



**Rochford District  
Council**

# THE REVIEW COMMITTEE OF ROCHFORD DISTRICT COUNCIL

## AGENDA

**Date**      **11 JUNE 2019**

**The public are welcome to  
attend this meeting**

**Time**      **7.30 pm**

**Place**      **Committee Room 4, Civic Suite, Rayleigh**

**Contact**    Paul Gowers  
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## **Members of the Review Committee**

Chairman: Cllr J C Burton

Vice-Chairman: Cllr D J Sperring

Cllr C C Cannell, Cllr Mrs T L Carter, Cllr T G Cutmore,  
Cllr B T Hazlewood, Cllr Mrs D Hoy, Cllr M Hoy,  
Cllr Mrs J E McPherson, Cllr R Milne, Cllr T E Mountain,  
Cllr Mrs C A Pavelin, Cllr Mrs L Shaw, Cllr P J Shaw,  
Cllr S E Wootton

## **Terms of Reference**

The performance of all Overview and Scrutiny functions on behalf of the Council.

**The Council's residents are at the heart of everything we do.**

## **The Council's priorities are:-**

- To become financially self-sufficient
- Early intervention
- To maximise our assets
- To enable communities

# **A G E N D A**

Emergency evacuation announcement

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**1 Apologies for Absence**

**2 Substitute Members**

**3 Non-Members attending**

**4 Minutes of the Meeting held on 2 April 2019**

**5 To Receive Declarations of Interest  
(including whipping declarations)**

**6 Leader of the Council**

To hear from the Leader of the Council, Cllr M J Steptoe, on the Council's plans for the forthcoming year and beyond and suggest any areas that the Committee may like to examine in terms of possible policy changes that could improve/develop the Council's offering.

**7 Review of the ICT Contract**

7.1 – 7.7

This report by the Review Committee's ICT project team seeks to inform Members of the team's progress.

**8 Overall Work Programme**

Constitutionally, the Review Committee is responsible for setting its own work programme and, in so doing, taking into account the wishes of Members of the Committee.

The Review Committee should also respond, as soon as its work programme permits, to requests from the

Council and, if it considers it appropriate, the Executive, to review particular areas of Council activity.

The Review Committee's 2018/19 Annual Report, submitted to Council on 30 April 2019, contained a number of topics for consideration by the Committee this year.

The following is a list of topics from this source:-

- Grass cutting and management of open spaces in new developments
- Parking (what the Council offers and future requirements)

The Committee is invited to determine its work programme.

## **9 Methodology**

To discuss and agree fundamental methods of operation to achieve the work programme, specifically the identification of project team/s.

## **10 Key Decisions Document**

To consider the Key Decisions Document and discuss whether there are any items requiring further investigation or monitoring by the Committee.

A handwritten signature in black ink, appearing to be 'AL' with a long horizontal stroke extending to the right.

Angela Law  
Assistant Director, Legal & Democratic