water quality at Rochford Reservoir (as detailed in the report). <b>(HES)</b>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<p>The Council has submitted a grant application to Sport England for the skateboard facilities at Canewdon which will be determined this month. Other funders include the Parish Council and Cory Environmental Trust.</p> <p>All of the other works have been completed, other than the proposal to install seating and landscape improvements adjacent to the Rayleigh Leisure Centre which proved to be uneconomic and was withdrawn with the agreement of the Portfolio Holder.</p> <p>A more detailed update is provided in the report on this year's programme, which is on the agenda for tonight's meeting.</p>		
<b>Play Spaces Refurbishment Programme 2011/12 (Minute 178/11)</b>  <b>Resolved</b>  That this year's budget allocation be used to improve the facilities at Sweyne Park, Rayleigh, as detailed in the report, to ensure that the play equipment meets the current health and safety standards. <b>(HES)</b>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

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<b>Upgrading Electrical Wiring – 7-15 South Street, Rochford (Minute 179/11)</b>  <b>Resolved</b>  That the budget set aside of £258,000 be made available for the electrical rewire of 7-15 South Street, Rochford and any associated works, as detailed in the exempt report. <b>(HLEMS)</b>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		
<b>Air Quality Management in Rayleigh Town Centre (Minute 217/11)</b>  <b>Resolved</b>  (1) That the proposal for an Air Quality Management Area in Rayleigh town centre, in line with the Council's statutory Local Air Quality Management duties, be approved in principle.  (2) That the Head of Environmental Services be authorised to undertake a public consultation exercise on the extent of the proposed Air Quality Management Area. <b>(HES)</b>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Completed.  Public Consultation commenced, outcomes are to be reported to the July meeting of The Executive.		
<b>ICT Contract (Minute 241/11)</b>  <b>Resolved</b>  (1) That the ICT contract be awarded to the company identified in paragraph 1.1 of the exempt report on the basis of their Lot 5 bid, for an initial period of 4 years from April 2013 to March 2017, subject to the re-apportionment of funds as identified in order to deliver significant additional savings to the Council.	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Implemented – contract signed.		

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(2) That a Bond be provided at the cost identified in paragraph 1.2 of the exempt report to the Council over the life of the contract.	Implemented.		
(3) That an Inter-Authority Agreement be entered into with approval of the detail of this delegated to the Portfolio Holder for Service Development, Improvement and Performance Management in consultation with officers.	A draft Inter-Authority Agreement has been drawn up by the specialist legal advisers Sharpe Pritchard and is currently being reviewed by officers from the 4 participating authorities.		
(4) That authority to conclude final discussions and agreement, including any adjustments as a result of due diligence, be delegated to the Head of Legal, Estates and Member Services and Head of Information and Customer Services. <b>(HICS)</b>	Implemented.		
<b>Proposal to Dispose of Rochford Police Station (Minute 26/12)</b>	Red	Amber	Green
<b>Resolved</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
That the Essex Police proposal to dispose of Rochford Police Station be noted. The Police to be made aware of the Council's position regarding their proposal based on the information included in section 3 of the report, including an exploration of the possibility of the Police utilising facilities operated by the Council to maintain a presence. <b>(HCS)</b>	Council's comments conveyed to Essex Police who have not yet made any final decision on the site with regard to disposal.		
<b>Business Rates Write-Off (Minute 27/12)</b>	Red	Amber	Green
<b>Resolved</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1) That the outstanding Business Rates in relation to the premises in Rochford, as identified in the exempt report, be written off as irrecoverable	Completed.		

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(2) That the outstanding Business Rates in relation to the premises in Hockley, as identified in the exempt report, be written off as irrecoverable. <b>(HCS)</b>	Completed.		
<b>Grounds Maintenance Contract (Minute 28/12)</b>  <b>Resolved</b>  (1) That the current Grounds Maintenance Contract be not re-assigned or novated.  (2) That the current Grounds Maintenance Contract be formally terminated.  (3) That it be noted that short-term arrangements can be in place up to April 2013 to manage the services.  (4) That officers commence the procurement process for the services concerned with a view to letting a contract by 1 April 2013.  (5) That a Member Advisory Group comprising six Members, chaired by the Portfolio Holder for Environment, be constituted to oversee the procurement process.	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Completed.		
	Completed.		
	For note.		
	Procurement commenced, see progress update report on the agenda for tonight's meeting.		
	Officers are preparing a risk analysis on the basis of the selected procurement option.		
	Member Advisory Group established, this has met on two occasions. A further meeting is scheduled for 25 June.		

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<b>Town Centre Plans – Hockley, Rochford and Rayleigh Area Action Plans (Minute 47/12)</b>  <b>Resolved</b>  That arrangements be made to progress the Town Centre Area Action Plans for Hockley, Rochford and Rayleigh, as set out in the report, with the aim being for all plans to be formally submitted for public examination by September 2013. <b>(HPT)</b>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Plans on target to meet timeframes.		
<b>Pre-application Planning Advice – Proposed Schedule of Charges (Minute 49/12)</b>  <b>Resolved</b>  That, subject to the arrangement in respect of householders being the first item, the schedule of pre-application planning advice charges, as set out in the appendix to the report, be agreed and implemented from 1 April 2012. <b>(HPT)</b>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		
<b>Hockley Woods Car Park – Proposed Parking Scheme (Minute 50/12)</b>  <b>Resolved</b>  (1) That, subject to the inclusion of a facility for a season ticket costing £500 per annum for use at Hockley Woods only and to a review of the tariff arrangements six months after implementation, the car parking tariff for Hockley Woods, as set out in the appendix to the report, be agreed and introduced following the completion of capital works.  (2) That the completion of capital works to improve the surface and layout of the car park be authorised. <b>(HPT/HES)</b>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Scheme prepared, update report is on the agenda for tonight's meeting.		

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<b>Freight House, Rochford – Proposed Car Parking Tariff (Minute 51/12)</b>  <b>Resolved</b>  That the car parking tariff for the Freight House car park, as set out in the appendix to the report, be agreed and that, subject to the completion of installation works and publication of a revised parking order, the new charges come into operation from 2 July 2012. <b>(HPT)</b>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Implementation on schedule for introduction of charges from 2 July.		
<b>Grounds Maintenance Services up to 31 March 2013 (Minute 53/12)</b>  <b>Resolved</b>  That officers be authorised to award the contracts for the grounds maintenance services covering the period to 31 March 2013 on the basis set out in paragraph 2.3 of the exempt report. <b>(HES)</b>	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Interim arrangements are in place for most aspects of the contract. Additional temporary resources are to be put in place to address the back log of work on the urban verges and open spaces maintenance. Expenditure is currently within agreed budgets and available reserves.		
<b>Civic Suite Audio Visual Equipment Tender (Minute 54/12)</b>  <b>Resolved</b>  (1) That, the existing Council Chamber audio visual equipment be replaced with an updated system which will be extended so that a live audio/visual feed can be sent to Committee Room 4 and that the bid from Sound Advice for this work, as detailed in the exempt report, be accepted.  (2) That the project be funded using the existing Capital allocation, supplemented by an additional £6,077 from the IT Capital budget. <b>(HICS)</b>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Completed.		
	Completed.		

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<b>Consultation Paper on a proposed Policy Statement for Part 2 of the Localism Act 2011 (Minute 72/12)</b>  <b>Resolved</b>  That the proposed response to the consultation paper, as set out at appendix 2 of the report, be endorsed. <b>(HLEMS)</b>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Response submitted.		

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## Progress on Decisions by Portfolio Holder for Overall Strategy and Policy Direction

Item	Progress/Officer Comments		
<b>Review of Essential and Casual Car User Allowances (10/11/11)</b>  <b>Decision</b>  To proceed with a review of essential and casual car user allowances and begin full consultation with Unison. <b>(CE)</b>	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Initial discussions undertaken with Union to look at options available and potential options being considered prior to reporting into Members for a decision as to the way forward.		
<b>Consultation on future use of Church Building of St Mary the Virgin, Churchend, Foulness (12/04/12)</b>  <b>Decision</b>  To submit a response to the consultation on the future use of the Church Building of St Mary the Virgin, Churchend, Foulness, in line with the comments made in sections 3.7 to 3.11 of the accompanying report. <b>(CE)</b>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Responses submitted within timeframe set down. Commissioners have now confirmed way forward as to future use.		

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### Progress on Decisions by Portfolio Holder for Council Tax Collection, Benefits and Strategic Housing Functions

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	Red	Amber	Green
<b>Review Committee recommendations for the Disabled Facilities Grants Process (02/02/12)</b>  <b>Decision</b>  To implement all 10 of the recommendations that were made by the Review Committee, following their review of the Disabled Facilities Grants process. <b>(HCS)</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Being implemented.		

### Progress on Decisions by Portfolio Holder for Environment

Item	Progress/Officer Comments		
	Red	Amber	Green
<b>The Queen Elizabeth II Fields Challenge (20/07/11)</b>  <b>Decision</b>  (1) That the six sites identified and already transferred to the 'Fields in Trust' are nominated for the Queen Elizabeth II Fields Challenge.  (2) That Officers promote the designation obtained and maximise opportunities for use of the grounds by residents.  (3) That Officers bring forward grant funding proposals for approval by the Portfolio Holder. <b>(HES)</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Completed.  In progress.  Action has been delayed due to other priorities.		

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<b>Grounds Maintenance Contract (30/01/12)</b>  <b>Decision (Made jointly with Portfolio Holder for Finance and Resources)</b>  (1) To agree the contingency arrangements put in place to cover the Grounds Maintenance Service.  (2) To note the action being taken to put in place longer-term contracting arrangements for the provision of the Grounds Maintenance Service. <b>(HES)</b>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	In place.  For note.		
<b>Inter Authority Agreement relating to the Essex Waste Partnership Strategy Programme (18/04/12)</b>  <b>Decision</b>  To reaffirm our commitment to the IAA and that the Head of Environmental Services endorse the side letter prepared by legal advisors to the waste collection authorities. <b>(HES)</b>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Completed.		
<b>Weekly Refuse Collection Support Scheme (30/04/12)</b>  <b>Decision</b>  That an outline bid be submitted for funding for the weekly collection of residual waste from the low-rise multi-residential accommodation in the District. <b>(HES)</b>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Completed.		

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           Done      = Completed projects "greyed out" in reports.

## Progress on Decisions by Portfolio Holder for Finance and Resources

Item	Progress/Officer Comments		
<b>Terms of Lease to Rayleigh Grange Community Association for the Lease of the Rayleigh Grange Community Hall (14/02/11)</b>  <b>Decision</b>  (1) That the Rayleigh Grange Community Association be granted a fully repairing and insuring lease on the Rayleigh Grange Community Hall for a term of twenty eight years (4x7) on the understanding that a sub lease be let to Essex County Council on those parts of the property provided specifically, either exclusively or shared, for the provision of a Sure Start Centre, for a term of twenty five years at a peppercorn rent.  (2) That the Rayleigh Grange Community Association be charged £250 pa rental until the first rent review, which will be in year 3. At the rent review the annual rental should be reconsidered taking into account the financial situation and community aspects at that time.  (3) That the rest of the lease terms be established in line with the guidelines within the Community Halls and Associated Assets report to Executive 21 April 2010. <b>(HLEMS)</b>	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Lease completed on the Early Years part of the centre and use has commenced. Head lease with the Association has been agreed and finalised for completion as soon as the management agreement between Essex County Council and the Association for the facilities has been settled.		

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Item	Progress/Officer Comments		
<b>Grants To Voluntary Organisations 2012/13 (15/12/11)</b>  <b>Decision</b>  To agree the recommendations made by the Member Grant Advisory Group which met on 14 <sup>th</sup> December 2011 to allocate grant funding to local voluntary organisations. <b>(HF)</b>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Completed with payments made in early April. Instalments to Citizen Advice Bureau and Rochford and Rayleigh Association of Voluntary Services will be made as scheduled later in the year.		
<b>Sale of small piece of land adjoining Bellingham Lane Car Park (13/03/12)</b>  <b>Decision</b>  That the small parcel of land that used to form the supporting earth bank to Bellingham Lane car park be sold with a restrictive covenant to protect Rochford District Council's future position should the land be developed in the future. <b>(LEMS)</b>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	A price has been agreed and accepted. Sale negotiations are progressing and should be concluded in the near future.		
<b>Special Items 2012-13 (24/04/12)</b>  <b>Decision</b>  That the list of Special Items be approved and the funding released. <b>(LEMS)</b>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Completed with release of funding. Programme of works will be monitored by Financial Programmes Group.		

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Item	Progress/Officer Comments		
<b>Civic Suite Audio Visual Equipment (04/05/12)</b>  <b>Decision (Made jointly with Portfolio Holder for Service Development/Improvement and Performance Management)</b>  That the change to the specification for the microphone element of the system is agreed and that the additional cost be funded by a virement from the IT Capital budget. <b>(HICS)</b>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Completed.		
<b>Lease of Playing Field and Car Park to Trustees of Hockley Community Centre (23/05/12)</b>  <b>Decision</b>  That a lease of the playing field and car park surrounding the Hockley Community Centre be granted to the Trustees of the Centre for a term of 15 years at a market rental and subject to the relevant terms of the Council's policy for the lease of community halls and associated assets. <b>(HLEMS)</b>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Terms agreed and lease finalised for completion.		

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### Progress on Decisions by Portfolio Holder for Leisure, Tourism, Heritage, Arts, Culture and Business

Item	Progress/Officer Comments		
<b>Rochford Business Forums (29/04/10)</b>  <b>Decision</b>  To fund and deliver online business forums called Rochford Business Forums (RBF) to support the growth and development of the Rochford Business Network. <b>(HPT)</b>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Venture Navigator on-line business forum is now up and running.		
<b>Proposal to enhance quality and speed of Broadband (17/04/12)</b>  <b>Decision</b>  To work with Southend Borough Council to submit a bid for a proportion of the funding allocated to Essex County Council by Broadband UK (BDUK) for provision of an improved broadband service throughout the District. <b>(HPT)</b>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Continuing.		
<b>Freight House Car Parking (29/05/12)</b>  <b>Decision</b>  That Virgin Active's allocation of three free car parking spaces at the Freight House is increased to five. <b>(HCS)</b>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Completed.		

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## Progress on Decisions by Portfolio Holder for Planning and Transportation

Item	Progress/Officer Comments		
	Red	Amber	Green
<b>Amendments to the Hackney Carriage and Private Hire Vehicle, Driver and Operator Licence Conditions (27/01/12)</b>  <b>Decision</b>  The amendments to the Council's Licence Conditions in relation to hackney carriage and private hire vehicles, drivers and operators, as set out in the report, are agreed and to be implemented on 1 March 2012. <b>(HPT)</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		
<b>South Essex Parking Partnership – Progress Report (27/02/12)</b>  <b>Decision</b>  That Rochford District Council continues to be involved in the South Essex Parking Partnership as it develops and improves on street parking management across South East Essex, but recognising the safeguards included in the partnership agreement as set out in the report. <b>(HPT)</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	In place.		
<b>Basildon Borough Core Strategy (10/05/12)</b>  <b>Decision</b>  Representations on the Basildon Borough Core Strategy (Preferred Options) are formally submitted to Basildon Borough Council, including objections to the identification of Option A as the preferred spatial growth option. <b>(HPT)</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

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### Progress on Decisions by Portfolio Holder for Young Persons, Adult Services, Community Care and Well-being, Health and Community Safety

Item	Progress/Officer Comments		
<b>Refreshed Castle Point and Rochford Compact Agreement (22/02/12)</b>  <b>Decision</b>  To approve the refreshed Castle Point and Rochford Compact agreement as set out in Appendix 1 to the Decision/Report. <b>(CE)</b>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Compact agreed by Joint Castle Point and Rochford Local Strategic Partnership and will be utilised across both authorities.		

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