

Annual Council – 16 May 2017

Minutes of the meeting of **Council** held on **16 May 2017** when there were present:-

Cllr C I Black	Cllr M J Lucas-Gill
Cllr J C Burton	Cllr Mrs J R Lumley
Cllr Mrs L A Butcher	Cllr Mrs C M Mason
Cllr M R Carter	Cllr J R F Mason
Cllr Mrs I Cassar	Cllr D Merrick
Cllr N L Cooper	Cllr R Milne
Cllr T G Cutmore	Cllr T E Mountain
Cllr R R Dray	Cllr J E Newport
Cllr D S Efde	Cllr Mrs C E Roe
Cllr A H Eves	Cllr Mrs L Shaw
Cllr Mrs J R Gooding	Cllr S P Smith
Cllr J D Griffin	Cllr D J Sperring
Cllr B T Hazlewood	Cllr C M Stanley
Cllr N J Hookway	Cllr M J Steptoe
Cllr Mrs D Hoy	Cllr I H Ward
Cllr M Hoy	Cllr M J Webb
Cllr Mrs T R Hughes	Cllr Mrs C A Weston
Cllr G J Ioannou	Cllr A L Williams

APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs E O K Mason, R A Oatham and S A Wilson.

OFFICERS PRESENT

S Scrutton	- Managing Director
N Khan	- Executive Director
J Bostock	- Assistant Director, Democratic Services
A Law	- Assistant Director, Legal Services
M Harwood-White	- Assistant Director, Commercial Services
L Moss	- Assistant Director, Community & Housing Services
S Worthington	- Democratic Services Officer

Members stood in silence in memory of former District Councillor and Chairman of Hawkwell Parish Council, Vic Leach, who had recently passed away.

The outgoing Chairman, Mrs C A Weston, extended thanks to all those who had supported her during the past year and said it had been a privilege and an honour to represent the Council and meet so many different people.

96 ELECTION OF CHAIRMAN OF THE COUNCIL FOR 2017/18

Resolved

That Cllr Mrs L A Butcher be elected Chairman of the Council for the ensuing year.

Cllr Mrs L A Butcher made the Statutory Declaration of Acceptance of Office as Chairman.

97 ELECTION OF VICE-CHAIRMAN FOR 2017/18

Resolved

That Cllr D Merrick be elected Vice-Chairman of the Council for the ensuing year.

Cllr D Merrick made the Statutory Declaration of Acceptance of Office as Vice-Chairman.

98 APPOINTMENT OF CHAIRMAN'S CHAPLAIN FOR 2017/18

The Chairman will advise Council of the Chaplain's details at a later date.

99 MINUTES

The Minutes of the meeting held on 25 April 2017 were approved as a correct record and signed by the Chairman.

100 NOTICE OF GROUP MEMBERSHIP

The Proper Officer had received details of the membership of the political groups as set out at appendix 1 to these minutes.

101 APPOINTMENT OF THE EXECUTIVE, COMMITTEES AND SUB-COMMITTEES 2017/18

Council considered the report of the Assistant Director, Democratic Services on the discharge of business during the 2017/18 Municipal Year.

Resolved

- (1) That the appointees to the Executive, as set out in appendix 2 to these minutes, be noted.
- (2) That Committees, including a Chief Officer Appointments Committee and a Sub-Committee, be constituted as shown in the appendix to the officer's report.
- (3) That Members be appointed to serve on Committees and a Sub-Committee for the 2017/18 Municipal Year, as set out in appendix 3 to these minutes. (ADDS)

102 SCHEME OF DELEGATION

Resolved

That the Scheme of Delegation as set out in Part 3A and C of the Constitution be agreed. (ADDS)

103 COUNCIL MEETINGS

In response to a Member question relating to an NHS presentation at a Full Council meeting on their proposed changes, it was confirmed that Members would be advised of the date of the meeting within 24-48 hours.

Resolved

That meetings of the Council be scheduled on 18 July 2017; 17 October 2017; 12 December 2017; 13 February 2018, 20 February 2018 and 24 April 2018. (ADDS)

104 APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES AND OTHER FORUMS 2017/18

Council considered the report of the Assistant Director, Democratic Services on appointments to outside bodies and other forums for the 2017/18 Municipal Year.

It was noted, in response to a Member question relating to representation on the Coastal Community Team, that this had not been directly related to the corresponding Member Portfolio; the Portfolio Holder for Community had been involved as a business project sponsor.

It was confirmed that Members would be advised separately of all Member business project sponsorship and similar involvement supplementary to the outside bodies and other forums appointed to at Annual Council.

Resolved

- (1) That the appointment of an officer and Portfolio Holders to outside bodies for the 2017/18 Municipal Year be on the basis set out at appendix 4 to these minutes.
- (2) That Member representatives (including substitutes) be appointed for the 2017/18 Municipal Year to the outside bodies as set out at appendix 4 to these minutes.
- (3) That the attendance of the Leader of the Council (or their nominee) and Portfolio Holders as the Council's representatives at a number of external partnerships be endorsed.

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- (4) That appointments to the three seats on the Sanctuary in Rochford Committee for the 2017/18 Municipal Year be as set out at appendix 4 to these minutes.
- (5) That the appointment of the Portfolio Holder for Community to the Police and Crime Panel and the nomination by the Portfolio Holder of a substitute be endorsed.
- (6) That the appointment of the Portfolio Holder for Community to the Essex Countrywide Traveller Unit and the nomination by the Portfolio Holder of a substitute be endorsed.
- (7) That appointments to the four seats on the Local Highways Panel be as set out at appendix 4 to these minutes. (ADDS)

The meeting closed at 8.00 pm.

Chairman

Date

If you would like these minutes in large print, Braille or another language please contact 01702 318111.

1 MEMBERSHIP OF GROUPS

- 1.1 The Proper Officer had been advised of the division of Members of the Council into political groups and the appointment of the Leaders and Deputy Leaders (where appointed) as follows:-

Conservative Group

Cllr Mrs L A Butcher
Cllr M R Carter
Cllr T G Cutmore
Cllr R R Dray
Cllr Mrs J R Gooding
Cllr J D Griffin
Cllr B T Hazlewood
Cllr G J Ioannou
Cllr M J Lucas-Gill
Cllr Mrs J R Lumley
Cllr D Merrick
Cllr R Milne
Cllr Mrs C E Roe
Cllr Mrs L Shaw
Cllr S P Smith
Cllr D J Sperring
Cllr M J Steptoe
Cllr I H Ward
Cllr M J Webb
Cllr Mrs C A Weston
Cllr A L Williams

Leader: Cllr T G Cutmore
Deputy Leader: Cllr M J Steptoe

Green and Rochford District Residents Group

Cllr Mrs I Cassar
Cllr A H Eves
Cllr Mrs D Hoy
Cllr M Hoy
Cllr Mrs C M Mason
Cllr E O K Mason
Cllr J R F Mason
Cllr T E Mountain
Cllr S A Wilson

Leader: Cllr J R F Mason
Deputy Leader: Cllr M Hoy

Liberal Democrat Group

Cllr C I Black
Cllr J E Newport
Cllr R A Oatham
Cllr C M Stanley

Leader: Cllr C I Black
Deputy Leader: Cllr J E Newport

UKIP Group

Cllr N L Cooper
Cllr D S Efde
Cllr N J Hookway
Cllr Mrs T R Hughes

Leader: Cllr N J Hookway
Deputy Leader: Cllr N L Cooper

CONFIRMED

THE EXECUTIVE	APPOINTEES	PORTFOLIO
The Executive	Cllr M J Steptoe	- Deputy Leader
	Cllr M J Webb	- Community
	Cllr G J Ioannou	- Enterprise
	Cllr D J Sperring	- Environment
	Cllr S P Smith	- Finance
	Cllr Mrs C E Roe	- Governance
	Cllr I H Ward	- Planning

COMMITTEE	APPOINTEES
Appeals (6)	Chairman: Cllr Mrs C A Weston Vice-Chairman: Cllr Mrs J R Gooding Cllr D S Efde Cllr Mrs D Hoy Cllr R A Oatham Cllr D J Sperring
Audit (11)	Chairman: Cllr A L Williams Vice-Chairman: Cllr M J Lucas-Gill Cllr C I Black Cllr R R Dray Cllr D S Efde Cllr A H Eves Cllr M Hoy Cllr R Milne Cllr T E Mountain Cllr Mrs L Shaw Cllr M J Webb
Chief Officer Appointments (9)	Chairman: Cllr Mrs C E Roe Vice-Chairman: Cllr Mrs J R Lumley Cllr Mrs L A Butcher Cllr N L Cooper Cllr M Hoy Cllr J R F Mason Cllr D Merrick Cllr R A Oatham Cllr I H Ward

COMMITTEE	APPOINTEES
Development Committee (13)	Chairman: Cllr S P Smith Vice-Chairman: Cllr Mrs L Shaw Cllr C I Black Cllr J D Griffin Cllr N J Hookway Cllr Mrs D Hoy Cllr D Merrick Cllr R Milne Cllr T E Mountain Cllr J E Newport Cllr M J Steptoe Cllr S A Wilson Cllr A L Williams
Investment Board (13)	Chairman: Cllr M J Steptoe Vice-Chairman: Cllr A L Williams Cllr C I Black Cllr T G Cutmore Cllr N J Hookway Cllr Mrs T R Hughes Cllr G J Ioannou Cllr M J Lucas-Gill Cllr Mrs J R Lumley Cllr Mrs C M Mason Cllr J R F Mason Cllr I H Ward Cllr S A Wilson

COMMITTEE	APPOINTEES
Licensing (15)	Chairman: Cllr M R Carter Vice-Chairman: Cllr R R Dray Cllr Mrs I Cassar Cllr N L Cooper Cllr B T Hazlewood Cllr Mrs D Hoy Cllr Mrs T R Hughes Cllr E O K Mason Cllr D Merrick Cllr R Milne Cllr J E Newport Cllr R A Oatham Cllr Mrs L Shaw Cllr I H Ward Cllr A L Williams
Review (15)	Chairman: Cllr J C Burton Vice-Chairman: R Milne Cllr N L Cooper Cllr R R Dray Cllr Mrs J R Gooding Cllr B T Hazlewood Cllr N J Hookway Cllr M Hoy Cllr Mrs J R Lumley Cllr Mrs C M Mason Cllr J R F Mason Cllr J E Newport Cllr Mrs L Shaw Cllr C M Stanley Cllr A L Williams
Standards (8)	Chairman: Cllr Mrs C A Weston Vice-Chairman: Cllr J D Griffin Cllr R R Dray Cllr D S Efde Cllr Mrs J R Lumley Cllr Mrs C M Mason Cllr E O K Mason Cllr C M Stanley

SUB-COMMITTEE	APPOINTEES
Planning Policy Sub-Committee (6)	Chairman: Cllr D J Sperring Cllr C I Black Cllr Mrs T R Hughes Cllr G J Ioannou Cllr Mrs J R Lumley Cllr J R F Mason

CONFIRMED

Outside Body	Appointees	Substitutes
Bradwell Local Community Liaison Council	Cllr Mrs J R Gooding	Cllr J D Griffin
Essex Flood Partnership Board	Cllr G J Ioannou	Cllr I H Ward
Hockley Community Centre Association	Cllr M R Carter Cllr B T Hazlewood	N/A
London Southend Airport Consultative Committee	Cllr M J Lucas-Gill Cllr I H Ward Cllr A L Williams	Cllr J D Griffin Cllr B T Hazlewood Cllr M J Webb
Rayleigh Grange Community Association Governing Body	Cllr Mrs J R Lumley Cllr D J Sperring	N/A
Rayleigh Mount Local Committee	Cllr R Milne	Cllr R R Dray
Relate South Essex	Cllr Mrs J R Gooding	Cllr Mrs L Shaw
Rochford Hundred Association of Local Councils	Cllr R R Dray	Cllr A L Williams
Rochford and Rayleigh Citizens Advice Bureau Trustee Board	Cllr G J Ioannou	Cllr Mrs J R Gooding

Organisation	Appointees
Sanctuary in Rochford Committee	Cllr Mrs J R Lumley Cllr Mrs L Shaw Cllr I H Ward

Organisation	Appointees
Local Highways Panel	Cllr B T Hazlewood Cllr G J Ioannou Cllr Mrs C E Roe Cllr I H Ward

Portfolio Holder Appointments	Appointees
Community Safety Partnership (CSP) Steering Group	Portfolio Holder for Community
Essex Heritage Trust	Portfolio Holder for Community
Essex Waste Partnership Board	Portfolio Holder for Environment
Local Government Association (LGA) General Assembly	Leader of the Council
Rayleigh and Rochford Association of Voluntary Services	Portfolio Holder for Community
Rochford District Schools Partnership Trust (Board Director/Trustee)	Portfolio Holder for Community
South Essex Children's Partnership Board	Portfolio Holder for Community
South Essex Parking Partnership	Deputy Leader
Southend University Hospital – NHS Foundation Trust (Board of Governors)	Portfolio Holder for Community

Officer Appointments	Officer Appointee
NACRO N.C.E. Ltd	Jeanette Hurrell, Housing Options Team Leader