

Progress on Decisions made by Full Council/The Executive

From Full Council

Item	Progress/Officer		
Localism Bill – Relating to Ethical Framework and Code of Conduct (Minute 120(3)/11) Resolved That, subject to the legislation being enacted, a Local Code of Conduct (based on the current Code), together with procedures for dealing with complaints, be developed for adoption; the Independent and Parish Members of the Standards Committee to be included in the work on development. (HLEMS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Bill enacted 15 November 2011. Legal partnership authorities developing procedures with a view to adopting common approach to new regime, awaiting regulations to finalise proposals.		
Parking in the District (Minute 138/11) Resolved (1) That parking charges in Rochford District be increased by 20p in the first three charging bands as follows:- <ul style="list-style-type: none"> Up to one hour – 60p increase to 80p Up to two hours £1.20 increase to £1.40 Up to three hours - £1.80 increase to £2.00. (2) That a half hour charging band be re-introduced in all car parks, with the tariff being set at 40p.	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Complete - the new charges commenced on 10 October 2011. Implemented on 10 October 2011.		

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(3) That all pay and display machines, twenty seven in total, be replaced by new multi-function machines that, in addition to enabling new payment options (wave and pay and credit cards – Option B+C), are configured to allow linear charging so that additional time is provided if an overpayment is made when a ticket is purchased.	Complete – the new pay and display machines were operational on 10 October 2011.
(4) That payment by mobile phone be introduced.	Implemented on 10 October 2011.
(5) That the trader refund scheme be ended.	The scheme ended on 10 October 2011.
(6) That opportunities be sought for selling advertising space on the back of parking tickets, as appropriate. (HPT)	
(7) That pay and display is not introduced to the Country Park, Hockley Woods or other open spaces in 2011/12, but that a review be carried out to determine whether it might be appropriate to consider charges from 2012/13 onwards. (HES)	Agreed at Extraordinary Council on 31 January 2012 to introduce car parking charges in Hockley Woods. Details subject to a report to the Executive on 14 March 2012.
(8) That talks be held with SEETEC to discuss and consider payment options for their use of the Hockley Woods car park. (HES)	SEETEC have yet to respond to any communication.
(9) That talks be held with Virgin Active to ascertain if there might be better arrangements to control the use of the Freight House car park, including trying to manage and formalise the Tuesday market Traffic. (HCS)	Discussed with Virgin Active at the partnership meeting in October 2011 the potential of the Council introducing Pay & Display at the site and that would keep them notified of progress following the Council's budget process.
(10) That the above decisions be subject to a review six months following implementation. (HPT)	

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Rochford Core Strategy – Way Forward (Minute 185(2)/11) Resolved That a formal request be made to the Inspector that the examination into the Core Strategy be suspended until December 2011 and that, in the meantime, work is undertaken to identify and consult on the amendments required to ensure the Core Strategy has regard to the likely adoption date of 2012 (Option A). (HPT)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Action complete. The Core Strategy was adopted on 13 December 2012.		
Homelessness Reviews (Minute 192/11) Resolved That a decision on this matter be deferred pending detailed review of the existing policy by the Portfolio Holder for Council Tax Collection, Benefits and Strategic Housing Functions, the Chairman of the Appeals Committee and the Deputy Leader of the Council, in consultation with officers. (HCS)	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Discussed with Portfolio Holder the principle of producing a summary of homelessness review cases where original decision is upheld and providing this to Members of the Appeals Committee.		

From The Executive

Air Quality Management Area – Rawreth Industrial Estate (Minute 108/10) Resolved (1) That an Air Quality Management Area (AQMA) for particulate matter be declared at Rawreth Industrial Estate in the location identified in red on the plan attached at Appendix 2 of the report. The Head of Environmental Services to be authorised to make the AQMA Order. (2) That an Action Plan be developed by officers to identify and address the sources of particulate matter within the AQMA by 31 March 2011. (HES)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Completed.		
	Completed.		

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Item	Progress/Officer		
Shared Service Working (Minute 171/10) Resolved (1) That, subject to the facility to be able to withdraw from discussions if at some point that becomes an appropriate course of action to protect this Council's interests, the potential merger of the service area identified in the exempt report be investigated. (2) That a Joint Member Project Board be formed on the basis set out in the exempt report to investigate the detailed implementation requirements. (HCS)	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	The shared service project remains on hold due to further clarity still being required on the impact on local authorities of the many potential changes to the administration of the Benefits system, including Universal Credit, Localising Support for Council Tax, etc. Completed.		
Heating Upgrade – South Street, Rochford (Minute 114/11) Resolved That the heating upgrade from electric to gas at 3-13 South Street, Rochford, as detailed in the exempt report, be carried out with a capital budget of £125,000. (HLEMS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Completed.		

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Open Spaces Refurbishment Programme 2011/12 (Minute 177/11) Resolved That this year's budget allocation be used to match fund for skateboard facilities at Canewdon Recreation Ground and that the rest be used to improve facilities at Rayleigh Leisure Centre and Hockley Woods, to improve access at Sweyne Park and Grove Recreation Ground and to improve the water quality at Rochford Reservoir (as detailed in the report). (HES)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Canewdon Parish Council are seeking further funding. The other works have been scheduled for Spring 2012.		
Play Spaces Refurbishment Programme 2011/12 (Minute 178/11) Resolved That this year's budget allocation be used to improve the facilities at Sweyne Park, Rayleigh, as detailed in the report, to ensure that the play equipment meets the current health and safety standards. (HES)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Works scheduled for Spring 2012.		
Upgrading Electrical Wiring – 7-15 South Street, Rochford (Minute 179/11) Resolved That the budget set aside of £258,000 be made available for the electrical rewire of 7-15 South Street, Rochford and any associated works, as detailed in the exempt report. (HLEMS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	works progressing on schedule		
Travel Plan 2011 (Minute 215/11) Resolved That the Travel Plan 2011, as appended to the report, be adopted and implemented. (HES)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

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Item	Progress/Officer		
Draft Ageing Population Strategy and Action Plan (Minute 216/11) Resolved (1) That the final version of the Ageing Population Strategy and Action Plan, as set out in Appendix 1 of the report, be approved. (2) That the proposed actions, as set out in appendix 2 of the report, be taken forward. (CE)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	An updated version of the Action Plan is being prepared for the April meeting of the Executive.		
Air Quality Management in Rayleigh Town Centre (Minute 217/11) Resolved (1) That the proposal for an Air Quality Management Area in Rayleigh town centre, in line with the Council's statutory Local Air Quality Management duties, be approved in principle. (2) That the Head of Environmental Services be authorised to undertake a public consultation exercise on the extent of the proposed Air Quality Management Area. (HES)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Completed. Public Consultation will commence this month.		
Open Public Services White Paper Consultation (Minute 218/11) Resolved That the response to the consultation, as detailed in Appendix 1 of the report, be submitted to the Cabinet Office. (CE)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Response submitted.		

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Item	Progress/Officer		
Localising Support for Council Tax (Minute 219/11) Resolved That the officer comments on the potential impact of the Government's plans to localise support for Council Tax from April 2013, as outlined in the report, be taken into account by the Portfolio Holder for Council Tax Collection, Benefits and Strategic Housing Functions in responding to the consultation by the deadline date of 14 October 2011. (HCS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Completed.		
ICT Contract (Minute 241/11) Resolved (1) That the ICT contract be awarded to the company identified in paragraph 1.1 of the exempt report on the basis of their Lot 5 bid, for an initial period of 4 years from April 2013 to March 2017, subject to the re-apportionment of funds as identified in order to deliver significant additional savings to the Council. (2) That a Bond be provided at the cost identified in paragraph 1.2 of the exempt report to the Council over the life of the contract. (3) That an Inter-Authority Agreement be entered into with approval of the detail of this delegated to the Portfolio Holder for Service Development, Improvement and Performance Management in consultation with officers.	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Implemented – contract signed. Implemented. A draft Inter-Authority Agreement has been drawn up by the specialist legal advisers Sharpe Pritchard and is currently being reviewed by officers from the 4 participating authorities.		

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(4) That authority to conclude final discussions and agreement, including any adjustments as a result of due diligence, be delegated to the Head of Legal, Estates and Member Services and Head of Information and Customer Services. (HICS)	Implemented.		
Localising the Retention of Business Rates Growth – Government Consultation Paper (Minute 243/11) Resolved That, subject to the proposed answers to questions in the consultation paper on baseline being amended to reflect concern that the Authority would not want to see the amounts lost each year through floor damping in the Formula Grant becoming embedded in the new funding regime, the document attached to the report of the Head of Finance be submitted as this Council's response to the consultation. (HF)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Completed - consultation response was amended and submitted on time.		
The Essex Works Commitment 2012-2017 Corporate Vision – Consultation Draft (Minute 244/11) Resolved That the points outlined in paragraphs 3.1 and 3.2 of the Chief Executive's report, together with the following observations, be submitted as the Council's initial response to the County Council's draft Corporate Vision document:- <ul style="list-style-type: none"> That the vision as outlined does not appear to effectively recognise and be well linked to the current reality. Thus, the overall value of the document is questionable 	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Comments sent to Essex County Council.		

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<ul style="list-style-type: none"> That there is an absence of reference to District/Borough Councils as partners and their potential inclusion in any County Council decentralisation activity. That, given the economic situation, unless funding sources are clear, the specific highlighting of commitments such as enhancing the transport network within a five year time frame could be problematical. (CE) 	

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Progress on Decisions by Portfolio Holder for Overall Strategy and Policy Direction

Item	Progress/Officer		
Consultation on Localising Support for Council Tax (12/10/11) Decision That the responses detailed in Appendix A of the report form the basis of the Council's official response to the consultation document on Localising Support for Council Tax. (HCS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Completed.		
Review of Essential and Casual Car User Allowances (10/11/11) Decision To proceed with a review of essential and casual car user allowances and begin full consultation with Unison. (CE)	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Negotiations now underway with Union to look at options available.		
Retirement Policy (11/11/11) Decision That Rochford District Council adopt a policy of no fixed retirement age for employees given the changes to legislation. (CE)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		
Flexible Retirement (11/11/11) Decision That the existing flexible retirement policies be amended. (CE)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

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Progress on Decisions by Portfolio Holder for Environment

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The Queen Elizabeth II Fields Challenge (20/07/11) Decision (1) That the six sites identified and already transferred to the 'Fields in Trust' are nominated for the Queen Elizabeth II Fields Challenge. (2) That Officers promote the designation obtained and maximise opportunities for use of the grounds by residents. (3) That Officers bring forward grant funding proposals for approval by the Portfolio Holder. (HES)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	All sites are now registered.		
	Works in progress.		
	Opportunities in respect of certain pavilions being explored.		

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Progress on Decisions by Portfolio Holder for Finance and Resources

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	Red	Amber	Green
Terms of Lease to Rayleigh Grange Community Association for the Lease of the Rayleigh Grange Community Hall (14/02/11) Decision (1) That the Rayleigh Grange Community Association be granted a fully repairing and insuring lease on the Rayleigh Grange Community Hall for a term of twenty eight years (4x7) on the understanding that a sub lease be let to Essex County Council on those parts of the property provided specifically, either exclusively or shared, for the provision of a Sure Start Centre, for a term of twenty five years at a peppercorn rent. (2) That the Rayleigh Grange Community Association be charged £250 pa rental until the first rent review, which will be in year 3. At the rent review the annual rental should be reconsidered taking into account the financial situation and community aspects at that time. (3) That the rest of the lease terms be established in line with the guidelines within the Community Halls and Associated Assets report to Executive 21 April 2010. (HLEMS)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Lease completed on the Early Years part of the centre and use has commenced. Head lease with RGCA is being finalised.		
Annual Licence to occupy the area of land behind Great Wakering Public Conveniences to Ms Cushing (18/10/11) Decision To grant a rolling annual licence to Ms Cushing on the small area of land behind the public conveniences at Great Wakering at an annual licence fee of £25. (HLEMS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Completed.		

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Grants To Voluntary Organisations 2012/13 (15/12/11) Decision To agree the recommendations made by the Member Grant Advisory Group which met on 14 th December 2011 to allocate grant funding to local voluntary organisations. (HF)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Arrangements are in hand to make the payments in early April.		
Consultation on proposed increases to Employee Contribution Rates and changes to Scheme Accrual Rates, effective From 1 April 2012 In England and Wales (05/01/12) Decision To respond to the Department for Communities and Local Government consultation on proposed increases to employee contribution rates and changes to scheme accrual rates, effective from 1 April 2012 in England and Wales. (HF)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Completed. The Department for Communities and Local Government have put the consultation on hold while negotiations continue with the unions and the Employers Organisation develops proposals for implementing changes from 2014.		

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Progress on Decisions by Portfolio Holder for Leisure, Tourism, Heritage, Arts, Culture and Business

Item	Progress/Officer		
Rochford Business Forums (29/04/10) Decision To fund and deliver online business forums called Rochford Business Forums (RBF) to support the growth and development of the Rochford Business Network. (HPT)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	The Forums are being progressed.		
Upgrade and Refurbishment of Pavilions (07/09/10) Decision (1) That £10,000 from the allocated budget be released to allow the Rochford Pavilion toilets to be refurbished including the provision of disabled facilities. (2) That £5,000 from the allocated budget be released to allow anti-vandal provisions to be made at a number of pavilions on a trial basis. (HLEMS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Completed. In place.		
Use of area of car park at Clements Hall Leisure Centre for compulsory motorcycle training (09/11/11) Decision That Rochford District Council enter into an annual licence arrangement with a training provider, CBT&DAS4U, for the purpose of allowing the off road element of the compulsory basic motorcycle training to take place in the car park at Clements Hall under the supervision of Driver Safety Authority registered instructors. (HLEMS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	completed		

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Progress on Decisions by Portfolio Holder for Planning and Transportation

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Response to Environmental Audit Committee Inquiry into Sustainable Development in the Draft National Planning Policy Framework (NPPF) (08/09/11) Decision Rochford District Council submits a response to the Environmental Audit Committee set out in the Background Paper entitled Rochford District Council response to Environmental Audit Committee inquiry into sustainable development in the draft National Planning Policy Framework (NPPF), which accompanies this decision. (HPT)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Completed.		
Draft National Planning Policy Framework (NPPF) Consultation Response (13/10/11) Decision That representations are made to the Government consultation on the draft National Planning Policy Framework as per Appendix 1 of the officer's report. (HPT)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Completed.		
Suspension of Parking Charges on Saturdays before Christmas (25/10/11) Decision That car parking charges in all Council car parks be suspended on the four Saturdays prior to Christmas – the dates are 3, 10, 17 and 24 December 2011. (HPT)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Completed.		

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Development Management Development Plan Document – Consultation on preferred options (01/12/11) Decision To publish the Development Management Development Plan Document Preferred Policy Options for a six week public consultation commencing on 16 January 2012. (HPT)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Consultation commenced on 16 January 2012.		
Allocations DPD – Summary of Consultations and Sustainability Appraisal Report (15/12/11) Decision That the summary of consultations received to the Allocations DPD Discussion and Consultation be published along with a Sustainability Appraisal report, with the latter being subject to consultation. (HPT)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Completed.		
Annual Monitoring Report 2010-2011 (21/12/11) Decision That the Annual Monitoring Report 2010-2011 be approved for publication and submitted to the Secretary of State for Communities and Local Government. (HPT)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Completed.		

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Essex Countywide Traveller Unit (05/01/12) Decision That Essex County Council be informed that Rochford District Council agrees to join the Essex Countywide Traveller Unit for a period of three years as set out in the report, but subject to individual planning authorities retaining the control over decisions to authorise and take enforcement action. (HPT)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Completed - arrangements in hand.		

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