

# ROCHFORD DISTRICT COUNCIL



## Policy & Finance Committee

### agenda

Chairman's callover – 6.30pm in the  
Chairman's Briefing Room

---

#### *Date*

**12 November 2002**

---

#### *Time*

**7.30pm**

---

#### *Place*

Council Chamber  
Civic Suite  
Rayleigh

---

#### *Contact*

John Bostock

Rochford District Council  
South Street  
Rochford  
Essex  
SS4 1BW

Tel: (01702) 546366  
Fax: (01702) 545737

Email:  
[committees@rochford.gov.uk](mailto:committees@rochford.gov.uk)

## **Members of the Policy & Finance Committee**

Cllr P F A Webster (Chairman)

Cllr J E Grey (Vice-Chairman)

Cllr R S Allen

Cllr K A Gibbs

Cllr A J Humphries

Cllr C A Hungate

Cllr C C Langlands

Cllr C J Lumley

Cllr C R Morgan

Cllr J M Pullen

Cllr P K Savill

Cllr S P Smith

Cllr Mrs M A Starke

Copy for Information to all Substitute Members

### *Conservative Group*

Cllr Mrs T J Capon

Cllr T E Goodwin

Cllr J Thomass

Cllr Mrs B J Wilkins

### *Independent Group*

Cllr Mrs H L A Glynn

### *Labour Group*

Cllr Mrs M A Weir

### *Liberal Democrat Group*

Cllr C I Black

## **Terms of Reference**

To exercise the Council's functions in relation to all matters not otherwise reserved to Full Council or the responsibility of another Committee with particular reference to:

- Finance
- Council Budget
- Support Services

Including the formulation and implementation of the policy framework and management of the budget in respect of these functions.

## **Corporate Objectives**

To provide quality cost effective services

To work towards a safer and more caring community

To promote a green and sustainable environment

To encourage a thriving local economy

To improve the quality of life for people in our District

To maintain and enhance our local heritage and culture

# **A G E N D A**

Page No

- |           |  |             |
|-----------|--|-------------|
| <b>1</b>  | <b>Apologies for Absence</b>   |             |
| <b>2</b>  | <b>Substitutes</b>   |             |
| <b>3</b>  | <b>Non-Members attending</b>   |             |
| <b>4</b>  | <b>Minutes of the Meeting held on 3 October 2002</b>   |             |
| <b>5</b>  | <b>To Receive Declarations of Interest</b>   |             |
| <b>6</b>  | <b>Questions on Notice</b>   |             |
| <b>7</b>  | <b>Motions on Notice</b>   |             |
| <b>8</b>  | <b>Issues arising from Overview and Scrutiny</b>   |             |
| <b>9</b>  | <b>Comprehensive Performance Assessment</b>  | <b>9.1</b>  |
|           | To consider the report of the Chief Executive on the third consultation document produced by the Audit Commission on Comprehensive Performance Assessment. |             |
| <b>10</b> | <b>Southend-On-Sea Community Strategy Consultation</b>   | <b>10.1</b> |
|           | To consider the report of the Chief Executive which seeks the views of Members on the Community Strategy for Southend-on-Sea                               |             |

- |           |   |             |
|-----------|---|-------------|
| <b>11</b> | <b>Community Legal Services Partnership</b>   | <b>11.1</b> |
|           | <p>To consider the report of the Chief Executive which advises on the Assessment of the legal advice needs identified by the Community Legal Services Partnership and seeks views on the finalised assessment document.</p>                               |             |
| <b>12</b> | <b>Exclusion of the Press and Public</b>  |             |
|           | <p>To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraphs 9,7 and 1 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed</p> |             |
| <b>13</b> | <b>Upgrade of The Lavers Sheltered Housing Scheme</b>   | <b>13.1</b> |
|           | <p>To consider the exempt report of the Corporate Director (Finance and External Services) on the situation following the receipt of tenders for the proposed works at The Lavers.</p>  |             |
| <b>14</b> | <b>Land at Rochford Garden Way, Rochford</b>  | <b>14.1</b> |
|           | <p>To consider the exempt report of the Head of Revenue and Housing Management on a request from a leaseholder for adjacent land to be included in a lease.</p>   |             |
| <b>15</b> | <b>Reduction or Remission of Business Rate Liability</b>  | <b>15.1</b> |
|           | <p>To consider the exempt report of the Head of Revenue and Housing Management on an application for the reduction or remission of Business Rate liability in accordance with Section 49 Local Government Finance Act 1998.</p>                           |             |
| <b>16</b> | <b>Staffing Matters</b>   |             |
|           | <p>To consider the exempt monitoring report of the Chief Executive on staffing matters.</p> <p>The report is to follow.</p>   |             |
| <b>17</b> | <b>Chief Executive's Appraisal</b>  |             |
|           | <p>To receive for information the exempt note of the Chief Executive's appraisal dated 23 October 2002 which has been sent under separate cover.</p>  |             |

A handwritten signature in black ink, appearing to read 'Paul Warren', with a large, stylized initial 'P'.

Paul Warren  
Chief Executive