



## Rochford District Council

# The Executive

### agenda

***Date***

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**4 March 2020**

***Time***

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**7.30 pm**

***Place***

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Committee Room 4  
Civic Suite  
Rayleigh

***Contact***

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**The public are welcome to  
attend this meeting**

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## **Members of the Executive**

Chairman: Cllr M J Steptoe  
Vice Chairman: Cllr Mrs C E Roe

Cllr D S Efde  
Cllr S P Smith  
Cllr I H Ward

Cllr M J Webb  
Cllr A L Williams  
Cllr S E Wootton

## **Terms of Reference**

- To make recommendations to the Council in relation to the functions contained in Part A to Part 3 of the Council's Constitution.
- Subject to those matters reserved to the Council in Part A to Part 3 of the Council's Constitution, the Review Committee functions and with the exception of those Council (non-Executive) powers specifically delegated to other forums set out in Parts A and C to Part 3 of the Constitution, the Executive has full power to act in respect of every other function.
- To refer at its discretion, any issue to the Review Committee for detailed consideration and report.
- To consider the recommendations of the Review Committee either arising from an issue referred to it as above, or where the latter Committee has "called-in" a decision of the Executive for review.

**The Council's residents are at the heart of everything we do.**

## **The Council's priorities are:-**

- To be financially sustainable
- Early intervention
- To maximise our assets
- To enable communities

## A G E N D A

Emergency evacuation announcement

Page No

**1 Apologies for Absence**

**2 Non-Members Attending**

**3 Minutes of the Meeting held on 5 February 2020**

**4 To Receive Declarations of Interest**

**5 Questions on Notice from Councillors**

**6 Matters Referred to the Executive and Reports from Other Committees**

**7 Council Projects Programme Management Office** 7.1 – 7.7

To consider the report of the Strategic Director in respect of the projects on which the Programme Management Office reports into the Executive: the ICT Migration Project and the Beagle Event project.

Report attached.

**8 Process for Awarding Voluntary Sector Grants 2020/21** 8.1 – 8.11

To hear from the Portfolio Holder for Finance, Cllr S P Smith, on the process for awarding grants to the voluntary sector in 2020/21.

Report attached.



Angela Law  
Assistant Director, Legal & Democratic

