

## WORK PLAN

### 1 SUMMARY

- 1.1 The following table sets out the Committee's work plan for the year as at 8 July 2014. It is subject to alteration as the planning of reviews is ongoing.
- 1.2 Members are requested to note and approve the Work Plan making appropriate amendments.

Meeting Dates	Items Scheduled For This Date	Additional Details
10 June 2014	<ul style="list-style-type: none"><li>Overall work Programme</li><li>Review of the Council's sports provision in open spaces including the pavilions and possible improvements</li></ul>	The Committee set its work programme at its first meeting of the Municipal year.
8 July 2014	<ul style="list-style-type: none"><li>Operation of the ICT contract</li></ul>	
9 September 2014	<ul style="list-style-type: none"><li>Shop at my local</li></ul>	
7 October 2014	<ul style="list-style-type: none"><li>Car Parking charges – to review April – June 2014 figures for car parking income</li></ul>	
4 November 2014	<ul style="list-style-type: none"><li>Community Safety Partnership</li></ul>	Annual update, as part of the Committee's Crime and Disorder function.

Meeting Dates	Items Scheduled For This Date	Additional Details
2 December 2014		
6 January 2015	<ul style="list-style-type: none"> <li>Proposed Council budget</li> </ul>	.
3 February 2015		
3 March 2015		
14 April 2015	<ul style="list-style-type: none"> <li>Approval of Review Committee's Annual Report</li> </ul>	

### Treasury Management Task and Finish Group

Meeting Dates	Items Scheduled For This Date	Additional Details
15 July 2014	<ul style="list-style-type: none"> <li>Treasury Management Annual Review 2013/14</li> </ul>	
TBA November 2014	<ul style="list-style-type: none"> <li>Treasury Management 2014/15 Mid Year Review</li> </ul>	

Meeting Dates	Items Scheduled For This Date	Additional Details
TBA February 2015	<ul style="list-style-type: none"> <li>Treasury Management Strategy Statement, Annual Investment Strategy And Minimum Revenue Provision Policy Statement 2015/16</li> </ul>	To consider the Council's Treasury Management Strategy prior to its submission to Council.

## 2 Additional work items to be considered / programmed at a later stage

2.1 The following items have been identified by the Committee / Officers as needing to be considered but have not been programmed into the Committee's work plan.

- (a) ECC's contribution to verge cutting in the District (to review the situation in October.)
- (b) Pot Holes – ECC Highways have been asked to attend either the September or October meeting.
- (c) Dog Fouling

## 3 Project Teams

Topic	Current Status
Building Control	To agree the project team and to arrange the first meeting of the team.

Operation of the ICT contract	To agree the project team and to arrange the first meeting following tonight's report.
Rochford District Matters	To agree the project team and to arrange the first meeting of the team.

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