



**Rochford District  
Council**

## **East Area Committee**

### **agenda**

***Date***

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**12 September 2007**

***Time***

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**7.30 pm**

***Place***

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Great Wakering  
Community Centre  
High Street  
Great Wakering, Essex  
(See map overleaf)

**The public are welcome to  
attend this meeting and are invited to  
speak during the Community Forum  
item – see overleaf for how to do this**

***Contact***

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**INVESTOR IN PEOPLE**

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another language please contact 01702 546366

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via the Council's website at [www.rochford.gov.uk](http://www.rochford.gov.uk)



- Proceed into Great Waking, from the direction of Rochford, along the High Street.
- The Community Centre is on the left after Mercer Avenue.
- Turn into Community Centre car park.
- Entrance to the hall is from doors in the middle of the building.

## **Dates and Venues for Future Meetings**

31 October 2007	Stambridge Memorial Hall
12 December 2007	Great Wakering Community Centre
16 January 2008	Great Wakering Community Hall
27 February 2008	St John Ambulance HQ, Rochford
8 April 2008	Stambridge Memorial Hall

## **How to participate in the 'Community Forum' item**

If you would like to raise an issue at the meeting you will need to complete a request form. This is to ensure that if we are unable to answer your question, we can get back to you at a later date. Copies of the form can be obtained:

- by email from [committee@rochford.gov.uk](mailto:committee@rochford.gov.uk)
- by telephone on 01702 546366 Ext.3901
- from our website [www.rochford.gov.uk](http://www.rochford.gov.uk)

## **Members of the East Area Committee**

Chairman: Cllr C G Seagers  
Vice Chairman: Cllr T E Goodwin

Cllr R S Allen  
Cllr Mrs T J Capon  
Cllr J P Cottis  
Cllr T G Cutmore

Cllr K J Gordon  
Cllr Mrs S A Harper  
Cllr Mrs B J Wilkins

**Parish Representatives:** Cllr Miss P Shaw, Ashindon Parish Council  
Cllr M Steptoe, Barling Magna Parish Council  
Cllr V Newby, Canewdon Parish Council  
Cllr B Wright, Great Wakering Parish Council  
Cllr D Whittingham, Paglesham Parish Council  
Cllr Mrs M S Vince, Rochford Parish Council  
Cllr P A Capon, Stambridge Parish Council  
Mr B Summerfield, Sutton Parish Council

**Other Representatives:** Essex Police  
Essex County Council

### **Terms of Reference**

- To Identify the needs of the Community through consultation and to involve the community and other appropriate bodies and advise the Executive Board as appropriate on such issues.
- To seek agreement from the Executive Board for changes to services to meet local needs that are outside the immediate responsibility and/or budget of the Area Committee in respect of, for example, refuse collection, street cleansing, Environmental maintenance, Grounds maintenance, Local parks and playing fields, Children's play areas, including seeking agreement for revenue and capital expenditure to meet any changes.
- To monitor local service delivery and to consider the outcome of such monitoring, advising the Executive Board and the Review Committee as appropriate.
- To make arrangements for the provision of information about local services and other information to people in the area.
- To act as a Community Forum where the Area Committee and members of the community can discuss issues of concern to them, such issues to include matters that are the direct responsibility of the Council and other issues that are the responsibility of other organisations.
- To exercise delegated authority with regard to Council functions in respect of power to create, stop up and divert footpaths and bridleways, designate cycle tracks and any other Council functions as may be delegated to it by Full Council.
- To exercise delegated authority with regard to Local Choice functions as outlined in Part C to Part 3 of the Council's Constitution.
- To exercise any executive functions as may be delegated to it by the Executive Board.

# AGENDA

Page No

## 1 Chairman's Introduction

To include

- Welcome
- Fire/emergency evacuation procedures
- Explanation of meeting procedure

## 2 Area Committee – Initial Business

- Apologies for Absence
- Minutes of the Meeting held on 25 July 2007
- Declarations of Interest
- Adjournment

## 3 Community Forum (approximately 20 minutes)

To hear questions and issues raised by members of the public.

## 4 Spotlight Issues

- (1) Update by Inspector Andy Parkman on Crime and Disorder in the East Area
- (2) Update by Sallyanne Thalon on ECC Policy on business waste at civic amenity sites
- (3) Great Wakering Youth Provision - update by Jeremy Bourne, Head of Community Services, RDC. 4.3.1 – 4.3.4
- (4) Review of Polling Districts and Polling Stations – update by Sarah Fowler, Head of Information & Customer Services, RDC. 4.4.1 - 4.4.16

## 5 East Area Update

List of updates on matters raised at previous meeting of the East Area Committee attached. 5.1 – 5.5

## 6 Matters Arising from the Executive Board/Issues to Refer to the Executive Board



Paul Warren  
Chief Executive