

ROCHFORD DISTRICT COUNCIL



Policy, Finance & Strategic Performance Committee

agenda

Date

17 October 2006

Time

7.30 pm

Place

Council Chamber
Civic Suite
Rayleigh

Contact

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via the Council's website at www.rochford.gov.uk

Members of the Policy, Finance & Strategic Performance Committee

Chairman: Cllr T G Cutmore

Vice-Chairman: Cllr D Merrick

Cllr K A Gibbs

Cllr J E Grey

Cllr C A Hungate

Cllr Mrs J A Mockford

Cllr R A Oatham

Cllr C G Seagers

Cllr Mrs M A Starke

Cllr M G B Starke

Cllr J Thomass

Terms of Reference

To exercise the Council's functions in relation to all matters not otherwise reserved to Full Council or the responsibility of another Committee with particular reference to:-

- Corporate Strategy
- Strategic Performance
- Finance
- Council Budget
- Support Services

Including the formulation and implementation of the policy framework and management of the budget in respect of these functions.

The Council's vision is to make Rochford the place of choice in the County to live, work and visit.

The Council's principal aims are to:-

- Provide quality, cost effective services
- Work towards a safer and more caring community
- Promote a green and sustainable environment
- Encourage a thriving local economy
- Improve the quality of life for people in our District
- Maintain and enhance our local heritage

A G E N D A

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|-----------|---|------------|
| 1 | Apologies for Absence | |
| 2 | Substitutes | |
| 3 | Non-Members attending | |
| 4 | Minutes of the Meeting held on 19 September 2006 | |
| 5 | To Receive Declarations of Interest | |
| 6 | Questions on Notice | |
| 7 | Motions on Notice | |
| 8 | Issues arising from Review Committee | |
| 9 | Progress on Decisions | 9.1-9.8 |
| 10 | Sungard Vivista Update Report

To consider the report of the Head of Administrative and Member Services introducing the six-monthly progress report from the Council's IT contractor, Sungard Vivista. | 10.1-10.14 |
| 11 | Progress Report – Introduction of a Revised Performance Management System

To consider the report of the Chief Executive on implementation of a revised performance management system. | 11.1-11.3 |

12	Revenues and Benefits – Policies, Procedures and Action Plans	12.1-12.50
	To consider the report of the Corporate Director (External Services) on the current progress of the twelve improvement plans for revenues and benefits included in the Division's Operational Plan.	
13	Procurement Strategy – Six Month Review	13.1-13.8
	To consider the report of the Corporate Director (External Services) on the work carried out in implementing the procurement strategy.	
14	Risk Management	14.1-14.25
	To consider the report of the Head of Finance, Audit and Performance Management detailing the latest corporate risk register and providing an update of progress in embedding risk management throughout the Authority.	
15	Comprehensive Performance Assessment and Best Value	15.1-15.2
	To consider the report of the Chief Executive which seeks endorsement to the establishment of a Sub-Committee under the auspices of this Committee on a "task and finish" basis to oversee and contribute to the work now required in respect of an Access to Services Best Value Assessment and the Direction of Travel Assessment.	
16	Exclusion of the Press and Public	
	To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraphs 3 and 1 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.	
17	Window Cleaning Contract – Revised Costs	17.1-17.4
	To consider the report of the Head of Administrative and Member Services on a request to amend an agreed contract price.	
18	Staffing Matters	18.1-18.9
	To consider the exempt report of the Chief executive on vacancies, long term sickness absence and maternity absence within the Authority.	

19 Staffing Issue

To consider the exempt report of the Chief Executive seeking views on the way forward with regard to a staffing matter that has arisen.

The report is to follow.

20 Chief Executive's Appraisal

To receive the exempt note of the Chief Executive's appraisal, which has been despatched under separate cover.

A handwritten signature in black ink, appearing to read 'Paul Warren', with a large, stylized initial 'P'.

Paul Warren
Chief Executive