



**Rochford District  
Council**

## **The Executive**

### **agenda**

***Date***

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**8 December 2010**

***Time***

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**7.30 pm**

***Place***

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Committee Room 4  
Civic Suite  
Rayleigh

***Contact***

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**The public are welcome to attend this meeting up to Item 11 of the agenda**

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## **Members of The Executive**

Chairman: Cllr T G Cutmore

Vice Chairman: Cllr Mrs M J Webster

Cllr Mrs L A Butcher

Cllr Mrs T J Capon

Cllr K J Gordon

Cllr K H Hudson

Cllr C G Seagers

Cllr M J Steptoe

## **Terms of Reference**

- To make recommendations to the Council in relation to the functions contained in Part A to Part 3 of the Council's Constitution.
- Subject to those matters reserved to the Council in Part A to Part 3 of the Council's Constitution, the Review Committee functions and with the exception of those Council (non-Executive) powers specifically delegated to other forums set out in Parts A and C to Part 3 of the Constitution, the Executive has full power to act in respect of every other function.
- To refer at its discretion, any issue to the Review Committee for detailed consideration and report.
- To consider the recommendations of the Review Committee either arising from an issue referred to it as above, or where the latter Committee has "called-in" a decision of the Executive for review.

**The Council's vision is to make Rochford District a place which provides opportunities for the best possible quality of life for all who live, work and visit here.**

**The Council's objectives are to make a difference:-**

- to our people
- to our community
- to our environment
- to our local economy.

**The Council's values (the way we work to pursue these objectives) are to:-**

- Be an open, accountable, listening, responsive Council
- Put the customer and citizen at the heart of everything we do, delivering services in a caring and sensitive manner
- Co-ordinate the management of resources with an emphasis on sustainability
- Value the contribution of partners, employees and citizens, trusting each other and working collaboratively.

## A G E N D A

	Page No
Emergency evacuation announcement	
<b>1 Apologies for Absence</b>	
<b>2 Non-Members Attending</b>	
<b>3 Minutes of the Meeting held on 3 November 2010</b>	
<b>4 To Receive Declarations of Interest</b>	
<b>5 Matters Referred to the Executive and Reports from Other Committees/Area Committee Chairmen</b>	
<b>6 Report on Mid Year Performance Indicators for the Period April to September 2010</b>	6.1 – 6.6
To consider the report of the Head of Finance on the Mid Year Performance Indicators for the Period April to September 2010.	
<b>7 IT Contract Joint Procurement</b>	7.1 – 7.3
To consider the report of the Head of Information and Customer Services on participating in the IT contract joint procurement process.	
<b>8 Customer Feedback and Freedom of Information Statistics for April – September 2010</b>	8.1 – 8.7
To consider the report of the Head of Information and Customer Services on the customer feedback and freedom of information statistics for April to September 2010.	
<b>9 Independent Remuneration Panel Report</b>	9.1 – 9.9
To consider the report of the Head of Legal, Estates and Member Services on the Remuneration Scheme for 2011/12 proposed by the Independent Remuneration Panel and the approach in future years.	
<b>10 Improvement East Regional Asset Management Project</b>	10.1 – 10.2
To consider the report of the Head of Legal, Estates and Member Services on this project.	

**11 Exclusion of the Press and Public**

To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.

**12 Organisational Change – Further Review**

To consider the exempt report of the Chief Executive which follows on from earlier reports and suggests revisions to the organisation to meet the ever changing environment faced by the Council.

The report is to follow.

A handwritten signature in black ink, appearing to read 'Paul Warren', with a large, stylized initial 'P' at the start.

Paul Warren  
Chief Executive