



Rochford District  
Council

## Meeting of Council

### agenda

***Date***

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**13 February 2024**

***Time***

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**7.30 pm**

***Place***

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The Mill Arts & Events Centre  
Bellingham Lane  
Rayleigh, SS9 7ED

**The public are welcome to  
attend this meeting.**

***Contact***

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The agendas and minutes of meetings can be accessed via the Council's website at [www.rochford.gov.uk](http://www.rochford.gov.uk)

The following Members are summoned to attend this meeting:-

Chairman: Cllr J L Lawmon

Vice-Chairman: Cllr Mrs S J Page

Cllr Mrs D L Belton

Cllr N J Booth

Cllr E L Brewer

Cllr Mrs L A Butcher

Cllr M R Carter

Cllr R P Constable

Cllr J E Cripps

Cllr A G Cross

Cllr D S Efde

Cllr A H Eves

Cllr I A Foster

Cllr Mrs E P Gadsdon

Cllr J N Gooding

Cllr Mrs J R Gooding

Cllr M Hoy

Cllr Ms T D Knight

Cllr R Lambourne

Cllr R C D Linden

Cllr Mrs C M Mason

Cllr E O K Mason

Cllr J R F Mason

Cllr Mrs J E McPherson

Cllr R Milne

Cllr G W Myers

Cllr J E Newport

Cllr L J Newport

Cllr D W Sharp

Cllr Mrs L Shaw

Cllr D J Sperring

Cllr Mrs D P Squires-Coleman

Cllr C M Stanley

Cllr M J Steptoe

Cllr I H Ward

Cllr A L Williams

Cllr S A Wilson

Cllr Mrs V A Wilson

Cllr S E Wootton

**The Council's residents are at the heart of everything we do.**

**The Council's priorities are:-**

- To be financially sustainable
- Early intervention
- To maximise our assets
- To enable communities

## A G E N D A

Emergency evacuation announcement

Page No

PRAYERS

**1 Apologies for Absence**

**2 Minutes of the Meeting held on 14 December 2023**

**3 To Receive Declarations of Interest**

**4 Announcements from the Chairman, Leader or Head of Paid Service**

**5 Update on the Work of the Youth Council**

To receive a presentation from members of the Rochford Youth Council.

**6 Public Questions**

**7 Petitions**

**8 Member Questions on Notice**

8.1 – 8.2

**9 Business from last Council Meeting**

9.1

To consider the Motion on Notice deferred from the meeting held on 14 December 2023.

**10 To note the Minutes of Executive and Committee Meetings held between the period 27 November 2023 to 16 January 2024 (as listed)**

10.1

**11 To consider any reports from the Executive and Committees to Council**

**11(1) Report of the Planning Policy Committee – Local Development Scheme 2024-26**

11.1.1 –  
11.1.21

To receive a report setting out a forward timetable for the preparation of the development plan documents and other core planning documents as well as an update to the Council's Local Development Scheme.

**11(2) Report of the Overview & Scrutiny Committee – Quarter 3 Treasury Management Update** 11.2.1 – 11.2.9

To receive a report providing an update of the Council's Treasury Management activity for the period April 2023 to 31 December 2023 in accordance with the Council's Treasury Management Policy.

**11(3) Report of the Climate Emergency Committee – Sustainability Strategy Council Progress Report** 11.3.1 – 11.3.4

To receive a report setting out the progress made against the five key targets for 2023/24 drawn from the Council's Sustainability Strategy set by the Climate Emergency Committee.

**12 Adoption of the Revised Constitution** 12.1 – 12.5

To consider the report of the Lead Member, Governance & Communications proposing the revised Constitution to be adopted by Full Council.

**13 Recommendations of the Independent Remuneration Panel – Scheme of Member Allowances** 13.1 – 13.32

To consider the report of the Independent Remuneration Panel recommending to Council a revised scheme of allowances, for Council's approval.

**14 Local Council Tax Support Scheme** 14.1 – 14.96

To consider the report of the Lead Member, Resources Climate Change & Economy seeking Council's approval to continue the Local Council Tax Support (LCTS) Scheme and the Discretionary Reduction in Council Tax Liability Policy for 2024/25.

**15 Polling Place and Polling District Review** 15.1 – 15.6

To consider the report of the Joint Director, People & Governance seeking to review the electoral arrangements within 16 months of the scheduled date of a Parliamentary election.

**16 Motions on Notice**

**17 Report on Urgent Decisions**

**18 Report of the Leader on the work of the Executive**

A handwritten signature in black ink, appearing to read 'Jonathan Stephenson', with a long horizontal line extending to the right.

Jonathan Stephenson  
Chief Executive