

OUTSTANDING ISSUES FROM FULL COUNCIL

ITEM	PROGRESS/OFFICER
<p>Dealing with Abandoned Vehicles – The Way Forward (Minute 251/00)</p> <p>Resolved</p> <p>that a position report be submitted to the next meeting of the Transportation and Environmental Sources Committee</p> <p>That officers approach the County Council with a view to achieving recovery of monies expended by the District during 2000/01.CD(F&ES)</p>	<p>Implemented</p> <p>Ongoing, tenders to go out in October 01. ECC have agreed to reimburse the elements of AV relevant to them from 1/04/01</p>
<p>Albert Jones Court, Rochford (Minute 288/00)</p> <p>Resolved</p> <p>(1) That the County Council reconsiders its decision and look at Albert Jones Court as part of the overall comprehensive consultation exercise as requested by the District Council.</p> <p>(2) If the County Council do not agree, that they be requested to enter into discussions with Rochford District Council and other organisations such as the primary care group and the health trusts and with social landlords to secure a suitable future use for the site.</p> <p>(3) In addition, the County Council should assure this Council that the closure will be carried out in an organised fashion and that the building will not be left in a state of abandonment for any length of time.</p>	<p>Essex County Council resolved to close the home</p> <p>Discussions are taking place – The Primary Care Group are unlikely to require the building. Progress report made to Community Services Committee 2 October 2001.</p> <p>The building has been secured and the County Council are a party to the discussions about its future .</p>

<p>(4) Finally the District Council requests that the County Council confirms that all capital receipts received in connection with Albert Jones Court and also the Bungalow site be spent in Rochford District on initiatives for the benefit of Rochford residents, particularly with regard to the provision of elderly persons' accommodation. (HHHCC)</p>	<p>County Council advise that no receipt has been forthcoming, but as and when that occurs, a case will be made to County Members about its use.</p>
<p>Recycling Banks at St John Fisher Playing Field – Update Report (Minute 438/00)</p> <p>Resolved</p> <p>That the recycling banks be removed from St John Fisher Playing Field. (HHHCC)</p>	<p>Implemented</p>
<p>Consultation with Chambers of Trade (Minute 438/00)</p> <p>Resolved</p> <p>That the provision of additional CCTV cameras in Rayleigh Town Centre be implemented in consultation with the Rayleigh Chamber of Trade and Rayleigh Town Council to supplement the existing network.</p> <p>Noting the financial arrangements for joint initiatives with the Chambers of Trade, any requests from the Rochford and Hockley Chambers of Trade will be given priority for consideration from the remaining allocation of funds. (CDF&ES)</p>	<p>Being Implemented</p>
<p>Motion from Councillors Mrs M J Webster and J E Grey (Minute 439/00)</p> <p>Resolved</p> <p>That Council notes with regret that Albert Jones Court will not be used again for residential care. Consequently, Rochford District Council requests Essex County Council to establish Albert Jones Court as a community based resource centre, in conjunction with the Primary Care Group, to</p>	<p>See comments under Minute 288/00 above</p>

<p>provide facilities for the local community based on the experience of the Tyrells Centre in Castle Point. (HHHCC)</p> <p>Recycling Survey (Minute 80/01)</p> <p>Resolved</p> <p>That the District Council proceed with recycling arrangements for 5,000 households across the District, in line with previously agreed budget and including the existing pilot scheme at Hawkwell. (CD(F&ES))</p>	<p>Expanded Recycling Scheme now underway</p>
<p>Rayleigh Town Centre Review (Minute 85/01)</p> <p>Resolved</p> <p>(1) That the southern car park exit from Websters Way Car Park, Rayleigh be retained.</p> <p>(2) That a revised Traffic Regulation Order, as proposed by the Rayleigh Town Centre Monitoring Panel, be advertised in accordance with the Traffic Regulation Order procedure (Area Highways).</p>	<p>County Highways to advise</p>
<p>Minute 25 – Proposed Traffic Calming Measures, Alexandra Road, Great Wakering (Minute 85/01)</p> <p>Resolved</p> <p>That, having considered the objections to the formal consultation, the proposed traffic calming measures in Alexandra Road, Great Wakering be introduced (Area Highways).</p>	<p>County Highways to advise</p>

<p>Five-aside-Football – Fairview Playing Field, Rayleigh (Minute 85/01)</p> <p>Resolved</p> <p>That two basketball goals be installed on the former croquet lawn in Fairview Playing Field, Rayleigh. (CD(F&ES))</p>	<p>Implemented</p>
<p>Bellingham Lane/Mill Hall Car Park Project (Minute 85/01)</p> <p>Resolved</p> <p>That Officers proceed with proposals to introduce chain link fencing at the Windmill entrance site. (CD(F& ES))</p>	<p>Implemented</p>
<p>Results Of The Survey On Car Park Lighting (Minute 89/01)</p> <p>Resolved</p> <p>(1) That improved lighting to the following car parks be progressed as indicated within the allocated budget:-</p> <p style="padding-left: 40px;">Back Lane, Rochford Southend Road, Hockley Market, Rayleigh Civic Suite, Rayleigh Bellingham Lane, Rayleigh The Approach, Rayleigh Clements Hall/Great Wakering/Park School</p> <p>(2) That the provision of lighting at the Freight House, Rochford be agreed in principle, but considered for funding as part of the leisure contract renewal process. (CD(F&ES))</p>	<p>Report to this Committee on The Approach Car Park</p> <p>Lights to be replaced Oct.01</p>

<p>Petition (Minute 170/01)</p> <p>Resolved</p> <p>(1) That whilst the Council's officers have tried to discuss this issue with Southend Borough Council and to provide a Members' meeting which on three occasions they have failed to attend, this Council formally requests Southend Borough Council to meet within the next three weeks.</p> <p>(2) That this Council requests Essex County Council to install a ticket machine at Castle Road, Rayleigh and issue Essex windscreen discs to residents of Rochford and Castle Point. Any non residents who use Castle Road to be charged an entrance fee of £6 to cover return fees incurred at Southend Civic sites and to cover administration and staffing costs or a fee to be agreed by Essex County Council which Southend Borough Council may refund to its residents if it wishes.</p> <p>(3) That as Essex County Council has not stated for how long it will return the £3 charge to Rochford residents, it should therefore discuss with Rochford District Council whether it will open and if so, where, a Civic Amenity site for the south/eastern part of Rochford district.</p> <p>(4) That should the District Council fail to get a satisfactory response to the above, the County Council should provide an alternative Civic Amenity site within the District.</p> <p>(5) That Essex County Council and other Districts Councils invite Southend Borough Council to come out of the Waste Consortium. (HHHCC)</p>	<p>Awaiting response from Southend Borough Council following recent exchange of letters between Chief Executives</p> <p>Formal response awaited</p> <p>Formal response awaited</p> <p>Formal response awaited</p> <p>Waste Management Advisory Board response received. Response from Essex County Council awaited</p>
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<p>Essex & Southend Waste Local Plan - Proposed Modifications (Minute 177/01)</p> <p>Resolved</p> <p>(1) That the comments in the report form the basis of the Council's response to the Schedule of Modifications to the Essex and Southend Waste Local Plan, with further emphasis being given to the Council's anti-incineration stance.</p> <p>(2) That if Southend Borough Council refuse to name any waste management sites, within its District this Council should seek legal advice as to whether Southend Borough Council should be removed from the Essex Waste Advisory Committee for failing to meet the "working together" agreement. (HPS)</p>	<p>Implemented</p> <p>To be actioned when modifications to the Waste Plan are finalised.</p>
<p>CAPITAL PROGRAMME PROGRESS REPORT (Minute 268(9)/01)</p> <p>Resolved</p> <p>That the contract for replacement of the Freight House security lights be let immediately following tendering. (CD (F& ES))</p>	<p>Work to be done during October 2001</p>
<p>PROTOCOL FOR WORKING GROUPS (Minute 268(9)/01)</p> <p>Resolved</p> <p>(1) That the second paragraph of Working Group Protocol 3 be removed and replaced with "any request for a change of membership of a Group during a municipal year must be made to the Chief Executive by the Political Group to whom the seat has been allocated. The Chief Executive will change the appointment accordingly".</p> <p>(2) That Working Group Protocol 12 be changed to read "The quorum for a meeting of a Working Group will be a minimum of two District Members" (HAMS)</p>	<p>Implemented</p> <p>Implemented</p>

<p>ESSEX COUNTY FIRE AND RESCUE SERVICE – CONSULTATION DOCUMENT “CLOSER TO THE COMMUNITY” (Minute 268(9)/01)</p> <p>Resolved</p> <p>(1) That Commander Couch be thanked for attending the Meeting.</p> <p>(2) That this Council places on record its desire to work positively with the Fire Service in developing community links and endorses the move towards increased community safety.</p> <p>(3) That the Fire Service be encouraged to consider holding a series of public meetings, consulting the Parishes and other interested groups as part of consultation on the “Closer to the Community” document.</p> <p>(4) That the Fire Service be requested to report back on the outcome of the current pilot project involving Rochford/Southend in the Autumn cycle. (CE)</p>	<p>Implemented</p> <p>Implemented</p> <p>Request made</p> <p>Fire service invited to report back. Date to be finalised.</p>
<p>CHAMBERS OF TRADE – BIDS FOR TOWN CENTRE INITIATIVES (Minute 268(9)/01)</p> <p>Resolved</p> <p>(1) That one-off grants be allocated towards the projects identified by each of the Chambers of Trade as indicated in the report of the Corporate Director (Finance & External Services) to the Finance & General Purposes Committee (a copy of which is appended to the signed copy of these Minutes) in the sums of:-</p> <p>a) Rochford £5,080 b) Hockley £3,330 c) Rayleigh £2,580</p>	<p>Communicated to Chambers – awaiting response</p>

(2) That the request from Rayleigh Town Council for a contribution towards floral decorations be declined. (CD(F&ES))	Implemented
<p>CLOSURE OF ACCOUNTS 2000/01 (Minute 269/01)</p> <p>Resolved</p> <p>That the Statement of Accounts 2000/2001 and the virements required on items shown as expenditure over revised estimates and income under revised budget, as set out in the report of the Head of Financial Services (a copy of which is attached to the signed copy of these Minutes), be approved. (HFS)</p>	Implemented
<p>TREASURY MANAGEMENT ANNUAL REPORT (Minute 270/01)</p> <p>Resolved</p> <p>That the report be accepted. (HFS)</p>	Implemented
<p>RECORD OF COUNCILLOR ATTENDANCES 2000/01 (Minute 271/01)</p> <p>Resolved</p> <p>That the document in its current form be submitted to the next meeting of Annual Council, following which a review be undertaken of its content/presentation in the light of the Modernising Agenda. (HAMS)</p>	To next Annual Council
<p>APPOINTMENT OF REPRESENTATIVE TO CORY ENVIRONMENTAL TRUST (Minute 272/01)</p> <p>Resolved</p> <p>That Councillor Mrs W M Stevenson be appointed to the Cory Environmental Trust additional seat. (HAMS)</p>	Implemented

<p>RAYLEIGH WINDMILL (Minute 273/01)</p> <p>Resolved</p> <p>(1) That a Conservation Architect be engaged to assist as necessary in the preparation and submission of a bid for grant funding in order to determine the amount of money required over the next five years to create an endowment fund.</p> <p>(2) That detailed plans be prepared for works to extend public access to the upper floors of the Windmill and internal refurbishment works necessary to facilitate greater public use of the building.</p> <p>(3) That grant funding be sought to assist with the cost of works and necessary repairs to the external fabric of the building.</p> <p>(4) That at a future point consideration be given to the use of the accommodation and additional uses to extend public use of the building following completion of the works. (HLS/CD(F&ES))</p>	<p>Two quotations to be returned by 24 October 2001</p> <p>Is part of above</p> <p>Ongoing</p> <p>Ongoing</p>
<p>PLAYSPACES ROLLING PROGRAMME 2001/02 (Minute 274/01)</p> <p>Resolved</p> <p>(1) That costings be obtained for a Teen Village in Canewdon for a full report to be made to the Community Services Committee on 2 October 2001.</p> <p>(2) That consideration be given to how vandalism problems experienced at the Pooles Lane Recreation Ground, Hullbridge could be addressed. (CD(F&ES))</p>	<p>Report to Community Services Committee</p> <p>A meeting is being arranged between the District Council, the Parish Council, the Youth Service and the Police to discuss this matter</p>

<p>SOUTH EAST ESSEX DIAL-A-RIDE SCHEME (Minute 275/01)</p> <p>Resolved</p> <p>(1) That the Council formally confirms its withdrawal from SEEDAR with effect from 31 March 2002.</p> <p>(2) That the Dial-a-Ride Working Group meet again to determine eligibility criteria and overall funding in respect of providing a taxi voucher scheme throughout the District of Rochford.</p> <p>(3) That J M P Consultants Ltd be invited to a future meeting of the Dial-a-Ride Working Group.</p>	<p>Formal Notice now served</p> <p>Meeting Held 24/09/01</p> <p>Invitation extended to JMP by Committee Section. Date of meeting to be agreed</p>
<p>STAFFING ISSUES/WORK PROGRAMME (Minute 276/01)</p> <p>Resolved</p> <p>(1) That the current staff sickness and vacancy position together with the likely impact on the overall work programme and priorities be noted and the revised project timetabling, as outlined in Appendices 1 and 2 of these minutes, be agreed.</p> <p>(2) That resolution of the Head of Administrative and Member Services position be delegated to the Chief Executive, in consultation with Group Leaders and the Chairman of the Corporate Resources Sub-Committee.</p> <p>(3) That a regular item on staffing matters be placed on the agenda of the Corporate Resources Sub-Committee (covering staff sickness and vacancy rates) so that the situation can be kept under review. (CE)</p>	<p>Implemented</p> <p>Implemented</p> <p>Implemented. First report to Corporate Resources Sub-Committee on 18 September</p>

<p>CAPITAL PROGRAMME (Minute 286/01)</p> <p>Resolved</p> <p>That the upgrading of the remaining 58 bedsit accommodation commence in 2002/2003, financed from the Major Repairs Allowance. (HFS)</p> <p>Resolved</p> <p>That if Cherry Orchard Country Park (Blatches Farm) be secured from Essex County Council, then an additional £125,000 be spent to accelerate the development of this land as a public space/country park. (CE/CD(F& ES))</p> <p>Resolved</p> <p>That if funds are not available from the Major Repairs Allowance, £125,000 be used to start the programme of modernisation, i.e. to provide individual bathroom/lavatory facilities for each unit of sheltered housing. (CD(F&ES))</p> <p>Resolved</p> <p>That £375,000 (equivalent to four units) be allocated to provide accommodation for the homeless, any shortfalls in ongoing costs to be met from savings within the bed and breakfast budget. (CD(F& ES))</p>	<p style="text-align: center;">CAPITAL PROGRAMME AMENDED ACCORDINGLY</p>
<p>MODERNISING AGENDA – SUBMISSION OF PROPOSED DECISION MAKING STRUCTURE TO CENTRAL GOVERNMENT (Minute 287/01)</p> <p>Resolved</p> <p>That, subject to provision for all Members to serve on the Planning Committee, the proposed draft submission on new Political arrangements for Rochford District Council as set out in the report of the Chief Executive (copy attached to the signed copy of these Minutes) be agreed. (CE)</p>	<p>Submission made to Central Government. Response awaited.</p>

SOFTWARE REPLACEMENT (Minute 288/01)**Resolved**

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| (1) That the Council proceeds to purchase valid Microsoft licences to legitimise the use of its software as soon as can be arranged. | Implemented |
| (2) That the sum of £12,000 be added to the existing provision in the Capital Programme. | Implemented |
| (3) That a letter be sent to the Local Government Association requesting the Association to actively represent Local Authorities in negotiations with Microsoft. (HLS) | Implemented |

<p>SEATS ON COMMITTEES AND WORKING GROUPS (Minute 302/01)</p> <p>Resolved</p> <p>That Members be appointed to Committee and Working Group seats (including the role of Chairman/Vice-Chairman where appropriate) currently held by Councillor Mrs S J Lemon as follows:-</p> <table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left;">Body</th> <th style="text-align: left;">Replacement Appointee</th> </tr> </thead> <tbody> <tr> <td>Appeals Panel</td> <td>Cllr D R Helson</td> </tr> <tr> <td>Community Services</td> <td>Cllr Mrs J Hall</td> </tr> <tr> <td>Housing Management Sub-Committee</td> <td>Cllr V H Leach</td> </tr> <tr> <td>Leisure Sub-Committee</td> <td>Cllr Mrs J Helson</td> </tr> <tr> <td>Street Trading Sub-Committee</td> <td>Cllr Mrs J Helson</td> </tr> <tr> <td>Environmental Health Sub-Committee</td> <td>Cllr Mrs J M Giles</td> </tr> <tr> <td>Planning Policy Sub-Committee</td> <td>Cllr C I Black</td> </tr> <tr> <td>Park School Working Group</td> <td>Cllr C I Black</td> </tr> <tr> <td>Windmill Working Group</td> <td>Cllr Mrs J Helson</td> </tr> <tr> <td>Housing Best Value Review Working Group</td> <td>Cllr Mrs H L A Glynn</td> </tr> </tbody> </table>	Body	Replacement Appointee	Appeals Panel	Cllr D R Helson	Community Services	Cllr Mrs J Hall	Housing Management Sub-Committee	Cllr V H Leach	Leisure Sub-Committee	Cllr Mrs J Helson	Street Trading Sub-Committee	Cllr Mrs J Helson	Environmental Health Sub-Committee	Cllr Mrs J M Giles	Planning Policy Sub-Committee	Cllr C I Black	Park School Working Group	Cllr C I Black	Windmill Working Group	Cllr Mrs J Helson	Housing Best Value Review Working Group	Cllr Mrs H L A Glynn	<p>Implemented</p>
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<p>BLATCHES FARM/FORMER PARK SCHOOL (Minute 303/01)</p> <p>Resolved</p> <p>(1) That the Council accepts the package as negotiated with Essex County Council in relation to both Blatches Farm and the former Park School site as outlined above.</p> <p>(2) In consideration of the District Council surrendering its legal interests in the former Park school site in terms of dual use, the squash courts and car park from April 2002, the County Council to transfer the freehold interest in Blatches Farm to the District Council with a covenant restricting its use to country park or agricultural use and on such other terms and conditions as the Head of Legal Services thinks fit.</p>	<p>ALL POINTS</p> <p>NOW</p>																						

<p>(3) That officers approach Southend Borough Council with a view to seeking that Authority’s formal position with regard to some form of joint funding arrangement in connection with the management, development and operation of the Country Park, such an approach to be time limited to one month to ensure that the momentum regarding Blatches is not unduly delayed.</p> <p>(4) That the necessary amendments be made to the Leisure Contract Tender Documentation in respect of the former Park School site and the outstanding works ordered in respect of the squash courts be cancelled.</p> <p>(5) That the Country Park designation in respect of Blatches Farm be approved and the mix of uses as outlined within the package negotiated for the former Park School site be included in the First Deposit Draft of the new District Local Plan which is currently being prepared.</p> <p>(6) That Essex County Council be invited to submit an outline planning application in respect of the former Park School site at the earliest opportunity to enable a speedy resolution of the future of the site and end the current uncertainty.”</p> <p>(7) That the handling of the initial publicity surrounding the Joint Agreement with the County Council be delegated to the Chief Executive in consultation with the Council’s Spokesperson. (CE)</p> <p>(8) That officers submit a report into the Committee budget development process on the potential for integrating the open space element now offered as part of the former Park School package with Sweyne Park, Rayleigh, including the possibilities for addressing the surface water drainage problems at Sweyne Park. (CE)</p>	<p style="text-align: center;">BEING ACTIONED</p>
<p>LEISURE MANAGEMENT CONTRACT (Minute 304/01)</p> <p>Resolved</p> <p>That, subject to amendment to accord with decisions made under Minute 302 above, the invitation to negotiate as attached to the exempt report of the Corporate Director (Finance & External Services) be agreed. (CD(F&ES))</p>	<p>Implemented</p>

