

PROGRESS ON DECISIONS

Item	Progress/Officer		
	Red	Amber	Green
Rayleigh and Rochford Association of Voluntary Services – Position Update (Minute 293/06) Resolved That Councillor J M Pullen be appointed a Trustee of the Rayleigh and Rochford Association of Voluntary Services. (CE)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Implemented.		
Members' Performance Report – 2006/07 Quarter 1 (Minute 294/06) Resolved That the performance achieved in Quarter 1 of 2006/07 be noted subject to:- <ul style="list-style-type: none"> The undertaking of a value for money review of the Handy Person/Gardening Service (to include service delivery options). Outcomes to be reported to the Community Services Committee for consideration. (CD(ES)) The delegation of authority to the Chief Executive, in consultation with the Chairman of the Committee (who is also the Council's Benefits Champion), to express further concern on the Council's behalf if responses received from the Department for Work and Pensions on the problems that that Department has in processing housing benefit claims are unsatisfactory. (CE) 	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Currently awaiting final accounts for 2005/06 from the housing association which operates the schemes. Report to be made to a future Community Services Committee. Response awaited from Department for Work and Pensions outlining its recovery plan.		

KEY

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Amber	=	Implementation Stage – Rolling out of approved projects, on target to meet scheduled end date.
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Race Equality Scheme (Minute 295/06) Resolved That, subject to document contents being laid out to give early emphasis to the positive aspects, the Race Equality Scheme, as attached to the report, be adopted. (CE)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Implemented.		
Retirement Policy and Procedure (Minute 296/06) Resolved That, subject to the letter sent to individuals approaching their 65 th birthday containing requisite points in a personalised/sensitive manner, the new procedure for considering requests to continue working after the age of 65, as outlined in the appendix to the report, be agreed. The normal retirement age of 65 to be retained. (CE)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Implemented.		
Single Non-emergency Number – 101 (Minute 297/06) Resolved That this Council be part of the Essex 101 Partnership wave 2 bid to operate the Single Non-Emergency Number Service in Essex, subject to the Council's costs being fully identified and covered by Home Office funding. (HAMS)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	The 101 Partnership Board has agreed the bid to be submitted to the Home Office. This reflects the Council's costs of participation.		

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Strip of Land at Betts Wood, Hockley (Minute 298/06) Resolved That, subject to verification of the position with regard to that part of the land identified as including and extending beyond Westminster Drive, the Head of Legal Services be authorised to complete the purchase of the strip of land at Betts Wood, Hockley identified on the plan attached to the report for a nominal sum and on such other terms and conditions as he considers appropriate. (HLS)	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Draft transfer submitted for approval.		
Future Development of Cherry Orchard Jubilee Country Park (Minute 299/06) Resolved (1) That the purchase of areas A and D, as identified at Appendix 1 of the exempt report, be agreed. If this is not possible through negotiation with the landowners by December 2006, then a Compulsory Purchase Order process commence on both sites. (2) That officers submit applications for planning consent for the change of use of areas A and D as identified at Appendix 1 of the exempt report from agriculture to public open space, together with the preparation and submission of the necessary supporting information.	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Awaiting response from landowners, in the absence of agreement, it will be necessary to determine planning application prior to CPO. Appropriate surveys being commenced.		

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(3) That officers continue to research and make applications for possible external grants (including any that might be available from the European Union relating to improved habitat for wildlife) but that, if not successful, a bid be made in the budget setting process 2008/09 for the provision of additional supporting facilities to underpin any successful purchase.	Officers continuing to investigate funding opportunities.		
(4) That the future purchase of areas B and C, as identified at Appendix 1 of the exempt report, be reviewed on an annual basis and brought forward for funding as appropriate when the future of areas A and D is resolved. (CD(ES))			
Office Cleaning Contract (Minute 300/06) Resolved That the lowest tender from Mayfield Cleaning Contractors for Office Cleaning for the fixed price sum identified in the exempt report for the four year period 2 October 2006 to 30 September 2010 be accepted. (HAMS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Implemented.		
Commercial Premises – 124, 126 And 128 High Street, Great Woking (Minute 301/06) Resolved That the Head of Legal Services be authorised to proceed with the disposal of the shop units at 124, 126 and 128 High Street, Great Woking at market value, and to grant a new lease for number 124 High Street, Great Woking on such other terms and conditions as he considers appropriate. (HLS)	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Valuer instructed to market premises.		

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Land Adjoining 130 High Street, Great Wakering (Minute 302/06) Resolved That the land adjacent to the garages at Old Hall Court, Great Wakering, shown hatched black on the plan attached to the exempt report, be sold at market value to the applicants identified in the report subject to the applicants agreeing to meet the Council's legal fees, costs and valuation expenses and on such other terms and conditions as the Head of Legal Services considers appropriate. (HLS)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Transfer terms agreed subject to valuer determining sale price.		
Rochford Fire Station – Renewal of Lease for Car Parking (Minute 303/06) Resolved That a new lease be granted to the Fire Service for the car parking spaces identified in the exempt report at market value on such terms and conditions that the Head of Legal Services considers appropriate. (HLS)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Draft lease submitted for approval.		
Dutch Cottage, Crown Hill, Rayleigh (Minute 304/06) Resolved That the views of Rayleigh Town Council, Rayleigh Civic Society, the National Trust and the Management Committee of the Dutch Cottage be sought on the possible options for the future management of the Cottage. (HLS)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Views being sought.		

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Depot Staffing – Additional Resources (Minute 305/06) Resolved That Post 37461 be increased to full-time and that the core budget be increased by £8,543 to facilitate this change. (CD(ES))	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Recruitment in process.		
FROM FULL COUNCIL			
Planning Appeal – Retail Food Store and Associated Development at Former Park School, Rawreth Lane, Rayleigh (Minute 209/06) Resolved (1) That the pending Appeal be dealt with by Written Representations, subject to the Planning Inspectorate accepting that they can be dealt with on this basis. (2) That, in the event that the Appeals proceed by way of Inquiry, specialist Counsel and expert witnesses be engaged to give evidence in support of the Council's decision and a contingency sum as specified in the exempt report be set aside to meet the cost of defending the action and any consequent liability arising from a cost award, to be funded from balances in the first instance and taken into account as part of a Budget Strategy for 2007/08. (HLS)	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Appeal proceeding by written representations subject to confirmation of timetable and detailed arrangements by Inspectorate. See above.		

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Evaluation of CCTV Provision (Minute 258(14)(a)/06) Resolved That the first two decisions made on CCTV Evaluation at the meeting held on 13 July 2006 be reconsidered by the Policy, Finance & Strategic Performance Committee on the basis that alternative consideration should be given to the purchase of covert cameras (suitable for use as evidence in any criminal proceedings) and the merits of improved lighting rather than replacing the analogue provision and upgrading the older digital systems. Considerations to include:- <ul style="list-style-type: none"> • Identification of the preferred Police option and clarification of the management/operating arrangements around such an option. If mobile covert cameras were the preferred choice, there would need to be agreement around publicity and usage specifically within the District. • Examination of best practice in other authorities in terms of equipment used and management of those systems. (CE) 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Work now underway. Report into Policy, Finance & Strategic Performance Committee in December on best way forward for the District. See above.		
Recommendations of the Waste Management & Recycling Sub-Committee (Minute 261/06) Resolved That this year's Waste Performance and Efficiency Grant and Waste Management Reserve Fund be allocated to the following items:-	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

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<ul style="list-style-type: none"> • Serviceteam cost for running narrow access vehicle for round six - £28,000. 	Implemented.
<ul style="list-style-type: none"> • Box purchases for flats expansion and current kerbside provision - £855. 	Implemented.
<ul style="list-style-type: none"> • Communal wheeled bins for flats expansion and delivery by Ashington Removals – £10,700. 	Supplier arranged with bins to be delivered just prior to implementation in November.
<ul style="list-style-type: none"> • Lids for boxes for flats - £100. 	Implemented.
<ul style="list-style-type: none"> • Fitting of bin lifts to kerbside vehicles - £15,000. 	Bin lifts fitted to two vehicles with third vehicle currently being modified.
<ul style="list-style-type: none"> • Development of current recycling leaflets and production/ distribution of “Resource” recycling newsletter – £5,840. 	Newsletters to school and households delivered, with further deliveries on a twice yearly basis.
<ul style="list-style-type: none"> • A programme of participation monitoring of the Council’s kerbside recycling scheme as described in paragraph 3.1 of the officer’s report to the 18 July Sub-Committee meeting, subject to only one leaflet being distributed to all those households that had not recycled during the period of monitoring – £9,500. (CD(ES)) 	Contents of leaflet agreed at Waste Management Sub Committee on 22.9.06 subject to approval of final draft by Chairman of Waste Management Sub. Leaflet will then be printed and monitoring programme will be implemented.

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