

## WORK PLAN

### 1 SUMMARY

- 1.1 The following table sets out the Committee's work plan for the year as at 3 December 2013. It is subject to alteration as the planning of reviews is ongoing.
- 1.2 Members are requested to note and approve the Work Plan and make appropriate amendments.

Meeting Dates	Items Scheduled For This Date	Additional Details
11 June 2013	<ul style="list-style-type: none"> <li>Overall work Programme</li> </ul>	The Committee set its work programme at its first meeting of the Municipal year.
9 July 2013	<ul style="list-style-type: none"> <li>Regulation of Investigatory Powers Act 2000 (RIPA) Treasury Management Annual Review 2012/13</li> </ul>	The review of policy
3 September 2013	<ul style="list-style-type: none"> <li>Community Safety Partnership</li> <li>Review of options for change and financial savings that could be negotiated with the Street Cleansing and Waste Management Contractor</li> </ul>	Regular half yearly update To consider the report of the project team
8 October 2013	<ul style="list-style-type: none"> <li>Local Strategic Partnership – Health and Wellbeing Board</li> </ul>	Regular half yearly update
12 November 2013	<ul style="list-style-type: none"> <li>2013/14 Mid Year Treasury Management Review</li> </ul>	

Meeting Dates	Items Scheduled For This Date	Additional Details
	<ul style="list-style-type: none"> <li>• Review of How Voluntary and Community Groups function in the District.</li> </ul>	Update on recommendations from review
3 December 2013	<ul style="list-style-type: none"> <li>• SITA UK</li> </ul>	To receive an update on the waste contract.
7 January 2014	Meeting Cancelled	
4 February 2014	<ul style="list-style-type: none"> <li>• Rochford District Community Safety Partnership</li> <li>• Treasury Management Strategy Statement, Annual Investment Strategy And Minimum Revenue Provision Policy Statement 2014/15</li> </ul>	Regular half yearly update.  To consider the Council’s Treasury Management Strategy prior to its submission to Council.
4 March 2014	<ul style="list-style-type: none"> <li>• Local Strategic Partnership</li> </ul>	Regular half yearly update
8 April 2014	<ul style="list-style-type: none"> <li>• Regulation of Investigatory Powers Act 2000 (RIPA)</li> <li>• Approval of Review Committee’s Annual Report</li> </ul>	Annual update, includes review of policy and update regarding use of the policy.

## 2 Additional work items to be considered / programmed at a later stage

- 2.1 The following items have been identified by the Committee / Officers as needing to be considered but have not been programmed into the Committee's work plan.
- (a) Implementation of the changes to the welfare system.
  - (b) Delivery of local highway maintenance services.
  - (c) The plans in respect of local highways for the proposed new developments in the District.

## 3 Project Teams

Topic	Current Status
Provision of housing for the Districts ageing population	A draft report of the project team is being prepared.
Maintenance of the buildings within the Leisure Contract	A draft report of the project team is being prepared and a further meeting of the project team has been arranged.
Review of the Council's sports provision in open spaces to include a review of the pavilions and possible improvements.	A further meeting of the project team has been arranged.

If you would like this report in large print, Braille or another language please contact 01702 318111.