

CONCESSIONARY BUS PASS RENEWALS – RESOURCE IMPLICATIONS

1 SUMMARY

- 1.1 Members to consider the resource implications for the renewal of Concessionary Bus Passes for the travel year 2002/3.

2 INTRODUCTION

- 2.1 The Council has revised its renewal regime for Concessionary Bus Passes so that from next financial year and subsequent years all passes will run from April until March. This year is a transitional year when we move away from the traditional rolling renewal. Invitations to renew passes early have been/will be despatched in accordance with the following schedule:-

<u>Normal Renewal Month</u>	<u>New Renewal Month</u>
April and May	April 2001
June and July	May
August and September	June
October and November	July
December and January	August
February and March	September

- 2.2 By October 2001 all existing concessionaires should have had their passes renewed until March 2002.
- 2.3 In addition, many new applicants have had their first passes issued under the new scheme.

3 RESOURCES

- 3.1 Early in the renewal regime it became apparent that in order to meet the Council's service standard for pass renewal temporary staff would need to be engaged. The Corporate Director (Finance and External Services) authorised this under his delegated authority.
- 3.2 Resource planning for the 2002/3 renewal exercise needs to be considered and incorporated into the Section Work Plan.

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- 3.3 "Pass renewals" are less onerous a task than "first issues" as the identity card does not have to be created. The Head of Service estimates that in order to maintain service standards for pass renewal two temporary members of staff will be required for a period of six weeks (from mid-February to the end of March) at a cost of around £3,500.

4 RECOMMENDATION

- 4.1 It is proposed that the Sub-Committee **RECOMMENDS**
- 4.2 That funding be provided in future Budget Strategy and that specific funding of £3,500 be incorporated into the revised budget for 2001/2. (HRHM)

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Background Papers:

None

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