

REPORT OF THE POLICY, FINANCE AND STRATEGIC PERFORMANCE COMMITTEE – 7 DECEMBER 2006

1 MEMBERS' ROLES

- 1.1 This item of business was referred by the Policy, Finance & Strategic performance Committee on 7 December 2006 to Full Council with recommendations that the appointment of Deputy Leader of the Council be introduced and that key activities relating to Members' roles be agreed with effect from the 2007/08 Municipal Year. A copy of the officer's report to the Committee is attached at Appendix 1.
- 1.2 The Committee noted that:-
- The clarification of Members' roles would assist the Remuneration Panel in understanding Member activity.
 - The Local Government Bill was likely to revise the Code of Conduct to allow Councillors' to speak out on Licensing and Planning issues within their Ward.
 - It would be appropriate for documentation on roles to be in place from the 2007/08 Municipal Year.
 - The sub-heading 'key activities' should be included under the headings for Vice-Chairman of Review Committee and Vice-Chairmen of Committees.
 - It would be appropriate to include the role of Deputy Group Leader, the wording for which will be 'To support the Group Leader in his/her duties and to deputise when necessary and appropriate'.
- 1.3 It is proposed that the Council **RESOLVES**
- (1) That the appointment of Deputy Leader of the Council be introduced with effect from the 2007/08 Municipal Year.
 - (2) That, subject to inclusion of the sub-heading 'key activities' under all main headings and to provision for the role of Deputy Group Leader as identified in the final bullet point above, the key activities for each of the Members' roles, as outlined in the appendix to the officer report, be agreed for inclusion in the Constitution and other relevant publications with effect from the 2007/08 Municipal Year. (CE)

Sarah Fowler

Head of Administrative & Member Services

Background Papers:-

None

For further information please contact John Bostock on:-

Tel:- 01702 318140

E-Mail:- john.bostock@rochford.gov.uk