

ITEM	PROGRESS/OFFICER
OUTSTANDING ISSUES FROM FORMER FINANCE & GENERAL PURPOSES COMMITTEE	
<p>Asset Management – Best Value Review (Minute 411/00)</p> <p>Resolved</p> <ul style="list-style-type: none"> • That a basic Global Positioning System be acquired • That a Local Land & Property Gazetteer to be linked to the National Land Information System be produced. • That opportunities for Facilities Management, Partnership working and Competition in Asset Management be reviewed within the next twelve months following review of the Leisure and Housing Services • That a further report on the viability of a Data Centre following a process review of data management within the authority be presented. (CD(LP&A)) 	<p>Implemented.</p> <p>Data matched property information to be loaded into Uniform Spacial 7 in November/December 2002. Data to be linked to National system following testing and trials</p> <p>To be considered following Leisure and Housing Reviews</p> <p>Process review to begin Autumn 2002.</p>
<p>Asset Review – Parish Transfers – Malvern Road, Laburnum Grove And Wood Avenue, Hockley (Minute 418/00)</p> <p>Resolved</p> <p>(1) That the Metropolitan Green Belt land off Beckney Avenue, Hockley be transferred to Hockley Parish Council, either at open market value, or on a long lease of 125 years at a peppercorn rent, and on such other terms and conditions as the Head of Legal Services deems fit. (HLS)</p>	<p>Completed</p>

<p>50-54 West Street, Rochford – (Minute 423/00)</p> <p>Resolved</p> <p>(1) That Officers continue to discuss the options for a suitable renovation and redevelopment scheme with the owners within defined parameters based on the information contained in the report with any initial proposals relating to indicative use and planning application/conservation consent to be considered by Committee in the first instance.</p>	<p>Ongoing.</p>
<p>Rochford Economic Audit (Minute 69/01)</p> <p>Resolved</p> <p>That Officers complete their work on a draft economic strategy for the District, based on the consultants' report, for consideration at a future meeting. (CEX)</p>	<p>The Economic Development Strategy is due to be completed for Members views in October 2002.</p>
<p>Document Production – Best Value Review (Minute 160/01)</p> <p>Resolved</p> <p>To note the actions already implemented by the review group and agree the proposals for the future provision and management of document production as set out at the Appendix to these minutes. (HAMS)</p>	<p>Review underway and due to conclude in early 2003.</p>
<p>Provision Of Five-A-Side Football Pitch/Basketball Area, Pooles Lane Recreation Ground, Hullbridge (Minute 369/01)</p> <p>Resolved</p> <p>That the proposal as outlined in the report be approved for implementation, subject to planning approval. (CD(F&ES))</p>	<p>Facility completed apart from fencing which will be completed by end July . Fencing installed</p>

<p>Rating Valuation (Minute 374/01)</p> <p>Resolved</p> <p>That, as national negotiations progress, the local effect on Clements Hall Leisure Centre be fed into the 2002/3 budget process. (HRHM)</p>	<p>Negotiations have resulted in a reduction in the rating assessment of Clements Hall Leisure Centre and commensurate refund value of £778,680. Head of Service now finalising implications of Land Tribunal decision as it relates to Conference Centres. Negotiations to conclude in August.</p> <p>Chief Executive's office of Valuation Office Agency unable to deal with Conference Centre issues in timescale indicated. Likely to take into 2003/4 but RDC not affected</p>
<p>The Business Enterprise Agency for South-East Essex (Minute 445(1)/01)</p> <p>Resolved</p> <p>That a grant of £1,500, for the financial year 2001/2002 be made to the Business Enterprise Agency, and that the question of alternative basis of support be considered for 2002/2003 (HFS).</p>	<p>Grant paid. Report on alternative basis of support will be submitted during 2002/3.</p>

<p>Minute 446 - Market Car Park – Rayleigh Operatic and Dramatic Society (RODS) Scenery Store</p> <p>Resolved</p> <p>That this Council gives notice that the scenery store in the Market Car Park, Rayleigh is vacated by the Rayleigh Operatic and Dramatic Society with effect from 1 May 2002, unless firm plans are presented for alternative premises. (CD(F&ES))</p>	<p>Planning application awaited.</p>
<p>Minute 448 – Asset Management Best Value Review</p> <p>Resolved</p> <p>(1) That the Asset Management Plan be endorsed and developed in line with the Suggestions of the Government Office for the East of England for submission in the single capital pot – Round Two</p> <p>(2) That further consideration be given to the position of Corporate Property Officer following the letting of the Leisure Contract and submission of the Single Capital Pot Round Two bid. (CD(LP&A))</p>	<p>Round Two submission made - 31 July 2002</p> <p>Report to be made to Finance & Procedures O&S Committee in next cycle</p>

<p>Minute 450 – Land at Francis Walk, Rayleigh</p> <p>Resolved</p> <p>That the strip of land in Francis Walk be sold at market value to be determined by an independent valuer and including the Council's legal costs. (HRHM)</p>	Completed
<p>Minute 451 – Equity Share Property – 30 Woodstock Crescent, Hockley</p> <p>Resolved</p> <p>That the 25% Equity Share in 30 Woodstock Crescent, Hockley, be repurchased at valuation. (HRHM)</p>	Completed
<p>OUTSTANDING ISSUES FROM POLICY & FINANCE COMMITTEE</p>	
<p>Outstanding Issues (Minute 151/02)</p> <p>Resolved</p> <p>That, subject to consideration by the Finance and Procedures Overview & Scrutiny Committee, RODS be given a timeframe of three months to submit a planning application to the Authority in respect of the Lubbarbs Farm site and a further three months from the date of receiving planning approval to vacate the Scenery Store in the market Car Park, Rayleigh. (CD(F&ES))</p>	Planning application awaited
<p>Community Strategies and Local Strategic Partnerships (Minute 152/02)</p> <p>Resolved</p> <p>That consultation be undertaken with the various partners within the community to identify ways of progressing the Community Plan and Local Strategic Partnership, a report to be submitted on progress to this Committee prior to the Summer recess. (CEX)</p>	Committee have now agreed to the way forward (Min 409/02).

<p>Rochford District Council Consultation Strategy (Minute 153/02)</p> <p>Resolved</p> <p>That Officers undertake detailed investigation of the possibilities for establishing a Community Consultation Forum/Citizens Panel and report back with costings early in the new Municipal Year. (CEX)</p>	<p>Report on tonight's agenda.</p>
<p>Rochford Reservoir – Grant Of New Management Agreement (Minute157/02)</p> <p>Resolved</p> <p>That a New Management Agreement be granted to the Rochford Angling Club for a term of five years from 15 March 2002 at an annual fee of £550 and upon such other terms and conditions as the Head of Legal Services deems fit. (HLS)</p>	<p>Implemented.</p>
<p>Government White Paper On The Regions – “Your Region, Your Choice – Revitalising The English Regions (Minute 232/02)</p> <p>Resolved</p> <p>That, subject to the following Member comments, the Officer comments in the report form the basis of the Council's response to the Government White Paper:-</p> <ul style="list-style-type: none"> • It is a matter of some concern that the proposals could result in residents being less well represented at a local level. • There are many disparities between the counties of the proposed Eastern Region. • It appears likely that the proposals would not devolve power from the centre to the regions, but that power would be transferred upwards. • The White Paper appears to address the needs of the north and northeast of the country rather than other areas. (CEX) 	<p>Implemented.</p>

<p>Essex County Council Consultation Paper – “Shaping The Future Of Essex: Challenges And Vision (Minute 233/02)</p> <p>Resolved</p> <p>That the County’s vision document be noted and that the Officer comments as contained in the report be sent to the County. (CEx)</p>	<p>Implemented</p>
<p>Local Government Services 2002 Pay Claim (Minute 235/02)</p> <p>Resolved</p> <p>That the actions already taken by the Chief Executive in the context of the possible strike action be endorsed and, should industrial action proceed, that the Chief Executive keeps the Council updated on a regular basis. (CEx)</p>	<p>Implemented</p>
<p>National Non Domestic Rating – Applications For Discretionary Rate Relief (Minute 236)</p> <p>Resolved</p> <p>(1) That 20% Discretionary ‘top-up’ Rate Relief be granted to the St. Michael’s Playgroup with effect from 1 April 2001.</p> <p>(2) That 25% Discretionary Rate Relief be granted to the Hullbridge Sports & Social Club with effect from 1 April 2002</p> <p>(3) That 50% Discretionary Rate Relief be granted to the Kent Elms Tennis Club with effect from 1 April 2002. (HRHM)</p>	<p>All three cases implemented</p>
<p>Village Shop Rate Relief For Business In Rural Areas (Minute 237/02)</p> <p>Resolved</p> <p>(1) That 50% Discretionary Rural Rate Relief be granted to the Thymes Nursery,</p>	<p>Implemented</p>

<p>The Cottages Guest House, Davesave Stores with effect from 1 April 2001.</p> <p>(2) That it be noted that 50% Mandatory Rural Rate Relief has been granted to Davesave Stores with effect from 1 April 2001.</p> <p>(3) That the application from Kaz Studio be refused as detailed in this report. (HRHM)</p>	
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<p>Draft Local Government Bill – Consultation On Draft Legislation (Minute 311/02)</p> <p>Resolved</p> <p>(1) That the officer comments contained in the report, together with the concerns of the Chief Executive on the possibility that proposals may include reserve power for the Secretary of State to claw back monies associated with some of the capital provisions, be the basis of this Council’s response to the proposals contained in the draft legislation.</p> <p>(2) That this Council’s response be copied to the Local Government Association and both local Members of Parliament. (CE)</p>	<p>Implemented</p>
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<p>Outside Body Review (Minute 314/02)</p> <p>Resolved</p> <p>(1) That a review of Outside Bodies be undertaken, the following criteria to be used:-</p> <ul style="list-style-type: none"> • Has the Council given strong financial support to the Outside Body? • Does the Body either provide a direct service for the Council Tax payers or are the objectives of the Body closely aligned with the Council's direct interests? • Is it essential for the Council to be involved in the policy making or management of the Outside Body? • Can the Body be considered to be part of the Local Government process? <p>(2) That a report be brought back to a future meeting detailing the findings of the review. (HAMS)</p>	<p>Review under way and report scheduled for Overview and Scrutiny in the next cycle.</p>
<p>Proposed Environmental Centre – Feedback From Rayleigh Town Council (Minute 315/02)</p> <p>Resolved</p> <p>That a Member-level meeting be held with Rayleigh Town Council to discuss the proposed Environmental Centre, this Council to be represented by the Chairman of the Policy & Finance Committee together with Cllr C J Lumley and one nominee from each of the Labour and Independent Groups. (CE)</p>	<p>Meeting held. Final response from Town Council is anticipated after the meeting of the Full Council on 7 October.</p>
<p>Land at Hambro Hill, Rayleigh (Minute 318/02)</p> <p>Resolved</p> <p>(1) That the offer to purchase the two parcels of land at Hambro Hill be</p>	<p>Ongoing</p>

<p>declined and their notation as proposed Public Open Space be re-evaluated as part of the Local Plan Review together with the strip of land between the two parcels in Council ownership. (HLS)</p> <p>(2) That a wildlife assessment be made of the site. (CD(F&ES))</p>	
<p>Security at Civic Suite (Minute 319/02)</p> <p>Resolved</p> <p>That, subject to closure of the Civic Suite toilets to the general public, the security arrangements outlined in the exempt report (a copy of which is attached to the signed copy of these Minutes) be endorsed as interim measures, with further proposals submitted prior to year end in tandem with the design proposals relating to overall usage of the Civic Suite to address disabled access factors. (HAMS/CD(F&ES))</p>	<p>The security measures, including CCTV, have been implemented. Design proposals relating to overall usage of the Civic Suite to address disabled access factors were considered by the Policy & Finance Committee on 10 September 2002.</p>

ITEM	PROGRESS/OFFICER
OUTSTANDING ISSUES FROM FULL COUNCIL	
<p>Minute 25 – Proposed Traffic Calming Measures, Alexandra Road, Great Wakering (Minute 85/01)</p> <p>Resolved</p> <p>That, having considered the objections to the formal consultation, the proposed traffic calming measures in Alexandra Road, Great Wakering be introduced (Area Highways).</p>	<p>Arrangements with regard to traffic management are being finalised.</p>
<p>Essex & Southend Waste Local Plan – Proposed Modifications (Minute 177/01)</p> <p>Resolved</p> <p>That if Southend Borough Council refuse to name any waste management sites within its District this Council should seek legal advice as to whether Southend Borough Council should be removed from the Essex Waste Advisory Committee for failing to meet the “working together” agreement. (HPS/CD(F&ES))</p>	<p>Legal advice being sought.</p>
<p>Record of Councillor Attendances 2000/01 (Minute 271/01)</p> <p>Resolved</p> <p>That the document in its current form be submitted to the next meeting of Annual Council, following which a review be undertaken of its content/presentation in the light of the Modernising Agenda. (HAMS)</p>	<p>Review report to be submitted to Finance & Procedures Overview & Scrutiny Committee on 26 November 2002.</p>

<p>Playspaces Rolling Programme 2001/02 (Minute 274/01)</p> <p>Resolved</p> <p>That consideration be given to how vandalism problems experienced at the Pooles Lane Recreation Ground, Hullbridge could be addressed. (CD(F&ES))</p>	<p>Issues related to noise nuisance affecting caravan park. Costs of fencing boundary of caravan park and car park to be identified.</p>
<p>Play Space Rolling Programme 2001/2002 Consultation Responses (Minute 380(vi)/01)</p> <p>Resolved</p> <p>That officers proceed in working with Canewdon Parish Council to establish the skateboard facility and seek planning permission as appropriate. (CD(F&ES))</p>	<p>Skateboard facility will be completed during July. Works completed except for seeding of bank during winter season.</p>
<p>Housing Corporation Funding Bids (Minute 441/01)</p> <p>Resolved</p> <p>(1) That the bids identified in the Appendix to the report be supported.</p> <p>(2) That 30,000 of the approved capital programme allocation be used to support private sector renewal grants and £120,000 be provided as Local Authority Social Housing Grant to Swan Housing Association to purchase and repair properties for rent. (HHHCC)</p>	<p>No Housing Corporation funding has yet been allocated to scheme bids for this District; discussions with relevant housing associations and the Housing Corporation are continuing to try and secure funding.</p> <p>The allocation will allow the purchase of two properties for rent by Swan Housing Association. The purchase of one property has fallen through and Swan Housing Association are actively searching for properties to purchase, but rising house prices are making this a difficult project to complete.</p>

<p>Hardwick House (Minute 442/01)</p> <p>Resolved</p> <p>That the Housing Corporation bid submitted by Swan Housing Association be supported, with a further report to Council should full funding for the scheme not be granted. (HHCC)</p>	<p>No Housing Corporation funding has been agreed. Discussions are taking place with Swan Housing Association and the Housing Corporation to establish whether the proposals can be amended to ensure funding is secured. Proposals need to be consistent with the future strategy for older peoples housing currently being considered.</p>
<p>Notices of Motion Received Pursuant to Standing Order 9 (Minute 466/01) From Cllr Mrs M S Vince, R A Amner and D A Weir</p> <p>Resolved</p> <p>That Officers of this Council investigate for the public and community benefit the possible use of the vacant shops in Rochford Garden Way and that a report is presented as soon as feasible to the appropriate Committee. (HHCC)</p>	<p>Scheme prepared. Resolution to apply for planning permission for the scheme was agreed by 2 July 2002. Planning permission to be sought November 2002.</p>
<p>Member Budget Monitoring Sub-Committee – 16 January 2002 and 31 January 2002 (Minute 42/02)</p> <p>Minute 164 – Leisure Contract and Budget Strategy</p> <p>Resolved</p> <p>That the charges around car parking (with the exception of the Approach Car Park), cemeteries and church yards and Hackney Carriage Licensing be retained at their current price levels pending the review by the Finance and Procedures Overview and Scrutiny Committee for detailed consideration. (HFS)</p>	<p>Initial report submitted to Finance and Procedures Overview and Scrutiny Committee on 20 June 2002.</p>
<p>Budget Strategy and Council Tax (Minute 51/02)</p> <p>Resolved</p>	

<ul style="list-style-type: none"> • That the political bid for an out of Hours Noise Abatement Officer should not be accepted. However, Officers should continue to investigate the possibility of joint Authority working to provide a solution, and to carry out the Best Value Review. (HFS/HHHCC) • That Officers bring a toilets condition report to Council in the new Municipal year. (HFS/CD(F&ES)) • That the Housing Capital Programme for 2002/2003, 2003/2004 and 2004/2005 be accepted with the inclusion of the 2 vacant properties in Rochford Garden Way. • That Officers bring forward a report on the financial implication on the Housing Revenue Account of converting these into 1 bedroom properties. (HFS) 	<p>Best Value review of Public Regulation, Inspection and Protection is continuing with completion planned for March 2003.</p> <p>Survey almost complete. Report to Members after recess. Report prepared for submission in October 2002.</p> <p>Detailed plans and costings being prepared.</p> <p>Will be included in main report on conversions.</p>
<p>Minutes of Committees (Minute 76/02)</p> <p>Minute 14(3) relating to Transportation Sub-Committee Minute 188 – Disabled Parking in Off Street Car Parks</p> <p>Resolved</p> <p>That resolutions (3) and (4) of Transportation Sub-Committee Minute 14(3) related to Disabled Parking in Off-Street Car Parks be not agreed, the matter to be referred to the Finance and Procedures Overview and Scrutiny Committee for consideration in tandem with its review of fees and charges. (HRHM)</p>	<p>In Finance and Procedures Overview and Scrutiny Committee work programme for consideration in September/October along with other budget issues.</p>
<p>Minute 59(4) – Relating to Corporate Resources Sub-Committee Minute 449 – Laburnum Grove Playspace</p> <p>(1) That the District Council supports Hockley Parish Council in acquiring the Lease of the Laburnum Grove Playspace and agrees to match fund the sum</p>	<p>Lease completed</p>

<p>of £8,000 raised by the Parish (to be financed via £4,000 from the Parish Partnership budget and £4,000 from the Community Safety budget), subject to a caveat that, in the first instance, the Parish Council seek grant funding from appropriate organisations (including 'Awards for All') with a view to reducing the contribution required from the District.</p> <p>(2) That, should the Parish be unsuccessful in obtaining grant funding, then the full sum of £8,000 be made available. (CD(F&ES))</p>	Ongoing
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<p>Corporate Plan/Best Value Performance Plan (Minute 278/02)</p> <p>Resolved</p> <p>(1) That, subject to the above amendments, the Corporate Plan/Best Value Performance Plan Document be approved.</p> <p>(2) That authority be delegated to the Chief Executive to consider and include any amendments to the Document proposed by the Council's External Auditor.</p> <p>(3) That, with the exception of District Councillors, District Council Officers and the External Auditors, a charge of £2.00 be made to persons/organisations requesting copies of the Document. (CEx)</p>	Plan now published.
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